



Doncaster Council

Would you please note that a Group Meeting will be held at 5.00 p.m. at Doncaster Racecourse.

Agenda

To all Members of the

COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

Venue: Premier Suite - Doncaster Racecourse

Date: Thursday, 15th July, 2021

Time: 6.00 pm

PLEASE NOTE VENUE FOR THIS MEETING

Please Note: Due to current restrictions arising from the Covid-19 pandemic, there will be very limited capacity in the public gallery for observers of the meeting. If you would like to attend to observe in person, please contact Governance Services on 01302 737462 / 736723 / 736716 / 736712 to request a place, no later than **9.00 am on Thursday, 15th July, 2021**. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. For those who are attending the meeting, please bring a face covering, unless you are exempt.

Damian Allen
Chief Executive

Issued on: Wednesday, 7 July 2021

Governance Officer for this meeting

David Taylor
01302 736712

Doncaster Metropolitan Borough Council
www.doncaster.gov.uk

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Annual Council Meeting held on 21st May, 2021. 1 - 24
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13.
None received for this meeting.

A. Items where the Public and Press may not be excluded.

For Decision

7. Youth Justice Plan 2021/22. 25 - 106
8. Neighbourhood Planning - Adoption 'Making' of the Edenthorpe Neighbourhood Development Plan. 107 - 114
9. Overview and Scrutiny Annual Report 2020/21. 115 - 148
10. Freedom of Entry - Coldstream Guards. 149 - 152
11. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

- (i) Questions on Notice to the Executive:-

None received for this meeting.

- (ii) Questions without Notice to the Executive and the Chairs of Committees.

For Information and Not Endorsement

12. To receive the minutes of the following Joint Authorities. 153 - 300
 - A. Sheffield City Region Mayoral Combined Authority Board held on 22nd March and 7th June, 2021.
 - B. Sheffield City Region Local Enterprise Partnership Board held on 11th March and 13th May, 2021.
 - C. South Yorkshire Fire and Rescue Authority held on 22nd February and 26th April, 2021.

- D. South Yorkshire Pensions Authority Local Pension Board held on 28th January, 2021.
- E. South Yorkshire Pensions Authority held on 18th March and 10th June, 2021.
- F. South Yorkshire Police and Crime Panel held on 3rd February, 19th April and 7th June, 2021.

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Agenda Item 4

DONCASTER METROPOLITAN BOROUGH COUNCIL

COUNCIL

FRIDAY, 21ST MAY, 2021

A MEETING of the COUNCIL was held at the PREMIER SUITE, DONCASTER RACECOURSE on FRIDAY, 21ST MAY, 2021, at 11.00 am.

PRESENT:

Chair - Paul Wray
Vice-Chair - Councillor Andrea Robinson
Mayor - Ros Jones
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Bob Anderson, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Daniel Barwell, Iris Beech, Rachael Blake, Glenn Bluff, Laura Bluff, Nigel Cannings, James Church, Gemma Cobby, Phil Cole, Jane Cox, Steve Cox, Linda Curran, Aimee Dickson, Susan Durant, Sue Farmer, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Mark Houlbrook, Debbie Hutchinson, Barry Johnson, Richard A Jones, Jake Kearsley, Majid Khan, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, John Mounsey, Emma Muddiman-Rawlins, Tim Needham, David Nevett, Jane Nightingale, Thomas Noon, Ian Pearson, Andy Pickering, Cynthia Ransome, Rob Reid, Dave Shaw, Glynis Smith, Sarah Smith, Gary Stapleton and Austen White.

APOLOGIES:

Apologies for absence were received from Councillors Joe Blackham, Bev Chapman and Sean Gibbons.

1 Minute's Silence for the recent death of former Councillor Nuala Fennelly

Prior to the commencement of formal business, Elected Members, Officers and members of the public, observed a minute's silence as a mark of respect and remembrance in relation to the recent death of former Councillor Nuala Fennelly.

2 Prayers

The Chair, Paul Wray, welcomed Elected Members, Officers and members of the public to the meeting and asked that they remain standing whilst they were led in prayer by the Civic Chaplain, Canon Reverend David Stevens.

3 Election of Chair of Council

It was MOVED by Councillor Jane Cox and SECONDED by Councillor Cynthia Ransome that Councillor Richard Allan Jones be elected as Chair of Council of Doncaster Metropolitan Borough for the 2021/22 Municipal Year.

RESOLVED that Councillor Richard Allan Jones be hereby elected as Chair of Council of Doncaster Metropolitan Borough for the 2021/22 Municipal Year.

4 Election of Vice-Chair of Council

It was **MOVED** by Councillor Lani-Mae Ball and **SECONDED** by Councillor Nigel Ball that Councillor Ian Pearson be elected as Vice-Chair of Doncaster Metropolitan Borough for the 2021/22 Municipal Year.

RESOLVED that Councillor Ian Pearson be hereby elected as Vice-Chair of Council of Doncaster Metropolitan Borough for the 2021/22 Municipal Year.

5 Chair of Council's Inaugural Speech

The Chair of Council, Councillor Richard Allan Jones, delivered his inaugural speech.

“This is an extremely proud moment both for me and my family.

To be chosen as the Civic Mayor of Doncaster is a great honour and I would like to thank Councillors Jane Cox and Cynthia Ransome for their nomination today. I would also like to thank Jane and Steve Cox for all the support that they have, and will continue to give me as fellow Ward Councillors.

I would also like to thank all my family and friends for the support that they have given me, and will continue to give me in the future. Without them I would not be here today.

We are emerging from a very difficult period in all our lives and as we return to a more recognisable level of normality, I hope that I will have the opportunity to visit our communities and meet with the individuals, voluntary groups, charities and businesses, who have worked so hard over the past 15 months to provide essential services and support to the most vulnerable in our society.

I have not had the luxury of a year as Deputy Civic Mayor to ease me into the role, but I am looking forward to the coming year immensely, which I am sure will be exciting, interesting and exhausting in equal measure.

I would also like to thank my predecessor, Paul Wray and his Mayoress Elizabeth Marsden, for the work he has done and to wish him all the very best for the future as he retires from local politics.

Finally, I would like to announce that I have chosen to support Children with Cancer UK during my year in office and I hope that you will all support me to raise much needed funds for this very worthy cause.

Thank you again for bestowing this honour upon me.”

6 Vote of thanks to the retiring Chair of Council and Consort

It was MOVED by Councillor Jane Kidd and SECONDED by Councillor David Nevett, that the Council place on record its thanks and appreciation to Paul Wray for the manner in which he had fulfilled his role as Chair of Council for the 2020/21 Municipal Year.

Paul Wray responded as follows:-

“It was a great honour for me when I was chosen to serve as Civic Mayor of Doncaster for a second time. I knew at the time of my appointment, that I would not be standing for re-election in May this year, so it was particularly poignant for me to end my career in local politics on such a special note.

I also knew that it would be a completely different experience the second time around. Civic Duties have been severely curtailed because of the restrictions that we have all had to live and work under, but it has not in any way, diminished the sense of pride that I feel for the role.

Together, the people of Doncaster have been through so much in the past 15 months and I continue to be humbled, and inspired by the way our communities have pulled together to support each other during this difficult time. I hope that we can now look forward, with increasing confidence, to a return to ‘normal life’ as the restrictions are eased.

To all newly Elected Members attending their first meeting of Council today and to my colleagues who have been re-elected, I would like to say a huge thank you for your willingness, passion and commitment to serve the people of Doncaster. Always remember that it is a great honour to be elected to represent your community. It is a very rewarding, difficult and sometimes thankless role, but one that gives you an opportunity to make a real difference to the lives of the people you represent.

On a personal note, I would like to say a big thank you to my wife, Sue and to all my family and friends. It would not have been possible for me to carry out the role of Civic Mayor, and a Councillor, without their unstinting support, loyalty, love and understanding.

Thank you also to my very good friend Elizabeth Marsden, who once again agreed to be my Mayoress.

I would also like to record my thanks to my fellow Ward Councillors for Wheatley and Intake Ward, Councillor Jane Kidd and former Councillor, Eva Hughes. They have been a tremendous support, taking on additional work to allow me to carry out my role as Civic Mayor. A huge thank you to both of you.

A final thank you to the team of Officers in the Civic Office, David, Mandy and Dave, for their support and guidance throughout my time as Civic Mayor; it is greatly appreciated.

I would like to finish by wishing my successor Councillor Richard Allan Jones all the very best during his time as Civic Mayor.

Thank you.”

7 Declarations of Interest, if any

There were no declarations of interest made at the meeting.

8 Minutes of the Council Meeting held on 1st March, 2021

RESOLVED that the minutes of the Council Meeting held on Monday, 1st March, 2021, a copy of which had been circulated to each Member, be approved as a correct record, and signed by the Chair.

9 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Mayor of Doncaster, Ros Jones, made the following announcement:-

“First of all, I would like to welcome back both our returning Councillors and all our new Councillors; it is great to see so many new and younger faces.

I and my Cabinet will work to deliver a safer, stronger, cleaner, greener and healthier Doncaster Borough for all.

For 2021/22, I will be allocating half of my Mayoral allowance to support my pledge to see a million trees planted across Doncaster.

Responding to the challenge of climate change is not just about reducing emissions, it is about our ambitions for the type of Borough we want to see in the future, how we hold and protect, and enhance the natural environment for future generations, the type of economy that is innovative and inclusive built on clean growth and decent wages, the type of health and care system that is sustainable, and responsive to future demands that will be placed upon it.

We will be going local and going deep. Doncaster is the largest Metropolitan Borough in the Country with both rural and urban communities, each with differing issues and individual communities. As we recover from the pandemic, I want to see an economic and social recovery that leaves no-one behind.

I want us to all work together, to put political party differences aside. Only together can we bring real improvements for our residents and our Borough.”

10 Results of the Combined Local and Mayoral Elections held on 6th May, 2021

The Council considered a report which advised Members of the outcome of the combined Local and Mayoral Elections held on Thursday, 6th May, 2021.

Members noted that the Electorate for the combined election was 227,679. For the Mayoral Election, 60,205 postal votes had been issued to electors in a combined pack with a total of 36,023 being returned giving a Postal Vote return rate of 59.82% and a total turnout of 28.05%. For the Local Borough

Election, 35,974 postal votes had been returned giving a Postal Vote return rate of 59.75% and a total turnout of 28.02%.

RESOLVED that the results of the Combined Local and Mayoral Elections, held on Thursday, 6th May, 2021, be noted.

11 Notification by the Elected Mayor of the Composition of the Executive and the Elected Mayor's Scheme of Delegations

The Council received an oral update from the Mayor of Doncaster, Ros Jones, with regard to the composition and constitution of the Executive for the 2021/22 Municipal Year, and announced that the Cabinet would be comprised as follows:-

Councillor Glyn Jones
Deputy Mayor and lead on Housing and Business

Councillor Lani-Mae Ball
Cabinet Member for Education, Skills & Young People

Councillor Nigel Ball
Cabinet Member for Public Health, Leisure, Culture and Planning

Councillor Joe Blackham
Cabinet Member for Highways, Infrastructure and Enforcement

Councillor Rachel Blake
Cabinet Member for Children's Social Care, Communities and Equalities

Councillor Phil Cole
Cabinet Member for Finance, including the Council's Traded Services

Councillor Mark Houlbrook
Cabinet Member for Sustainability and Waste, and lead on the Council's response to climate change and its plan to be Carbon Neutral by 2040

Councillor Jane Nightingale
Cabinet Member for Corporate Resources

Councillor Andrea Robinson
Cabinet Member for Adult Social Care

RESOLVED that the Mayor's oral report to Council on the composition of the Executive, be noted.

12 Council appointed Committees and Sub-Committees Terms of Reference for 2021/22

The Council considered a report which sought approval for a number of proposed revisions to the Terms of Reference for Council appointed Committees and Sub-Committees.

The Terms of Reference were approved at Council each year and ensured that the highest standards of governance were met, and allowed for the proper discharge of functions.

Council noted that changes had been proposed to the Terms of Reference to the Licensing Committee, Elections and Democratic Structures Committee, Health and Wellbeing Board and the Doncaster Covid-19 Oversight Board, which had been appended to the report at Appendix A, with proposed deletions shown as crossed through, and additions in bold italics.

RESOLVED that

- (1) the proposed revisions to the Terms of Reference, as set out in paragraphs 8-10 and in Appendix A of the report, be approved;
- (2) the existing Terms of Reference for all other Committees and Sub-Committees of the Council, as set out within Part 3 of the Constitution, remain unchanged; and
- (3) the Constitution be updated to reflect the revisions to Terms of Reference as agreed.

13 Local Government and Housing Act 1989 - Review of the allocation of seats on Committees and Sub-Committees

The Council considered a report which proposed the allocation of seats on Committees and Sub-Committees of the Council, having regard to political balance in accordance with the provisions of the Local Government and Housing Act, 1989.

The Council was also advised of adjustments necessary to reflect a best proportionate fit in accordance with the principles of proportionality, as set out within paragraph 25 of the report.

It was reported that following the dispatch of the agenda papers, a list of Political Group nominations for the appointment of Members to serve on Committees, Sub-Committees and Scrutiny Panels, had been circulated to Members and tabled at the meeting, which outlined nominations received from Group Leaders.

The Council was also requested to make appointments and co-options to other Committees of the Council, not subject to the requirement for proportional balance.

Members noted that the proposed allocation of seats set out in the report, was based on:-

- (i) Proportionality being applied to the Committees/Sub-Committees shown in the table below based on the membership indicated:-

Committee/Sub-Committee	Size
Planning Committee	11
Elections & Democratic Structures Committee	11
Chief Officers Appointments Committee	11
Awards, Grants and Transport (Appeals) Committee	7
Audit Committee	5
Chief Officer Appeals Committee	5
Employee Relations Disputes Resolution Committee	5
Chief Officers Investigatory Sub-Committee	5
Total	60

- (ii) Proportionality would not apply to the Overview and Scrutiny Management Committee, or the four Overview & Scrutiny Standing Panels, in order to maximise cross-party representation;
- (iii) The Licensing Committee, set up under the Licensing Act 2003, need not be politically proportionate. However, in seeking nominations from Group Leaders onto these 14 seats, these had been sought in proportion to the overall composition on the Council. The appointment of Licensing Sub-Committees to conduct hearings under Section 10 of the Licensing Act 2003, was a statutory function reserved by the Act to the statutory Licensing Committee. Accordingly, it was a matter for the Licensing Committee to appoint these Sub-Committees and to schedule any required meetings; and
- (iv) Proportionality would not apply to the Health and Wellbeing Board in accordance with legislative requirements.

RESOLVED that

- (1) seats on Committees and Sub-Committees be allocated as set out in the table at paragraph 25 of the report, subject to the Labour Group losing 1 seat on the Chief Officers Appeals Committee and the Mexborough First Group losing 1 on the Awards, Grants and Transport (Appeals) Committee;
- (2) as a consequence of the loss of the 2 seats detailed at (1) above, the two seats, 1 seat to be allocated to the Conservative Group and 1 seat be allocated to the Independent Member, Councillor Rob Reid, as follows:-
- (a) Councillor Martin Greenhalgh
- Awards, Grants and Transport (Appeals) Committee
- (b) Councillor Rob Reid
- Chief Officers Appeals Committees

- (3) the membership of Committees and Sub-Committees for 2021/22 including substitute provision in respect of the Chief Officers Appointments Committee, the Chief Officers Appeals Committee and the Employee Relations Disputes Resolution Committee, be as set out in the schedule attached to these minutes at Appendix A in accordance with the wishes of Political Groups;
- (4) it be noted that in appointing Members to the Audit Committee, in accordance with the Chartered Institute of Public Finance and Accountancy guidance, any Member appointed to Cabinet should not be a member of the Audit Committee;
- (5) the requirement to include an Executive Member on the Chief Officers Appointments Committee, be noted;
- (6) for the reasons referred to in paragraph 8(iii) of the report, the rules of proportionality do not apply to the Licensing Committee;
- (7) the membership of the Licensing Committee be as set out in the schedule attached to these minutes at Appendix A;
- (8) the membership of the Parish Councils' Joint Consultative Committee and the Member Development Working Group, be as set out in the schedule attached to these minutes at Appendix A;
- (9) the membership of the Health & Wellbeing Board be as set out in the schedule attached to these minutes at Appendix A;
- (10) the appointments of Antoinette Drinkhill, as the Church of England representative, and Bernadette Nesbit, as the Roman Catholic representative, on the Children and Young People's Overview and Scrutiny Panel and on the Overview and Scrutiny Management Committee where this is considering issues relating to education matters, be endorsed;
- (11) any appointments to the 2 outstanding Overview and Scrutiny Parent Governor Representative vacancies be determined by Overview and Scrutiny Management Committee during the course of the year;
- (12) future appointments made during the course of the year to any of the Overview and Scrutiny Co-opted Member vacancies be determined by the Overview and Scrutiny Management Committee;
- (13) the appointment of workforce representatives as non-voting invitees onto the Overview and Scrutiny Management Committee and the Standing Panels, as detailed at paragraph 51 of the report, and as set out in the schedule attached to these minutes at Appendix A, be approved;

- (14) the Overview and Scrutiny Management Committee appoint, as necessary, any further non-voting invitees to its membership or the membership of the Standing Panels during the course of the year, should it deem necessary;
- (15) David Harle and Monica Clarke be re-appointed as non-voting co-opted Members on the Audit Committee for a 4 year period, to be reviewed at the Annual Council Meeting in 2025;
- (16) Philip Beavers be re-appointed as the Independent Person to assist the Monitoring Officer in dealing with complaints of alleged Member misconduct for a further 4 year period to 31st May, 2025; and
- (17) the Council reaffirms that future reviews on the proportional allocation of seats on Committees and Sub-Committees, be limited to the Annual Meeting, and if appropriate, a mid-point in the year.

14 Appointments of Chairs and Vice-Chairs of Committees and Sub-Committees

The Council considered a list of political nominations for the appointment of Members to serve as Chairs and Vice-Chairs on Committees, Sub-Committees and Scrutiny Panels, for the 2021/22 Municipal Year. The list of nominations had been circulated to Members and tabled at the meeting, following the dispatch of agenda papers.

It was noted in accordance with Rule 3 of the Overview and Scrutiny Procedure Rules, Council looked to ensure that not all Chairs and Vice-Chairs were drawn from the same Political Party.

Prior to the determination of the report, Councillor Austen White referred to an email he had received from Grant Thornton, the Council's External Auditor, which had been sent to him as Chair of the Audit Committee, which raised a potential independence issue at the Council regarding a Council nominee. Councillor White sought the assurance of Officers with regard to the appointment of Councillor Glen Bluff on the Audit Committee. In response, the Chief Executive, Damian Allen, stated that the Council had also received similar correspondence from Grant Thornton and confirmed that there was no independence issue in relation to the Audit Committee or any conflict of interest, and that the Conservative Group's nomination could stand pending agreement from Full Council.

RESOLVED that the Chairs and Vice-Chairs of Committees and Sub-Committees for the 2021/22 Municipal Year, be as follows:-

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Overview and Scrutiny Management Committee	Councillor Jane Kidd	Councillor John Healy

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Children and Young People's Overview and Scrutiny Panel	Councillor Leanne Hempshall	Councillor Tim Needham
Communities and Environment Overview and Scrutiny Panel	Councillor Daniel Barwell	Councillor Nigel Cannings
Health and Adult Social Care Overview and Scrutiny Panel	Councillor Sarah Smith	Councillor Martin Greenhalgh
Regeneration and Housing Overview and Scrutiny Panel	Councillor Majid Khan	Councillor David Nevett
Planning Committee	Councillor Susan Durant	Councillor Duncan Anderson
Elections and Democratic Structures Committee	Councillor Ian Pearson	Councillor Nick Allen
Chief Officers' Appointments Committee	Councillor Glyn Jones	Councillor Jane Nightingale
Awards, Grants and Transport (Appeals) Committee	Councillor Sue Knowles	Councillor Bob Anderson
Audit Committee	Councillor Austen White	Councillor Glen Bluff
Chief Officers' Appeals Committee	Councillor Jane Kidd	Councillor Austen White
Employee Relations Disputes Resolution Committee	Councillor John Healy	Councillor Linda Curran
Chief Officers' Investigatory Sub-Committee	Councillor Ian Pearson	Councillor Jane Kidd
Licensing Committee	Councillor Dave Shaw	Councillor Linda Curran
Health and Wellbeing Board	Councillor Rachael Blake	To be appointed at the first Meeting of the Health and Wellbeing Board

15 Diary of Meetings 2021/23

Members considered the Diary of Meetings for 2021/23, which detailed the dates of all meetings, training and scheduled events for the 2021/22 and 2022/23 Municipal Years.

The draft diary had previously been considered at the Council Meeting on 21st January, 2021, and had allowed Members the opportunity to make any changes, if necessary.

RESOLVED that

- (1) the proposed Diary of Meetings for the 2021/22 and 2022/23 Municipal Years, as attached at Appendix A to the report, be approved; and
- (2) the schedule of Cabinet Meetings as determined by the Mayor of Doncaster, be noted.

16 Council Appointments to Outside Bodies 2021/22

The Council considered a report which sought the appointment of representatives to the schedule of Council Appointments to Outside Bodies for the 2021/22 Municipal Year. The list of nominations had been circulated to Members and tabled at the meeting, following the dispatch of agenda papers.

RESOLVED that the Council appointments to Outside Bodies, as set out in the nomination lists circulated to Members, be approved subject to Councillor Richard Allen Jones replacing Councillor Glen Bluff as the appointed Member on the Sheffield City Region Audit and Standards Committee and Councillor Glen Bluff replacing Councillor Richard Allen Jones as the Substitute Member on the Sheffield City Region Audit and Standards Committee.

17 Adoption of the New Model Code of Conduct for Members

The Council considered a report which sought approval to adopt the Local Government Association (LGA) new Model Code of Conduct, as recommended by this Council's Audit Committee.

It was reported that the current Standards Regime and most Council Codes of Conduct dated back to the Localism Act 2011. As the Council's current Code of Conduct for Members was adopted on 12th July, 2012, and as the world had changed substantially since that point, the current Codes had not envisaged the impact of Social Media and the occasional issues that those interactions could cause.

In 2019, the Committee on Standards in Public Life (CSPL) produced a report into Local Government ethical standards, where its remit was to assure itself that the ethical standards introduced by the Localism Act remained "conducive to promoting and maintaining the standards expected by the public". Whilst the Committee largely satisfied itself that the processes in place were appropriate, its main recommendation was that an updated model Code of Conduct be created, providing consistency across England and to reflect the common expectations of the public regardless of geography or tier. The LGA was tasked with creating an updated model Code, in consultation with representative bodies of Councillors and Officers of all tiers of Local Government.

Members noted that a key finding from the consultation was the need for further guidance and explanation about key aspects of the Code and Conduct in general. It was a fundamental aim of the revised Code that it should be from the Councillor's perspective, and a tool to support Councillors in achieving and maintaining high standards of conduct. The LGA also had the objective that the Code should form the basis of a 'social contract' with the general public, to address issues of public intimidation against Councillors and to help set a framework for public and Councillor interaction, emphasising the importance of courtesy and respect. A final aim of the model Code was to be concise, written in plain English and be understandable to Members, Officers and the public.

Following the close of the consultation and the issue of a final national model Code, at its meeting held on 29th April 2021, the Audit Committee considered the content of the new Model Code and agreed to recommend to Full Council that the new Code be adopted. The Council was therefore requested to consider the new model Code of Conduct which was detailed within Appendix A and agree to its adoption with immediate effect.

RESOLVED that

- (1) the Local Government Association Model Code of Conduct, be adopted and come into force with immediate effect;
- (2) that the Monitoring Officer be given delegated powers to grant dispensations to Members on the grounds set out in paragraphs 11 to 14 of this report, and that the Audit Committee's Terms of Reference be amended accordingly; and
- (3) it be noted that a number of other consequential changes to various parts of the Council Constitution arising from the adoption of the revised Code of Conduct, will be made by the Monitoring Officer using his existing delegated authority.

18 Member Development Programme 2021/22 - 2024/25

The Council considered a report which sought Council approval of the Member Development activities and Seminars scheduled for 2021/22, and the approach to a four year Member Training and Development Programme to 2024/25.

RESOLVED that

- (1) the programme of Member Development activities and Seminars scheduled for 2021/22, as detailed within Appendix A to the report, including the list of training deemed to be mandatory for all Members and for specific groups of Members, be approved;
- (2) the approach to a four year Member Development Programme outlined within paragraphs 16 to 17 of the report, be approved; and

- (3) Members be developed further as digitally enabled Councillors and remote and face-to-face sessions be continued to encourage Member attendance and engagement in training and development.

19 Freedom of the Borough - James Coppinger

The Council considered a report which sought approval to confer the Freedom of the Borough on James Coppinger.

It was reported that James Coppinger signed for Doncaster Rovers in 2004 and was the longest-serving player in the club's history and had played beyond his 40th birthday. He had been a virtual ever-present in the side during that time and was an integral part of Doncaster Rovers squads that won promotion from League One twice, League Two once and the Johnstone's Paint Trophy. Off the pitch, James had been a regular at community events and joined other club staff and fans in hiking the Inca Trail in Peru in 2011, which raised more than £50,000 for Save The Children and the NSPCC.

Members noted that James had been a powerful advocate in recent years about mental health and sharing his story, and had set up a business called Pro Mindset, helping young footballers improve their mental approach to the game. He had been heavily involved in the club's activities around mental health and designed the recent charity shirt which was sponsored by Campaign Against Living Miserably charity, which was also used as a celebration of his time at the club.

RESOLVED that the application to bestow the Freedom of the Borough on James Coppinger, be supported.

PLANNING COMMITTEE - 11

	<u>COUNCILLOR</u>
Labour	Councillor Duncan Anderson
	Councillor Daniel Barwell
	Councillor Iris Beech
	Councillor Aimee Dickson
	Councillor Susan Durant
	Councillor Sue Farmer
	Councillor Charlie Hogarth
	Councillor Sophie Liu
Conservative	Councillor Steve Cox
	Councillor Gary Stapleton
Mexborough First	Councillor Andy Pickering

ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE - 11

	<u>COUNCILLOR</u>
Labour	Councillor James Church
	Councillor Gemma Cobby
	Councillor Julie Grace
	Councillor Deborah Hutchinson
	Councillor Jake Kearsley
	Councillor Majid Khan
	Councillor Emma Muddiman-Rawlins
	Councillor Ian Pearson
Conservative	Councillor Nick Allen
	Councillor Thomas Noon
Mexborough First	Councillor Andy Pickering

CHIEF OFFICERS APPOINTMENTS COMMITTEE - 11

	<u>COUNCILLOR</u>	<u>SUBSTITUTES</u>
Labour	Councillor Joe Blackham	Councillor Lani-Mae Ball
	Councillor Mark Houlbrook	Councillor James Church
	Councillor Glyn Jones	Councillor Susan Durant
	Mayor Ros Jones	Councillor Sue Farmer
	Councillor Jake Kearsley	Councillor John Healy
	Councillor Jane Kidd	Councillor Deborah Hutchinson
	Councillor Jane Nightingale	Councillor Tim Needham
	Councillor Andrea Robinson	Councillor Ian Pearson
Conservative	Councillor Cynthia Ransome	Councillor Nick Allen
	Councillor Thomas Noon	Councillor Steve Cox
Mexborough First	Councillor Andy Pickering	Councillor Bev Chapman

* **Substitutes to be called from the pool listed above for each respective Political Group.**

AWARDS, GRANTS AND TRANSPORT (APPEALS) COMMITTEE - 7

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Leanne Hempshall
	Councillor Sue Knowles
	Councillor Tracey Moran
	Councillor Sarah Smith
Conservative	Councillor Steve Cox
	Councillor Martin Greenhalgh

AUDIT COMMITTEE - 5

	<u>COUNCILLOR</u>
Labour	Councillor Barry Johnson
	Councillor Sophie Liu
	Councillor Dave Shaw
	Councillor Austen White
Conservative	Councillor Glen Bluff

CHIEF OFFICERS APPEALS COMMITTEE - 5

	<u>COUNCILLOR</u>	<u>SUBSTITUTE</u>
Labour	Councillor Gemma Cobby	Councillor Phil Cole
	Councillor Jane Kidd	Councillor Jane Nightingale
	Councillor Austen White	Councillor Sarah Smith
Conservative	Councillor Jane Cox	Councillor Nick Allen
Independent	Councillor Rob Reid	-

* **Substitutes to be called from the pool listed above for each respective Political Group.**

CHIEF OFFICERS INVESTIGATORY SUB-COMMITTEE - 5

	<u>COUNCILLOR</u>
Labour	Councillor Jane Kidd
	Councillor Tim Needham
	Councillor Ian Pearson
	Councillor Austen White
Conservative	Councillor Nigel Cannings

EMPLOYEE RELATIONS DISPUTES RESOLUTION COMMITTEE - 5

	<u>COUNCILLOR</u>	<u>SUBSTITUTE</u>
Labour	Councillor Linda Curran	Councillor Duncan Anderson
	Councillor Susan Durant	Councillor Daniel Barwell
	Councillor John Healy	Councillor Majid Khan
	Councillor Charlie Hogarth	Councillor John Mounsey
Conservative	Councillor Jane Cox	Councillor Nick Allen

* **Substitutes to be called from the pool listed above for each respective Political Group.**

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE - 8

	<u>COUNCILLOR</u>
Labour	Councillor Daniel Barwell
	Councillor John Healy
	Councillor Leanne Hempshall
	Councillor Jane Kidd
	Councillor Majid Khan
	Councillor Sarah Smith
Conservative	Councillor Richard Allan Jones
Mexborough First	Councillor Bev Chapman
Invitee	Paul O'Brien (GMB)

COMMUNITIES & ENVIRONMENT OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Daniel Barwell
	Councillor James Church
	Councillor Gemma Cobby
	Councillor Julie Grace
	Councillor Deborah Hutchinson
	Councillor Emma Muddiman-Rawlins
	Councillor Glynis Smith
Conservative	Councillor Nigel Cannings
	Councillor Gary Stapleton
Invitees	Jim Board (Unison)

CHILDREN & YOUNG PEOPLE'S OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Aimee Dickson
	Councillor Susan Durant
	Councillor Leanne Hempshall
	Councillor Charlie Hogarth
	Councillor Tim Needham
Conservative	Councillor Laura Bluff
	Councillor Steve Cox
Independent	Councillor Rob Reid
Co-optees	Nomination to be sought (Parent Governor)
	Nomination to be sought (Parent Governor)
	Antoinette Drinkhill (Diocese of Sheffield Church of England)
	Bernadette Nesbit (Diocese of Hallam Roman Catholic Church)
Invitees	Georgina Lightfoot (Unison)

HEALTH & ADULT SOCIAL CARE OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Linda Curran
	Councillor Jake Kearsley
	Councillor Sue Knowles
	Councillor Tracey Moran
	Councillor Sarah Smith
	Councillor Austen White
Conservative	Councillor Laura Bluff
	Councillor Martin Greenhalgh
Mexborough First	Councillor Sean Gibbons
Invitee	Jim Board (Unison)

REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Duncan Anderson
	Councillor Iris Beech
	Councillor Sue Farmer
	Councillor Majid Khan
	Councillor Sophie Liu
	Councillor John Mounsey
	Councillor David Nevett
Conservative	Councillor Steve Cox
	Councillor Gary Stapleton
Invitees	Mark Whitehouse (Unite)

LICENSING COMMITTEE - 14

	<u>COUNCILLOR</u>
Labour	Councillor Duncan Anderson
	Councillor Iris Beech
	Councillor Linda Curran
	Councillor John Healy
	Councillor Charlie Hogarth
	Councillor Barry Johnson
	Councillor Emma Muddiman-Rawlins
	Councillor David Nevett
	Councillor Ian Pearson
	Councillor Dave Shaw
Conservative	Councillor Nick Allen
	Councillor Martin Greenhalgh
	Councillor Thomas Noon
Mexborough First	Councillor Bev Chapman

HEALTH & WELLBEING BOARD

	<u>COUNCILLOR</u>
Labour	Councillor Nigel Ball
	Councillor Rachael Blake
	Councillor Andrea Robinson
Conservative	Councillor Cynthia Ransome

PARISH COUNCILS' JOINT CONSULTATIVE COMMITTEE - 8

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Linda Curran
	Councillor Leanne Hempshall
	Councillor Sue Knowles
	Councillor David Nevett
Conservative	Councillor Steve Cox
Executive Members	Councillor Phil Cole
	Councillor Mark Houlbrook

MEMBER DEVELOPMENT WORKING GROUP - 4

	<u>COUNCILLOR</u>
Labour	Councillor Jane Nightingale
	Councillor Dave Shaw
Conservative	Councillor Jane Cox
Mexborough First	Councillor Andy Pickering

CHAIR: _____

DATE: _____



Report

To the Chair and Members of Full Council

Youth Justice Plan 2021/22

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Councillor Lani-Mae Ball Lead Member for Education, Skills and Young People	All	Yes

EXECUTIVE SUMMARY

1. The purpose of this report is to present the statutory Youth Justice Plan for 2021/22, covering the work of the Youth Offending Service (YOS) in Doncaster, where responsibility for the discharge of the Plan lies. The Plan is a requirement of the 1998 Crime and Disorder Act and is to be submitted to the Youth Justice Board for England and Wales annually.
2. The Plan sets out the resourcing and value for money, performance against last year's plan, structure, governance and partnership arrangements and risks to future delivery for the service. Actions and timescales are set to develop the service and ensure the best provision for the children and young people of Doncaster.
3. In addition to the statutory plan, we will produce a Young People's Youth Justice Plan which is designed to be accessible and understandable for our young people and families. Historically the Young People's Youth Justice Plan has been identified by the Youth Justice Board as a national example of good practice and has been adopted by other areas throughout the country. We have also consulted young people in relation to their experiences of the ongoing pandemic and the service they have received from the YOS. Their comments are populated throughout the plan and available in full in Appendices 1 and 2.
4. The plan shows some good performance against the targets set in last year's plan particularly in relation to re-offending and the use of custody.

EXEMPT REPORT

5. This is not an exempt report.

RECOMMENDATIONS

6. Full Council approves the Youth Justice Plan 2021/22.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. The citizens of Doncaster will be protected from youth offending, re-offending and the fear of youth crime. The successful implementation of the Youth Justice Plan will contribute to an overall reduction in youth offending.
8. This has significant and far-reaching positive consequences in terms of raising aspirations with young people and their families, making communities safer and more inclusive. Crucially, the targeted work of Team EPIC will continue to assist those communities experiencing anti-social behaviour, by intervening earlier with young people at risk of Child Criminal Exploitation (CCE).

BACKGROUND

9. This strategic plan impacts upon the delivery of Youth Justice in all wards of Doncaster. It involves expenditure of £1.9 million in 2021/22 (estimated, some contributions to be confirmed) of which £833,541 comes from Doncaster Metropolitan Borough Council (DMBC) as part of its contractual arrangements with Doncaster Children's Services Trust (DCST).
10. The Crime and Disorder Act 1998 sets the statutory functions for Youth Offending Teams. The relevant provisions dealing with the Youth Justice System are set out in Part III of the Crime and Disorder Act 1998 ("the 1998 Act"). Section 37(1) of the 1998 Act states that it shall be the principle aim of the Youth Justice System to prevent offending by children and young persons.
11. Section 38 places a duty on Local Authorities, acting in co-operation with the agencies listed below, to secure that, to such extent as is appropriate for their area, all "Youth Justice Services" are available there. Those agencies are:
 - Chief Officer of Police or Police authority, any part of whose Police area lies within the Local Authorities area.
 - The Secretary of State in relation to his functions under sections 2 and 3 of the Offender Management Act 2007.
 - Every provider of Probation services that is required by arrangements under section 3(2) of the Offender Management Act 2007 to carry out the duty under this subsection in relation to the Local Authority.
 - Every local Probation Board, Strategic Health Authority, Local Health Board or Primary Care Trust, any part of whose area lies within that area.
12. Section 40 of the 1998 Act sets out the duty of each Local Authority to formulate and implement an annual Youth Justice Plan, setting out how Youth Justice Services in their area are to be provided and funded, and their functions and composition. Youth Offending Teams must co-ordinate the provision of Youth Justice Services for all those in the authority's area that need them and carry out the functions described in the Youth Justice Plan.

OPTIONS CONSIDERED

13. The Youth Justice Plan is a statutory Plan, the option is to approve in its current format or return the plan to the Head of Service of Young People's Services for further consideration and review.

REASONS FOR RECOMMENDED OPTION

14. The only options are to approve the plan or request amendments.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

Outcomes	Implications
<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and more prosperous future:</p> <ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	<p>Reducing First Time Entrants into the Youth Justice System significantly reduces the financial burden on other statutory services, and therefore protects against services being overwhelmed and placed under budgetary pressure when earlier intervention could have been undertaken successfully. Creating an aspirational culture amongst young people involved in anti-social behaviour and offending will lead to greater engagement with education, training and employment opportunities.</p>
<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time:</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster clean • Building on our cultural, artistic and sporting heritage 	<p>Doncaster YOS is committed to ensuring that all young people have access to a Speech and Language Therapist, Systemic Family Psychotherapist and Forensic Psychologist. In addition, as part of the prevention offer, Doncaster YOS will continue to engage young people on the cusp of offending and anti-social behaviour. Through the work of Team EPIC we will engage young people in a range of diversionary activities which includes sports and fitness.</p>
<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling:</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	<p>A successful implementation of the Youth Justice Plan will divert young people on the cusp of offending, but crucially will also prevent recidivism in those who do offend. A reduction in offending will lead to safe communities, in which its young citizens are more invested and consequently are actively engaged in the development of those communities.</p>

<p>Doncaster Caring: Our vision is for a Borough that cares together for its most vulnerable residents:</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	<p>The Youth Justice Plan will support families who have presenting issues, through ongoing contribution to the Stronger Families initiative, the outcome of which will be that more families are helped to reach their full potential.</p>
<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	<p>Doncaster YOS has always strived to deliver value for money by tracking best national practice and amending service provision to meet identified needs. All posts are reviewed when they become vacant to assess the need for the post or provision in the future. In 2021/22 the YOS will continue its campaign of recruiting volunteer mentors to supplement the full time staffing resource.</p>

RISKS AND ASSUMPTIONS

15. The risk factors are outlined in the Youth Justice Plan itself. The most significant risks relate to young people at risk of CCE and an increase in the custody rates. These issues are explored within the plan itself with appropriate mitigations in place where possible.

LEGAL IMPLICATIONS [Officer Initials RM Date 14/06/2021]

16. There are no legal implications associated with this report.

FINANCIAL IMPLICATIONS [Officer Initials RM Date 14/06/2021]

17. The majority of contributions have already been agreed and there are presently no financial implications associated with this report.

HUMAN RESOURCES IMPLICATIONS [Officer Initials LE Date 14/06/2021]

18. There are no Human Resources implications associated with this report

TECHNOLOGY IMPLICATIONS [Officer Initials RM Date 14/06/2021]

19. There are no technological implications associated with this report.

HEALTH IMPLICATIONS [Officer Initials LE Date 14/06/2021]

20. There are no health implications associated with this report.

EQUALITY IMPLICATIONS [Officer Initials LE Date 14/06/2021]

21. There are no equality implications associated with this report.

CONSULTATION

22. As a statutory plan, consultation occurs with the relevant boards, notably YOS Management Board, Safer, Stronger Doncaster Partnership (SSDP), Doncaster Children's Services Trust Executive management Team, DMBC Executive Management Team and young people and families who are in receipt of services from the YOS.

23. The members of the Overview and Scrutiny Management Committee having endorsed the plan highlighted the following:

Members received evidence that young people with undiagnosed speech, language and communication difficulties e.g. dyslexia are more likely to enter the Criminal Justice System than comparator groups. However, it was recognised that there was a significant shortage of expertise in this area. The Committee considered there would potentially be a significant benefit if this resource was increased not only to assist the YOS but also help schools diagnose speech and language issues earlier in a child's development. The Committee agreed the following recommendation:

That in order to prevent, support and assist those accessing Youth Offending Services, the Council lobby for more resources to develop a greater pool of Speech and Language Therapists to assist in the early diagnosis of speech, language and communication difficulties.

BACKGROUND PAPERS

24. Youth Justice Plan 2021/22 (attached).

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

DMBC	Doncaster Metropolitan Borough Council
YOS	Youth Offending Service
DCST	Doncaster Children's Services Trust
EPIC	Encouraging Potential Inspiring Change
SSDP	Safer Stronger Doncaster Partnership
CCE	Child Criminal Exploitation

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LEAD OFFICER

NAME: James Thomas/Riana Nelson
TITLE: Chief Executive, Doncaster Children's Services Trust/Director of Children's Services, DMBC

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Youth Justice Plan 2021/22 (DRAFT)



Doncaster Children's Services Trust Limited
Registered Address Colonnades House Duke Street Doncaster DN1 1ER
Registered in England and Wales No. 8805834



Approval and Sign-off

The Youth Justice Plan 2021/22 as detailed below is approved by the Chair of the Youth Offending Service Management Board and the Lead Member of DMBC for Education, Skills and Young People:

Superintendent Neil Thomas

Chair of the Youth Offending Service Management Board

Signature:

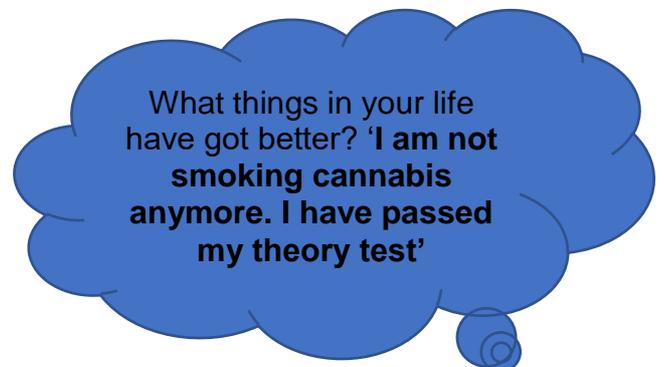
Date:

Cllr Lani-Mae Ball

Lead Member for Education, Skills and Young People

Signature:

Date:



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Think about the things you have been doing at the YOT. What helped you sort out any problems in your life?
'Concentration and being able to focus. They helped me mature.'

1. Foreword from the Chair of the Management Board

For the past 5 years, Doncaster YOS has been on a journey to embed relationship based and trauma informed practice, which puts children at the heart of all decision making relating to them.

We pride ourselves on being a 'child first' organisation that seeks to understand the underlying issues which brings children into the Criminal Justice System rather than reacting to the behaviours they may present.

In undertaking this approach, we have seen massive reductions in the First Time Entrant (FTE) rate over the past 5 years, a significantly below average binary re-offending rate and a very low custody rate. We think that this is good evidence of the efficacy of our approach in terms of helping young people to understand how their lives can be better, and providing the specialist interventions necessary to help them achieve this.

This is very much a Partnership approach and could not be achieved without contributions from the Clinical Commissioning Group (CCG), National Probation Service (NPS), Doncaster Metropolitan Borough Council (DMBC), The Junction Project, Change, Grow, Live, Office of the Police and Crime Commissioner (OPCC) and my own organisation, South Yorkshire Police (SYP).

During this journey we have developed psychological formulation, speech language and communication assessments, cognitive functioning assessments and multi-systemic family psychotherapy interventions alongside more traditional services such as dedicated Careers Advisers and access to substance misuse services.

We will continue to develop our therapeutic and clinical offer in light of the challenges brought by Covid and therefore, for the first time, we will recruit a dedicated Counsellor for young people to complement the existing services we can already provide. We are also hopeful that, in the near future, we will be able to resume our group therapy model, Dialectical Behaviour Therapy (DBT).

Despite our previous successes, the last year has brought significant challenges, particularly in relation to Child Criminal Exploitation (CCE). For most children who become open to the YOS, the level of exploitation diminishes due to the additional support and monitoring that a child receives, however in relation to a number of serious offences which occurred in 2020/21, the YOS had had no previous involvement in these children's lives. We need, therefore, to become more effective in supporting children at risk of exploitation and, to that end, the EPIC offer has been restructured to offer direct 1-1 support for children at risk of, or experiencing exploitation. There are some early indications that this approach is being effective and this will be monitored throughout the course of this year.

Throughout all stages of the pandemic, I was very proud that the YOS continued to see children, young people and families face to face in their homes, in their gardens, in parks and pretty much everywhere else. This was achieved through the application of a Safe Visiting Guidance Policy which allowed for staff to undertake a telephone triage of the young person's environment prior to attending the property, supported

through access to the appropriate PPE (Personal Protective Equipment). Feedback from young people indicates that this approach was most welcomed and has led to us reconsidering our future operating model. Moving forwards, wherever work can be undertaken in a child's home or community setting, it will be.

Our targets for this year reflect our ambition to continue to drive down FTE's and to ensure that young people do not go on to re-offend by providing the help they need. We also note that for the first time in a number of years, we will likely see an increase in the custody rate due to a serious offence which has not yet been brought before the court. It is hoped that the restructuring of EPIC services alongside the robust MACE (Multi-Agency Child Exploitation) arrangements will see further reductions in young people at risk of exploitation and therefore, fewer young people entering the Youth Justice System.

Another significant area of challenge in the past year has been in relation to the Education, Employment and Training (EET) rates for young people. Historically this is an area of high performance for Doncaster with a percentage of young people in education, training or employment at between 80 and 90% at the end of their order. In the past year, this has halved. We understand on a granular level that these outcomes are directly linked to Covid, in some cases young people lost jobs due to staffing reductions and elsewhere the right type of training provision was not available for them to progress prior to the end of their order. To try and mitigate this, we have provided all young people with access to online learning via the allocation of laptops or mobile devices. It is however likely to be another challenging year in ensuring young people have meaningful education, training and employment options.

Finally, I would like to highlight how proud I have been by the resilience shown by young people during this pandemic. This plan has been shaped by their voices and feedback and you will see some of their comments embedded throughout the Plan. It is incredibly encouraging that based on their own voices we know that they are happy with where they live, they understand where to get help with their mental health and more broadly, have benefited from the services provided by the YOS, which for me is the most important thing.

Superintendent Neil Thomas
10/05/2021

2. Introduction

Doncaster Youth Offending Service (YOS) is part of Doncaster Children's Services Trust's (DCST) Young People's Services (YPS). YPS is overseen by a Head of Service and is comprised of the YOS, the youth crime prevention service, (known as EPIC - Encouraging Potential Inspiring Change) and a range of other services that support vulnerable young people and their families. The service is committed to improving outcomes for young people, specifically to help them lead happy, safe and aspirational lives.

Youth Offending Teams (YOT's) were formed in England and Wales under the Crime and Disorder Act 1998, providing a multi-agency approach to preventing offending by children and young people. As Doncaster's YOT, the YOS consists of professionals

from a range of disciplines including Police, CCG, Probation, Youth Justice, Social Work, Education, Housing, Information Advice and Guidance, Substance Misuse and Systemic Family Therapy.

The statutory aim of the Youth Justice System, as laid out in the 1998 Act, is to prevent youth offending. The YOS works with children and young people to prevent them from offending and entering the Youth Justice System and, if they do enter it, to prevent them from re-offending.

In conducting this work, the YOS also works to keep young people safe from harm and to protect the public from young people who may pose a risk of causing serious harm to others. The YOS conducts these responsibilities through robust risk management processes including engagement with forums such as MAPPA (Multi-Agency Public Protection Arrangements).

In its work to divert young people from entering the Youth Justice System for the first time, the YOS uses a robust triage model to offer voluntary intervention as an alternative to a formal Police Caution or prosecution, where it is safe and proportionate to do so. In addition, EPIC delivers a number of programmes based in schools, in the community and via a “Team around the Street” model to build young people’s consequence awareness, whilst encouraging them to engage in programmes and interventions designed to increase aspiration and opportunity.

The YOS uses the AssetPlus assessment tool with all young people made subject to a criminal Court Order. This is a “strengths based” predictive methodology to help practitioners understand the issues young people face in relation to their offending, to formulate an intervention plan to address any presenting needs and to build on the strengths already displayed by young people. The YOS also undertakes specialist work alongside the Barnardos Junction Project with young people who present sexually harmful behaviours.

Young people referred to the YOS by the Triage Panel are screened via a locally and specifically designed tool to identify the appropriate interventions to help them avoid re-offending and entering the formal Youth Justice System. If more detailed assessment is required following the screening, then this is carried out using the AssetPlus assessment tool.

Doncaster YOS is committed to the use of whole family approaches to achieve sustained change to familial cultures which supports better outcomes for children and young people.

In 2021/22 Doncaster YOS will also be focused on ensuring that children and families have the right support to manage their emotional and social wellbeing arising from the Covid-19 pandemic. As part of this plan, the voice of young peoples lived experience through Covid will help to shape the operational priorities for the next year.

One of the challenges which has presented during the pandemic relates to an increase in CCE and the YOS response to this in terms of disruption activity and support will also be included. Once again, young people have been consulted on their views about gangs and exploitation and their voice will help to shape these strategies.

3. Doncaster demographics

Doncaster's population total is 310,542 and ranks 41 in the ranking for deprivation.

Children In Need (CIN): the total number of open CIN cases including Care Leaver's as at 31st January 2,618. Excluding Care Leavers: 2,308.

Doncaster has 409 children with a Child Protection Plan, 519 children are in care and there are 311 Care Leavers.

66,918 children and young people under the age of 18 years live in Doncaster (based on ONS Mid-Year Estimates). This is 21% of the total population in the area. Approximately 22% of the Local Authority's children aged under 16 years are living in low-income families.

The proportion of children entitled to free school meals:

- in primary schools is 20.5% (the national average is 17.7%)
- in secondary schools is 19.5% (the national average is 15.9%)

Children and young people from minority ethnic groups account for 11% of all children living in the area, compared with 27% in the country as a whole.

The largest minority ethnic groups of children and young people in the area are White Eastern European, including Gypsy/Roma communities.

The proportion of children and young people with English as an additional language:

- in primary schools is 12.0% (the national average is 21.3%)
- in secondary schools is 8.9% (the national average is 17.1%)

Doncaster has a number of large traveller sites, distributed across the Borough.

4. Team Doncaster Charter

Our purpose – Doncaster Council's purpose is to ensure that Doncaster and its people thrive. We will ensure that value for money is at the heart of everything we do.

PEOPLE - Putting people first and helping them to help themselves.

PLACE - Creating, regenerating and supporting communities.

PRIDE - Proud of Doncaster and our contribution to it.

PROGRESS - Taking advantage of opportunities and aiming to be the best we can.

Doncaster Children Services Trust Values

Excellent

We'll constantly strive to provide the best service for our children, young people and families, by ensuring their voices are at the heart of everything we do.

Respectful

We'll always treat everyone as equal, be reliable, fair and honest. Above all we will take pride in our work and take ownership of our actions.

Make a difference

We'll always be child focussed;

We'll take the time to listen;

It's a two way conversation;

We'll support families to help their children and young people have a good start in life. And above all we will help our children and young people achieve their hopes and dreams.

5. Structure, Governance and Partnership Arrangements

The operational work of Doncaster YOS is overseen by its strategic Management Board which is composed of Senior Managers and leaders from partner organisations who have the operational and strategic expertise to challenge and develop the offer from Doncaster YOS.

The Management Board composition is as follows:

Neil Thomas	Superintendent - South Yorkshire Police - Chair
James Thomas	Chief Executive Officer, Doncaster Children's Services Trust
Claire Scott	Head of Service, Communities and Wellbeing - DMBC
Caroline James	National Probation Service
Cllr Lani-Mae Ball	Lead Members for Education, Skills and Young People, DMBC
Jane Cresswell	Virtual Head - DMBC
Carrie Wardle	Public Health Specialist – DMBC
Emma Price	Head of Strategy and Delivery – CCG
Alex Heeley	Commissioning Officer – OPCC
Kathryn West	Operational Manager - YOS

In addition to the core members, several other organisations who are involved in the commissioning of services which impact on the work of the YOS also attend on occasion as required and receive copies of the minutes These include:

- The Youth Justice Board
- St Leger Homes
- Her Majesty's Courts and Tribunals Services (HMCTS)

YOS Management Board meetings are held quarterly and in order to be quorate there must be senior representation from DMBC, South Yorkshire Police and Doncaster Children's Services Trust. A comprehensive performance report is presented to each Board meeting and the Head of Service is held to account for performance, casework quality, safeguarding, staffing/secondment arrangements, commissioning of services and other key strategic issues affecting the development of the service.

The YOS Management Board also holds the Head of Service to account for how the conditions set out in grants made by the YJB are monitored and met, e.g.

- the timely submission of data
- compliance with secure estate placement information requirements
- completion of national standards audits

In addition, the Board supports the YOS in overcoming barriers to effective multi-agency working and ensures that partner agencies make an effective contribution to delivery against key Youth Justice outcomes.

The YOS Management Board also feeds into the following Local Strategic Boards:

- Safer, Stronger Doncaster Partnership Board
- Strategic Education Attendance Board
- Children Young People and Families Board
- Doncaster Safeguarding Children's Partnership
- EXPECT Youth Board
- Local Criminal Justice Board
- South Yorkshire Violence Reduction Executive Board

In Doncaster, children's services are delivered by the Doncaster Children's Services Trust, which from April 2019 has become an Arm's Length Management Organisation (ALMO) of the Doncaster Metropolitan Borough Council (DMBC). The local Youth Justice partnership is therefore comprised of:

- Doncaster Metropolitan Borough Council
- Doncaster Children's Services Trust
- South Yorkshire Police
- The National Probation Service
- The Clinical Commissioning Group

In terms of safeguarding young people who offend, the YOS works closely with the locality-based children's Social Care teams within the Trust and Youth Offending staff are able to interrogate the children's Social Care case management system routinely as required.

The Police Officers within the YOS are able to consult the Police National Computer (PNC) and other police databases as required and to share information with colleagues under the terms of the Data Protection Act.

All staff seconded to the service from other agencies are able to use the YOS case management system as well as their own agencies' databases. In early 2020 the YOS migrated to a new case management system – Core+, which is able to provide better functionality and reports than was previously available with the old CareWorks case management system.

There is a section within the quarterly performance report to the YOS Management Board which highlights any concerns about young people placed in secure remand accommodation or serving custodial sentences, albeit the numbers are now very small.

There are a number of organisations commissioned to provide discrete services for youth offenders. Substance misuse support is provided through Project 3, provision of "Appropriate Adults" for young people in local police custody is provided through Change, Grow, Live (formerly SOVA) and specialist work with young people displaying

sexually harmful behaviour is undertaken through the Barnardos Junction Project. In each case there is a service-level agreement which is regularly reviewed.

a. The Youth Justice Team

The multi-agency Youth Justice Team oversees all prevention and statutory case work for young people who have committed offences. This ranges from voluntary preventative disposals that come through the Triage panel through to community sentences such as Referral Order's (RO's) and Youth Rehabilitation Order's (YRO's) and custodial cases that come through the Courts.

The team operates a relational, restorative, desistance and trauma informed approach, focusing in on the underlying causes of complex and challenging behaviours rather than just on the symptoms of such.

The team are skilled in creating positive professional relationships with young people which help support desistance from offending. In addition, the team is responsible for ensuring the safety of the public from any potential harm and the safety and wellbeing of the children and young people it supports. This is achieved through robust risk management processes that ensure young people receive the support and interventions that they require to lead pro-social, offence-free lives.

The team's focus over the next year will be to continue with the face-to-face contact that has taken place throughout Lockdown and as restrictions ease, increasing this to include face-to-face Panels.

b. The Interventions Team

The Interventions Team is a team of specialists across a range of disciplines who work alongside Case Managers in the Youth Justice Team and other professionals involved in the young person's life to keep them safe and support them not to re-offend.

Systemic Family Support is offered in the form of family therapy and whole family working. Parents and carers are empowered to make positive changes for their children in a non-judgemental way. Without harnessing the support of parents/carers and families we are unlikely to bring about sustainable improvements in young people's capacity to avoid offending. There are close working relationships with Children's Social Care so that, where appropriate, young people can remain at home, with wider family members or in their Social Care placement. This contributes to our target of 100% of young people known to YOS being in suitable accommodation.

To work towards the very aspirational target of 90% of all young people being in suitable Education, Training and Employment provision at end order stage, the YOS has access to an Education Co-ordinator. This role encompasses advocating for young people without suitable provision, liaising with schools and other Education providers, maintaining strong working relationships with Education stakeholders within the Local Authority and offering practical support to ensure young people have the best chance possible to attend and maintain their provision and achieve in that provision to the best of their ability.

In addition to the Education Co-ordinator role there is a sub-team of experienced and dedicated Careers Information Advice and Guidance workers offering bespoke support to those young people post-16. They can support with access to training courses, employment, benefits and also offer funding with practical considerations. They offer advice and guidance in relation to accessing ETE with a criminal record.

The recruitment of a Speech and Language Therapist has been instrumental in identifying and providing support for those young people with significant speech, language and communication needs. This has had the over-arching effect of impacting young people's understanding of Youth Justice processes and procedures and how other professionals make themselves understood by young people. Language based interventions and materials used with young people have been re-framed thus making them more meaningful, thereby reducing the number of young people who go on to commit further offences.

Substance misuse is a significant issue in the lives of some young people who offend. To offer support with this, the YOS has a dedicated Substance Misuse Worker who undertakes assessments and offers advice and guidance to young people around their problematic substance use. Where young people require medication and more intensive support, we have strong links with local substance misuse support services and can help young people to access this. The dedicated Substance Misuse Worker within YOS can offer flexible support tailored to the needs of young people and be responsive to those needs quickly. Additionally, as part of this service we can offer basic sexual health screening and smoking cessation advice.

Victim work is now undertaken by a dedicated Restorative Practitioner employed directly into the service. This role can offer direct and indirect mediation, working closely with Case Managers to intervene at the right time to effect the most positive outcome. The Restorative Practitioner attends the Triage panel process offering a Restorative service at an early stage thus contributing to the reduction in First Time Entrants as well as reducing re-offending rates.

All of these specialists work in partnership with Youth Justice Team Case Managers and other professionals involved with the young person to offer a co-ordinated service to work towards reducing the risk of re-offending, keeping young people out of custody and keeping young people safe whilst raising aspirations for those that they work with.

c. Psychological services

The Psychology Service provides direct work to young people open to the Criminal Justice System and also consultation to professionals working with young people. Direct work takes the form of assessment and intervention, these can include assessment of violent risk, sexually harmful behaviours, the impact of trauma and early childhood experiences. This may also include how a young person sees themselves in terms of self concept and their levels of resilience. In-depth assessment of cognitive and adaptive functioning is also provided.

In terms of interventions, these are provided in a bespoke manner fitting to each young person's needs which may include emotional awareness and regulation, work to reduce risk of violent behaviours and improve inter-personal skills, work can also be completed around improving a young person's thinking skills. The Psychology Team also offer a model of therapy based upon Dialectical Behaviour Therapy (DBT). Where

young people present with sexually harmful behaviours, the Psychological Service works closely with the Junction project to create individualised intervention plans based within the AIM2 and the PROFESSOR assessment model and Good Lives treatment model.

The Psychology Service supports the wider staff team in terms of consultation of cases, this often takes an Multi-Disciplinary Therapy (MDT) approach in which a formulation is developed for a young person.

The Psychology Service also offers a range of training packages to compliment staffs professional development.

d. Team EPIC

The Encouraging Potential Inspiring Change (EPIC) service is a key part of Doncaster's prevention strategy. Whilst the Youth Justice Team holds responsibility for statutory prevention activity, including the assessment and direct work undertaken with children who come into contact with Criminal Justice agencies, EPIC employs a preventative outreach model delivered in community settings and with educational providers.

The approach engages young people with a range of street based activities which include:

- Zorbing
- Archery
- Fencing
- Football
- Rope games
- Tennis

Through engagement with these activities, EPIC staff are able to build positive relationships with young people which are then used to encourage young people's involvement in universal activities such as the National Citizenship Service (NCS) Programme. EPIC's efficacy is due, in large part, to its ability to stage events in locality settings such as streets and parks where young people congregate.

For the first time EPIC will also be deployed to specifically address the issue of CCE having developed a tiered intervention offer which can be accessed through the MACE Panel.

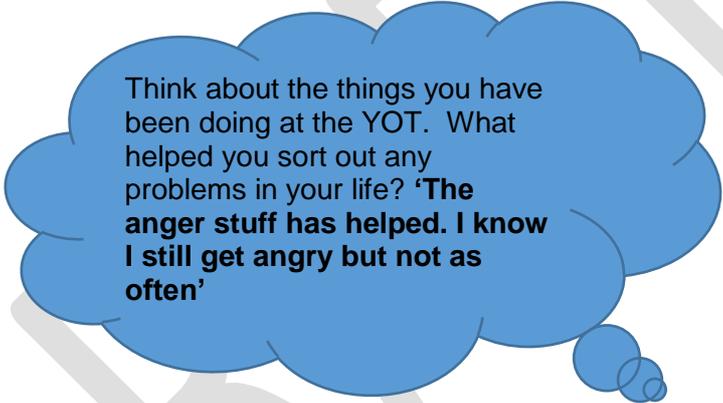
EPIC also delivers an Alternative Education Provision for children excluded from mainstream school for possession of bladed article. The experiential learning approach employed by the provision has high levels of success in reintegrating children into mainstream settings within 12 weeks.

EPIC also deliver a range of Educational workshops working with both primary and secondary schools alongside our Alternative Provisions across Doncaster and the Pupil Referral Units (PRU). The 'Think Series' has been developed as a resource to engage young people in consequential thinking and assessment of personal risk. The

'Think Series' has been recently commissioned by the West Midlands Violence Reduction unit (VRU) as part of a Youth Endowment Fund commissioned activity.

EPIC has also developed an immersive, engaging Virtual Reality (VR) package funded by NESTA philanthropic technology for social good association. The VR experience is also designed to inform and create a better understanding for professionals working with young people at risk of CCE.

More recently EPIC has facilitated sub-regional partnerships with other South Yorkshire Local Authorities, universities and third sector organisations with the aim of creating a collegiate response to the issue of CCE. This activity has led to the development of a regional bid to the Youth Endowment Fund to implement a consistent approach to diversion. The model, if successful, will deploy Navigators in schools to help children to navigate both universal and targeted services when they are at risk of exploitation, this builds upon the successful tri-borough CCE project delivered by EPIC between 2018-2020, which has been independently evaluated by both Sheffield Hallam University and ECORYS as a model of good diversionary practice.



Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'The anger stuff has helped. I know I still get angry but not as often'**

6. Performance against last years plan and targets for 21/22

Due to the Covid-19 pandemic, there was no statutory requirement for the production of a Youth Justice Plan in 20/21. However, a plan was produced to guide the work of the YOS and to help establish its efficacy against key indicators.

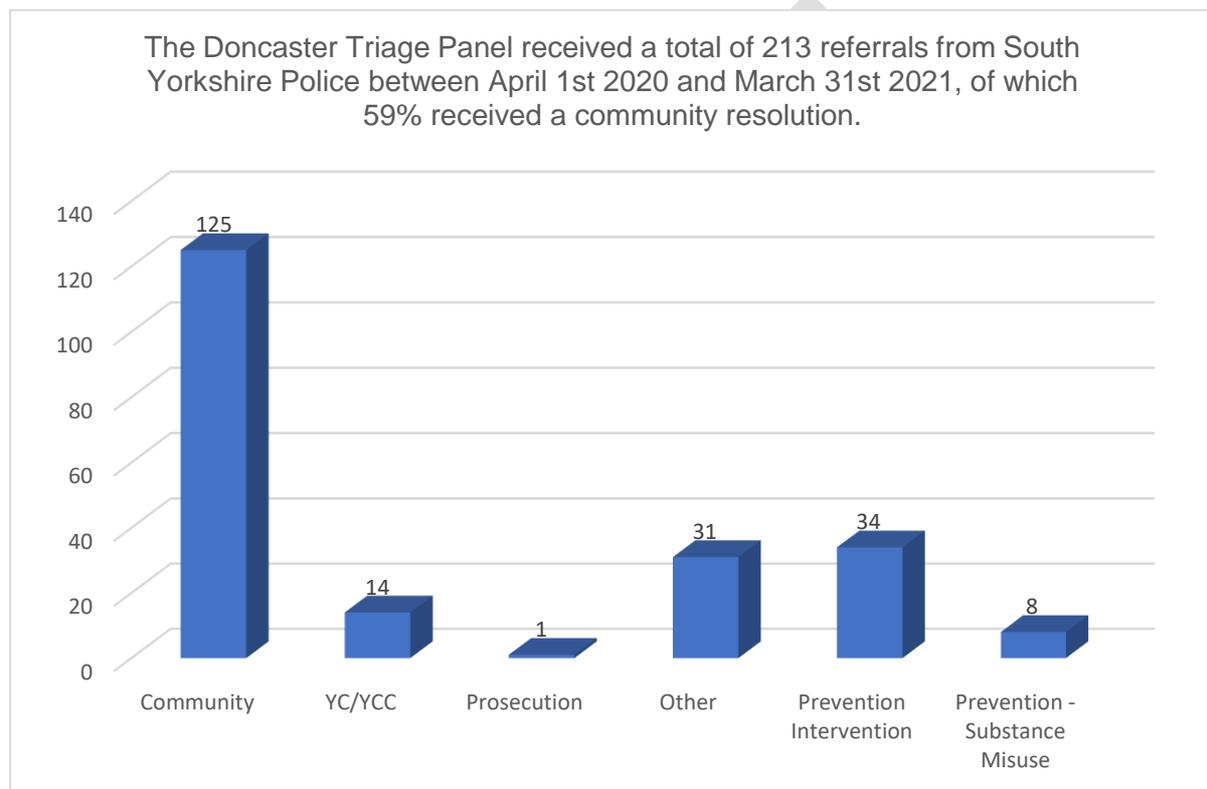
The last year has been a challenging one for all organisations and this is reflected in some aspects of the YOS's performance. In other areas, the YOS has performed well despite these challenges. The following section will detail how the YOS has achieved its results against these targets in the past year. It must be noted that there is a delay in the national publication of PNC data for FTE's and re-offending with the last published data set being in April 2020. Consequently, the evaluation of performance is based against locally held live re-offending data and nationally published data where it was available.

a. Reducing First Time Entrants

Young people who enter the Youth Justice System for the first time are known as First Time Entrants (FTE's). Entering the Youth Justice System can have a severe impact on young people's career prospects as they acquire a criminal record which may have

to be disclosed to prospective employers. There is also a risk that bringing young people into the Youth Justice System prematurely can “criminalise” them, such that they start to see themselves as “offenders” and begin to adopt pro-criminal associates and lifestyle. Therefore, bringing young people into the Youth Justice System should be a last resort, taken only when all other viable options for diversion have been exhausted.

Where children have come into contact with Criminal Justice agencies, the multi-agency triage process has continued as normal. This has meant that where ever possible, children have been diverted to the lowest possible disposal in line with an assessment of their risks, needs and vulnerabilities.



The strategy for reducing FTE’s has been impacted by the pandemic. Under normal circumstances Team EPIC would be actively engaged in communities where there are higher instances of youth crime and anti-social behaviour with the purpose to reduce young people coming into contact with Criminal Justice agencies through the offer of positive and aspirational activities. This has not been possible for any sustained period within the past year.

The data set for 2020/21 showed a small decrease in the number of young people entering the Youth Justice System for the first time. In Doncaster, making a young person an FTE is only done so when it is appropriate. The Youth Justice Triage Panel can use a number of different disposals to ensure that a young person doesn’t become an FTE whilst ensuring that the victims views are considered alongside the needs of each individual young person. Doncaster has a locally devised assessment tool which is used to identify the most appropriate disposal for each young person as well as

informing any interventions that will be completed with the young person and their family to try and prevent further offending.

The Restorative Practitioner is a permanent member of the Youth Justice Triage Panel, representing the victims views and, where appropriate, carrying out restorative interventions.

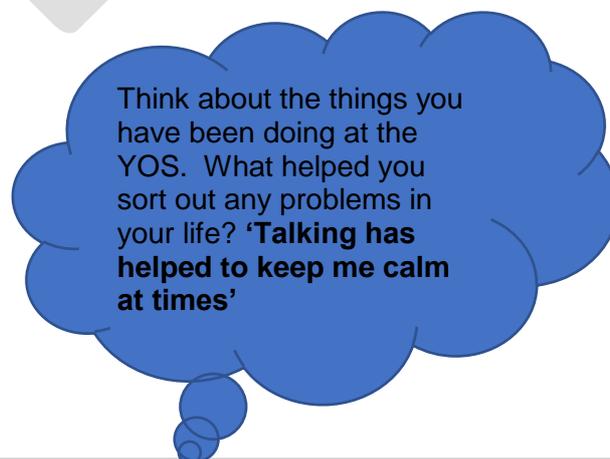
The target set for FTE's in 20/21 was **60** young people per 100,000 of the 10-17 population, the following table contextualises the anticipated reduction between 2019 and 2020.

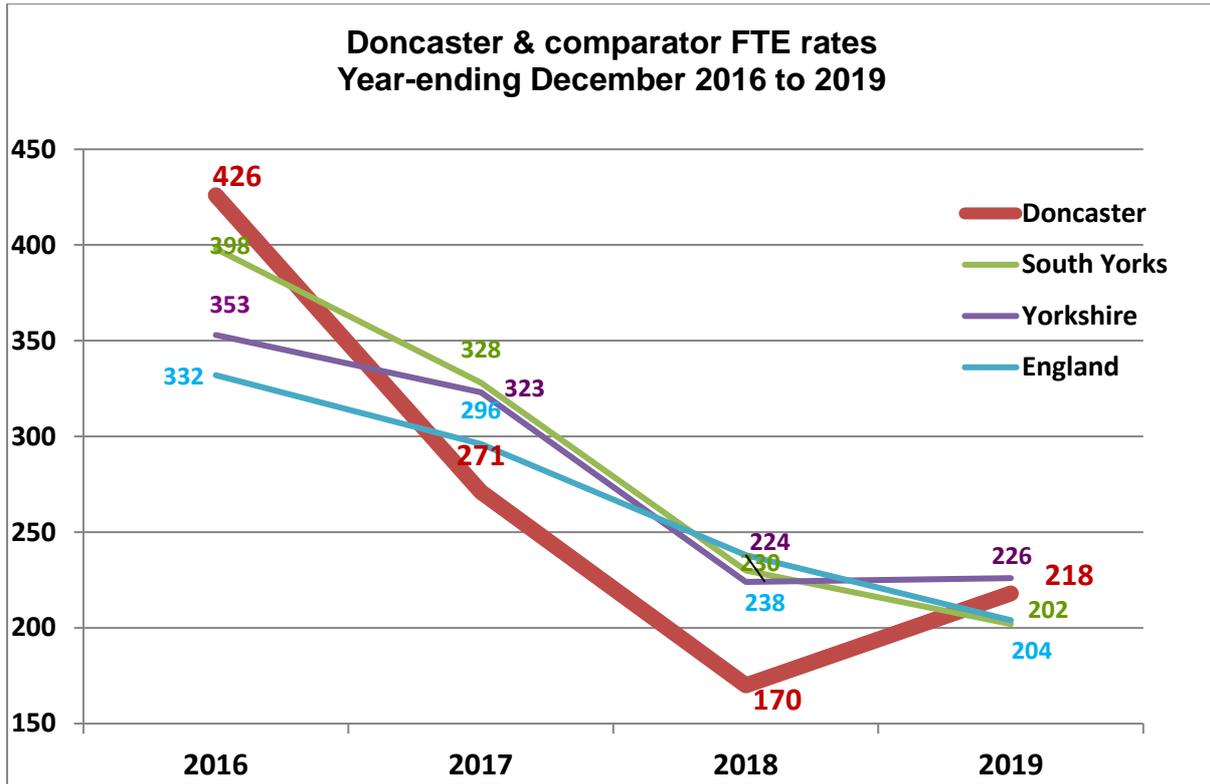
Performance indicator	Outturn year ending Sept 2019	Target year ending Sept 2020
First Time Entrant (FTE) PNC rate per 100,000 of 10-17 population YJB data. This comprises young people who receive a Police Caution or a Sentence.	223 (63 young people)	212 (60 young people)

In the absence of PNC data, and with the caveat that there is usually a variance of between 3% and 5% between locally held and PNC data, the YOS achieved its target with a rate of **194 per 100,000** of the 10-17 population equating to **57** young people, **3** young people lower than the target.

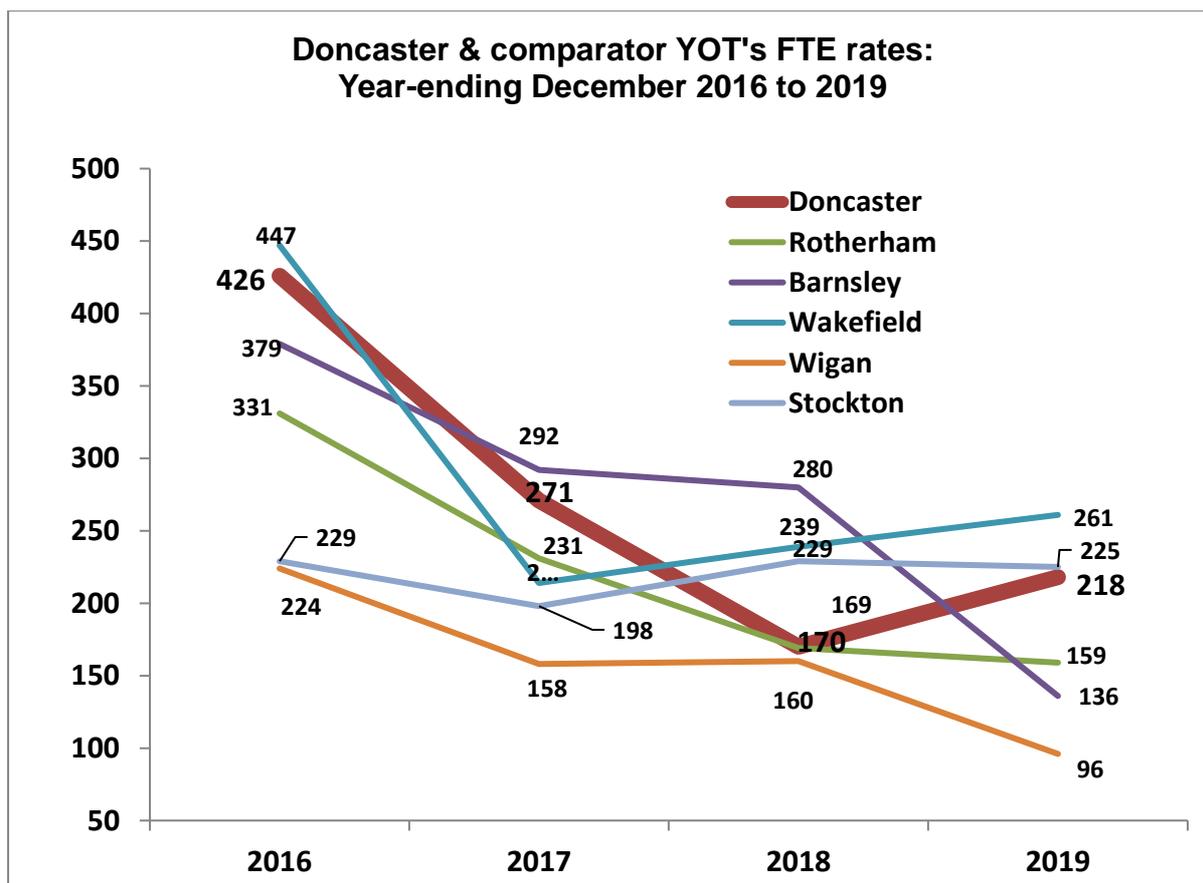
It is noteworthy that the number of external restrictions on young people probably impacted positively on the reduction on FTE's and it will be challenging to maintain this performance in 21/22.

The following chart represents the last published full year cohort. This demonstrates the challenges in terms of an increase for Doncaster following several years of significant reductions in the FTE rate. It is now expected that the FTE rate will plateau around the **190 – 212** point (per 100,000 of the 10-17 population) which equates to between **55** and **60** young people per year.





The following chart demonstrates Doncaster's performance in relation to demographically similar areas for the last **published** data period. Although there is significant volatility from year to year across all areas. It is noteworthy that the live re-offending data, if the current trends are stable across the comparator YOT's, would see Doncaster retain its middle position in terms of comparator areas.



b. FTE target 21/22

The impact of Covid on young people’s emotional regulation, mental health and cognition is not yet fully understood. Although the live re-offending data indicates a small decrease in the number of FTE’s, it is likely that this will be challenging to reduce further as the impact of restrictions ending is liable to have an impact on young people’s behaviour.

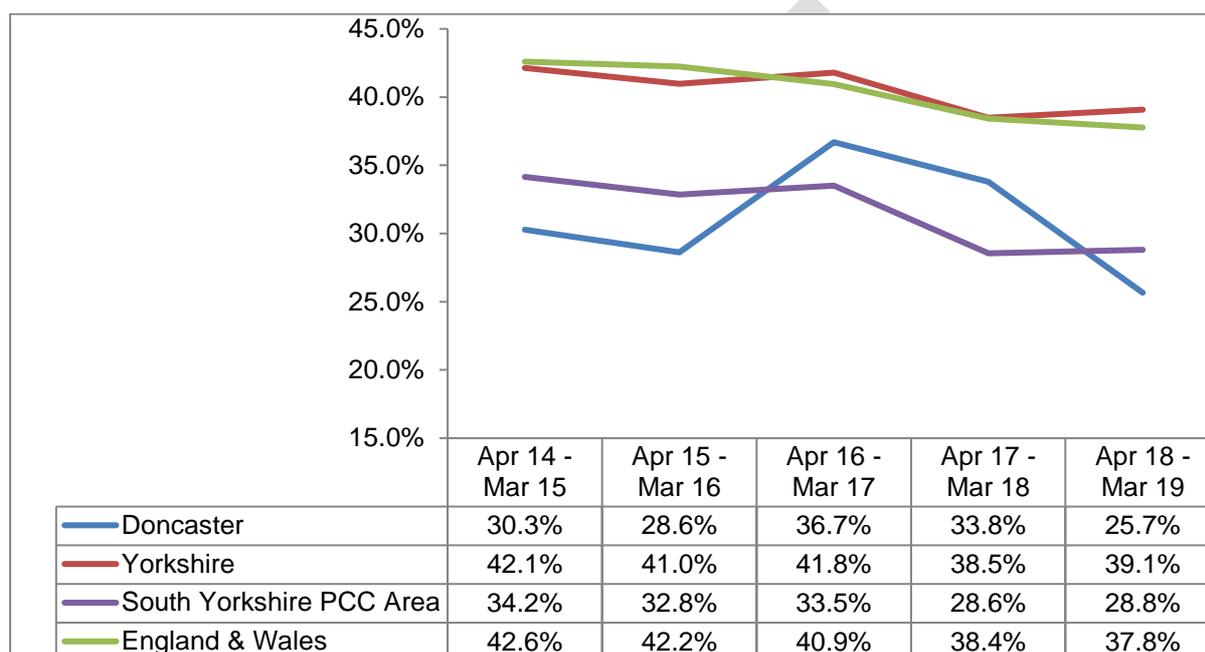
It is expected that young people will engage in adolescent risk taking behaviours which may not have been accessible in the past 12-18 months. In such a scenario, it is possible that young people will make ill-advised choices which results in them becoming an FTE into the Criminal Justice System. The YOS Triage panel and the community based work of Team EPIC will both mitigate some of these potential issues and therefore a challenging target of maintaining the current performance of **57** young people becoming FTE’s will be set. This equates to a rate of **194 per 100,000 of 10-17 aged young people**. However, it is acknowledged that due to the Covid-19 pandemic, there are additional challenges to reaching this target, therefore a 15% variance has been agreed in order to mitigate the additional challenges there may be to reaching this target.

f. Re-offending

As with FTE’s, the most up to date PNC information is not available. Consequently, we are again reliant on locally held data.

Performance Indicator	Outturn Jan-Mar 2018 cohort	Target Jan-Mar 2019 cohort	Target Jan-Mar 2020 cohort
Proven binary re-offending rate for cohort members. This is the percentage of young people who re-offended in the identified cohort	35.5%	37%	37%

The target for 2020/21 was a **37%** binary re-offending rate, and based on local data, this target has been significantly surpassed.



The annualised PNC information indicates that Doncaster has a binary rate of **25.7%**. Consequently, the target has been surpassed, although it is again worth noting that the restrictions imposed on young people will have contributed to the positive performance and the rate which is substantially below both the English and Yorkshire averages.

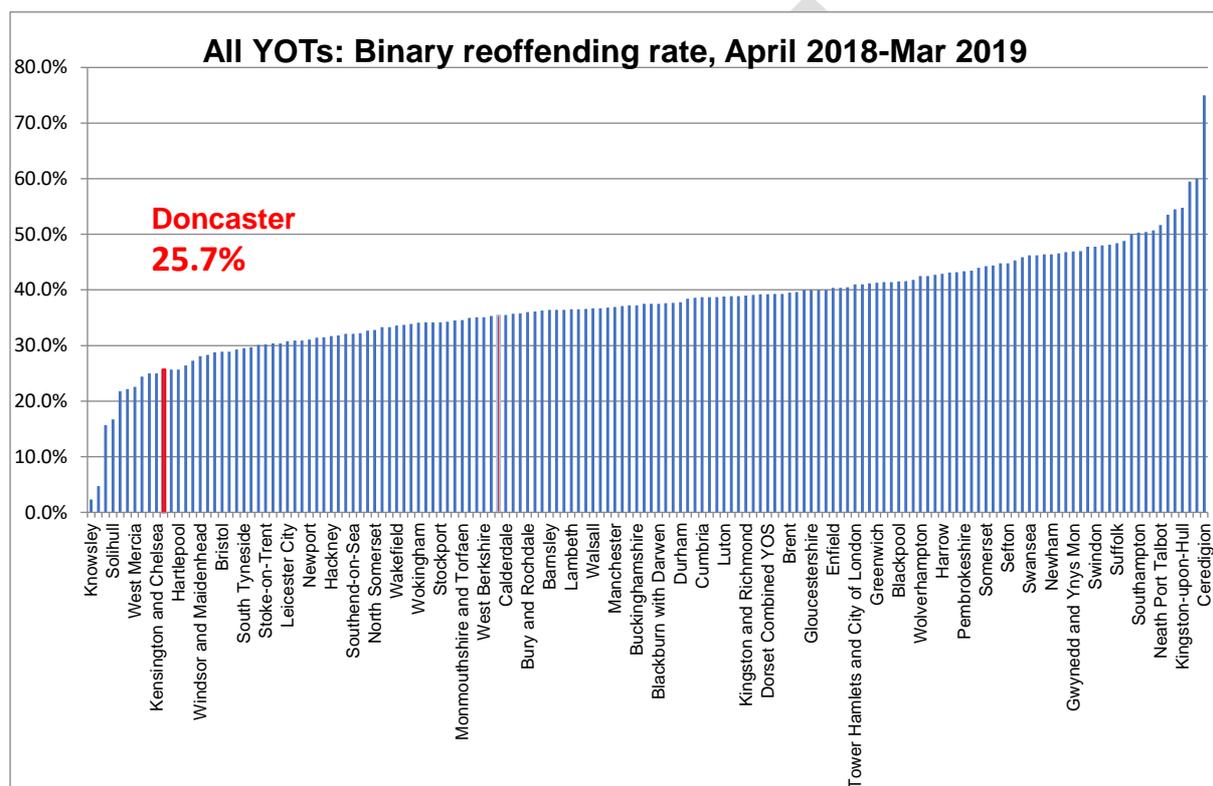
The above is encouraging however in terms of Doncaster's efficacy in preventing re-offending and it is noteworthy that Doncaster has been below the England average for the last 3 years.

This in fact represents Doncaster's best annualised re-offending performance since the cohort measure was changed.

g. Re-offending target 21/22

Doncaster's re-offending performance has been strong for a number of years and this has not changed during the pandemic. It should be noted however that based on the last nationally published data, Doncaster is a full **12** percentage points lower than the national average. This should be considered as extremely strong performance in

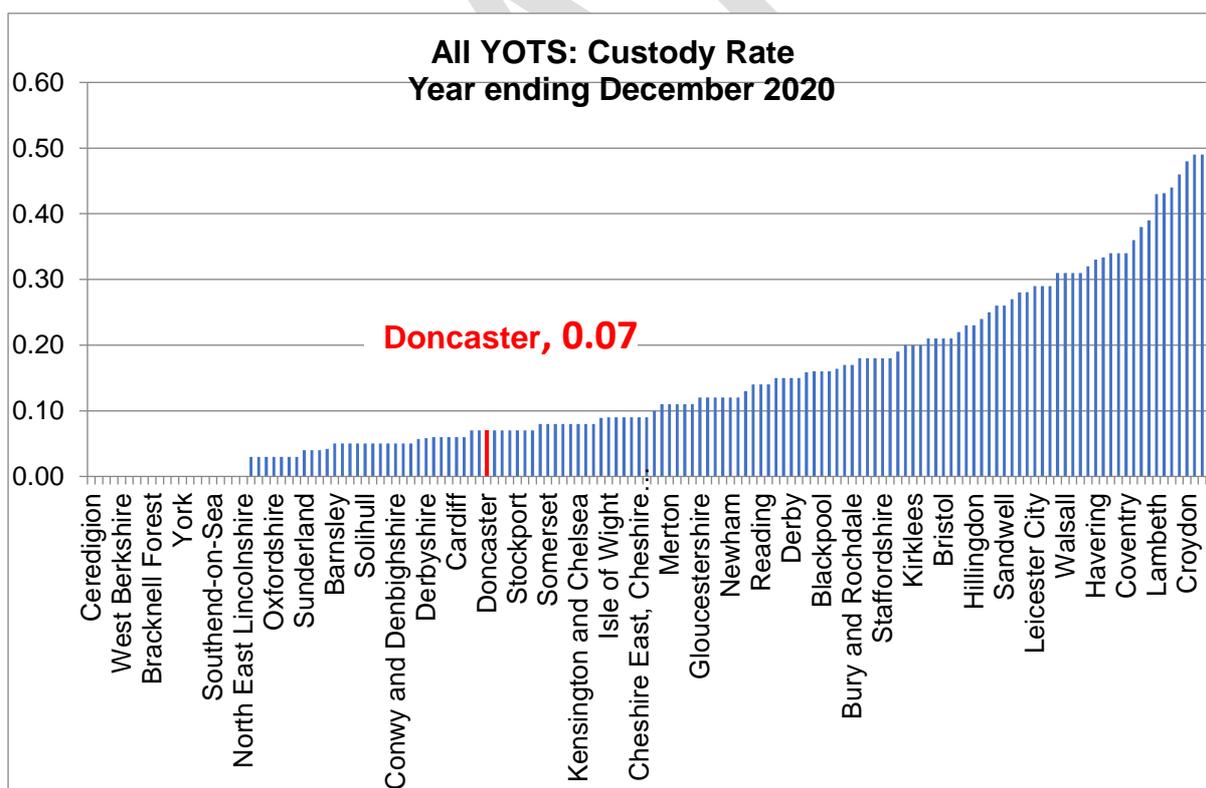
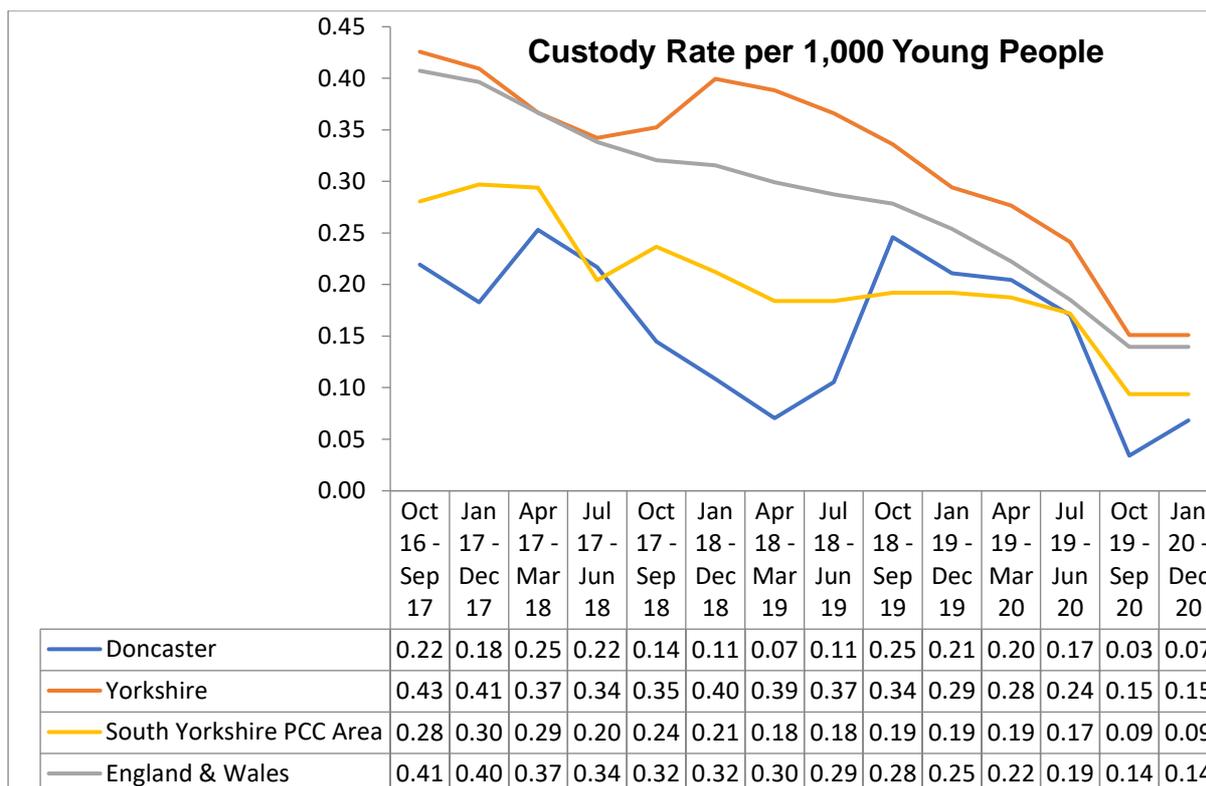
relation to Doncaster’s deprivation indices. It is also strong evidence that the child first, relationship based practice approach is effective. The re-offending toolkit utilising live data indicates that the binary rate is **25.1%** and the target will be **25%**. This is a highly aspirational target as some of the high performance from last year is likely linked to lockdown and young people not encountering the normal risk factors which may impact on their behaviour. It should be noted that if a **25%** binary re-offending rate is achieved, it will represent Doncaster’s best ever performance against this indicator. The following chart highlights Doncaster’s re-offending performance against national comparators. Doncaster is just outside the top quartile, but the live tracked data indicates that Doncaster will be well within the top quartile if the locally held data is accurate and the 21/22 target is met.



h. Custody

The following demonstrates the total use of custody in the period year ending December 2020, which is the most current published data. During this period, Doncaster has maintained its historically strong performance in relation to young people receiving custodial sentences. During this period, only 1 young person (this equates to a rate of 0.07 of the 10-17 population) received a custodial sentence.

It is important this is viewed within a reduction of young people in the custodial estate across the country, however, Doncaster’s performance in this area remains very strong. Whilst some areas of the UK have experienced significant delays in court hearings due to Covid, there are no outstanding cases within Doncaster which means that the number of custody cases reflected is an accurate representation of the period.



The above chart contextualises Doncaster’s performance on a national level in terms of the use of custody. Again Doncaster is just outside of the top quartile in terms of performance. However the difference between Doncaster’s custody rate and those in the top quartile is very small in terms of the overall rate and more indicative of the population size than the number of custodial episodes, given Doncaster only had one.

However, given that there are a number of young people currently on remand for serious offences, it is highly unlikely that his level of performance can be maintained in 2021/22. It is likely that the custody rate will rise significantly to at least 4 young people giving a rate of 0.28 per 1000 of the 10-17 population.

This does not take account of any new serious offences which may occur in the remainder of this year. This has the potential to place Doncaster in the lowest quartile, if performance in all other areas has been maintained.

It is important to note however, that none of the children remanded were in receipt of services from the YOS prior to their offence and all the offences are linked to two incidents, which are evidentially linked to organised crime activity and exploitation.

i. Custody Target 21/22

In light of the young people already on remand and liable to receive a custodial sentence, the target must reflect the fact that no action which can be taken by the YOS can now impact on this performance if they are convicted if these offences.

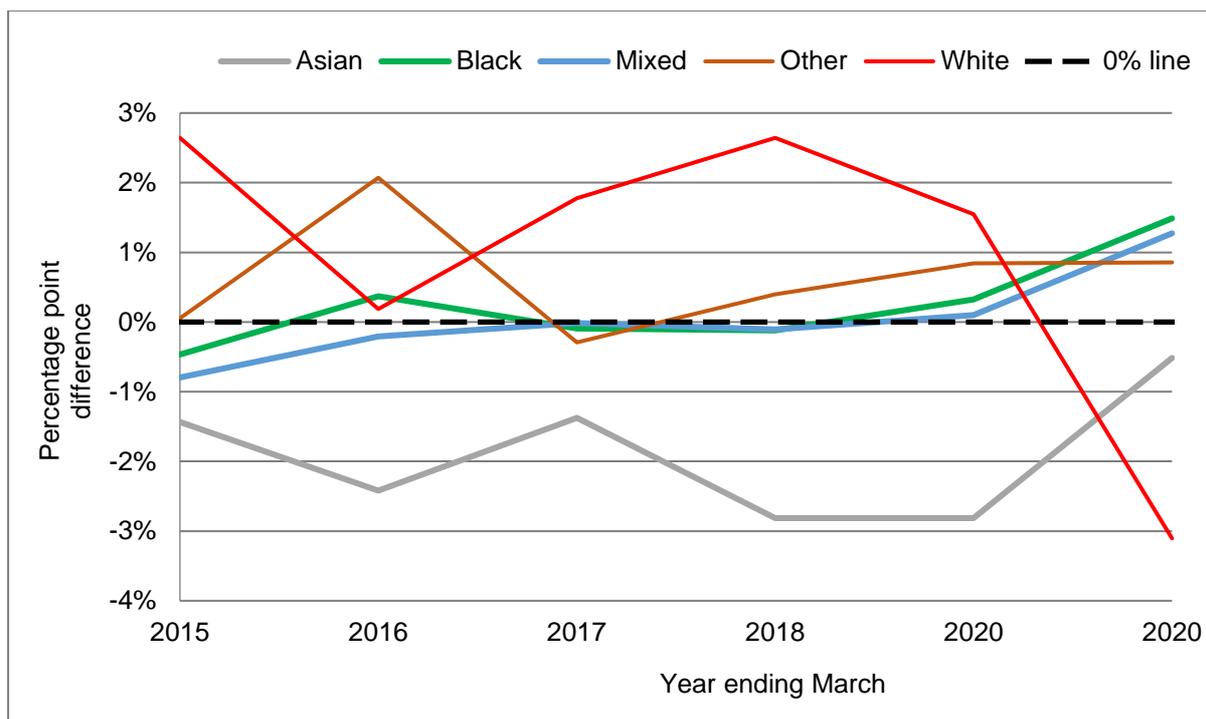
Consequently the target is set at **0.35** per 1,000 of the 10-17 population, which would reflect 5 young people receiving a custodial sentence.

j. Disproportionality Analysis

Over-representation of particular ethnic groups in the Youth Justice System is a national problem. Each Youth Offending Team should undertake an annual analysis of disproportionality within the local Youth Justice System at a summary level. If the summary analysis indicates a significant over-representation of a particular ethnic group then a case-level analysis should be carried out to gain an understanding of how, when, where and why this arises in order to tackle the problem.

The summary analysis for Doncaster is shown below.

The latest figures available are for the year ending March 2020. The chart below is taken from the Youth Justice Board's Summary Disproportionality Toolkit and shows the extent to which each ethnic group has been over or under-represented in Doncaster's Youth Justice System over the last 6 years.



The above chart therefore demonstrates that although Doncaster has seen an increase in children from BAME (Black, Asian and Minority Ethnic) backgrounds over the past year, the increase is not so substantial as to warrant further analysis under the auspices of the disproportionality toolkit. The total number of children from BAME backgrounds is 6, and although this represents a marginal increase on previous years, it is not in fact out of proportion with the general Doncaster population.

k. Reducing the offending of Looked After Children

In Doncaster we are particularly concerned to reduce the number of Looked After Children (LAC) within the Youth Justice System. We undertake an annual audit of the number and proportion of Looked After Children aged 10-17 who are in the system. There were **13** Looked After Children in the Youth Justice System between 1 April 2020 to 31 March 2021, and this amounts to **3%** of the total 10-17 Looked After Children population. However, it should be noted that **5** of the **13** children became Looked After by virtue of LASPO and were not Looked After prior to being remanded.

The national proportion of Looked After Children in the Criminal Justice System is **6.2%**.

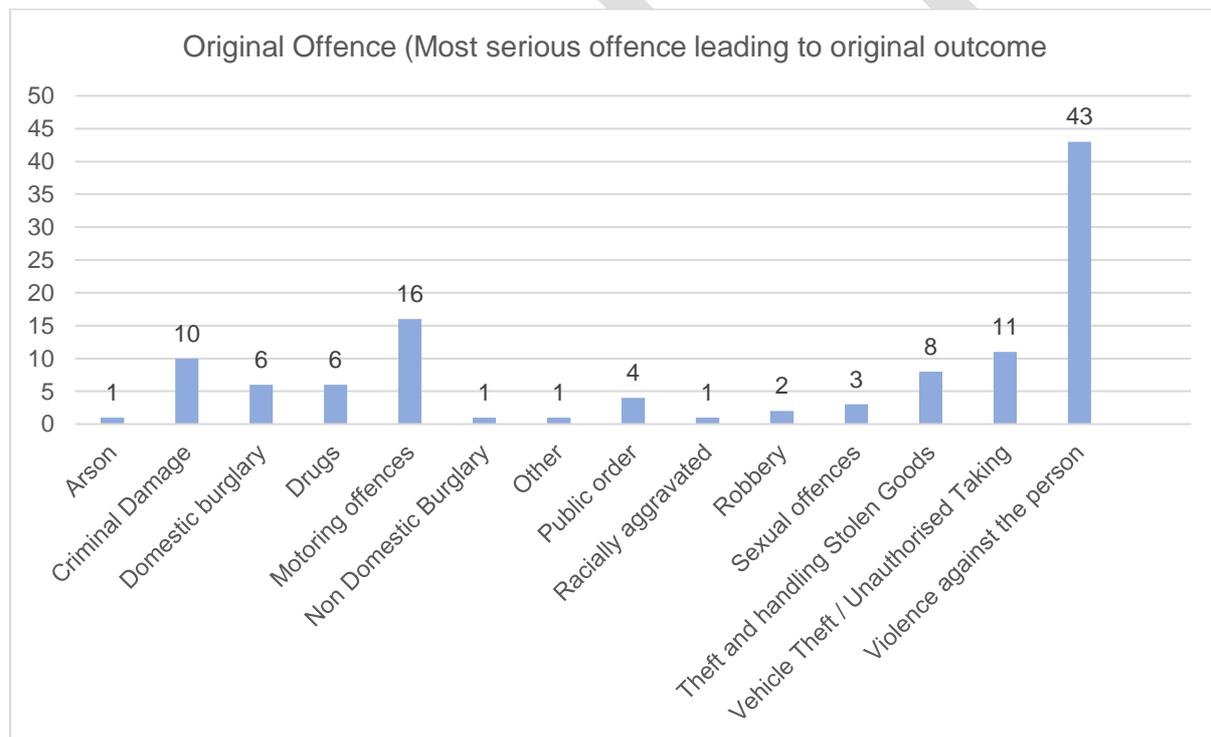
The proportion of Doncaster young people who are within the Youth Justice System is **0.17%** of the total youth population, conversely the total number of Looked After young people in the Youth Justice System accounts for **3%** of the total population of Looked After Children in the Trust. Consequently, it is imperative to bring the Looked After Children percentage closer to that of the wider Doncaster average.

The YOS is always mindful that when a Looked After Child appears at Triage for offences which have occurred within their home setting, that the decision is reflective of the child's status and they are not unduly penalised for being a Child in Care.

Although a lesser occurrence, there are still some occasions when offences committed in a Residential Child Care setting are referred to the Triage Panel, which one may argue would not occur if the child resided in the family home. Consequently, the default position for such offences is that no further action is taken against the child, however, voluntary restorative processes are always offered to support better functioning within the child's home. On occasions where no further action cannot be recorded as an outcome, this is usually resulting from an offence against a staff member. In such scenarios staff members are committed to pursuing a formal Criminal Justice outcome.

We are also mindful that children who are looked after are at greater risk of exploitation than other children. This also has the potential to bring them into contact with Criminal Justice organisations. In order to mitigate this, EPIC staff have been working on a one to one basis with children who may be at risk from Exploitation and offending to ensure that they do not become First Time Entrants or their offending escalates to more serious disposals.

7. Offending Analysis

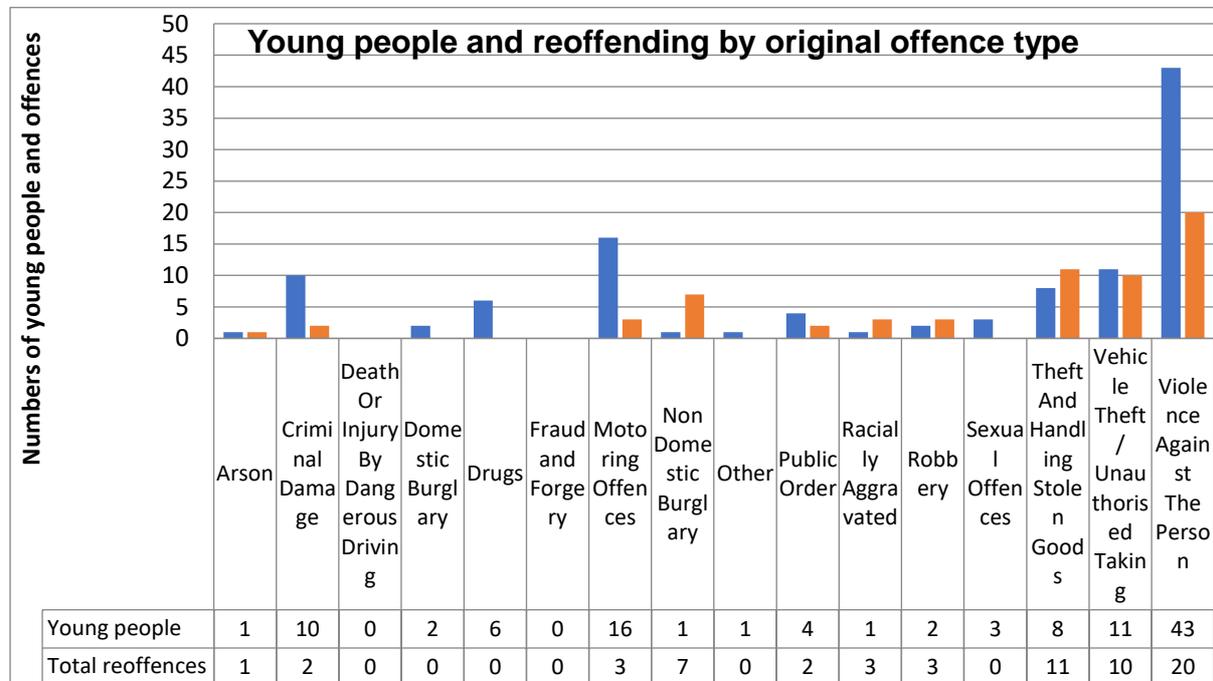


The above chart demonstrates all of the index offences which brought children into the Criminal Justice System between 01/01/19 to 31/12/19. As with previous years, young people involved in violent offending remains the most significant offence type. This is not surprising, many young people have difficulties with emotional regulation and this transpires into offences involving violence. It should be noted that the majority of violent offending is at a low level.

The second most frequent offence type collectively is acquisitive offending, this is often linked to young people dealing with substance misuse issues and the offences are undertaken in order to fund their activity. It is also noteworthy that there is a correlation

between young people involved in acquisitive offending and those who are at risk of exploitation and open to MACE.

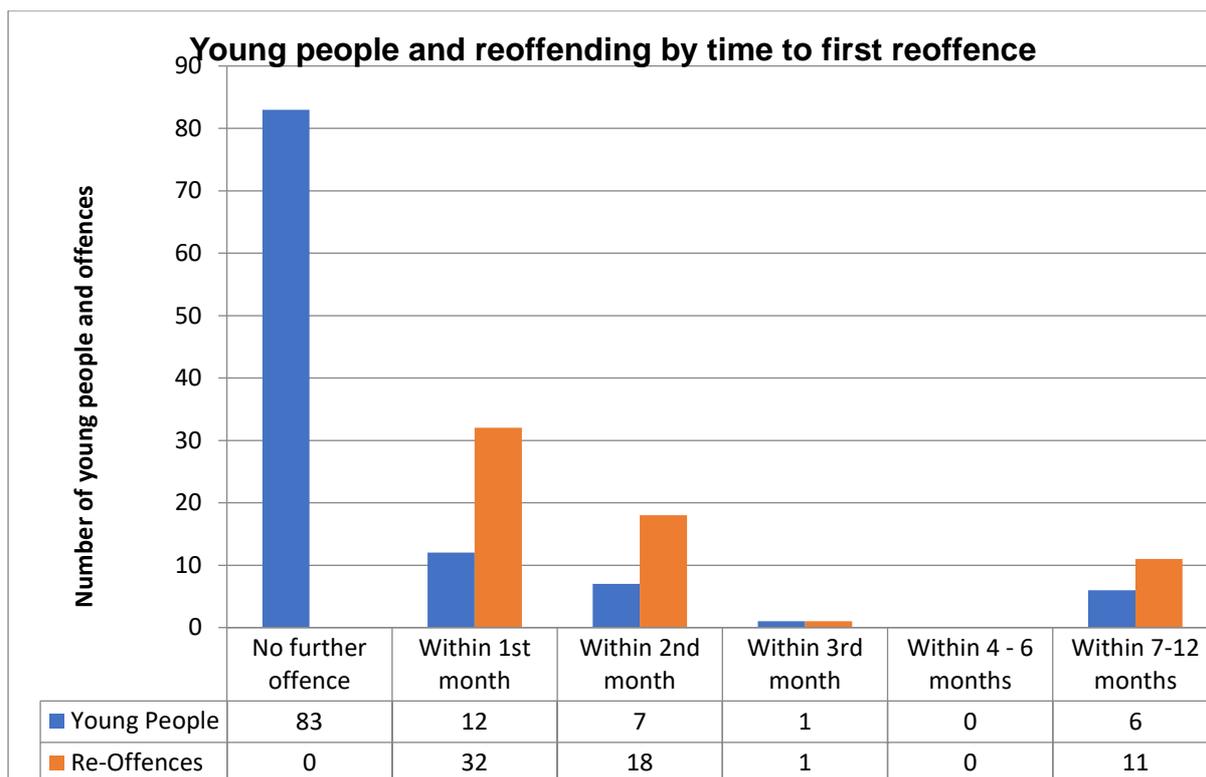
Sexual offending remains relatively low and all young people who commit such offences receive a bespoke intervention offer from the Junction Project, usually in combination with our Psychological Services.



The above chart represents re-offending by the original offence type. Whilst most young people do not go on to re-offend, the greatest risk is aligned to offences relating to violence. This, as previously indicated, relates to issues around emotional regulation and our analysis of the time from receiving an order to a child’s first re-offence indicates that the majority of these episodes takes place within the first 2 months of a child receiving an order.

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **‘Talking has helped to keep me calm at times’**

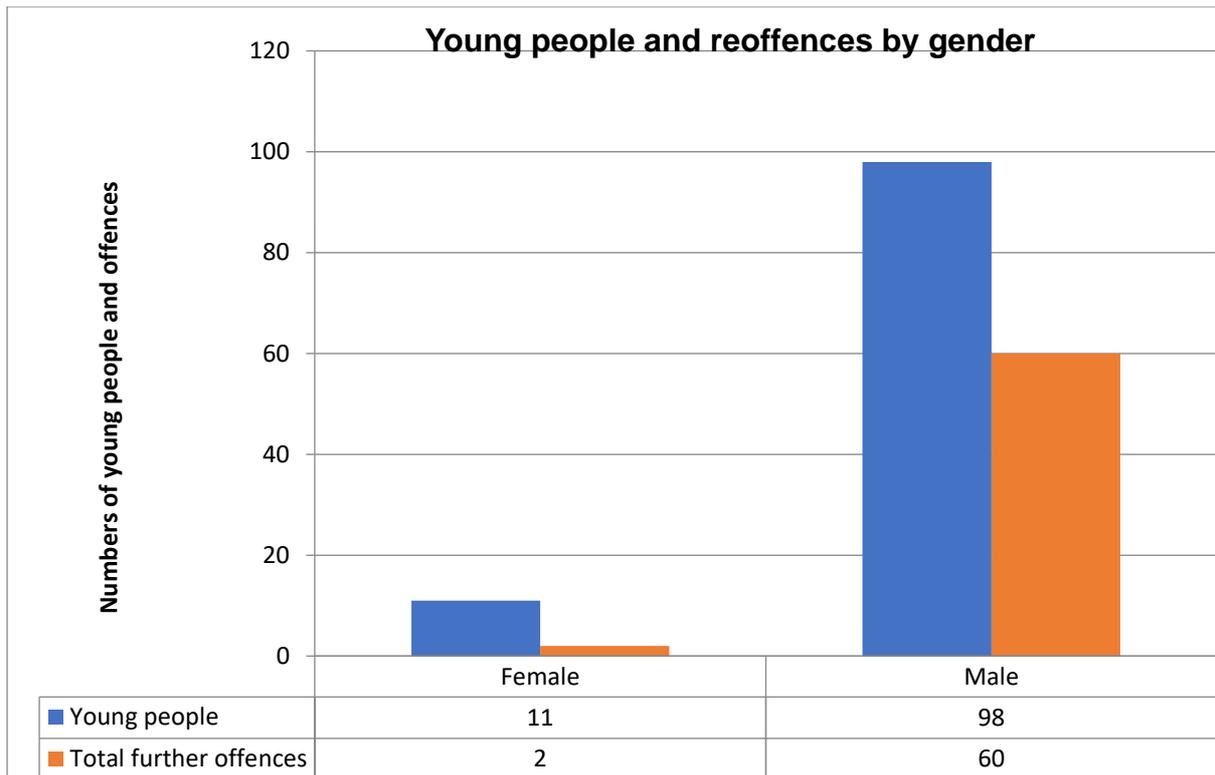
What’s been good about coming to the YOT? **‘I feel more confident talking to adults and the thing that Steve has talked about relaxing has helped’**



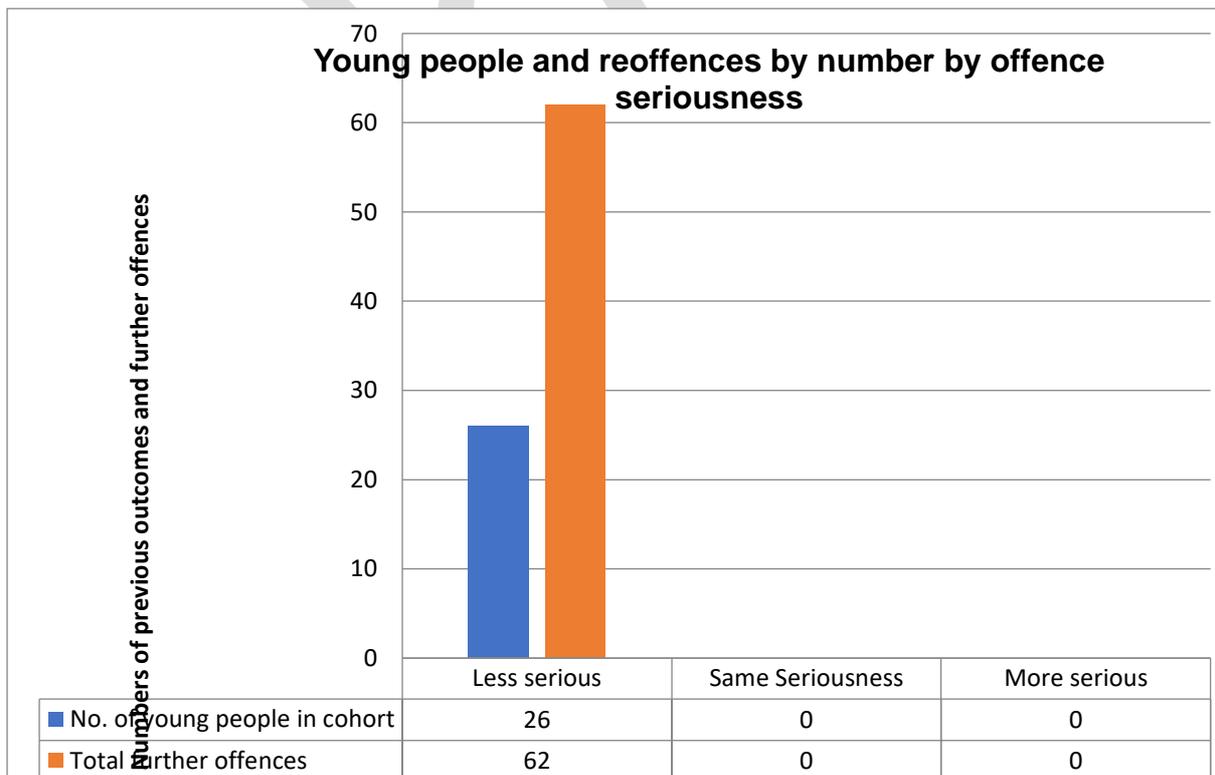
The above chart highlights the amount of time between a young person receiving intervention and subsequent re-offending. It is encouraging that the vast majority of young people do not go on to re-offend. However, for those that do, the majority of offending takes place within the first 2 months of the order and again, within 7-12 months of the order being made. This is not surprising, the YOS operates a relationship based practice model and therefore its efficacy in building relationships and working with young people to prevent re-offending takes time. It is also noteworthy that occasionally offences have already occurred when the child receives an order but the outcome is not yet recorded, which is also an issue.

Consequently, this pattern is liable to be replicated in the coming year. In respect of those children re-offending between months 7 and 12, some of these children will have completed their order and therefore will not be in receipt of intervention from the YOS at the time when they re-offend. However, this represents a small number of the overall cohort.

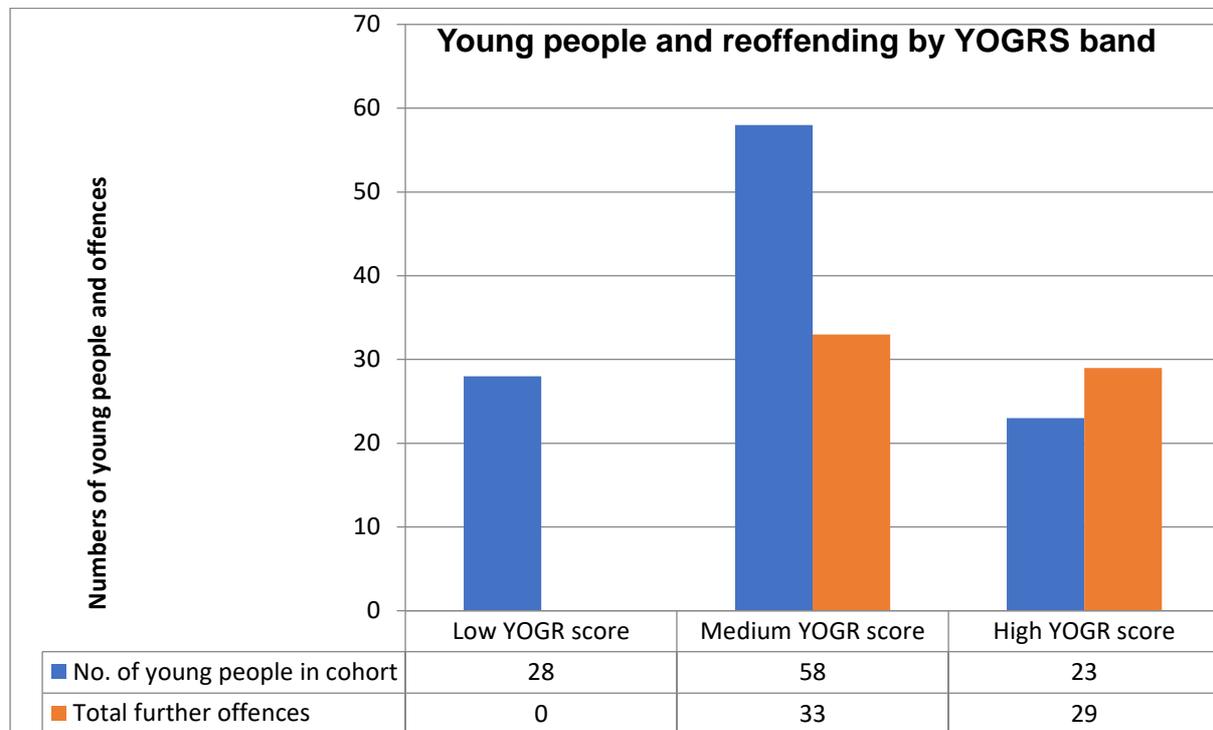




As with most areas of the UK, females are under-represented within the Criminal Justice System and this is also the case in Doncaster. The profile of young people offending in the borough has been for a substantial period, predominantly white males, born in Doncaster, aged between 14 and 17. It is anticipated that this trend will be replicated in the coming year.

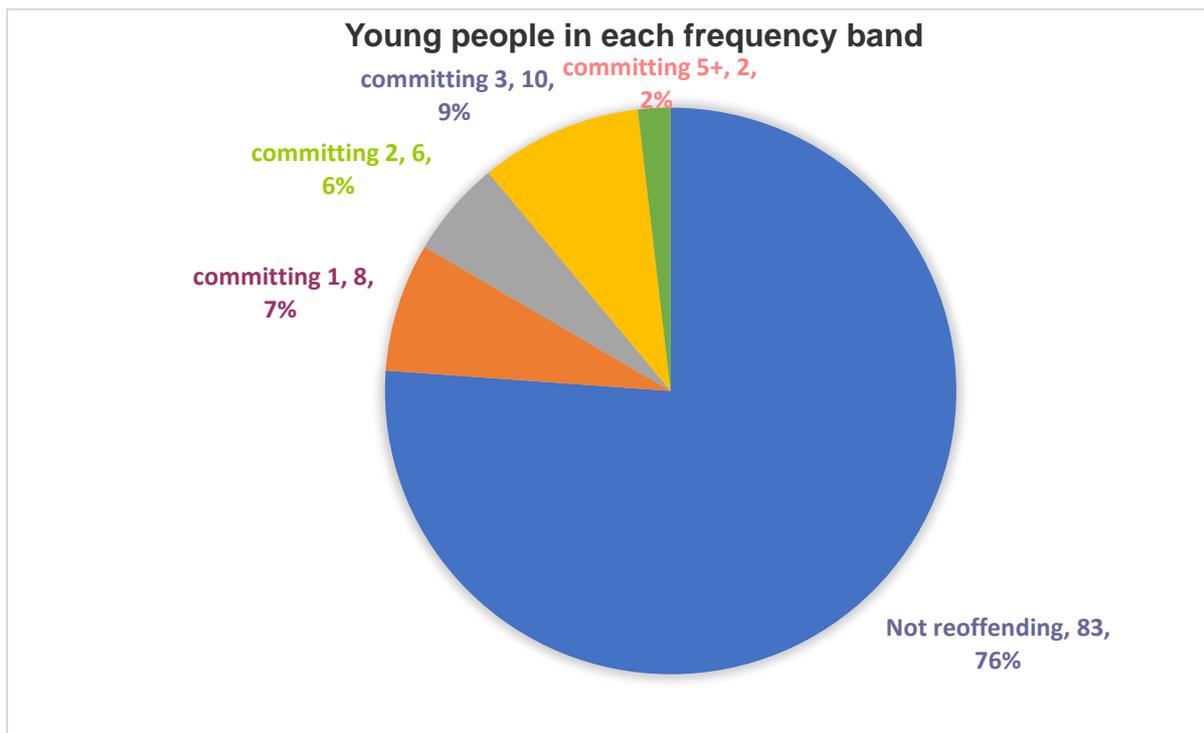


The above chart is highly encouraging and indicates that in the past 12 months no child has gone on to commit an offence which is more serious than the offence which brought them into the Criminal Justice System. This is a good indication of the efficacy of the intervention offered by the YOS. That said, for some young people, although they may be offending at a less serious level, the frequency of their offending at a lower level will still have a demonstrable impact on their lives and the communities they live in.



The above chart demonstrates the effectiveness of the congruence between the assessed likelihood of a child re-offending and actual re-offending episodes. In most cases, the YOS is accurate in its assessed level of re-offending risk. In that, the number of re-offences in each of the domains is broadly what you would expect to see in relation to the assessed risk level. As part of AssetPlus methodology, a Youth Justice Officer can apply a manual override of the YOGRS score if there are exceptional circumstances relating to a child’s offending episode. It is estimated that override judgements are applied in between **10 – 20%** of cases per year and therefore the above should be considered within that context. Even with the variances described, the congruence levels are still strong.

What helped you sort out any problems in your life? **‘I apologised to teachers it was nice to know that they forgave me’.**



The above chart indicates the percentage of young people who go on to offend in terms of frequency. The vast majority of young people do not re-offend. For those that do, generally the majority commit no more than 3 offences with most young people only re-offending on one or two occasions. A small number of young people commit five or more offences, these are generally assessed as high risk of re-offending, are also frequently involved in issues of CCE and have associated vulnerabilities such as being frequently missing. It is anticipated that this trend will be reflected in the coming year.

8. Interventions delivered to young people

a. Psychology Services

Doncaster YOS recognises that some young people have complex needs which require specialist assessments in order to fully understand the underlying issues which bring young people into contact with the Criminal Justice System.

As part of this offer, the Psychological Service works across the Trust with children who present various levels of risk, some of whom have not yet come into contact with Criminal Justice agencies, but whose behaviours and needs are indicative of children who are on the periphery of offending. Consequently, the Psychological Service is considered as part of both the prevention offer and the statutory offer.

The Psychology Service also offers training to the YOS and broader children's services teams in the areas of:

- Emotional awareness and regulation
- Attachment and trauma
- DBT awareness

- Personality Disorder awareness

In the past year, the Psychological Service has worked with **22** young people with varying degrees of risk and need.

b. Substance Misuse Intervention

The YOS offers discreet Substance Misuse services to young people who have either committed an offence involving the possession or supply of substances, or for young people for whom substance misuse is a secondary issue to their offending. For the vast majority of cases where the index offence did not include possession of substances, the young person's offending profile is predominantly acquisitive and associated to their substance misuse.

The substance misuse provision offers 2 predominant intervention activities, the first is singular awareness sessions for young people subject to out of court disposals. The second is direct intervention which can take place over a period of between 3 and 9 months.

The approach to supporting young people is based around relationship based practice incorporating elements of auricular and talking therapies. The service also offers voluntary urine screening to young people and non-invasive STI (Sexually Transmitted Infection) screening (within the confines of Covid restrictions).

It is noteworthy that during the past year only 1 young person was re-referred to the provision indicating a strong level of efficacy for this type of intervention.

Referrals for Substance Misuse Interventions - April 2020 to March 2021													
	Apr	Ma y	Ju n	Jul	Au g	Se p	Oct	No v	De c	Jan	Fe b	Ma r	Total
New	3	0	2	3	5	2	2	8	1	2	1	8	37
Closed	1	1	4	5	9	7	0	1	2	0	1	8	39

New Referrals to the Service													
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Male	2		2	3	5	2	2	7	1	2	1	8	35
Female	2							1					3

Age at the time of Referral									
10	11	12	13	14	15	16	17	18	
		1	5	3	7	11	9	1	

Use at the end of the Intervention (NDTMS)				
Reduced Use	Maintained same use	Custody with substance misuse	Non - compliance /re-sentenced	Awareness session Triage
2		1		23

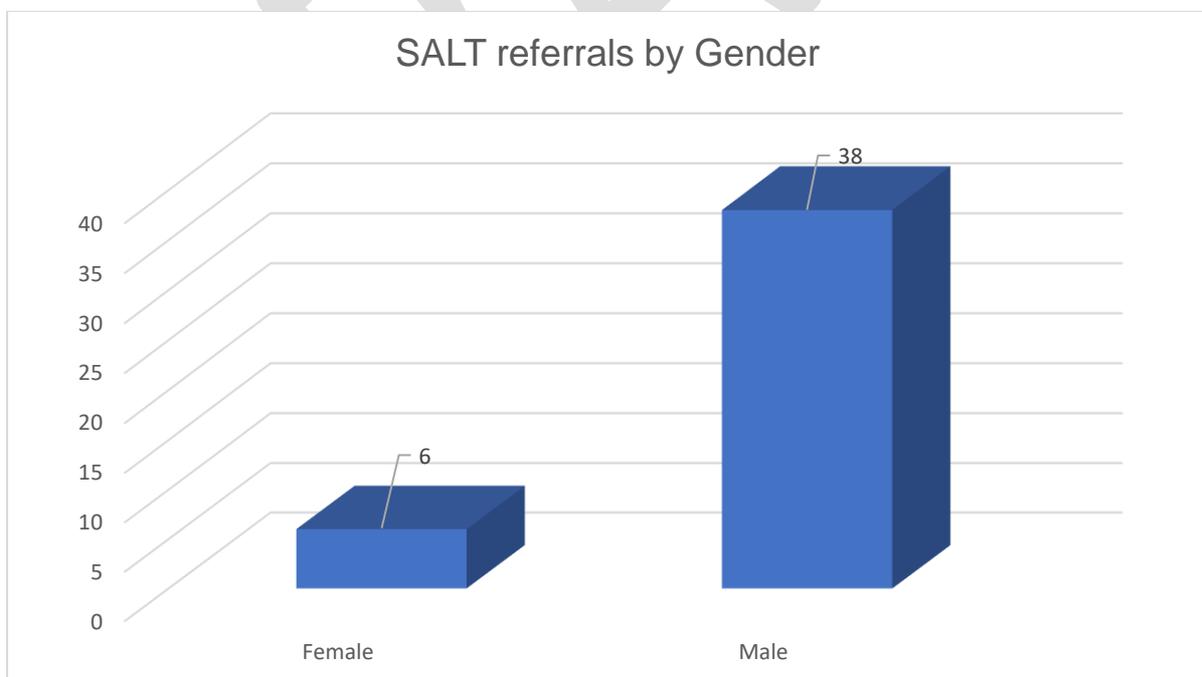
c. Speech and Language Therapy

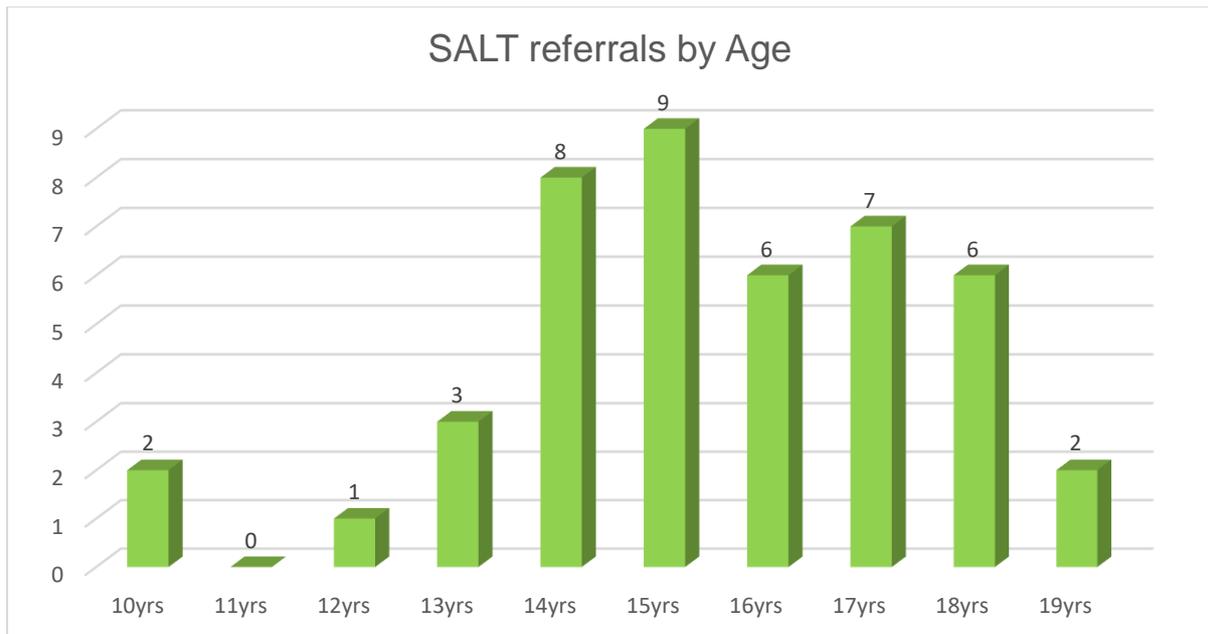
There is a considerable evidence base which highlights that young people with undiagnosed speech, language and communication difficulties are more likely to enter the Criminal Justice System than a comparator group.

The YOS is committed to ensuring that where children enter the system, they receive the offer of a Speech and Language assessment which may also include screening for dyslexia where appropriate.

In addition, the Speech and Language Therapist supports the YOS to ensure that its outward facing materials, particularly those for young people, are written in such a way that they are easily accessible and understood.

The following charts represents the total number of young people who have received a speech and language assessment and/or intervention in 2020/21 split by gender and age.





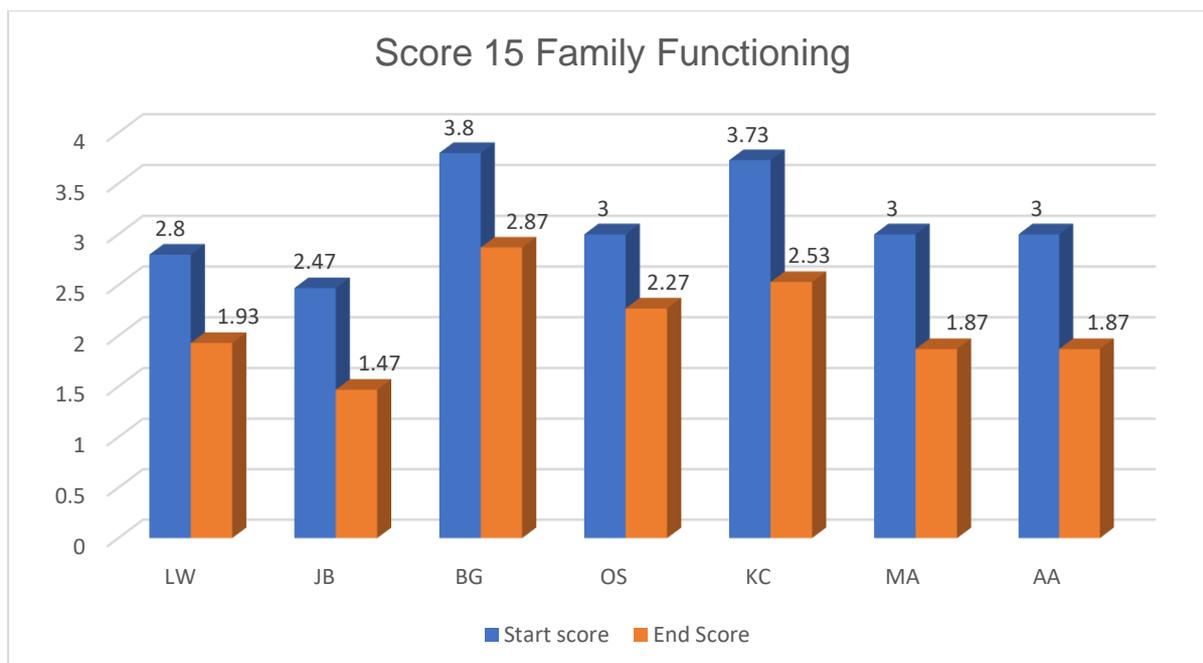
It should be noted that during the pandemic the Speech and Language therapist was recalled to the NHS to undertake frontline duties relating to Covid for a period of 10 weeks. Consequently, it is likely that, for a small group of children at prevention stage, SALT intervention was not available at the time they received the service. Consequently, it is likely that the number of children receiving speech and language therapy will increase in 2021/22 but this is not indicative of an increase in prevalence, rather availability.

d. Multi-Systemic Family Psychotherapy

Multi-Systemic Family Psychotherapy (MSFP) is utilised to improve familial functioning in cases where the family dynamics have a direct correlation to the issues which brought a child into the Criminal Justice System.

The average length of a therapeutic intervention with a family is between 3 and 6 months. Although in some cases, this is extended if progress is demonstrable but all outcomes have not yet been achieved. Quite often, this means that the MSFP Therapist continues to work with families after the youth justice element of the order has been completed.

The provision utilises a dedicated assessment to understand familial issues and utilises the Score 15 evaluation tool which families complete at the start and end of intervention to understand the efficacy of the intervention.



The Score 15 measure is a self-reporting measure of family processes. These measures are designed to indicate crucial aspects of family life that are relevant to the needs for therapy and therapeutic change.

The Score 15 has 15 Likert scale items and six separate indicators, three of them qualitative, plus demographic information. The Score 15 records perceptions of the family from each individual member over the age of 11. The lower the score in each category and in the overall score is indicative of improved family function. The graph demonstrates that in all cases family functioning was deemed to have improved following intervention.

e. EET

Doncaster is awaiting rectification of its final EET performance and therefore this section will be updated upon its receipt.

9. Child Exploitation Response

Like many areas, Doncaster has seen an increase in issues of Child Exploitation (CE) and this has predominantly manifested as CCE. Doncaster has a high proportion of mapped OCG's (Organised Crime Groups) and at least **3** of these have been proven to have exploited young people who have been in receipt of services from the YOS.

The issue of CCE has worsened during the pandemic and this is due, in part, to the difficulty in delivering on-street diversionary activities within the restrictions imposed during the various periods of lockdown. The YOS, as part of a multi-agency response to these issues, attends weekly MACE meetings, which focus on the identification and classification of children at risk of exploitation utilising the Vulnerable Adolescent Tracker (VAT) as recommended by the National Crime Agency (NCA) and supported by evidence from the University of Bedford. This ensures that young people receive a

supportive and bespoke multi-agency response to the issues which contributed to their risk of exploitation.

In addition to the above, the YOS has led on the development and implementation of CCE mapping meetings. This is a process whereby a contextual safeguarding approach is employed to understand the relationships between young people and locations within a given ward. With the purpose of ensuring that professional plans relating to these young people are co-ordinated and that intervention can be undertaken at the earliest opportunity for young people who may be on the periphery of involvement with gang related issues.

There is significant research which highlights the correlation between children who repeatedly go missing and an increased risk of exploitation. YPS oversees the Return Home Interview (RHI) service for the borough and ensures that intelligence relating to young people who go missing is shared both through the exploitation mapping meetings and also with the Chair of the MACE Panel.

As a part of our prevention offer, Team EPIC will continue to undertake detached based youth work in communities where there are high levels of crime, exploitation and anti-social behaviour. However, for the first time, Team EPIC will work on a one to one basis with children identified through MACE meetings offering dedicated support to divert children when they are initially becoming either involved with gang related activity or there is substantial professional concern that they may be.

The EPIC offer is tiered in terms of response as follows:

Tier 1

Information, Advice, Guidance and Support

In some cases a single intervention or training episode will be sufficient to address the presenting issues of a child, family or concerns expressed through an educational setting.

In these circumstances EPIC can provide a single intervention which highlights the signs, dangers and risks of CE and this can be delivered to all children and families in families homes (supported by safe visiting guidance), virtually and in DCST office spaces. In addition, EPIC can provide a training package to schools and other professionals which highlights the language, iconography and theory relating to the management of CCE. In the vast majority of these cases it is anticipated that Tier 1 intervention will consist of 1 or 2 sessions at the most.

Level of contact; 1 or 2 sessions (facilitated either online, in homes or in DCST estate)

Tier 2

Early intervention and support

This intervention is targeted at young people who are on the periphery of CCE but are not as yet being exploited themselves. This intervention may be beneficial for children in areas where there are concerns about OCG activity which targets young people.

Utilising elements of the 'Think Forward' programme, EPIC will work on a one to one basis for a number of sessions agreed at MACE to increase young people's understanding of the risks of CE within the local context. In addition, EPIC will undertake positive activity sessions with young people to promote engagement and will also seek to ensure that there is a pathway for the young person into positive universal activities at the end of the intervention (this might include a referral to the NCS programme or activities facilitated by EXPECT youth).

Level of contact; 4 sessions (delivered either in homes, communities or in the DCST estate)

Tier 3

Team Around the Street provision

This is a core EPIC activity and when restrictions allow, EPIC will deliver street based positive activities in high risk communities aimed at engaging and diverting young people from both offending and exploitation. The average length of a deployment of an EPIC Team Around the Street intervention is 6 months. This allows for positive relationships to develop with schools and community leaders so that the approach is sustainable once EPIC's deployment comes to an end.

Specifically in relation to CCE, a Team Around the Street intervention can be requested by MACE if there are concerns about groups of young people or locations where CCE may be occurring. In situations such as these, deployment of a Team Around the Street can substantially support a local intelligence profile and help statutory services to understand the dynamics and risk of a given location or group.

Level of contact; as determined by MACE (in community settings for up to 15 young people per session) availability of this provision is also determined by EPIC deployment of its assets in other locations

Tier 4

Enhanced tailored support

This is the highest tiered intervention and is only accessible for children who have a defined legal status due to the level of concern (i.e. CIN, CP), however, there may be a small group of children where the level of concern is high but as yet have not received a social care response. At the discretion of the chair these children may also be considered for enhanced tailored support based on the levels of intelligence, risk and need in each individual case.

Enhanced support will take place for no less than 3 months and is focused on a relationship based approach between the allocated EPIC worker and the young person. Whilst this will include elements of intervention from the 'Think' series, it may also include intervention from other specialists within Young People's Services (Psychology, SALT, etc) to support ongoing assessments in relation to the young person which have the potential to minimise risk.

A key aspect of this offer will be to support the child into appropriate education or training, either through the Pathways to Progression programme or via negotiation with the DMBC Inclusion Team via the YOS Education Co-ordinator.

Level of contact; weekly for a period of 3 months (delivered in homes, community settings, DCST estate or virtually)

In addition to the above, the YOS is always mindful of issues relating to potential exploitation of children during its decision making at the Youth Justice Triage Panel and seeks to ensure that children are not unnecessarily criminalised for behaviour indicative of exploitation. The YOS works closely with SYP to ensure that National Referral Mechanism's (NRM's) are in place where evidence of exploitation has clearly impacted on a child's offending.

10. Resources and Services

Partner contributions to the youth offending partnership pooled budget 2021/22 and variance from 2020/21:

The figures below are indicative until final confirmation of funding is received:

Agency	Cash (£)	Payments in kind – (Including staffing) (£)	TOTAL (£)	Variance from 2020/21 (£)
Youth Justice Board for England & Wales (YJB)	£664,523	£0	£664,523	+£69,910
Doncaster Metropolitan Borough Council	£833,541	£0	£833,541	£0
National Probation Service	£0	£54,609	£54,609	£0
South Yorkshire Police & Crime Commissioner	£152,000	£0	£152,000	£0
Doncaster CCG	£57,348	£67,832	£125,180	£0
South Yorkshire Police	£0	£88,524	£88,524	£0
Youth Custody Service	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).
Total	£1,707,412	£210,965	£1,918,377	£69,910

The YOS is committed to ensuring that it constantly reviews its performance and strategic offer to ensure that it meets the needs of young people. This has never been more important than now following the Covid-19 pandemic. Doncaster YOS has benefited from its core partners maintaining or increasing funding allowing the YOS to maintain high levels of individualised service for children and young people.

Grant Funded Activities

The grant from the YJB is used exclusively for delivery of Youth Justice Services, the largest proportion being allocated to fund the staffing establishment. However it should be recognised that the majority of the contribution from partners is an “In Kind” resource in terms of the provision of staff as listed in the table above.

The totality of the Youth Justice Board grant is aligned to the YOS staffing budgets and operational running costs. Partner contributions are either in kind in relation to seconded staff or include cash sums to support seconded staffs activity within the organisation. The largest single contributor to the YOS budget remains DMBC and these funds are also allocated against staffing, but include commissioned services in the following areas:

- Appropriate Adult Services (Change, Grow, Live), are commissioned on a regional basis by the 4 south Yorkshire YOT’s. Change, Grow, Live (formerly SOVA) have delivered this contract in excess of 10 years. This has included 2 re-tendering opportunities for which Change, Grow, Live have been the preferred candidate. Performance in relation to Appropriate Adults attending interviews within 1 hour of a request is consistently over 95% across the region
- Sexually harmful behaviour services provided by The Junction Project
- Street Doctors

Provision	Cost for 20/21
The Junction Project 2021-22	£45,828.00
Appropriate Adult – Change, Grow, Live (formerly SOVA)	£18,500.00
Street Doctors	Up to £2,000

In addition, some staff require clinical supervision in respect of their professional disciplines and this is also maintained through the overall budget.

The budget also is designed to provide specialist reports as required by the Court.

2020/21 was highly challenging in respect of remand costs, which significantly exceeded the grant allocation. (YCS grant not yet received, to update following receipt).

The Staff

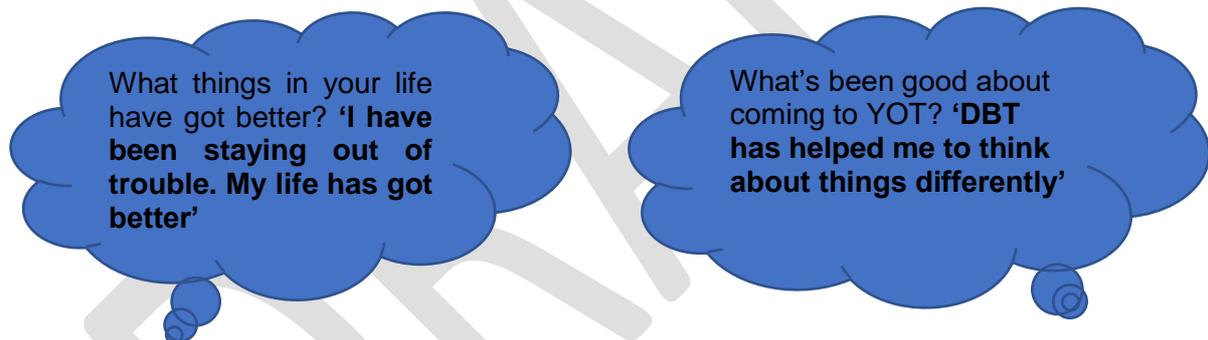
The most important resource is of course the staff who make up the YOS. Without their on-going commitment, dedication, child-centred approach, willingness to embrace change and to innovate then very few of the achievements described above

would have been possible and very few of our aspirations for the future within this plan would be realised.

11. Young People's Views

In respect of this year's Youth Justice Plan. The views of **96** young people have been obtained. These are available to view in totality in appendices 1 and 2. The YOS consistently collects young people's feedback throughout the year, however specifically for the Youth Justice Plan, young people were consulted. The total number of young people who have responded to these questions was **36**. Young people have been consulted in 5 key areas, these are:

- 1) How is my life different now because of covid? *(case manager to present the visual prompt to help young person to generate ideas and give answers – can talk about each relevant point with them if YP needs it)*
- 2) What do you worry about where you live? *(case manager to present visual prompt that represents 'home' and 'community' to help YP generate ideas and give answers about both of these areas as applicable to the YP)*
- 3) Can you get help with your mental health when you need it? *(case manager to explore why/why not and to record the discussion)*
- 4) What do you think would stop young people from joining gangs?
- 5) What do you think would help young people to get out of gangs?



A key theme has been young people's different responses to the pandemic and the subsequent lockdowns. Some young people have adapted well to the restrictions and others have found this more challenging. However, a third of young people reported that there had been no substantial change to their lives as a result of the pandemic.

In respect of young people's views about where they live, these have generally highlighted that young people are not worried about their communities and feel safe.

It is also encouraging to see that young people are aware of the importance of their own mental health and in the majority of cases, know where to go to seek help should they require it. In fact, over 95% of young people were confident of how to access mental health services or support if they required it.

In respect of issues relating to gang involvement and how to prevent this, there is a clear theme that young people want safe spaces and activity to support them to avoid becoming involved in gang related issues. The issue of adequate youth club provision has obviously been a challenge during the pandemic and it is hoped that as restrictions

ease, providers are able to offer these types of opportunities to young people once again.

Young people also highlighted the issues of power and money as reasons why they might become involved in gangs and it is therefore crucial that young people are supported to access appropriate education and training opportunities to ensure that their financial futures are secure. The YOS has direct access to an ETE provision, Pathways to Progression which ensures that every young person who requires it has the benefit of a suitably qualified careers advisor from the age of 16-19.

As well as the 5 questions asked to young people, the YOS routinely seeks feedback on young people's feedback of the service, all of which can be found in Appendix 2

Overall, young people are complementary about the support they have received from the YOS, with particular reference to the support they receive from their Case Managers and the help they have received in relation to their education or training, substance misuse and emotional regulation.

Issues highlighted by young people for improvement related, in the main, to the location of the office and the size of the interview rooms. One of the key lessons from the pandemic has been the efficacy of undertaking almost all our work in community settings and young people's homes. Consequently, with the exception of meetings which require the use of restorative circles, the YOS will operate on an outreach basis permanently to mitigate the issues highlighted by young people but also because of the benefits that have been realised as a result of this approach.



APPENDIX 1

1. EMB

1) How is my life different now because of covid? **"Well I'm restricted from doing a lot of things such as shopping and going out with my friends to eat which I used to do a lot".**

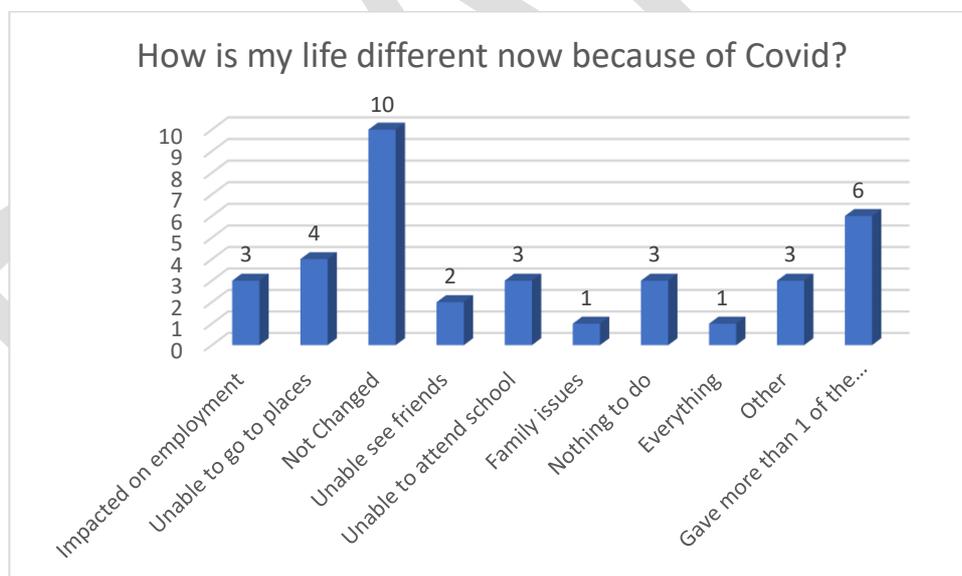
2) What do you worry about where you live? **"Nothing really"**

3) Can you get help with your mental health when you need it? **"If I had it then yes, I can but I've never been in that position before, I know I have people who I can talk to that's probably why I've been okay in the past".**

4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **"Probably more gang awareness in school, I didn't get any awareness and how it affects people. Probably giving them opportunities like clubs and stuff (diversionary) because I used to go to a youth club. When you're on the streets and bored, that's when trouble starts, just to get attention".**

2. HT

1) How is my life different now because of covid? **My life has been impacted, I used to like going to the cinema and clothes shopping. I can only meet my girlfriend in Parks & open areas. HT also said that due to being on Tag/curfew he has been restricted anyway so Covid may not have impacted as much as it would had he not be on tag**



2) What do you worry about where you live? **Nothing**

3) Can you get help with your mental health when you need it? **Yes if I wanted it, I could speak with staff at placement or go to doctors, only thing I am finding frustrating is being on tag, I can't go anywhere and the weather is nice and bright on an evening and I have to be in at 6**

4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **We just need something to do, for the younger ones there should be more youth clubs and those older like me**

jobs or training courses. Think there should also be dirt tracks where we can go and ride motorbikes

3. HM

- 1) How is my life different now because of covid? **'Have to stay in for ages, wear masks everywhere'**
- 2) What do you worry about where you live? **'Don't worry about nothing really, know everywhere, only think is seeing Buck (adult male who assaulted HM) ride past, it aggravates me'**
- 3) Can you get help with your mental health when you need it? **'If I need it I can, I would go to my Mum and she would ring someone'**
- 4) What do you think would stop young people from joining gangs? **'Don't know, it's the community thing, bad areas, I think people with lesser money go there, its easy money isn't it, they think that then they get in debt and beat up'. 'If you are smart you stay out of it'.**
- 5) What do you think would help young people to get out of gangs? **'Move aboard, move out of South Yorkshire, move anywhere out of the vicinity of gangs so you are safe and free'.**

4. EM

- 1) How is my life different now because of covid? **limited places to go out now, can't meet new people, can't meet friends that don't live round here'**
- 2) What do you worry about where you live? **'Dog nappers, don't want Monty (dog) to get knicked' 'I don't really worry about anything at home'**
- 3) Can you get help with your mental health when you need it? **Yep - Talk to my Mum'**
- 4) What do you think would stop young people from joining gangs? **'If they knew the consequences what would happen after'**
- 5) What do you think would help young people to get out of gangs? **'don't know'**

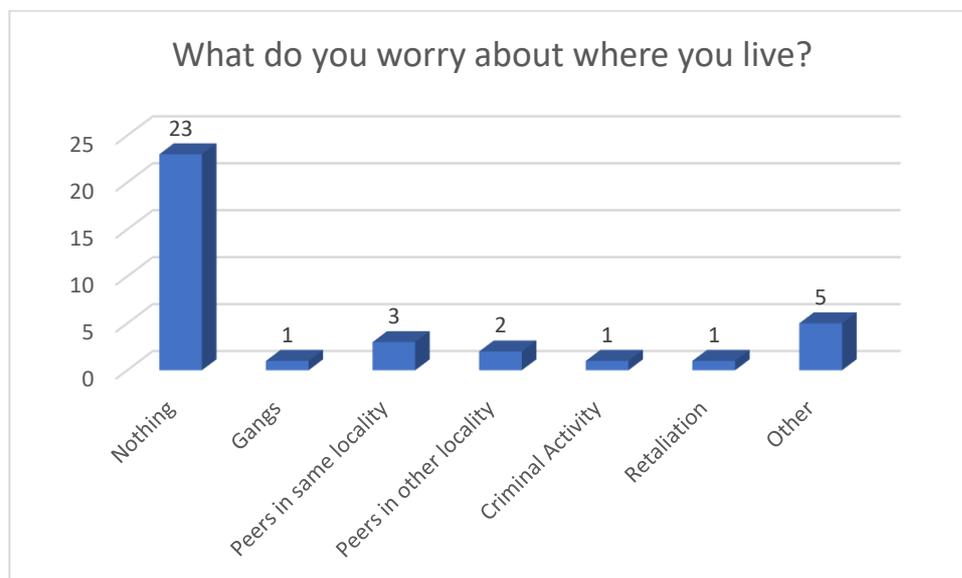
5. DC

- 1) How is my life different now because of covid? **'nothing good to do', 'boring'**
- 2) What do you worry about where you live? **'out and about I worry someone random I know and have beef with would do something to me' 'at home my mum or Brothers annoying me and I retaliate'**
- 3) Can you get help with your mental health when you need it? **'Yes, I would speak to my Mum'**

- 4) What do you think would stop young people from joining gangs? **'no idea - if laws were put in place that 3 or more lads on the street were searched'**
- 5) What do you think would help young people to get out of gangs? **'moving out of the city'**

6. JS

- 1) How is my life different now because of covid? **It's boring you can't go out**
- 2) What do you worry about where you live? **Don't know if I will be able to stay there all the time.**



- 3) Can you get help with your mental health when you need it? **Yes. I've got a woman I can ring. I have some numbers for teams that can help me if I need it there and then.**
- 4) What do you think would stop young people from joining gangs? **There is no gangs in Donny**

7. HC

- 1) How is my life different now because of covid? **I've got no issues with my mental Health. The only difference is that I didn't see my mates at school. I did boxing before, but haven't since it closed, but I'll go back to that. I had to wear a mask in school too, and didn't get to see people from different year groups. I want a decent day out too!**
- 2) What do you worry about where you live? **I've got no worries at all in Woodlands - none at all. I have in Donny like, but that's just normal stuff, nothing at the moment though.**
- 3) Can you get help with your mental health when you need it? **I'd ask school or my mum.**

- 4) What do you think would stop young people from joining gangs? **There are no gangs in Donny. Doing other stuff, like boxing would stop it I suppose.**
- 5) What do you think would help young people to get out of gangs? **No, if you're in it, you're in it for good.**

8. KW

- 1) How is my life different now because of covid? **It isn't, I am still wheeling and dealing. I can still see everyone that I want to.**
- 2) What do you worry about where you live? **Nothing**
- 3) Can you get help with your mental health when you need it? **Yes. I can speak to these (meaning staff) and they help me.**
- 4) What do you think would stop young people from joining gangs? **I don't know cos I'm not part of a gang.**
- 5) What do you think would help young people to get out of gangs? **Go to the local police and ask for help**

9. DL

- 1) How is my life different now because of covid? **Not many things to do**
- 2) What do you worry about where you live? **Nothing, I don't worry about anything.**
- 3) Can you get help with your mental health when you need it? **I've got no trouble with my mental health but if I needed to I can get help.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **It depends who their friends are but I don't have a clue, I'm not in a gang.**

10. JB

- 1) How is my life different now because of covid? **"not changed one bit"**
- 2) What do you worry about where you live? - **"it's boring. I want to live down bottom end"**
- 3) Can you get help with your mental health when you need it? - **"yes. I can get help of anyone"**
- 4) What do you think would stop young people from joining gangs? - **"nowt"**
- 5) What do you think would help young people to get out of gangs? - **"paying them a grand a week"**

11. DJ

- 1) How is my life different now because of covid? – **"can't actually do owt"**
- 2) What do you worry about where you live? - **"nothing"**
- 3) Can you get help with your mental health when you need it? - **"yes. I got a camhs worker"**
- 4) What do you think would stop young people from joining gangs? - **"you're not going to stop that. They're not going to give a f**k until they're locked up and then they still won't give a f**k"**

- 5) What do you think would help young people to get out of gangs? - **"can't get out of it once you're in. you get tattoos and that. They will kill you if you try"**



12. LW

- 1) How is my life different now because of covid? – **"can't do anything. Had time off school. Smoke more weed cos I'm bored. Gives me something to do"**
- 2) What do you worry about where you live? - **"worry that my house gets smashed or windows getting shot through from people who are after me."**
- 3) Can you get help with your mental health when you need it? - **"yes. Would go to my mum first"**
- 4) What do you think would stop young people from joining gangs? - **"I don't know. If you're scared to do something. Like shoot someone. If you're scared to do it then you wouldn't join a gang"**
- 5) What do you think would help young people to get out of gangs? - **"nothing. When you are in you are in and you don't get out"**

13. OW

- 1) How is my life different now because of covid? **I lost my job as a landscape garden, nothing else.**
- 2) What do you worry about where you live? **No, it is OK.**
- 3) Can you get help with your mental health when you need it? **Yes, I have worked with CAMHS in the past.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? – **Get a job. To get out of a gang get a job and move to a different area.**

14. TC

- 1) How is my life different now because of covid? **Not much. I can still do just about the same stuff. I still go out every day to chill**

- 2) What do you worry about where you live? **Nothing bro**
- 3) Can you get help with your mental health when you need it? **My mum and I have him from CAMHS**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **F**k knows, I don't know, I'm not in a gang and don't know no one who is**

15. JB

- 1) How is my life different now because of covid? – **“a lot different. Don't see parents. Have to wear masks all time. Everything virtual. Have to keep away from people. Can't play cards. Can't hug family to say goodbye. Can't see my dog”**
- 2) 2) What do you worry about where you live? - **"nothing”**
- 3) 3) Can you get help with your mental health when you need it? - **"yes. Go see camhs team”**
- 4) 4) What do you think would stop young people from joining gangs? - **"some kids join cos parent's arnt involved in their life. A kid on his own with not much money. To help stop would be activities in community. Football things. Teams onsite to talk to and go see. Things to get involved in. To have a good excuse to say no.”**
- 5) What do you think would help young people to get out of gangs? - **"move them away. Take them on holiday. Try hang around with different people. Get family to show that they care about them. Give kids excuses to get away”**

16. RC

- 1) How is my life different now because of covid? **My work was affected and me and my partner got evicted out of our house because the landlord needed to move in with his family because he had lost money cause of covid. My mental health has been affected because I have had to move into my partner's mums house and I like to have my own space**
- 2) What do you worry about where you live? **No**
- 3) Can you get help with your mental health when you need it? **Yes I can speak to my partner, she helps me a lot because I have mental health problems. I use to go to NHS and CAHMS, now I would go to my GP.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **Young people think they can get a lot of money. They see people with lots and money so join because of that. It's not easy to get out, I was in one until I was 17 then I got an easy way out cause I got a job. People are put under pressure to stay in them by the big drug dealers because they will say to them that they need to pay a lot of money for them to get out.**

17. BB

- 1) How is my life different now because of covid? – **“its not”**
- 2) What do you worry about where you live? - **"nothing”**
- 3) Can you get help with your mental health when you need it? - **"probably yes but depends whether I choose it””**
- 4) What do you think would stop young people from joining gangs? - **"get counsellor to do more in community. Open more s**t for young people to**

do. Give more opportunities to young people to earn money. Open youth clubs again”

- 5) What do you think would help young people to get out of gangs? - **"cant get out of it once you're in. wish you could but you're in for life"**

18. KW

- 1) How is my life different now because of covid? **It caused me family issues.**
- 2) What do you worry about where you live? **Kushty – I like me workers and the house.**
- 3) Can you get help with your mental health when you need it? **Yes, I would ask one of my workers.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **Stay away from gang members and move out of Doncaster.**

19. JS

- 1) How is my life different now because of covid? **I can't go places anymore. I haven't been on holiday**
- 2) What do you worry about where you live? **Nothing**
- 3) Can you get help with your mental health when you need it? **I would tell my mum and dad and they would help me go to the doctors**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **Knowing the impact of what they are doing and the consequences. If they had someone to talk to like their mum or dad or a good mate**

20. WG

- 1) How is my life different now because of covid? **I Missed some school, but that was alright. I did army cadets before but now I'm out of shape (identified weight gain as result of covid)**
- 2) What do you worry about where you live? **Nothing (though mum informs me that Will does not leave the home to socialise anymore – as this was an assessment, further details are to be established regarding this.)**
- 3) Can you get help with your mental health when you need it? **I have a counsellor at school – I use it to get out of lessons**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I'm lucky, I've got a motorbike and me and dad go to tracks with it – that sort of stuff.**

21. LC

- 1) How is my life different now because of covid? **Dunno, nothing's changed**
- 2) What do you worry about where you live? **Everyone is sound round here mate! Me and my bro (Lee-John) are getting on better too (issues previously)**
- 3) Can you get help with your mental health when you need it? **I talk to you don't I?**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I've no idea**

22. JA

- 1) How is my life different now because of covid? **Ha, It's been mint! Loved it, seen everyone all the time – school told me I didn't have to go – so I didn't!**
- 2) What do you worry about where you live? **Nothing in Edlington – at all. I do a bit in Donny, beef with others and that, but nothing at the moment. No other worries from that list, no.**
- 3) Can you get help with your mental health when you need it? **Talk to my brother, mum and that.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **Get us a proper bike track so we don't have to break onto the brickyard – that'd be mint mate**

23. EJ

- 1) How is my life different now because of covid? **Not much, did school at home but now we're back. All that mask stuff is different.**
- 2) What do you worry about where you live? **Not bad where I live, I know everyone. I had some problems with a girl from somewhere else, so town, I suppose is where I'd worry**
- 3) Can you get help with your mental health when you need it? **Don't know, I'd ask my boyfriend's mum (identified as the adult she turns to when confronted with an issue)**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **More to do, but I don't know what. I haven't got a clue to be honest.**

24. CC

- 1) How is my life different now because of covid? **It's not really**
- 2) What do you worry about where you live? **I don't have any worries about that**
- 3) Can you get help with your mental health when you need it? **Yeah**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I don't really know**

25. RS

- 1) How is my life different now because of covid? **It's not really different, only like what it has been for everyone like got to wear a mask**
- 2) What do you worry about where you live? **Nothing**
- 3) Can you get help with your mental health when you need it? **Yes, I could ask my mum**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I don't know to be honest. I'm not a part of that kind of thing and it's not really a big thing around here.**

26. LC

- 1) How is my life different now because of covid? **Can't go to places, but I can now – like the gym. Apart from that – not much. Just chilled.**
- 2) What do you worry about where you live? **Nah, not at all. There's some people (in Balby) that I don't like but we all just keep away from each other. Home is good, got no worries.**

- 3) Can you get help with your mental health when you need it? **I have my brother and family, but I'd get my mum to call the doctor I suppose.**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **School doesn't do anything but kick you out. I suppose giving them more help to get a job would help.**

27. SM

- 1) How is my life different now because of covid? **I cant go out and see my friends**
- 2) What do you worry about where you live? **Not really**
- 3) Can you get help with your mental health when you need it? **I don't know I've never had any issues with that**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I don't really know**

28. MF

- 1) How is my life different now because of covid? **'Not being able to play out with friends'**
- 2) What do you worry about where you live? **'Not much, nothing'**
- 3) Can you get help with your mental health when you need it? **'yes – ask someone'**
- 4) What do you think would stop young people from joining gangs? **'I don't know'**
- 5) What do you think would help young people to get out of gangs? **'I don't know, ask teacher or parent for help'**

29. AL

- 1) How is my life different now because of covid? **'Nothing, same as it was before'**
- 2) What do you worry about where you live? **'nothing'**
- 3) Can you get help with your mental health when you need it? **'Yes – my mum or someone'**
- 4) What do you think would stop young people from joining gangs? **'I don't know'**
- 5) What do you think would help young people to get out of gangs? **'talk to someone'**

30. DB

- 1) How is my life different now because of covid? **It's ok, everything stayed the same**
- 2) What do you worry about where you live? **Nothing**
- 3) Can you get help with your mental health when you need it? **Yeah I'd ask my mum**
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **I don't know why would you ask me that question?**

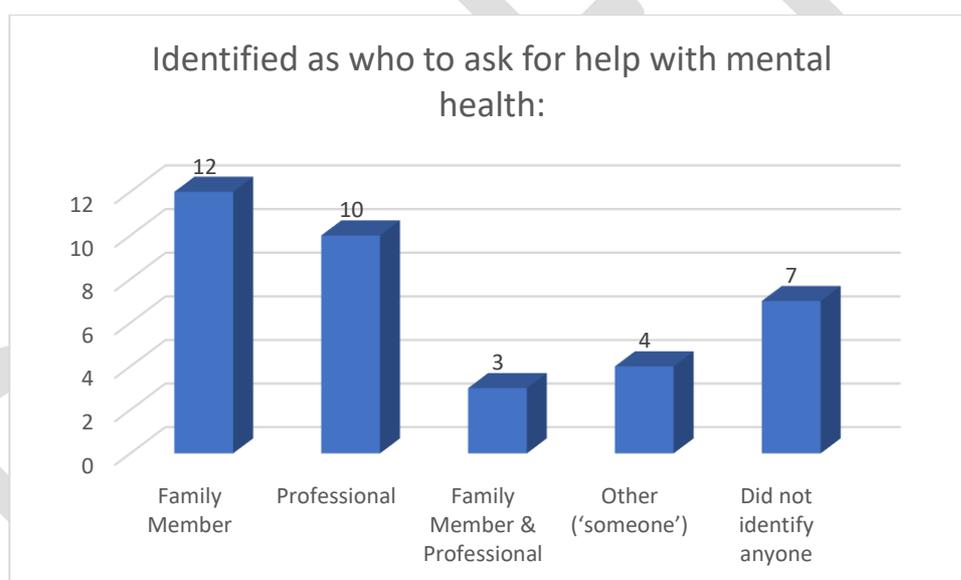
31. AG

- 1) How is prison life different now because of covid **"I'm not allowed out of cell as much", "if I wasn't on gold level I would only get 1 hour a day".**

- 2) What do you worry about whilst in custody. **"Nothing, im fine" "im staying off cigarettes" "I have no worries"**
- 3) Can you get help with your mental health when you need it **"I don't have any fears or worries" "I have a number in my cell for Barnardos and CAMHS, I have also been going to the Chapel on Thursdays"**.
- 4) What do you think would stop young people from joining gangs? What do you think would help young people to get out of gangs? **"they do it to make a name for themselves" "it's their own decision" "explain to them warn them and give them information"**

32. AA

- 1) How is my life different now because of covid. **"Its not, I haven't got covid"**. I explained that it was about how he felt the covid pandemic had affected him, he stated it **"hadn't, I still go out the same"**.
- 2) What do you worry about where you live? **"No worries"**.
- 3) Can you get help with your mental health when you need it **"yeah man"**
- 4) What do you think would stop young people from joining gangs? **"Why are you asking me that"** what do you think would help young people to get out of gangs? **"nothing"**.



33. KG

- 1) How is my life different now because of covid? **"yes work because I could have got a job working on the dog track"**
- 2) What do you worry about where you live? **"nothing"**
- 3) Can you get help with your mental health when you need it **"I know I could get it if I needed it I'm ok"**
- 4) What do you think would stop young people from joining gangs? what do you think would help young people to get out of gangs? **"if they made guns legal, thats why people join gangs to get hold of guns", "they do it for power and for fights" "they also do it for money" "money is the centre of everything it affects your mental health, family drug use, relationships, pets being able to get food, health it affects you being able to buy paracetamols, your feelings, your home and your friendships, although"**

they are not true friends if they only want your money". "Get them jobs so they'd have money"

34. TM

- 1) How is my life different now because of covid? **I just couldn't get to the shops and that, had to order online.**
- 2) What do you worry about where you live? **There's f*****g PSB, they don't worry me but they worry my family and try to get to them. My parents have had to move.**
- 3) Can you get help with your mental health when you need it? **I ask someone I know for help if I did.**
- 4) What do you think would help young people from getting involved in gangs/getting away from gangs once involved? **Having exciting things in your area and something to do, not to be bored. People join gangs because they don't have any money, so for somehow for them to have access to money. Join the army.**

35. CC

- 1) How is my life different now because of covid? **You can't do 'owt. It's a bit mad, init? It's a bit s**t.**
- 2) What do you worry about where you live? **The people, all the lads my age around here. I can't wait to get away from Balby**
- 3) Can you get help with your mental health when you need it? **No. I don't want to talk about it.**
- 4) What do you think would help young people from getting involved in gangs/getting away from gangs once involved? **I don't know.**

36. JL

- 1) How is my life different now because of covid? **It's different because you can't do no jobs or anything.**
- 2) What do you worry about where you live? **Nothing**
- 3) Can you get help with your mental health when you need it? **Yes, my family.**
- 4) What do you think would help young people from getting involved in gangs/getting away from gangs once involved? **Not even sure. Can't think of anything.**

APPENDIX 2

October 2020 – Feedback on Service Delivery

Review stage:

JHW

- 1) Did you find it easy to attend appointments? **'No' Why? 'Just talk rubbish and its boring'**
- 2) What things at YOT didn't you like doing? **'All of it'**

GWG

- 1) What things in your life have got better? **'Work, myself like I take more care of myself. Like before YOS I didn't care about myself, whereas now I do. My family, I make effort with them whereas in 2017 I didn't. Friendships, I'm more friendly, it's nice to be nice. Everything in general has got better, but those are the main ones.'**
- 2) What's been good about coming to the YOT? **'I get to see how much I've improved and I feel like I'm bettering myself when I come here.'**
- 3) What's been bad about coming to the YOT? Why has it been bad? **'Obviously it's bad that I have to come here in the first place but it's not that bad, I've learnt things by coming here.'**

KP

- 1) What things did you like about YOT? **'Talking to Kevin'**
- 2) What problems did YOT help you with? **'help me to understand the law'**
- 3) Did you find it easy to attend appointments? **'No, getting the bus and stuff was hard'**

MA

- 1) Did you find it easy to attend appointments? **'No, I live at the other side of town'**

NM

- 1) What problems did the YOT help you with? **'Quite a lot to be honest – confidence in myself'**
- 2) Did you find it easy to attend your appointments? **'Yes, because they have been phone calls and when I come in it's made when I'm not working'**

GWG

- 1) What things in your life have got better? **'Work, myself like I take more care of myself. Like before YOS I didn't care about myself, whereas now I do. My family, I make effort with them whereas in 2017 I didn't. Friendships, I'm more friendly, it's nice to be nice. Everything in general has got better, but those are the main ones.'**
- 2) What's been good about coming to YOT so far? **'I get to see how much I've improved and I feel like I'm bettering myself when I come here'**
- 3) What's been bad about coming to YOT so far? Why has it been bad? **'Obviously it's bad that I have to come here in the first place but it's not that bad, I've learnt things by coming here'**

SS

- 1) What's been good about coming to YOS so far? **"Learning a lot. Nice meeting you's. I'm happy for what you've done for me. Like to get to know new people"**
- 2) Think about the things you have been doing at the YOS. What is helping you sort out problems in your life? **"Learning more about words"**

JW

- 1) What's been good about coming to the YOS so far? **'Getting support for Cannabis use and finding a job'**
- 2) Think about the things you have been doing at the YOS. What is helping you sort out problems in your life? **'Drugs and Career'**

HH

- 1) What problems did the YOT help you with? **'Speech, trying to get me into school, not got into trouble'**
- 2) Is there anything else you would like the YOT to help you with? **'Yes the garage training/job that Leroy has mentioned'**

CH

- 1) What's been good about coming to the YOS so far? **'Getting on to cscs course'**

DS

- 1) What's been good about coming to the YOS so far? **"Getting CV done" What things in your life have got better? Everything really" "life at home. College. Got another bike"**

NM

- 1) What problems did the YOT help you with? **'Quite a lot to be honest - confidence in myself'**
- 2) Did you find it easy to get to your appointments? **'Yes because they have been phone calls and when I come in it's made when I'm not working'**

HT

- 1) What's been bad about coming to the YOT? Why has it been bad? **'It's a pain in the arse coming into Town all the time, I don't like it, and it's a shithole.'**

OW

- 1) What things in your life have got better? **'Behaviour and going to school.'**
- 2) What's been bad about coming to the YOT? Why has it been bad? **'Waste of time coming to Town.'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'I don't know, it's taught me a lesson about Court and that.'**

OB

- 1) Think about the things you have been doing at the YOS. What is helping you sort out problems in your life? **'My school has got better.'**
- 2) Do you feel listened to by your case manager? **'Yes, she is brilliant'**

End of intervention Stage:

HG

- 1) What things in your life have got better? **'I am back in school and I like it, I'm happier than before'**.
- 2) What's been good about coming to YOS? **'It helped my behaviour, it helped to talk to people'**
- 3) What helped you sort out any problems in your life? **'I apologised to teachers it was nice to know that they forgave me'**.
- 4) What other help do you think you'll need, how can YOT help you get this? **'Peer mentors, already made a referral to this'**

BJ

- 1) What things did you like about YOT? **'A lot of help with stuff, but too many appointments sometimes'**
- 2) Did you find it easy to attend your appointments? **'Yes and my YOT worker sometimes picked me up'**
- 3) What things in your life have got better? **'Me not reoffending and not getting arrested. Not getting involved in the police and being able to keep my mouth shut. Drug use has got better and I haven't done any coke, mdma, acid and pills and I have reduced my weed use. I have got accommodation now.'**
- 4) What's been good about coming to YOS? **'Teaching me good ways and how not to reoffend'**
- 5) What's been bad about coming to the YOT? **'I loved it because at the end of the day I knew where I was and and I wasn't getting into trouble. I actually loved it and when I did my reparation I wanted it to continue - I made a bird box and a baccy box.'**
- 6) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Concentration and being able to focus. They helped me mature.'**
- 7) What other help do you think you will need? **'Anger management, Peer pressure, continue working with Jenny to get a job'**

BM

- 1) What things in your life have got better? **'I haven't got into trouble or lost my temper'**
- 2) What's been good about coming to YOT? **'I've really enjoyed it. At one point, when things were bad, I saw Danny all the time.'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'It was nice to have someone to talk to, who I got on with.'**

LF

- 1) What things in your life have got better? **'I am now going to a new college'**
- 2) What's been good about coming to YOT? **'Finding somewhere new to go and learn about what I want to do for a job'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Talking about what I did and finding something new to do'**

- 4) Who will help you with any problems you have after you leave here? **'I can ring YOT if I have any problems or get some counselling through YOT'**

DS

- 1) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Careers - "told me about opportunities. Did CV", substance use - "alright. Made me think a bit but already knew what she was telling me to be fair", speech and language - "easy" (Dylan agreed with report) supervision sessions - "alright...easy to talk to"**

TL

- 1) What's been good about coming to YOT? **'DBT has helped me to think about things differently'**

DH

- 1) What's been good about coming to YOT? **'Reparation'**
- 2) What's been bad about coming to YOT? **'Getting to town and back'**

BS

- 1) What's been good about coming to YOT? **'It gives me a second chance and prevents me from getting a conviction'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Talking about what could go wrong, ages and laws of sexual stuff, stopping conversations going the wrong way'**

ES

- 1) What's been good about coming to YOT? **'Having someone different to talk to'**

JS

- 1) What things in your life have got better? **'My anger is better. I have only really kicked of twice'**
- 2) What's been good about coming to the YOT? **'Talking to you and Emma'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'The anger stuff has helped. I know I still get angry but not as often'**
- 4) Who will help you with any problems after you leave YOT? **'You are still going to see me'**
- 5) What other help do you need? **' Getting a job. John is coming here latter'**

LR

- 1) What things in your life have got better? **'Not sure, I've not got involved in any crime though'**
- 2) What's been good about coming to the YOT? **'It's been alright – can't think'**

JR

- 1) What's been good about coming to the YOT? **'Everyone is open'**

KL

- 1) What's been good about coming to the YOT? **'Made me keep track of days and times'**
- 2) What's been bad about coming to YOT? **Having to come to town'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Yes made me realise consequences'**

CG

- 1) What's been good about coming to the YOT? **'I feel more confident talking to adults and the thing that Steve has talked about relaxing has helped'**
- 2) What things in your life have got better? **'I have been staying out of trouble. My life has got better'**
- 3) Is there anything else you would like the YOT to help you with? **'I don't think so, another school maybe'**

MCL

- 1) What things in your life have got better? **'Know how to handle my anger'**
- 2) What's been good about coming to the YOT? **'Helping me out'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Road safety course helped me'**

AR

- 1) What's been good about coming to the YOT? **'Emma has helped me get a job and other stuff'**

BM

- 1) What things in your life have got better? **'I'm in college now and have an apprenticeship! I'm so happy with it all'**
- 2) What's been good about coming to the YOT? **'Danny has been great, I wish he could still pop round!'**
- 3) What's been bad about coming to YOT? **'Nothing at all'**
- 4) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'During lockdown it was all a bit weird, so it was nice seeing Danny. He helped sort the college thing out too'**

KC

- 1) What things at YOT didn't you like doing? **'Coming to Colonnades'**

JH

- 1) What's been good about coming to the YOT? **'Helped me with school'**

TA

- 1) What's been good about coming to the YOT? **'Meeting and speaking with Steve'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Anger management has helped me a lot'**

EW

- 1) **'I found the support really helpful, being able to open up and speak about my mental health'**

- 2) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'The things that are helping me out with my problems is the support of yot and my accommodation at Doncaster Foyer also my family too'**
- 3) Is there anything else you would like the YOS to help you with? **'Hopefully I want to be helped with getting into some kind of education and helping out with my anger'**

BS

- 1) What's been good about coming to YOS so far? **'Street doctors was ok an doing reparation at the boxing gym, getting support from John Jackson'**
- 2) Is there anything missing in the service? **'Would like more activities like street doctors I got to learn something from it'**

CC

- 1) What things in your life have got better? **"School - got a lot better" "My self-confidence.....I think I am more confident about myself." "Before Me kind of let my anger choose (decisions)" "Relationship with Mum and Dad, especially mum compared to this time last year"**
- 2) What's been good about coming to the YOT? **'It's helped me, gave me opportunities'**. What's been bad about coming to the YOT? Why has it been bad? **"Nothing really just time (length)." "But in long run its better. All this time and effort I've put in, I feel better."**
- 3) What things at the YOT didn't you like doing? **'Meeting new people. Did it help me introducing new people (workers) to you? "Yeah"**
- 4) What things did you like about being at the YOT? **'It's ok. I don't really enjoy it but it's alright'**
- 5) What problems did the YOT help you with? **"My anger... school"**

SW

- 1) What problems did the YOT help you with? **'My anger, talking about stuff'**
- 2) What things would you still like to change? **'Get a job'**

FD

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'The work we do and as I'm in education now it helps me in the future'**

TC

- 1) What's been good about coming to the YOT? **'Kept me out of trouble, Tings would have got a lot more serious'**
- 2) What's been bad about coming to the YOT? Why has it been bad? **'Nothing - YOS has been good to me'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'CV, Job application, Jenny's action plan'**

JR

- 1) What other help do you think you will need? How can YOT help you get this? **'I am going to ask college to help me to make an application for an apprenticeship with the National grid'**

- 2) What things in your life have got better? **'I am not smoking cannabis anymore. I have passed my theory test'**

LT

- 1) What problems did the YOT help you with? **'Keeping calm'**
- 2) What things at the YOT didn't you like doing? **'Spending too long there'**
- 3) What things in your life have got better? **'I have a place at college'**
- 4) What things would you still like to change? **'Get a part time job'**
- 5) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Not sure. Talking about my future'**

TL

- 1) What things in your life have got better? **'We have moved from Thorne, I am on a training course'**
- 2) What's been good about coming to the YOT? **'DBT has helped me to think about things differently'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Talking with people and DBT'**

JM

- 1) Is there anything more we can do (to improve the service)? **'Make the (interview) rooms bigger, I don't like being in small rooms'**

CH

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Careers advice - helpful. Got casks card, drugs - not really helpful'**
- 2) **'Salts - thrash my head a bit. Proper therapist questions, hours - it was alright. Leroy made it alright by conversation, case manager - alright. Don't enjoy it but don't hate it. Text me to remind me about appointments'**

KC

- 1) What's been good about coming to the YOT? **'You have tried to help me. You listen to me.'**
- 2) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Talking has helped to keep me calm at times'**

RS

- 1) What things did you like about being at the YOT? **'If I need to say something I can say it. I can talk to you'**

DH

- 1) What's been good about coming to the YOT? **'Reparation'**
- 2) What's been bad about coming to the YOT? Why has it been bad? **'Getting to town and back'**
- 3) What problems did the YOT help you with? **'Try and stop offending'**

LF

- 1) What's been good about coming to the YOT? **'Finding something new to go to and learn about what I want to do for job'**

- 2) What things in your life have got better? **'I now go to college'**

DM

- 1) What things in your life have got better? **'I have more awareness about alcohol and all that'**

JR

- 1) What's been good about coming to the YOT? **'Somewhere I can learn to control my anger'**

AO

- 1) What things in your life have got better? **'Family relationships, my behaviour, my drug issue'**
- 2) What's been good about coming to the YOT? **'Working with you and people like Fiona. Supportive, helping me out a lot'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Fiona - "helped me understand better", John - "helped me get in college", Hayley - "helping me get through YOT, because you are nice", Street Doctors - "useful"**
- 4) What other help do you think you will need? How can YOT help you get this? **'John - careers advice'**

KL

- 1) What things in your life have got better? **'Been wiser with choices, have got my head screwed on'**
- 2) What's been good about coming to the YOT? **'Made me keep track of times and days'** What's been bad about coming to the YOT? Why has it been bad? **'Having to come to town'**

FD

- 1) **'The education help, finding what I like doing'**

RS

- 1) What's been good about coming to the YOT? **'Emma has been coming to my house during lockdown'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'I've been able to talk and now I can use my thinking again'**

AA

- 1) What's been good about coming to the YOT? **'I get help and support with the things I need like college'**

EW

- 1) **'I found the support really helpful, being able to open up and speak about my mental health'**
- 2) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'The things that are helping me out with my problems is the support of yot and my accommodation at Doncaster Foyer also my family too'**

- 3) Is there anything else you would like the YOS to help you with? **'Hopefully I want to be helped with getting into some kind of education and helping out with my anger'**

KC

- 1) What's been good about coming to the YOT? **'You have tried to help me. You listen to me'**
- 2) What's been bad about coming to YOT? **'Coming into town centre'**

ER

- 1) As the intervention was ending, the young person was referred onto another service provider (Emma Palframan – Systemic Family therapist) to continue support as part of the exit plan, which both the young person and parent were happy with.

MH

- 1) Found it helpful meeting with John Jackson to get careers advice and working with her YOS mentor has been very successful.

OW

- 1) **'I felt listened to by my case manager'**

HB

- 1) Parents felt that the HB having a mentor had been a positive influence, having support from the case manager at meetings with professionals was really appreciated.

KL

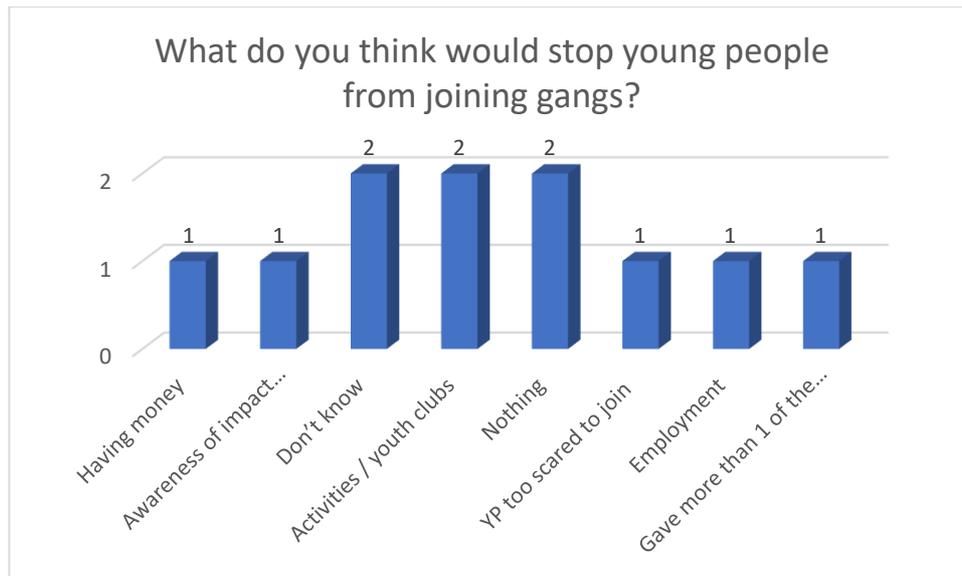
- 1) Think about the things you have been doing at the YOS. What helped you sort out problems in your life? **'Talking to John (case manager)'**
- 2) What's been good about coming to the YOT? **'Helped me stop absconding and getting into trouble with police'**

BH

- 1) What's been good about coming to the YOT? **'Learnt stuff'**
- 2) what things in your life have got better? **'School'**

MJ

- 1) Have any things in your life got worse? If yes, what? **'I've gotta take different routes all over Balby'**
- 2) What's been bad about coming to the YOT? Why has it been bad? **'It's not bad because it stopped me getting a caution'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Nothing to be honest'**
- 4) Who will help you with any problems you have after you leave here? **'Nobody I only help myself'**



BB

- 1) What things in your life have got better? **'Cut down cannabis use'**
- 2) What's been good about coming to the YOT? **'Learning about the consequences'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Going to project 3'**
- 4) I know where I can get help in the future if I need it? **'Yes'**

GW

- 1) What things in your life have got better? **'Going to school full time, no more social care involvement'**

JB

- 1) What's been good about coming to the YOT? **'Working with the horses at Askern'**
- 2) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'The advice I have been given from Steve'**

BH-

- 1) What's been good about coming to the YOT? **'For someone to help me with my problems'**

RB

- 1) What's been bad about coming to the YOT? Why has it been bad? **'Sometimes it can be boring'**

JG

- 1) What's been bad about coming to the YOT? Why has it been bad? **'It hasn't been bad it's helped me'**

OW

- 1) What's been good about coming to the YOT? **'It has been good it's helped me at school'**

HG

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'I apologised to the teachers, its nice now they have forgiven me' 'I am happier than before'**
- 2) what other help do you think you will need? How can YOT help you get this? **'Peer mentor'**

BS

- 1) What's been good about coming to the YOT? **'It gives me a second chance and stops me getting a conviction'**

ES

- 1) What's been good about coming to the YOT? **'Someone different to talk to'**

MCL

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Road safety course helped me'**

KP

- 1) Did you find it easy to get to your appointments? **'Yes, I am at engage training and it is over the road'**

LC

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Talking about things when they've gone wrong'**
- 2) What things in your life have got better? **'School is good now'**

RP

- 1) What things in your life have got better? **'I know I need help in school, because of the meeting we had (screening)'**

BM

- 1) What's been good about coming to the YOT? **'I've really enjoyed it. At one point, when things were bad, I saw Danny all the time.'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'It was nice to have someone to talk to, who I got on with.'**

KW

- 1) What's been good about coming to the YOT? **' Good relationship with Steve. We don't fallout. I think that there was one time but that was nothing to do with Steve I was just in a really bad mood that day.'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'We have looked at ways of keeping control of my temper and being able to relax.'**

RP

- 1) What things in your life have got better? **'I know I need help in school because of the meeting we had' (screening)**
- 2) What's been good about coming to the YOT? **'Yeah, enjoyed the meetings with you (case manager) – it's been alright'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'I was gonna smack someone but thought of what Danny said about what would happen, so there's that'**

BS

- 1) What's been good about coming to YOT? **'Street doctors was ok and reparation at the boxing gym. Getting support from John Jackson'**
- 2) Who will help you with any problems after you leave here? **'Dad, John Jackson and Emma Mckinstrey said I can contact her'**
- 3) What other help do you think you will need? **'Nothing Emma and John have been helping me look for jobs'**

AO

- 1) What things in your life have got better? **'Family relationships, my behaviour, my drug issue'**
- 2) What's been good about coming to the YOT? **'Working with you and people like Fiona. Supportive, helping me out a lot'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Fiona - "helped me understand better", John - "helped me get in college", Hayley - "helping me get through YOT, because you are nice", Street Doctors - "useful"'**

AB

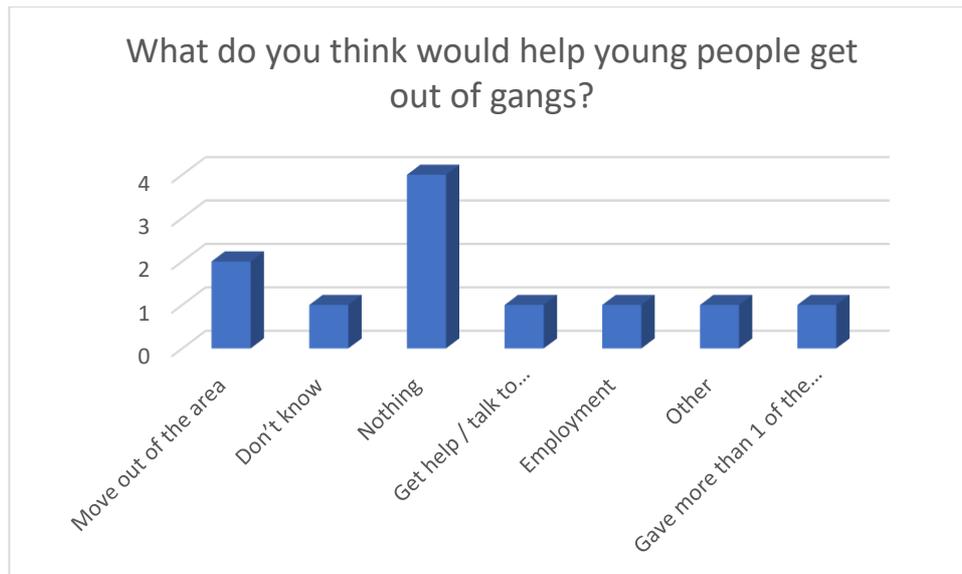
- 1) What's been good about coming to the YOT? **'It was fine, no problems at all)**

AW

- 1) What things in your life have got better? **'Getting into less trouble, and I now have a school sorted out'**
- 2) What's been good about coming to the YOT? **'I and Danny (case manager) got on well'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'They helped me with education stuff'**

GM

- 1) What's been good about coming to the YOT? **'Going to the horse place'**
- 2) What's been bad about coming to the YOT? **'Having to get up early'**
- 3) What other help do you think you will need? **'Money, education'**



BM

- 1) What's been good about coming to the YOT? **'I've really enjoyed it. At one point, when things were bad, I saw Danny all the time.'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'It was nice to have someone to talk to, who I got on with.'**

RP

- 1) What things in your life have got better? **'Everything, relationship with mum and dad, they trust me more, College is going better'**
- 2) What's been good about coming to the YOT? **'Whenever I felt I can't do it, they check in with me'**
- 3) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Just thinking the right way, telling me how things can get better, telling me about opportunities'**

JK

- 1) What things in your life have got better?' **Got a CV, I've started going to school now working towards my GCSE's'**
- 2) What's been good about coming to the YOT? **'Meeting Becky and all of the above supporting with school and being a positive influence'**

SO

- 1) Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **'Thinking about how I have upset people.'**
- 2) What's been bad about coming to the YOT? Why has it been bad? **'Speaking with that Kate and those square things, they did my head in'**

JM

- 1) Is there anything more we can do (to improve the service)? **'Make the (interview) rooms bigger, I don't like being in small rooms'**

DM

- 1) What things in your life have got better? **'Nothing was really bad, I have more awareness about alcohol and all that'**
- 2) What's been good about coming to the YOT? **'Learning about alcohol awareness, I've learnt a lot'**
- 3) What's been bad about coming to YOT? Why has it been bad? **'It hasn't been bad'**
- 4) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'The alcohol awareness and learning about units and all that'**

EG

- 1) What's been good about coming to the YOT? **'It was alright and better than I thought it would be, I thought it would be boring'**
- 2) What's been bad about coming to YOT? **'Nothing, everything was ok'**

OW

- 1) What things in your life have got better? **'At school things have got better'**
- 2) What's been good about coming to the YOT? **'It has been good because it helped me at school'**

JG

- 1) What's been good about coming to the YOT? **'Talking to my worker'**
- 2) What's been bad about coming to YOT? **'It hasn't been bad it's helped me'**

RB

- 1) What's been good about coming to the YOT? **'Spending time with people who have changed my life'**
- 2) What things have got better in your life? **'I have changed into a total different person and I see my mum a lot more'**
- 3) What other help do you think you will need? How can the YOT help you get this? **'Communication is good'**

BH

- 1) What's been good about coming to YOT? **'For someone to help me with my problems'**
- 2) Think about the things you have been doing at YOT, what helped you sort any problems in your life? **'Talking'**

GL

- 1) What's been good about coming to YOT? **'Talking to people and interacting with them and attending Street Doctors, I now know first aid'**

Service delivery feedback: December 2020

Statutory

Final Self-Assessment

JJS

- 1) What's been bad about coming to the YOT? **'Nothing all positive vibes'**

- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Getting National Insurance number'**

Prevention

Final Self-Assessment:

LJ

- 1) What things in your life have got better? **'I can start a new school and meet new friends'**
- 2) What's been good about coming to the YOT? **'It has helped me understand the dangers of knives and what kind of people should be my friends'**

YOS Feedback form

CH

1. Did (case manager name) tell you in a way you could understand, why you were working with YOS? **Yes I was informed all the way**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes, Danny told me**
3. Which people did you see from YOS? **Just Danny**
4. Did you understand what their jobs were? **Yes I think so**
5. How did people from YOS treat you? **Good, no problems**
6. Did the YOS do what they said they would in your Plan? **Yes, everything**
7. Do you feel you had a say in what went into your Plan? **Yes**
8. Do you think the right things went into your Plan? **Yes**
9. Were you told that you could read the assessment YOS had written about you? **Yes**
10. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
11. What did YOS do well? **Danny was informative and really nice, he always explained everything to me and made sure I knew the consequences of everything**
12. What could YOS do better? **No not at all**

Service delivery feedback: November 2020

Statutory

Review Self-Assessment

RB

- 1) What things in your life have got better? **'Nothing really - where I am staying is better'**
- 2) Have any things in your life got worse? **'No'**
- 3) Is there anything else you would like the YOT to help you with? **'Yes I want to get some help with getting my own place'**

TC

- 1) What things in your life have got better? **'Me and mum are getting on better'**
- 2) Have any things in your life got worse? **'School. I am not going cos they only give me an hour a day'**
- 3) What things would you like to change? **'Dunno'**

- 4) What's been good about coming to the YOT so far? **'Nothings been good but its ok'**
- 5) What's been bad about coming to the YOT so far? **'Nothing'**
- 6) Think about the things you have been doing at the YOT. What is helping you sort out problems in your life? **'I am looking at my emotions'**

Final Self-Assessment:

KP

- 1) What's been good about coming to the YOT? **'You have helped me to think about things differently'**
- 2) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Talking with Kevin about relationships. I am not getting angry so often. I try to think about what I am doing now'**

RO

- 1) What things in your life have got better? **'Focused with career'**
- 2) What's been good about coming to the YOT? **'Getting plenty of help and support'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'I'm not sure'**
- 4) What other help do you need? How can this YOT help you get this? **'I'm not sure'**

JB

- 1) What things in your life have got better? **'Don't get in trouble as much'**
- 2) What's been good about coming to the YOT? **'Going on bike rides with John'**

YOS Feedback form

RO

- 1) Do you feel you had a say in what went into your Contract/Plan? **'I can't remember anyone writing a contract in front of me but I remember being told what different things could be put into it'**
- 2) Did someone tell you in a way you could understand, why you were working with YOS? **'Yes, Emma explained everything to me'**
- 3) How did you find Youth Court? **'It is what it is, to be honest I can't remember because it was a long time ago but when you are there you aren't really thinking about what's happening at that moment you are thinking about what's going to be happening the next day or 2 days ahead.'**
- 4) Do you feel you had a say in what went into your Contract/Plan? **'I can't remember anyone writing a contract in front of me but I remember being told what different things could be put into it'**
- 5) Did the YOS do what they said they would in your Contract/Plan? **'Yes, Emma did everything she said she would'**
- 6) How did people from YOS treat you? **'Always treated me good'**
- 7) What did YOS do well? **'They have helped me and helped me get through it (referral order) easily'**

Prevention

Final Self-Assessment:

RC

- 1) What things in your life have got better? **'Relationships, stopped smoking weed, attitude'**
- 2) What's been good about coming to the YOT? **'Very helpful and understanding'**
- 3) Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Motivation and someone that understands your problems'**

NCJ

- 1) What things in your life have got better? **'I'm back home. Better bond with mom. At college'**
- 2) What's been good about coming to the YOT? **'Could just talk to someone when needed'**

YOS Feedback form

RM

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes**
3. Were you told that you could read the assessment YOS had written about you? **Yes**
4. Do you feel you had a say in what went into your Plan? **No**
5. Did the YOS do what they said they would in your Plan? **Yes**
6. Do you think the right things went into your Plan? **Yes**
7. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
8. How did people from YOS treat you? **Good, I felt listened to and I could talk to Steve James if I wanted to**
9. What did YOS do well? **I don't know**
10. What could YOS do better? **Nothing**

MC

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **No**
3. Do you feel you had a say in what went into your Plan? **Yes**
4. Did the YOS do what they said they would in your Plan? **Yes**
5. Do you think the right things went into your Plan? **Yes**
6. Did the things that went into your Plan help you? **Yes**
7. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
8. What did YOS do well? **Don't know**
9. What could YOS do better? **Nothing**

LS

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes**
3. Do you feel you had a say in what went into your Plan **Yes**
4. Do you think the right things went into your Plan? **Yes**
5. Did the YOS do what they said they would in your Plan? **Yes**
6. Were you told that you could read the assessment YOS had written about you? **I can't remember**
7. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
8. How did people from YOS treat you? **They treated me very good**
9. What did YOS do well? **I thought the way that they worked with me was very good and I liked going out with my mentor**
10. What could YOS do better? **No**

RC

1. Did (case manager name) tell you in a way you could understand, why you were working with YOS? **'Yes'**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes**
3. Which people did you see from YOS? **Emma**
4. Did you understand what their jobs were? **Yes**
5. How did people from YOS treat you? **Good, Emma was really helpful**
6. Did the YOS do what they said they would in your Plan? **Yes**
7. Do you feel you had a say in what went into your Plan? **Yes**
8. Do you think the right things went into your Plan? **Yes**
9. Were you told that you could read the assessment YOS had written about you? **Can't remember**
10. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
11. What did YOS do well? **Was helpful and I could talk to Emma**
12. What could YOS do better? **Nothing**

Service delivery feedback: February 2021

Statutory

LC

Message of thanks from parent to Emma Ackroyd and Martin Clayton: **"Both me and Lewis can't thank you enough for all you have done u have been absolutely amazing u all have but you and Martin have done so much for us as a family and helped keep my boy on the right track its now down to him to keep on going thank u again you really are one amazing person go above and beyond all the time"**

Review Self-Assessment

DC

1. What things did you like about being at the YOT? **'Help with a college course'**

2. What problems did the YOT help you with? **'College'**
3. What things at the YOT didn't you like doing? **'Nothing'**

KC

1. What problems did YOT help you with? **'Anger'**
2. What things at the YOT didn't you like doing? **'Talking'**

Final Self-Assessment

RP

1. What things did you like about being at YOT? **'Support'**
2. What things at the YOT didn't you like doing? **'Not picking up horse shit, but it's better than being in jail'**
3. What things in your life have got better? **'I don't think about doing bad behaviour'**
4. What's been good about coming to YOT? **'The support'**
5. Who will help you with any problems you have after you leave here? **'Myself, Jenny'**

GWG

1. What do you think the difference will be between YOT and Probation? **'I'm not sure, I feel like they're going to be, I dunno, I'm gonna have to speak to them more because in the past 2-3 days, I've had to speak to her (Probation) 2 or 3 times and I've got to phone her tomorrow.'**
2. What is it that you are worried about? **'I dunno I'm used to talking to you (YOS Case Manager) and speaking to you'**

YOS Feedback form

GWG

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes**
3. How did you find Youth Court? **Ok**
4. Were you told that you could read the assessment YOS had written about you? **Yes**
5. Which people did you see from YOS? **Emma Ackroyd**
6. Did you understand what their jobs were? **Yes**
7. Do you feel you had a say in what went into your Contract/Plan? **Yes**
8. Do you think the right things went into your Contract/Plan? **Yes**
9. Did the YOS do what they said they would in your Contract/Plan? **Yes**
10. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
11. How did people from YOS treat you? **Amazing**
12. What did YOS do well? **Everything**
13. What could YOS do better? **Nothing**

Prevention

Final Self-Assessment:

RJ

1. What things in your life have got better? **Not really**
2. Have any things in your life got worse? **Not really**
3. What helped you sort out any problems in your life? **Not sure**
4. I worry about what might happen after I finish with YOT? **No**
5. I know where I can get help if I need it in the future? **Yes**

KG

1. What things in your life have got better? **Moving to Leeds**
2. Have any things got worse? **No**
3. What's been good about coming to the YOT? **Talking to Emma**
4. What's been bad about coming to the YOT? **It's been good learnt a few things**
5. Think about the things you have been doing at the YOT. What has helped you sort any problems in your life? **The fact about working with Fiona about my drug use and stopping when I work**
6. I worry about what might happen after I finish with YOT? **No**
7. I know where I can get help if I need it in the future? **Yes**

YOS Feedback form

JR

1. Did (case manager name) tell you in a way you could understand, why you were working with YOS? **Yes they did but I already understood why I was working with them**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes they did**
3. Which people did you see from YOS? **Steve Johnson and Kevin Haynes**
4. Did you understand what their jobs were? **Yes**
5. How did people from YOS treat you? **Ok, really good actually. They already knew my situation so adjusted the approach they took with me**
6. Were you told that you could read the assessment YOS had written about you? **No, but I think what was in it was covered in one of the sessions**
7. Do you feel you had a say in what went into your Plan? **I can't remember but knowing how I am I would probably have had a say in it**
8. Did the YOS do what they said they would in your Plan? **Yeah they did most of it but because I spent some time out of Doncaster and Covid-19 we couldn't do some of the sessions**
9. What did YOS do well? **I thought they were great in dealing with it all and they recognised that I had made a mistake and was remorseful and so their approach was adjusted to me.**
10. What could YOS do better? **Nothing**
11. Was there anything else that could have helped you? This could be an activity or help with something specific. **No, everything I asked for I got**

Service delivery feedback: January 2021

Statutory

Review Self-Assessment

LR

1. What things did you like about being at YOT? **'It's all been ok'**

2. What problems did YOT help you with? **'All of them'**
3. Did you find it easy to get to your appointments? **'Yes, everyone's doing home visits'**

Final Self-Assessment

KW

1. What things have got better in your life? **'Loads of things are better. I am back at home. I have not been arrested for ages. My temper is loads better. I still have a temper and I might feel like throwing my phone. Back then I would have thrown it and then I would have jumped on it just to make sure.'**
2. What's been good about coming to YOT? **'Good relationship with Steve. We don't fallout. I think that there was one time but that was nothing to do with Steve I was just in a really bad mood that day.'**
3. Think about the things you have been doing at YOT. What helped you sort out any problems in your life? **'We have looked at ways of keeping control of my temper and being able to relax.'**

SW

1. What problems did the YOT help you with? **My anger, talking about stuff**
2. What things at YOT didn't you like doing? **All of it**
3. What things in your life have got better? **Not in trouble**
4. What been bad about coming to YOT? **Coming to appointments**
5. Think about the things you have been doing at YOT. What helped you sort out any problems in your life? **Anger, trying to find a job**
6. Who will help you with any problems you have after you leave here? **Me and my mum**
7. What other help do you think you will need? How can YOT help you get this? **Aware of support from John Jackson and referral to job centre**

YJT Feedback form

KW

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **Yes**
3. How did you find Youth Court? **Can't really remember but I had been in the [police] cells all weekend and had to go to court on my own. No one from the care placement came and they didn't tell my dad.**
4. Which people did you see from YOS? **Steve Johnson and Jenny Cox**
5. Did you understand what their jobs were? **Yes**
6. How did people from YOS treat you? **Alright**
7. Were you told that you could read the assessment YOS had written about you? **Yes**
8. Do you feel you had a say in what went into your Contract/Plan? **Yes**
9. Did the YOS do what they said they would in your Contract/Plan? **Yes**
10. Was there anything else that could have helped you? This could be an activity or help with something specific. **No**
11. What did YOS do well? **I liked Steve**

12. What could YOS do better? **Nothing**

Prevention

Final Self-Assessment:

MG

1. What things have got better in your life? **'Behaviour, hair and beauty course'**
2. What things have been good about coming to the YOT? **'Took me to cirque'**

AM

1. What's been good about coming to the YOT? **'Learning about bullying and how it effects the victim'**
2. What's been bad about coming to the YOT? **'Nothing'**
3. Think about the things you have been doing at the YOT. What helped you sort out any problems in your life? **'Learning about positive and negative friendship groups, learning about bullying and the effects on the victim'**

YJT Feedback form

MG

1. Did someone tell you in a way you could understand, why you were working with YOS? **Yes she (Case manager) did**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **No**
3. How did people from YOS treat you? **Hayley was really nice and helped me with everything**
4. Do you feel you had a say in what went into your Plan? **Yeah, I told Hayley what I wanted to do and she suggested the course that I'm now doing**
5. Do you think the right things went into your Plan? **Yeah, I'm doing my hair and beauty course now**
6. What did YOS do well? **Everything, Hayley was really helpful**

OB

1. Did (case manager name) tell you in a way you could understand, why you were working with YOS? **'Yeah Hayley explained why I had to see her and what her job was'**
2. Did you understand what would happen if you didn't come to appointments or work with YOS? **'She might have done but I can't remember'**
3. Which people did you see from YOS? **'I saw Kevin Hynes and John Clements'**
4. Did you understand what their jobs were? **'Yes I did'**
5. How did people from YOS treat you? **'Good, I felt like they treated me like they would any other kid that they were working with'**
6. Did the YOS do what they said they would in your Plan? **'Yes'**
7. Do you feel you had a say in what went into your Plan? **'Yes I was happy with it'**
8. Do you think the right things went into your Plan? **'Yes I got the help and support I needed'**
9. Were you told that you could read the assessment YOS had written about you? **'I cant remember, probably'**

10. Was there anything else that could have helped you? This could be an activity or help with something specific. **'No'**
11. What did YOS do well? **'Kevin and Hayley were really helpful. Kevin helped me to talk about my feelings and made me feel ok about doing that. I had a lot of appointments with Hayley that I needed as it kept me busy and she took me scuba diving which was great. John helped me find a boxing club and once it reopens I want to go back.'**
12. What could YOS do better? **'Nothing'**

Service delivery feedback: March 2021

Statutory

Review Self-Assessment

SM

1. What things in your life have got better? **'Not getting into trouble, Engage training has given me something to do'**
2. Have any things in your life got worse? **'Not really no'**
3. Think about the things that you have been doing at YOT. What is helping you sort out problems in your life? **'Not needed any help'**
4. Is there anything else you would like the YOT to help you with? **'Not really'**

CC

1. What things in your life have got better? **'I haven't been smoking as much weed because I am doing a diary and a chart. It's helping me to reduce'**
2. Have any things in your life got worse? **'I don't know'**
3. What things would you still like to change? **'I'd like a job. If I had a job it would get my head straight'**
4. What's been good about coming to the YOT so far? **'The help I've got of you'**
5. Think about the things that you have been doing at YOT. What is helping you sort out problems in your life? **'Fiona and you've been a big help as well and Steve has been a big help a lot.'**
6. Is there anything else you would like the YOT to help you with? **'I don't even know'**

BB

1. What things in your life have got better? **I don't think they have to be honest, I'm not going to lie**
2. Have any things in your life got worse? **No**
3. What things would you still like to change? **Nothing I can think off**
4. What's been good about coming to the YOT so far? **Got to see my mum without being locked up**
5. Think about the things that you have been doing at YOT. What is helping you sort out problems in your life? **Jenny trying to sort cscs card out for me**
6. Is there anything else you would like the YOT to help you with? **Not what I can think off**

Final Self-Assessment

RB

1. Think about the things that you have been doing at the YOT. What helped you sort out any problems in your life? **'Don't know'**
2. I worry about what might happen after I finish at the YOT? **'No'**
3. I know where to get help if I need it in the future? **'Yes'**
4. Who will help you with any problems you have after you leave here? **'No one'**
5. What other help do you think you will need? How can this YOT help you get this? **'Don't know'**

IP

1. What things did you like about being at the YOT? **I got a lot of help with College and that**
2. What problems did YOT help you with? **I don't know**
3. What things at the YOT didn't you like doing? **Waking up early to do my reparation hours**
4. Did you find it easy to get to your appointments? **Yes Why? Home visits were easy but getting up early for working hours wasn't**
5. What things in your life have got better? **I've been doing college unit covid made it shut but I might be starting a new college course again**
6. Whats been good about coming to the YOT? **People helping me**
7. Think about the things that you have been doing at the YOT. What helped you sort out any problems in your life? **Talking to Emma has helped me sort out problems in my life**
8. I worry about what might happen after I finish at the YOT? **Sometimes**
9. I know where I can get help in the future? **Yes**
10. Who will help you with any problems you have after you leave here? **I can still have voluntary support from Emma and Jenny for six months when my order ends**

KC

1. What problems did the YOT help you with? **Anger, thinking and behaviour**
2. What do you think the difference will be between YOT and probation? **New worker, all different**
3. Are you worried about moving from YOT to probation? **Yes What is it you are worried about? Anxious about the transition, have been working well with Steve at Doncaster YJS and would like it to stay the same**
4. Would you like to know more about what happens when you move to Probation? **Yes What would you like to know? What will happen**

JS

1. What things in your life have got better? **I have managed to realise that carrying a knife is not the reason for protection and will get me into trouble**
2. Have any things in your life got worse? **Nothing else apart from my mental health**
3. What's been good about coming to the YOT? **Support and advice**
4. Think about the things that you have been doing at the YOT. What helped you sort out any problems in your life? **Helped get in touch with CAMHS, helped get into education**
5. Who will help you with any problems when you leave here? **Usually my family helps give me good advice, CAMHS also**

Prevention

Final Self-Assessment:

TB

1. What things in your life have got better? **I have not assaulted anybody since John has worked with me**
2. Have any things in your life got worse? **No**
3. What's been good about coming to the YOT? **I have not been in trouble with the police**
4. Think about the things that you have been doing at the YOT. What helped you sort out any problems in your life? **Ways of me dealing with difficult situations instead of hitting people**
5. I worry about what might happen after I finish at the YOT? **No**
6. I know where I can get help in the future? **Yes**
7. Who will help you with any problems when you leave here? **Mum and Dad**
8. What other help do you think you will need? **Already got other help**

PARENT SELF ASSESSMENT

has the support given to you or your child help you as a parent – **yes**

If yes, please state what you found helpful – **"advice from Jean very helpful in ways to soothe Lewis rather than being angry. Also keeps me calm. After you have been here Lewis is a lot more calmer in the house. I think Lewis feels he's finally been listened to and getting help "**

Has there been any change in your child's behaviour - **"yes"**

If yes what is different? - **"Calmer in the house. Seems to understand us more now with learnt how to talk to him from Kate"**

what do you feel as helped your child the most during their time with the YOT?
- **"Diagnosis of DLD"**

What you feel has been less helpful? – **"Nothing everything what everybody's done has been amazing"**

I feel a bit worried about what might happen when my child finishes the yot? - **"Yes. But not now that I know you can carry on working voluntary for six-month "**

Do you think the yot has provided your child with services and help he needed? – **"Yes and more so"**

Would you like more information about other services that could help you or your child - **"I think where okay at the moment"**

SELF ASSESSMENT

What things your life have got better? - **"Mum listens to me more. I'm getting the help I need"**

what's been good about coming to the yot? -

Kate - SALTS - "found I had DLD"

Claire Walker - letter of explanation – "good because it is now over and done with"

Fiona - "good she is helping me get off drugs"

Hayley - "good. Helped me with a lot of things. And took me to Maci's and got me laptop"

Jodie - WISC - "can't remember"

Giles - "tested me for dyslexia"

What's been bad about coming to the yot? Why has it been bad? - **"Gets too much sometimes having to meet new people each week. When I have to meet new people or go new places it sets my anxiety off but I know everyone now so it's okay"**

Think about the things you have been doing at the yot. What is helping you sort out problems in your life? - **"Fiona is helping with drugs anxiety and sleeping" "good having people to talk to, who listens"**

is there anything else you would like the yot to help you with? - **"No"**

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Doncaster Council

Report

Date: 15th July 2021

To the Chair and Members of the Council

NEIGHBOURHOOD PLANNING – Adoption ‘Making’ of the Edenthorpe Neighbourhood Development Plan

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Councillor Nigel Ball	Edenthorpe and Kirk Sandall.	No

EXECUTIVE SUMMARY

1. Neighbourhood Planning was introduced by the Localism Act (2011). It gave Town/Parish Councils and communities the power to write their own plans and take more control of planning for their areas.
2. Edenthorpe Parish Council have produced a Neighbourhood Plan for their Parish boundary area. Following a successful independent examination, a Referendum relating to the adoption of the Edenthorpe Neighbourhood Plan was due to be held on Thursday 19 March 2020. The Referendum was postponed due to the outbreak of Covid-19, with the re-arranged Referendum taking place instead on Thursday 6 May 2021.
3. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to ‘make’ (adopt it as part of the Development Plan) a Neighbourhood Plan following a successful referendum. The amended Neighbourhood Planning Regulations also now require Local Authorities to ‘make’ (adopt) a Neighbourhood Plan within 8 weeks of the date of the referendum.
4. The Development Plan for the borough is a Full Council function so the adoption of Neighbourhood Plans as part of the Development Plan must be considered by Full Council.

EXEMPT REPORT

5. Not exempt.

RECOMMENDATIONS

6. It is recommended that The Council:

Formally adopt Edenthorpe Neighbourhood Plan as part of the statutory development plan for the borough.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. Neighbourhood Plans are a key component of the Government's Localism agenda and allow local communities to influence and take more control of decisions around planning in their areas. Producing a Neighbourhood Plan has advantages over other kinds of plans because it enables communities to take a lead in their own neighbourhoods in producing part of the statutory development plan for the area. Where there is a Town/Parish Council that is the qualifying body for producing a Neighbourhood Plan, the Parish/Town Council may choose to put together a steering or working group of community representatives to assist with the process. Plans must be consulted on with the community before being independently examined. Ultimately the decision to endorse the plan is via referendum of the community within the plan's area.

BACKGROUND

8. The Localism Act (2011) allows for local communities to prepare plans and strategies for development in their area called Neighbourhood Plans. The Plans must go through a number of stages as set out in the Neighbourhood Planning Regulations 2012 (as amended) before they can be adopted (called 'made' in the legislation) and Doncaster Council has a statutory duty to advise and assist during the preparation of a Plan, as well as fulfil certain requirements along the way in order to comply with the Regulations. There are currently 11 Neighbourhood Plans for the Borough; 5 adopted (Tickhill and Burghwallis November 2016, Edlington July 2018, Armthorpe November 2018 and Bawtry September 2019) with Edenthorpe now having reached the final stage of the process, adoption (being 'made'), and 5 others in preparation or under consultation (Sprotbrough, Rossington, Auckley, Thorne-Moorends, and Stainforth).
9. Once adopted a Neighbourhood Plan forms part of the statutory development plan and sits alongside the currently adopted Doncaster Core Strategy (adopted May 2012) Unitary Development Plan (adopted July 1998) and the emerging Local Plan (Main Modifications stage as at spring 2021 with anticipated adoption summer 2021). Any planning applications submitted in the Edenthorpe Parish must be determined in accordance with the Development Plan including the appropriate Neighbourhood Plan.
10. There are a number of legally prescribed stages that need to be undertaken in preparing a Neighbourhood Plan:
 - designation of the area (in this case Edenthorpe had the designated area as their parish boundary);
 - publication of the draft Plan;
 - submission of the Plan to the Local Planning Authority;
 - examination by an independent examiner; and
 - referendum

Where a Neighbourhood Plan is subject to a successful referendum (where more than half of those voting have voted in favour of the plan), and the Local Planning Authority is satisfied that EU and human rights obligations

have been met, it is a requirement to ‘make’ the Plan and adopt it as part of the Development Plan. The referendum results for the Edenthorpe Neighbourhood Plan are set out below, which was successful at referendum.

11. **Edenthorpe:** The question asked in the referendum was, “Do you want Doncaster Metropolitan Borough Council to use the Neighbourhood Plan for Edenthorpe to help it decide planning applications in the neighbourhood area?”

The number of votes cast in favour of a ‘Yes’ – 950

The number of votes cast in favour of a ‘No’ – 190

Votes cast – 1163

Ballot papers rejected - 23

Electorate – 3922

Turnout – 29.65%

OPTIONS CONSIDERED

12. It is considered that there is only one realistic option available, which is option A:

Option A (recommended):

- Adopt the Edenthorpe Neighbourhood Plan as part of the statutory development plan for the borough.

Option B (not recommended):

- Do not adopt the Edenthorpe Neighbourhood Plan.

REASONS FOR RECOMMENDED OPTION

13. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to ‘make’ a Neighbourhood Plans following a successful referendum and providing the Local Planning Authority (LPA) is satisfied that EU and human rights obligations (the basic conditions) have been met.
14. The Neighbourhood Plan was successful at referendum and in the opinion of the Local Planning Authority it has met the basic conditions, so in accordance with the Act, the Neighbourhood Plan should now be adopted as part of the Development Plan for Doncaster and be used for determining planning applications in the Edenthorpe Parish area alongside national and other local planning policy.

IMPACT ON THE COUNCIL’S KEY OUTCOMES

15. Neighbourhood Plans have been identified as potentially impacting on the Council’s following key outcomes:

Outcomes	Implications
<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> • Better access to good fulfilling work 	<p>Neighbourhood Plans provide the opportunity to work with Town/Parish Councils and local communities to help them influence and take more ownership of local decisions</p>

<ul style="list-style-type: none"> • Doncaster businesses are supported to flourish • Inward Investment 	<p>around Planning and development. Up-to-date policies in Local and Neighbourhood Plans provides certainty for developers and investors.</p>
<p>Doncaster Living: Our vision is for Doncaster’s people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	<p>Gives Town/Parish Councils and local residents another means to influence the development of where they live.</p>
<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	<p>N/A</p>
<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	<p>Neighbourhood Plans can focus on the individual characteristics of their local area.</p>
<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents 	<p>Neighbourhood Plans enable Town and Parish Councils to take more ownership of, and influence, Planning decisions for their areas, including protecting and enhancing their locally important assets.</p>

RISKS AND ASSUMPTIONS

16. The Local Planning Authority (LPA) has a duty to support Parish/Town Councils in the development of Neighbourhood Plans and to oversee the process (including the referendum) making sure the Plans meet the required legal tests and EU obligations (called the basic conditions). In the opinion of the Local Planning Authority, the Edenthorpe Neighbourhood Plan has met the basic conditions and been successful at referendum, as such the Council will be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted.

LEGAL IMPLICATIONS: [Officer: SC Date: 18/05/2021]

17. In accordance with section 38A (4) of the Planning and Compulsory Purchase Act 2004 the Council is legally obliged to formally adopt a Neighbourhood Plan which has been through a successful referendum (the majority of those voting must agree to it), provided that the Local Planning Authority is satisfied that it does not breach, nor would it otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).
18. Following the adoption of the plan, the Council has to comply with publicity requirements as set out in section 38A (9) and (10) Planning and Compulsory Purchase Act 2004 (as amended) and Regulations 19 and 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended). The Council must publish a Decision Statement which sets out its reasons for the decision to formally adopt the Neighbourhood Plan, publish the Neighbourhood Plan and Decision Statement on its website and send a copy of the Decision Statement to Edenthorpe Parish Council and anyone who asked to be notified of the decision. A hard copy should also be made available for inspection (i.e. at a local library).
19. If the Neighbourhood Plan is formally adopted by the Council it then forms part of the borough's Development Plan and will be taken in to consideration when determining planning applications within the parish of Edenthorpe.

FINANCIAL IMPLICATIONS [Officer: BC 18/05/2021]

20. There are no direct financial implications associated with the formal adoption of Edenthorpe Neighbourhood Plan. The Council also received Neighbourhood Planning Grant from MHCLG to assist with the administration costs of the process.
21. For information, the Government recently consulted on changes to the Community Infrastructure Levy, including for it to be replaced with a new Infrastructure Levy. However, at the time of drafting, it should be noted that if the Community Infrastructure Levy is introduced in Doncaster based on the current system, then communities with neighbourhood plans in place will benefit from 25% of the revenues arising from developments in their area, with the remainder being available to the wider infrastructure requirements of Doncaster Council's whole area. Currently the law is clear that S106 monies received by Doncaster Council must be spent on infrastructure requirements

that have arisen directly as a result of a new development taking place.

HUMAN RESOURCES IMPLICATIONS [Officer: KJ Date: 11/05/2021]

22. There are no direct HR Implications in relation to this report and the proposal to introduce the Edenthorpe Neighbourhood Development Plan.

TECHNOLOGY IMPLICATIONS [Officer: PW Date: 11/05/2021]

23. There are no anticipated technology implications associated with this decision.

HEALTH IMPLICATIONS [Officer: CT Date: 19.05.21]

24. Neighbourhoods are places where people live, work, and play and have a sense of belonging. The design of a neighbourhood can contribute to the health and well-being of the people living there. Several aspects of neighbourhood design (walkability and mixed land use) can also maximise opportunities for social engagement and active travel; it can also influence individual physical activity levels, travel patterns, social connectivity, mental and physical health outcomes.
25. Public Health has worked closely with Edenthorpe Parish Council during the development of the Plan and this is reflected within the document. Each section has been underpinned by policy to ensure future development of the area recognises the importance a well-designed neighbourhood has on the health and wellbeing of the residents.
26. Public Health supports the recommendation to adopt the Neighbourhood Plan.

EQUALITY IMPLICATIONS [Officer: TH Date: 07/05/2021]

27. Planning applications for new developments in Edenthorpe will be determined in accordance with the policies in the appropriate Neighbourhood Plan that have been developed in consultation with the local community. The Plan has subsequently been examined by an independent examiner and modified in accordance with their recommendations to ensure that they meet all the required legal tests.

CONSULTATION

28. All Neighbourhood Plans are subject to consultation at various stages of their preparation. For example, a pre-draft Plan is submitted and consulted on for initial comments, the Draft plan is subject to formal consultation for a minimum of 6 weeks before being formally submitted to Doncaster Council. The LPA are then required to carry out its own consultation on the plan before it can be submitted to the independent examination stage. Allowing ample opportunity for input and influence from any interested stakeholder as well as statutory consultees to make comment on. The responsibility for consultation lies with the Town Council, the LPA recommend that Ward members, MP's and other stakeholders are consulted during the development of the Neighbourhood Plan.
29. The Neighbourhood Plan is examined by an independent examiner and must

be accompanied by a Consultation Statement demonstrating that the legal requirements of consultation have been met. Ultimately, the Neighbourhood Plan is voted for by the local community at a referendum hence the importance that the community are engaged with the plan from an early stage.

30. At its meeting of 24th June, the Overview and Scrutiny Management Committee considered and supported the adoption of the Plan.

BACKGROUND PAPERS

31. The following links provide a copy of the Edenthorpe Neighbourhood Plan, further background information in respect to the consultations and statutory stages, the Neighbourhood Planning Regulations and the National Planning Practice Guidance.

Edenthorpe Neighbourhood Development Plan (MODIFIED)

<https://www.doncaster.gov.uk/services/the-council-democracy/edenthorpe-neighbourhood-planning-referendum>

Edenthorpe Neighbourhood Plan website

<https://www.doncaster.gov.uk/services/planning/edenthorpe-neighbourhood-development-plan>

Neighbourhood Planning (General) Regulations 2012

<http://www.legislation.gov.uk/uksi/2012/637/contents/made>

Neighbourhood Planning (General) (Amendment) Regulations 2015

<http://www.legislation.gov.uk/uksi/2015/20/contents/made>

The Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations 2016

http://www.legislation.gov.uk/uksi/2016/873/pdfs/uksi_20160873_en.pdf

National Planning Practice Guidance: Neighbourhood Plans

<http://planningguidance.communities.gov.uk/blog/guidance/neighbourhood-planning/>

National Planning Policy Framework (2019)

www.gov.uk/government/publications/national-planning-policy-framework--2

Planning and Compulsory Purchase Act 2004

<http://www.legislation.gov.uk/ukpga/2004/5/contents>

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Doncaster Council

To The Chair & Members of Full Council

15^h July, 2021

OVERVIEW AND SCRUTINY ANNUAL REPORT 2020/21

EXECUTIVE SUMMARY

1. The Annual Report highlights the progress of Doncaster Council's Overview and Scrutiny function during the period 1st April 2020 to 31st March 2021, includes a summary of the work undertaken by the Overview and Scrutiny Management Committee (OSMC), and its four Standing Panels and identifies priorities for Overview and Scrutiny for 2020/21.

EXEMPT REPORT

2. The report is not exempt.

RECOMMENDATIONS

3. Full Council is asked to receive and note the Overview and Scrutiny Annual Report 2020/21.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The Overview and Scrutiny function has the potential to impact on all of the council's key objectives through its role as a critical friend providing appropriate challenge, reviewing performance and developing policy. This is achieved through making recommendations, monitoring performance arrangements and reviewing issues outside the remit of the Council that have an impact on the residents of the borough. This Annual Report highlights the progress, impacts and achievements of the Overview and Scrutiny function during 2020/21 and identifies priorities for 2021/22. The accountability of Overview and Scrutiny is improved by reporting its activities to Council.

BACKGROUND

5. Overview and Scrutiny provides an important role for non-Executive Councillors to provide checks and balances within the decision making process as it enables them to:-

- **Monitor the quality of service delivery** – by receiving performance and finance information and examining service outcomes.
 - **Review policy and contribute to its development** – by reviewing existing policies or investigating issues of concern and putting forward proposals for improvement.
 - **Consider issues of wider public concern** – by considering issues that impact on residents of the area but that may not necessarily be activities carried out by the Council, for example emergency services, the NHS and external companies and partners.
 - **Provide a critical friend and challenge role** – by providing Elected Members the opportunity to examine and question decisions taken by the Executive (Mayor and Cabinet) and to make recommendations.
6. During 2020/21, Overview and Scrutiny in Doncaster operated through an overarching Overview and Scrutiny Management Committee (OSMC), and four Standing Panels, namely:
- Regeneration and Housing Panel;
 - Community and Environment Panel;
 - Health and Adult Social Care Panel; and
 - Children and Young People Panel.
7. They have considered a wide range of issues and this information is detailed in the attached report and also identifies priorities for 2020/21. In accordance with the Constitution this is required to be reported annually to Full Council.

OPTIONS CONSIDERED

8. There are no alternative options; the Constitution requires Overview and Scrutiny to provide an Annual Report to Full Council.

REASONS FOR RECOMMENDED OPTION

9. The Annual Report enhances the accountability of Overview and Scrutiny by allowing Council to review the work undertaken during the previous year. The Council's Constitution requires OSMC to take an annual report to Full Council.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

10. The Overview and Scrutiny Annual Report will contribute to raising the profile of an effective Overview and Scrutiny function, which will, in turn contribute to achieving greater democratic renewal and increasing involvement in the decision-making process. It is essential that Overview and Scrutiny regularly review the extent to which its work has impacted on the delivery of services. In this way Overview and Scrutiny has the potential to impact on all of the Council's key priorities.

	Outcomes	Implications
	<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	<p>The Overview and Scrutiny function has the potential to impact upon all of the Council's key objectives by holding decision makers to account, reviewing performance and policy development through robust recommendations, monitoring performance of the Council and external partners, services and reviewing issues outside the remit of the Council that have an impact on the residents of the Borough.</p>
	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	
	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	

	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	
	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	

RISKS AND ASSUMPTIONS

11. There are no risks and assumptions relevant to this report.

LEGAL IMPLICATIONS (NC 15/6/21)

12. Overview and Scrutiny Procedure Rule 23(a) requires OSMC to take an Annual Report to Full Council and the Executive, giving such details of their work and proposed work as the Committee believes would assist the Full Council or the Executive. This report fulfills that obligation.

FINANCIAL IMPLICATIONS (RI 17/06/21)

13. There are no specific financial implications associated with this report.

HUMAN RESOURCES (RH 30/06/2021)

14. There are no specific HR implications arising from the contents of this report.

TECHNOLOGY IMPLICATIONS (PW 15/06/21)

15. There are no specific technology implications in relation to this report.

HEALTH IMPLICATIONS (RS Date 15/06/2021)

16. The Overview and Scrutiny Management Committee can perform a key role in the council's adoption of a health in all policies approach. All areas of the Overview and Scrutiny work plan can impact on health and it is important that the health implications of each item are considered separately given that 20% of what contributes to health is from clinical care, 30% from healthy behaviours, 40% from socio-economic factors and 10% from the built environment. This annual report demonstrates how OSMC has contributed to improving health and reducing health inequalities.

EQUALITY IMPLICATIONS (CM 06/04/21)

17. This report is a factual account of some of the key work undertaken by Overview and Scrutiny during 2020/21. There are no significant equality implications associated with this report. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its public equality duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.

CONSULTATION

18. Overview and Scrutiny is in regular consultation with stakeholders (including Members, the public, officers and external bodies and partner organisations such as the NHS, in respect of its activities.

BACKGROUND PAPERS

19. Agendas and minutes of Overview and Scrutiny meetings 2020/21 have been used to assist the Annual Report.

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Doncaster Council

Overview and Scrutiny Annual Report 2020/2021

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Introduction

I am delighted to present this report on the work of Overview and Scrutiny for 2020/21. The report covers the period 1st April 2020 to March 2021 when our way of working changed so quickly due to the COVID-19 pandemic. Our Overview and Scrutiny function responded quickly to a constantly changing picture by holding regular meetings with a focus on those services significantly impacted by the pandemic. This refocused the Panels and the Overview and Scrutiny Management Committee to where it needed to be during a period when there was great uncertainty and concern.

During this period, Overview and Scrutiny has shown its ability to adapt to these circumstances by holding its meetings remotely. This has enabled us to continue to represent and support our communities during a crucial time and ensure that as elected Members we remain well informed. The importance of an Overview and Scrutiny function also lies in its ability to hold decision makers to account and contribute to the improvement of services. Every quarter the Management Committee reviews and supports the performance of the Council, Children's Service's Trust and St Leger Homes by exploring how effectively services are being delivered within budget, what plans are in place to address areas that are not working so well and highlighting areas of good practice.

We are not decision makers but reflect the views of our communities and those that may not have a strong voice, in helping to review and identify improvements to services. We look at policy areas in detail and work collaboratively with the Mayor, Cabinet and partners as well as holding them to account for the decisions they take.

As we move forward into 2021/2022, we look forward to continuing to deliver valuable overview and scrutiny during the recovery phase. We also look forward to utilising the experiences, new initiatives and ideas from those newly elected Members and Chairs to ensure we continue to deliver improvements for the people of Doncaster.

I would like to thank all Elected Members, partners and public who contribute to Overview and Scrutiny and the officers that attend our meetings and support us so brilliantly.

Councillor Jane Kidd
Chair of Overview and Scrutiny Management Committee.



**Councillor
Jane Kidd**
**Chair of the
Overview and
Scrutiny
Management
Committee
2020/2021**



**Councillor
John Healy**
**Vice Chair of the
Overview and
Scrutiny
Management
Committee
2020/2021**

Purpose and Structure of Overview and Scrutiny

Purpose - The activities of Overview and Scrutiny Management Committee (OSMC) and the standing Panels include holding decision makers to account, reviewing performance arrangements, policy review and external scrutiny. Work plans are agreed early in the municipal year and reviewed at each meeting, to track progress and ensure they take account of emerging issues and decisions. The work of Overview and Scrutiny (previously aligned to the former Doncaster Growing Together plan) will now reflect six wellbeing goals from the Council's new Corporate Plan and emerging Borough Strategy.

Structure - The structure and remit of OSMC and the Panels are detailed below (with reference to the previous Doncaster Growing Together Theme):

Overview and Scrutiny Management Committee (OSMC) - The membership of OSMC includes the Chairs of standing Panels and other Members. This ensures cross party representation, greater co-ordination of Overview and Scrutiny activity and alignment to the corporate goals. The Committee meets approximately once a month to consider performance, pre-decision scrutiny, reviews undertaken by the panels and areas of strategic importance.

- Key DGT areas included: Connected Council, issues that cross cut or do not fit with one of the standing Panels, pre-decision Scrutiny and Call in of any decisions.

Health and Adult Social Panel (H&ASC O&S) – considers issues that fall within the remit of Public Health, adult social care and health services. The Chair also represents the Authority on Regional Health Scrutiny bodies.

- Key DGT areas included Doncaster Caring

Children and Young People's Panel (CYP O&S) – considers improved outcomes for Children and Young People including Learning and Opportunities, services provided by Doncaster Children's Services Trust and other relevant partners.

- Key DGT areas included Doncaster Caring and Doncaster Learning

Regeneration and Housing Panel (R&H O&S) – considers issues relating to regeneration, economic development, strategic transport and housing.

- Key DGT areas included Doncaster Living and Doncaster Working

Communities and Environment Panel (C&E O&S) – considers neighbourhood issues, street scene and highways, community safety as well as environmental issues.

- Key DGT areas included Doncaster Caring and Doncaster Living

The Overview and Scrutiny Chairs and Vice Chairs meet regularly with the Mayor and respective Cabinet Members to ensure regular communication on portfolio and Overview and Scrutiny work plan issues.

Overview and Scrutiny Chairs and Vice Chairs 2020/21



Councillor Jane Kidd
Chair of Overview and Scrutiny Management Committee



Councillor John Healy
Vice Chair of Overview and Scrutiny Management Committee



Councillor Neil Gethin
Chair of Children and Young People



Councillor John Gilliver
Vice Chair of Children and Young People



Councillor Mark Houlbrook
Chair of Community and Environment



Councillor Nigel Cannings
Vice Chair of Community and Environment



Councillor Andrea Robinson
Chair of Health and Adult Social Care



Councillor Cynthia Ransome
Vice Chair of Health and Adult Social Care



Councillor Majid Khan
Chair of Regeneration and Housing



Councillor David Nevett
Vice Chair of Regeneration and Housing

Overview and Scrutiny Membership 2020/21

Overview and Scrutiny Management Committee

Chair – Councillor Jane Kidd	Vice-Chair - Councillor John Healy
Councillor Andrea Robinson	Councillor Bev Chapman
Councillor Majid Khan	Councillor Neil Gethin
Councillor Richard A Jones	Councillor Mark Houlbrook
Invitee – Paul O'Brien (GMB)	

Health and Adults Social Care Overview and Scrutiny Panel

Chair – Councillor Andrea Robinson	Vice – Chair Councillor Cynthia Ransome
Councillor Lani-Mae Ball	Councillor Sean Gibbons
Councillor Phil Cole	Councillor Martin Greenhalgh
Councillor Pat Haith	Councillor Rachel Hodson
Councillor Derek Smith	Jim Board (UNISON)

Children and Young People's Overview and Scrutiny Panel

Chair – Councillor Neil Gethin	Vice Chair – Councillor John Gilliver
Councillor Nick Allen	Councillor Linda Curran
Councillor George Derx	Councillor Susan Durant
Councillor Tina Reid	Councillor Frank Tyas
Councillor Sue Wilkinson	Jim Board (UNISON)

Regeneration and Housing Overview and Scrutiny Panel

Chair – Councillor Majid Khan	Vice-Chair – Councillor David Nevett
Councillor Duncan Anderson	Councillor Iris Beech
Councillor John Cooke	Councillor Steve Cox
Councillor Charlie Hogarth	Councillor Eva Hughes
Councillor John Mounsey	Mark Whitehouse (Unite)

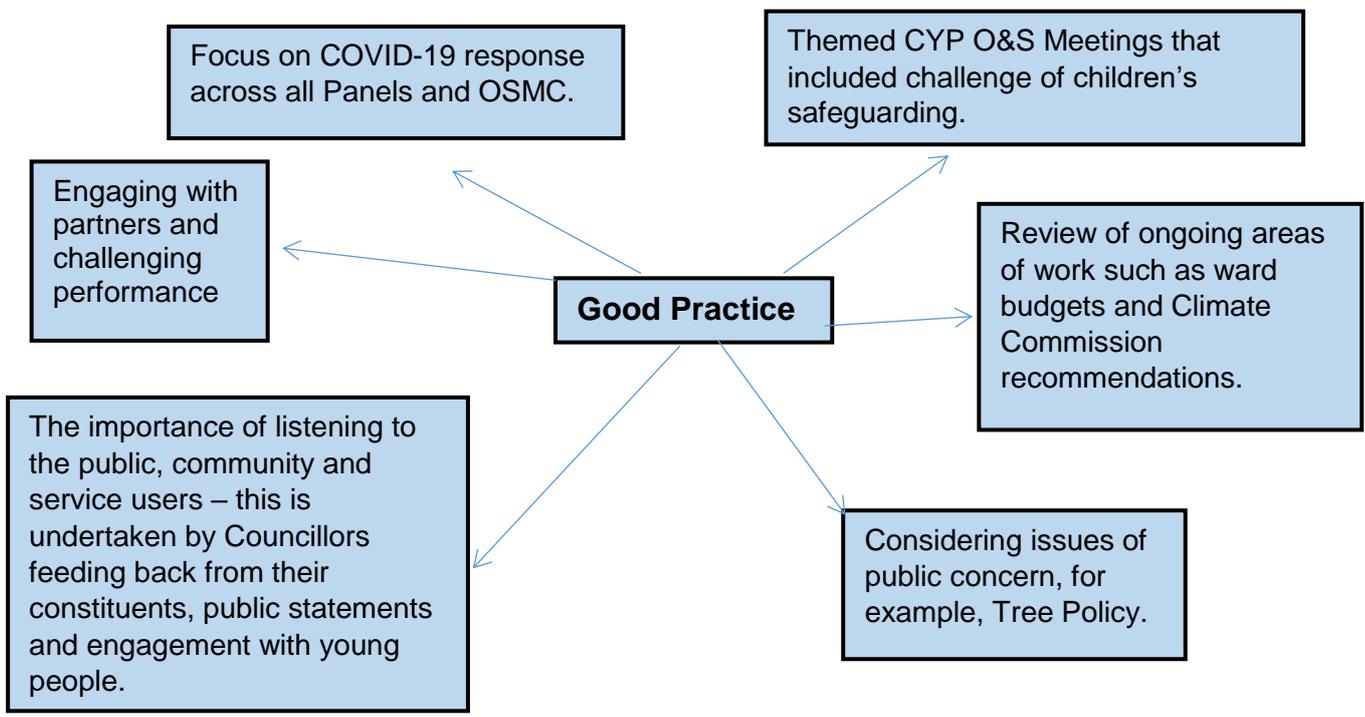
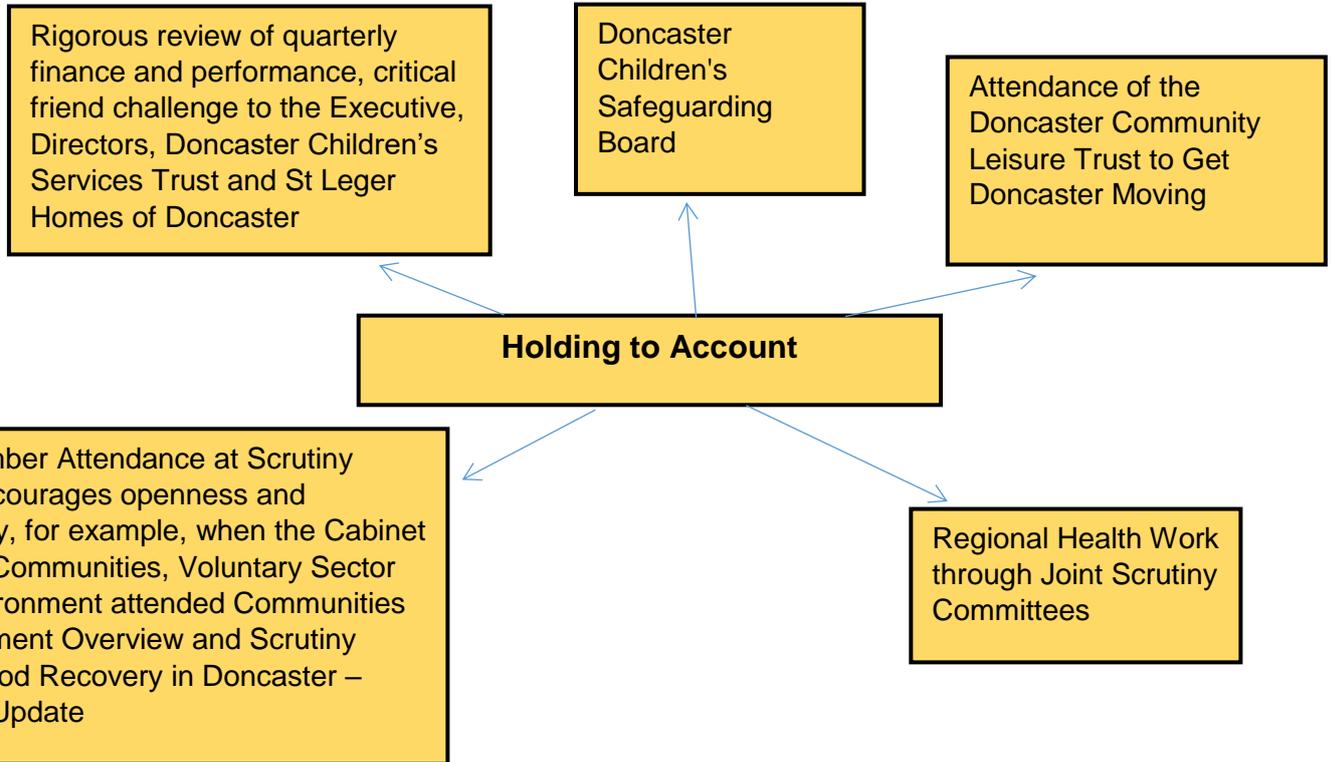
Communities and Environment (Crime and Disorder) Overview and Scrutiny Panel

Chair – Councillor Mark Houlbrook	Vice-Chair – Councillor Nigel Cannings
Councillor Nigel Cannings	Councillor Mick Cooper
Councillor David Hughes	Councillor Tosh McDonald
Councillor Ian Pearson	Councillor Kevin Rodgers
Councillor Sue Wilkinson	Robert Ellis (UNISON)

Education Co-optees: Bernadette Nesbitt (Diocese of Hallam Roman Catholic Church) and John Hoare (Diocese of Sheffield Church of England) are entitled to attend meetings of OSMC and CYP O&S and vote on any education matters, which are the responsibility of the Authority's Executive. They may also participate in panel discussions (although not able to vote on other issues).

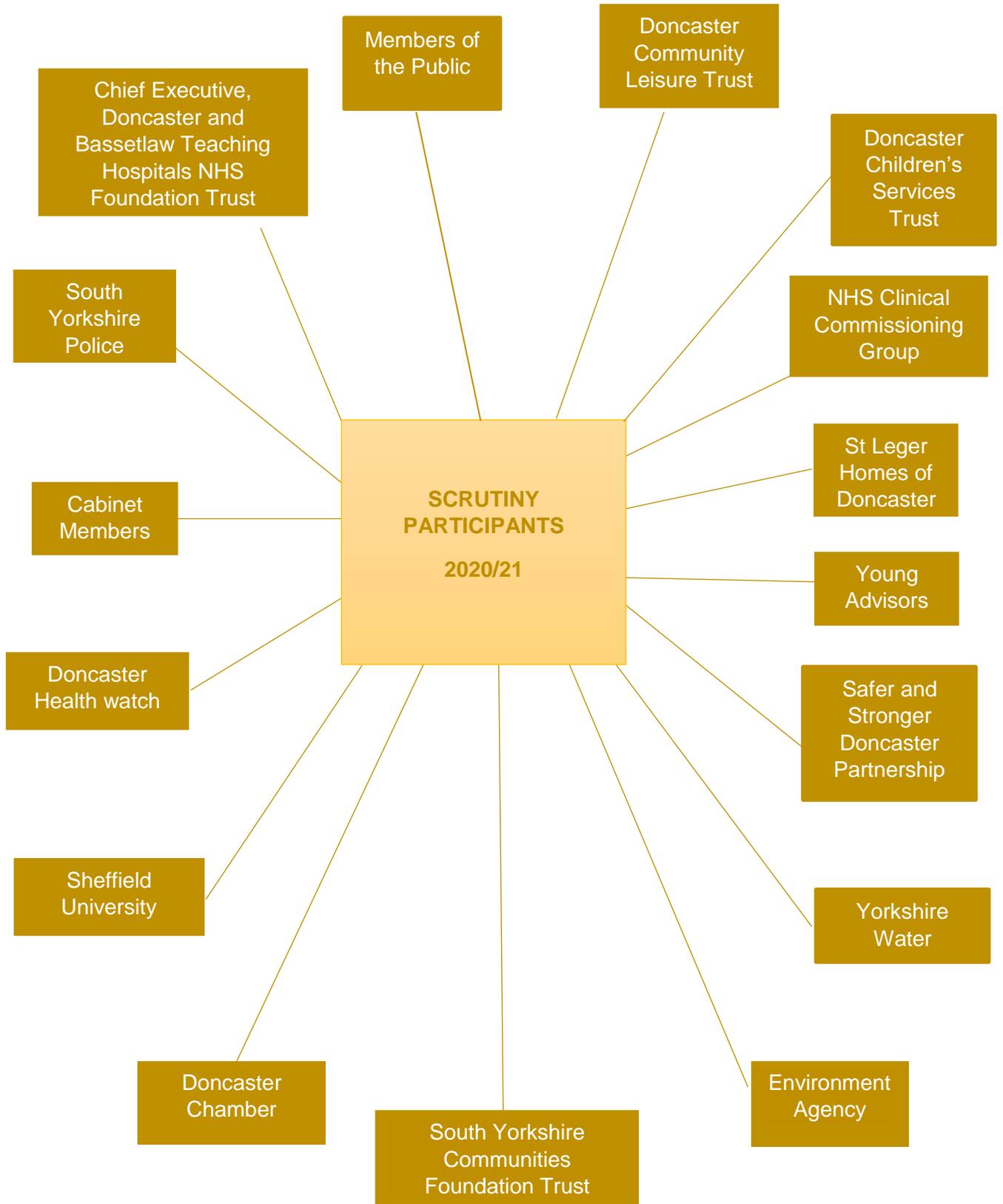
Impacts and Added Value 2020/21

Examples of where Scrutiny has added value to the Council's decision-making and governance arrangements are detailed below. Further information is provided later in the report within each of the individual OSMC or Panel sections:



Public and Partners 2020/21

For the purposes of gathering evidence and holding to account, the following public and partners have taken part in scrutiny meetings:



Giving the Public a Voice through Overview and Scrutiny

Overview and Scrutiny has a key role in giving a voice to and engaging with the public and service users. This is a challenge nationally, although during 2020/21, Overview and Scrutiny held meetings remotely which provided new opportunities for individuals to attend and engage with Overview and Scrutiny.

The following examples highlight ways in which Overview and Scrutiny has engaged with the public during the last year.

Tree Policy -The Communities and Environment Overview and Scrutiny Panel, considered the independent review and redraft of Doncaster MBC's Tree Risk Management Plan ahead of consideration by Cabinet. Members of the Public attended and presented statements to the Panel.

Young Advisors - were a newly formed team within Doncaster's Young Peoples Service aged between 16 and 24, who bring their experiences, unique expertise and knowledge to a number of areas. They regularly attend Scrutiny Panel meetings and provide a valuable young person's perspective on issues under consideration.

For example, Young Advisors attended a virtual meeting of the Children and Young People Overview and Scrutiny Panel, and delivered a presentation and findings of progress making Doncaster the most child friendly borough in the country, through the increased participation and engagement of children and young people in services across the council and partnership services.

Highlights and Achievements – Overview and Scrutiny Management Committee

Topic Area	Added Value/Impact	DGT Areas
Member Briefings (in response to Covid-19 Pandemic)	A number of briefings were quickly arranged to address service delivery concerns raised by Members. These took place during the first lockdown to ensure that there was an opportunity to maintain an overview of service delivery and understand particular aspects of services, which had been impacted by the pandemic.	All DGT Areas
Review of Ward Budgets - 6 months on –	<p>Following the rollout of the Doncaster Community Fund (Doncaster Ward Budget) April 2021, (initially in response to Covid-19), OSMC agreed to undertake a review of the effectiveness of the scheme. A range of data, examples and case studies were considered and a discussion took place which looked at;</p> <ul style="list-style-type: none"> • How this funding assisted the Councillor in their role as community leader and what positive outcomes had been achieved. • Barriers faced in using the ward budget effectively and maximising the impact of a ward budget to improve local areas and encourage active community participation. <p>The feedback form Members was useful in identifying some of the more creative ways of using the funding.</p>	All DGT Areas
Education and Skills Strategy	Contributing to policy decisions - Following consultation undertaken on the vision for the future Education and Skills system, the Committee considered and supported the Education and Skills 2030 Strategy. Members welcomed five priority areas for transformation and action and a set of shared principles that will help deliver the strategy. Members recognised that there were a number of potential barriers such as lack of funding, restrictions on how we can influence the academies, long-term effects of COVID, difficulties with people being able to	Doncaster Learning

	afford lifelong learning and the lack of the particular types of industries in the Borough such as manufacturing.	
Digital Recovery and Renewal Strategy	The Committee welcomed information outlining the Council's digital response, recovery and renewal activities that had continued to be progressed through the COVID-19 pandemic. Members acknowledged how things had moved forward since March 2020, and the Local Authority's investment in technology had enabled the Council, St Leger Homes and Doncaster Children's Services Trust to continue to deliver their services whilst the majority of officers were working from home.	Connected
Council Compliments and Complaints	The Committee considered a report summarising the Annual Complaints and Compliments Report for 2019/20 for Doncaster Council and its partners. Members noted that overall the number of complaints had reduced from previous years. Areas considered by the Committee included improving access for people to make a complaint or compliment, information on the Councillors Enquiries process, commonality of complaints, lessons learnt and service improvement resulting from the information. Members also considered on going work with partners to ensure that the complaints system has a consistent approach across all areas of service delivery.	Connected
Planning White Paper Consultation	The OSMC held an all member consultation exercise relating to the Planning White Paper to assist in the Council's response to the proposals. The session highlighted concerns and observations relating to the process being a top down approach to development, affordable housing, national targets, not reflecting the needs of individual local authorities and the need for futuristic food resistant properties. The outcome of the consultation was forwarded to the Ministry of Housing, Communities and Local Government.	Doncaster Living
Holding to Account	Prior to its implementation, the Committee considered a decision taken to provide temporary financial assistance to the Market Operator. Whilst the Committee ultimately supported the decision, it provided an opportunity for Members to raise their concerns, seek responses to questions relating to the decision and hold decision makers to account. As a result, the Committee continue to receive updates relating to the performance of the market and market operator in the quarterly performance reports.	Doncaster Living

<p>Quarterly Performance and Finance Management</p>	<p>Holding to account, supporting performance management arrangements: - OSMC continues to review quarterly performance and finance information of the Council, St Leger Homes of Doncaster and Doncaster Children’s Trust to identify the extent to which the Council and its key partners are operating within resources and delivering value for money. This is a key role for the Committee as it provides an opportunity to hold Members and officers to account for service delivery, to consider the effectiveness of the Council’s performance monitoring arrangements, help inform the budget process and future work plan issues.</p> <p>This has been particularly helpful for Members when reviewing how services have been affected by or had to respond or alter service delivery because of the pandemic. Some of the key areas considered included: Understanding measures in place to work with schools and academies to ensure children continued to learn whilst studying at home. Identifying the pressures faced by street scene in ensuring incidents of fly tipping and littering were actioned during periods when operatives had to social distance and the service could not be delivered in the usual way. Members have also reviewed how those residents in care homes or transferring from hospital continued to be supported during this difficult time.</p> <p>These reviews have also enabled discussion and understanding about some of the issues that the Council will need to address in future such as the long term impact on mental health and feelings of isolation. These issues will continue to be reviewed by the Committee in the future.</p>	<p>All DGT Areas</p>
<p>Policy Framework</p>	<p>Providing assurance, contributing to policy decisions - A number of Statutory Plans and policies were considered prior to their adoption by Full Council which provides a check and balance in the process, allowing Members an early opportunity to comment on any proposals, such as the Corporate Plan. Regular reviews of the Council’s quarterly performance and finance reports and contribution to the budget setting process enabled Members to draw on their knowledge and understanding of the challenges, pressures and opportunities facing the Borough and the Council. The Committee also noted and considered the adoption of the revised Statement of Licensing Policy 2021 - Licensing Act 2003 prior to its consideration by Council.</p>	<p>All DGT Areas</p>

Budget Review	<p>Providing assurance and commentary on future resources - OSMC undertook a holistic view of the 2021/22 budget proposals ensuring they were evidence based and supported corporate and borough wide priorities. In addition, the Committee considered the capacity and risks around deliverability and implementation of the proposals. The work being undertaken to propose a balanced budget in line with the emerging Corporate Plan, Central Government policy and a challenging programme of service transformation and savings targets, was acknowledged.</p> <p>The Committee recognised how the COVID-19 pandemic has placed unprecedented stress on Council services including responding to the pandemic restrictions and experiencing additional service budget pressures. It continued to recognise that particularly in 2021/22 and beyond this would become increasingly difficult due to the greater volatility of costs and income, continuing to deliver approved saving targets and managing long-term impacts of the pandemic.</p>	All DGT Areas
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Highlights and Achievements – Health and Adult Social Care Scrutiny Panel

Topic Area	Added Value/Impact	DGT Themes
Mental Health (including suicide prevention) – impact from the COVID-19 pandemic	The Panel considered the All Age Emotional Wellbeing and Mental Health Recovery Plan, its approach and guiding principles. This covered a range of areas that included background and national thinking, service level and strategic response to the pandemic, plans and future Recovery Plan. The Panel discussed a number of areas such as the impact on adults, children and young people, mental health provision and resources, work undertaken by Young Advisers and partners and support in place for the Council’s own workforce. The Panel formed a good understanding of the Plan and acknowledged it as an area they would wish to monitor as part of its future work plan due to ongoing concerns.	Doncaster Caring
Ensuring access to day support and short breaks during the COVID-19 pandemic	The Panel considered the Council’s approach to facilitate personalised day service support, short breaks and carer respite throughout the COVID-19 pandemic. An outline of changes to the day services provision since lockdown began was reported. This included including communication, risk assessments on all services and the adaptations of buildings to comply with regulations making them COVID safe for staff and users. Members discussed areas such as contact and support for all individuals, the move towards virtual day activities and the new operating model. It was proposed that the Panel might wish to look at how we stand communities up as part of the next phase, helping organisations and communities to make the most of what was on offer and provide support.	Doncaster Caring
Health Protection Assurance Report/s	The Panel received the annual report on Health Protection Assurance in Doncaster covering the financial year 2020/2021. The Panel was interested to hear and discuss areas that included implications of providing the Council’s Public Health services in terms of resources, capacity and funding provided to address the impact from the COVID-19 pandemic. Members also considered ways of encouraging attendance at cervical screening appointments, progress in the take-up of flu Vaccination and MMR; (including	Doncaster Caring

	<p>within Antenatal Clinics, Pneumonia vaccinations, for staff and within schools), impact of restrictions on Sexually Transmitted Diseases and increases in use of Nitrous Oxide as well as other recreational drugs.</p> <p>The Panel considered the ongoing work to tackle air quality in Doncaster and across the Borough. In relation to Air Quality information, it was recommended that further consideration be given to improving communication and the information to the public to make it more appealing and accessible.</p>	
Update on COVID And Winter Planning In Partnership	The Panel was provided with an update on partnership plans to ensure that Doncaster residents received a joined-up health and social care approach over the winter period. Members recognised the additional pressure that have resulted from COVID-19 within the health service. Members considered what support was available and how it had been coordinated such as Community Health enabling prevention, self-care and integrated support to help those leaving hospital.	Doncaster Caring
Childhood Obesity	Members received information outlining the whole systems prevention approach tailored to local needs to address childhood obesity. The Panel noted the complexity of the issue with multiple causes and acknowledged that there was no simple solution. The key areas addressed by the Panel included instant food advertising, school healthy eating programmes, role model approach within communities and mindful eating.	Doncaster Caring
Get Doncaster Moving	<p>The Panel looked at the “Get Doncaster Moving” Strategy Framework and approach to increase levels of physical activity and sport through the strategies broad themes:</p> <ul style="list-style-type: none"> • Walking; • Cycling; • Parks and open spaces; • Sport; and • Dance. 	Doncaster Caring

	<p>Areas discussed included how individuals had increased exercise during the COVID-19 pandemic, the Sport England local delivery pilot, the impact on Leisure facilities, different ways communities are being physically active e.g. litter picking and the use of school sports facilities outside of school hours.</p> <p>Members noted that work towards the Local Authority's compelling vision for change had been recognised by Sport England, which had enabled the Council to access significant support and funding. It was recommended that the officers seek to attend Councillor ward meetings to address how communities and local schools could contribute to the Get Doncaster Moving agenda.</p>	
Substantial Variation – Bentley Surgery And Nelson Practice Proposed Merger	<p>A report was presented to the Panel relating to the merger of two GP practices at Bentley High Street with the Nelson Practice (which has its main site on Amersall Road Scawthorpe and a branch site at Newton Medical Centre Sprotborough). It was outlined that the proposal also included plans to close the Scawthorpe site and consolidate on the Bentley and Sprotbrough sites.</p> <p>The Panel considered information relating to the benefits of the merger for patients, including access to a wider range of practitioner's services, improved telephone access and a streamlined back office function. Doncaster Health Watch also attended the meeting and provided positive feedback and assurances on the public consultation that had taken place. Other areas addressed by the Panel included patient numbers, merger timeline and impact, GP operational practices and the future siting of local GP's.</p> <p>The Panel was satisfied that the proposal was in the interests of local people; that consultation on the proposal had been adequate in relation to the content and in the time allowed. It was recommended that the Panel receive an update in relation to the Petersgate Partnership as part of its 2021/22 work plan.</p>	Doncaster Caring
COVID-19 Vaccination Programme	<p>The Panel received an update from the NHS Doncaster Clinical Commissioning Group (CCG) on the COVID-19 Vaccination programme. Areas of discussion included</p>	Doncaster Caring

	vaccinations at home, track and trace, volunteering, vaccination sites, benefits and issues surrounding the AstraZeneca vaccines, complex lives and a potential vaccine shortage.	
Doncaster All Age Strategy for Autistic People and People with a Learning Disability	An update was provided on progress made in response to recommendations made by the Panel to the Executive in the context of the Doncaster All Age Learning Disability and Autism Strategy 2021-24. The Panel also recommended that the appropriate elements of the strategy be considered as part of future work plans for the Health and Adults Social Care and Children and Young People Overview and Scrutiny Panels.	Doncaster Caring
Update from the Chief Executive of Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust	<p>As part of the Panel's commitment to ensure all healthcare was improving for the Borough's residents, the Chief Executive of Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust attended a meeting to report on and answer questions on strategic issues and challenges faced by the Trust. The information focused around the following areas;</p> <ul style="list-style-type: none"> • What impact there had been on services arising from the pandemic and what has been put in place (in particular on maternity services)? • Update on Accident and Emergency, Nurses and education. • Update on performance around Hospital Turnaround at DRI <p>In relation to nurse education, the Panel was pleased to note the pathway from entry to a career in nursing at apprenticeship level through to registered nurse status. The Panel expressed their hope that Doncaster residents who wished to pursue a career in nursing would be able to complete all levels of this without the necessity of travel outside the borough. It was also recommended that the Panel would explore further the proposal of a new hospital to replace the existing buildings that comprise Doncaster Royal Infirmary at a future date.</p>	Doncaster Caring

Highlights and Achievements – Children and Young People Scrutiny Panel

Topic Area	Added Value/Impact	DGT Theme
Early Intervention	<p>The Panel received an overview of direction of travel for Early Intervention work, the role it had played in the response to COVID-19 and the focus of recovery and renewal work for the “Early Intervention” theme. The Panel heard about work that had taken place across Doncaster with contributors from across the Team Doncaster partnership; facilitated by a broad adoption of multi-agency working with partners meeting regularly to both plan and deliver services in a joint way.</p> <p>The Panel held a discussion that better informed them of access to Family Hubs, impact on family poverty (following the ending of furlough and tenancy protection agreements), impact on community groups and volunteers and the continuation of schoolwork.</p>	Doncaster Caring/Living
Participation Child Friendly Borough	<p>Members welcomed a report on ‘Making Doncaster the Most Child Friendly Borough in the Country’ as part of their Participation and Engagement Theme. The Panel was provided with an update on progress through the increased participation and engagement of children and young people in services across the Council and partnership services.</p> <p>The Panel discussed the broad range of voice and representative groups involved in co-producing the Self-Assessment Framework for the Participation Principles, the diversity of the Youth Council, the forthcoming training of Young Advisors and for Young Commissioners to be Young Inspectors to drive forward this piece of work and future plans.</p>	Doncaster caring/Living
Education, Skills and Curriculum Recovery	<p>The Panel received an outline of developments in education and skills during the initial lockdown phase of COVID-19 and the joint effort provided by the Local Authority, schools and partners. The Panel noted that during this time Doncaster for the first time was able</p>	Doncaster Learning

	<p>to publish the complete pathway of transitions and the work undertaken on the welfare of children was also highlighted.</p> <p>Areas addressed by the Panel, included Elective Home Education (EHE), ‘hard to reach’ families, early years provision, school attendance, examinations 2021 and catch-up premium and NEETs (Not in Education, Employment or Training).</p> <p>Members acknowledged that there had been innovative practices established during the COVID-19 lockdown period during the spring and summer months. The Panel also recommended that the relevant Cabinet Member be requested to lobby the Department of Education on the following areas;</p> <ul style="list-style-type: none"> • Possible cancellation of exams in 2021 and cancellation of Primary School assessments; and • Catch up premium funding (one off 2021 academic year support for pupils to make up for lost teaching time). 	
Learning Provision Organisation Strategy;	<p>The Panel received an overview of the Organisation of Learning Provision Strategy 2020. This report addressed ensuring the right number of school places in the correct locations were available across Doncaster. It also included place projections moving forward.</p> <p>Areas discussed in detail by the Panel included Local Authority influence on Academy Trusts, funding for school repairs, Capital Funds for expansion, Bader SEND school and Growth demand of school places. The Panel benefited from the opportunity to ask a comprehensive range of question on areas that will help set the future learning landscape for Doncaster.</p>	Doncaster Learning
<p>Safeguarding including;</p> <ul style="list-style-type: none"> • Whole System including demand 	<p>Members considered two key issues, firstly, how the partnership convened to safeguard children and manage demand throughout the COVID-19 pandemic, and secondly, the approach to recovery and resilience through the new Partnership Recovery and Resilience Board and Plan. Members were pleased to hear about the level of strength shown through successful partnership work, collaborations within the school system.</p>	Doncaster Caring

<p>management;</p> <ul style="list-style-type: none"> • Doncaster Children's Safeguarding Board Annual Report 	<p>Members also recognised these positive outcomes in comparison to neighbouring authorities.</p> <p>The Panel stated it would welcomed the results of any learning by the Children and Families Cell, that would reflect on what had worked well and what outcomes had been achieved. The Panel would also like to continue its consideration of key issues arising from the recovery and resilience phase through the new Partnership Recovery and Resilience Board and Plan through its future work plan...</p> <p>Finally, the Panel considered and noted the 2019/20 Annual Report of the Doncaster Safeguarding Children Partnership and the approach set out for 2020/2021.</p>	
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Highlights and Achievements – Regeneration and Housing Scrutiny Panel

Topic Area	Added Value/Impact	DGT Theme
<p>Economic Impact Update and Assistance Provided to Business in Doncaster</p>	<p>An overview of Business Support across the Borough was provided by the Council and the Chief Executive of Doncaster Chamber. A number of areas were highlighted that included the responsibilities of the Local Authority and Business Doncaster, support and recovery support for businesses and close partnership working with Doncaster Chamber and Opportunities for Doncaster</p> <p>Areas considered by the Panel included business support, Government grants, Sheffield City Region Recovery Action Plan, impact on redundancies, Local Support initiatives during COVID pandemic, large manufacturers, impact of the EU exit and repurposing of the Town Centre.</p>	<p>Connected Council/Doncaster Living</p>
<p>Climate Commission Recommendations Impact on Housing</p>	<p>The Panel learnt about possible future home insulation and heating system solutions with the requirement for sensible plans to reach targets over a 20-year period to start reducing the housing carbon footprint. For example, the introduction of flood mitigation, alternatives to gas and fossil fuel and the need to install electric vehicle charging points.</p> <p>Members of the Communities and Environment Overview and Scrutiny Panel were also invited to this meeting as this issue cross cut their work around the Environment Strategy.</p> <p>Information learnt through the briefing provided Members with a good understanding that would support them in their work areas going forward.</p>	<p>Connected Council/Doncaster Living</p>
<p>Quality Streets Active Travel and Digital Infrastructure</p>	<p>The Panel were presented with proposals to address town centre initiatives including an improved highways layout for areas within the town centre and the re-routing of buses and disabled parking</p>	<p>Connected Council/Doncaster Living</p>

programme: Doncaster Town Centre	Members were able to provide feedback on behalf of town centre businesses relating to loading bays	
Impact On Delivery Of Major Projects During The Covid-19 Pandemic	The Panel received an overview of the current position for each major project scheme. Members were assured that not all schemes had ceased during the COVID-19 pandemic but had continued with reduced capacity to ensure safe working requirements. The Panel accepted and recognised there would be cost implications and that all Local Authorities were experiencing similar disruption to delivery. It was noted that over the next 6 months the Borough would see key projects progressing and completed and would show how the Borough had continued to deliver safely throughout the pandemic period.	Doncaster Living
Doncaster and Stainforth Town Deals	As part of the Panel's pre-decision work, Members received information on the Towns Fund, which will provide the core public investment in Town Deals, which has the objective to drive the economic regeneration of towns to deliver long term economic and productivity growth. The Panel discussed the following key issues that included, the connectivity of projects (and continuation of existing Developments), protection and development of Doncaster's heritage, Town Deal Board Membership and Governance, level of funding and finally, the impact of COVID on ways of working. Feedback was provided to Officers and the Executive prior to the decision being taken to Cabinet.	Doncaster Living
Housing	Housing is a significant element of the Panel's remit and as part of its overview role it considered the Borough's current housing provision, with Housing Strategy and the Housing Delivery Plan. Feedback was provided to the Executive on a number of areas discussed such as housing needs, energy efficiency and standards for climate change, housing build and type, housing standards infrastructure and affordable homes.	Doncaster Living

Highlights and Achievements – Community and Environment Scrutiny Panel

Topic Area	Added Value/Impact	
Update on Flooding and Winter preparations	<p>The Panel received an update on the actions taken and those that were planned by the Council, the Environment Agency, Independent Drainage Boards and water companies to safeguard the residents and businesses of the Borough over the short, medium and longer term.</p> <p>Issues were discussed that included lessons learnt since the previous floods in 2007 and 2019, impact of work undertaken by the Climate Commission and through the emerging Environmental Strategy on flood management in Doncaster, creation of community flood plans, examples of recovery initiatives and concern around the high level of insurance premiums faced by those previously affected by floods.</p> <p>After consideration, the Panel recommended:</p> <ul style="list-style-type: none"> • That the Executive and Officers continue to lobby Central Government for additional funding for flood mitigation. • That feedback from the Panel’s meeting be forwarded to Officers for inclusion in the Planning White Paper Consultation around communications and connectivity across neighbouring Local Authorities (as part of the planning process) in light of new major development applications that crossed borders and potential flood issues as a result. 	Doncaster Living
Update on Environmental Strategy and Climate Commission	Members received an update on the Environmental Strategy and recommendations made following the Climate Commission. This helped the Panel understand what was taking place around this area to support them with the work plan.	Doncaster Living

<p>Tree Policy</p>	<p>The Panel looked at the independent review and redraft of Doncaster MBC's Tree Risk Management Plan ahead of consideration by Cabinet. During discussion, the Panel heard from Council Officers and Professor Ian Rotherham, who provided detailed information about his findings. Members welcomed the independent review and noted how its initial findings been translated into the revised policy.</p> <p>The key areas Members discussed included establishing Tree Wardens to work with the Local Authority; raising awareness of the Tree Policy across all Council Directorates; street scene – the assessment of resources, current practices and equipment to support effective tree management; use of Tree Preservation Orders and finally, communication with Doncaster's residents</p>	<p>Doncaster Living</p>
<p>Crime and Disorder Committee - Reflection on COVID Period</p>	<p>The Panel discharges the Council's Crime and Disorder Committee functions, annually reviewing the work of the local partnership responsible for Crime and Disorder Reduction. This year, the Panel considered the Safer Stronger Doncaster Partnership's performance enabling it to hold key partnership arrangements to account by questioning South Yorkshire Police and Local Authority representatives on each priority undertaken including;</p> <ul style="list-style-type: none"> • Reducing Crime and re-offending. • Reducing Anti-Social Behaviour. • Protecting Vulnerable People. • Tackling Serious and organised crime. • Reducing substance and alcohol misuse. 	<p>Doncaster Living</p>

Overview and Scrutiny Priorities for 2021/22

Overview and Scrutiny Management Committee will:

- Receive and monitor reviews undertaken by Panels and consider their effectiveness and impact;
- Receive quarterly finance and performance monitoring reports;
- Contribute to the Budget Process 2022/23 and beyond;
- Undertake pre-decision scrutiny of key policy issues;
- Consider the Council's future Locality model;
- Consider Statutory and Council Plans prior to their consideration for approval such as the Borough Strategy Local Plan and Youth Justice Plan;
- Consider the Annual Compliments and Complaints Report.(DMBC/DCST/SLHD)
- Consider Wellbeing in Doncaster 2030
- Consider Commissioning Review (Commissioning for outcomes/Substance Misuse)
- Consider the Edenthorpe Neighbourhood Plan

Children and Young People will consider the following themes:

- Theme: Participation and Engagement, setting the context and the priorities for the year.
- Theme: Children's Social Care (DCST).
- Theme: Education and Skills – to include results
- Theme: School Organisational.
- Theme: Sufficiency

The following issues to be included into the above themes:

- Transition of young disabled adults to adulthood;
- Early Help;
- Covid theme – impact of children being home schooled;
- Domestic Abuse (Youth Council/Young Advisors)
- Young people's mental health and resilience
- Post 16 employment and education
- SEND and Educational Health Care Plan
- Doncaster Children's Safeguarding Partnership Annual Report
- Children and Young People's Plan

Regeneration and Housing will consider the:

- Town Centre and the Borough's Markets - post Covid easing restrictions.
- Impact of EU exit on housing improvements.
- Local Plan, Environment Strategy and neighbourhood plans - relationship and how they support corporate priorities.
- Employment and business opportunities following Covid easing.
- Waterdale regeneration - links to the town centre and the Cultural Civic Quarter.

Community and Environment will consider:

- Domestic Abuse Strategy
- Sustainability/Environmental Strategy update and next steps
- Community Safety Strategy
- Flood Planning Preparation
- Crime and Disorder Committee - Priorities
- Social Inclusion Alliance
- Veterans – specific areas to be agreed
- Environmental Services Improvement Plan
- Green Space and Parks Champion

Health and Adult Social Care will consider:

- Asset Based Community Development and Well Doncaster
- Changes to NHS working (Integrated Care System - White Paper) and what this will mean for the Borough's residents
- Winter Planning - update
- Doncaster and Bassetlaw Teaching Hospitals- update
- Public Health report –including the implications of long Covid
- Adult Safeguarding Report 2021/22
- Care Quality Commission (CQC) Inspection and Regulation update
- Care Quality Commission (CQC) Chief Nurse CCG – NHS settings
- Children's Mental Health
- Substantial variation – update on Scawthorpe/Bentley practice merger.

Contacting Overview and Scrutiny

For further information about this Annual Report or any aspect of Overview and Scrutiny work in Doncaster, please contact any of the following:-

Andrew Sercombe - Governance and Member Services Manager
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Doncaster Council
Governance Services
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Email: scrutiny@doncaster.gov.uk or visit the website at www.doncaster.gov.uk

All reports considered at Overview and Scrutiny Panel meetings (unless exempt items) are available to the public and are published on Doncaster Council's Website.

The Governance Services Team is happy to respond to any enquiries about the work of Overview and Scrutiny. Please do not hesitate to get in touch if you would like to find out more about the Overview and Scrutiny Management Committee and the Panels' work programmes for the forthcoming year, or if you have any comments that you would like to make.

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Doncaster Council

Date: 15th July, 2021

To the Chair and Members of
The COUNCIL

FREEDOM OF ENTRY – COLDSTREAM GUARDS

EXECUTIVE SUMMARY

1. This report asks Members to consider conferring the Freedom of Entry to the Borough to the Coldstream Guards.

RECOMMENDATIONS

2. The Council is asked to support the application and agree to bestow the Freedom of Entry to the Borough to the Coldstream Guards.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. The Freedom of Entry is the highest honour that the Council can give to a military unit. Conferring the Freedom of Entry to the Borough to the Coldstream Guards would allow the citizens of Doncaster to recognise and celebrate the long and proud history that the town shares with the regiment.

BACKGROUND

4. The Freedom of Entry is granted by full Council to a military contingent and bears the same honour and respect as granting the Honorary Freedom of the Borough to an individual. Freedom of Entry allows the unit the right to march through the town bearing arms, if they so choose.
5. In accordance with the Council's protocol a panel consisting of the Civic Mayor and leaders of each of the political groups (see consultation - paragraph 21 below) met to consider the nomination and gave it their full and unequivocal support.
6. The decision to bestow this honour must be approved by a formal resolution of Full Council. A vote will be taken and if it is supported by no less than two thirds of those members present then 'Freedom of Entry' will be granted to the nominee.
7. Doncaster has given the Freedom of Entry to three military contingents. The first was granted to the King's Own Yorkshire Light Infantry (KOYLI) in 1946. This was transferred to the re-named Rifles Regiment in 2007. The second

honour was granted to RAF Finningley on 12th October 1975. In 2008 the 150 (Yorkshire) Transport Regiment Royal Logistic Corps (Volunteers) were given the honour.

Background to the Coldstream Guards and its History/connection to Doncaster.

8. On the thirteenth of August 1650 at the small border town of Coldstream which is found between England and Scotland, a new Regiment was raised as part of Cromwell's New Model army. The Regiment then was named General Monks regiment of foot, or Monks foot. Today that Regiment has the distinction of being the British Army's oldest and longest serving Corps in continuous existence, but also the sole representative by lineal descent of the first regular army raised by Oliver Cromwell under the title "New Model". This illustrious Regiment which many Doncaster men have served, fought and died in is now known as The Coldstream Guards.
9. In 1660 the Regiment marched from Coldstream to London to assist in the restoration of Charles II to the throne. The regiment stopped off to rest and gather provisions in Doncaster. History has it the first "Donny lads" followed the drum. Thus began a connection and history with Doncaster which stretches back over 361 years.
10. The Regiment has served with great distinction when called upon to do so in many conflicts. The Regiment helped capture Gibraltar 1704, served under Wellington in the peninsular wars and held the Chateau of Hougoumont a pivotal battle within the battle of Waterloo. Service in the Boer wars and the first and second world wars followed.
11. In the First World War two local men George Harry Wyatt and Thomas Norman Jackson won the highest award that can be bestowed for bravery the Victoria Cross. George Wyatt is buried at Cadeby, and Thomas Jackson in Swinton.
12. In recent years the Coldstream Guards have served in Malaya, Aden, Cyprus (UN), Northern Ireland, Bosnia (UN), The Gulf, Kosovo and Afghanistan. Since the Boer war (1899-01) a Doncaster man has served with the Regimental in every conflict or operation it has undertaken. Poignantly, proof of this can be found on a large number of war graves and war memorials spread in and around the Borough.
13. The Coldstream Guards Association was formed in 1913 as a regimental charity. Doncaster's branch number nineteen was formed in 1934. The branch meets regularly at the Comrades of the Great War social club on the second Tuesday of the month. It has a current strength of a hundred and 125 former Guardsmen. As well as raising funds for its own veteran's it donates a percentage of monies raised to an annually nominated local charity. Currently this is the internationally acclaimed Deaf school.

14. Over the past twenty-nine years, on or as near to St George's Day as possible, veterans of the Regiment descend on Doncaster in vast numbers for the 2nd Battalion Annual Remembrance weekend. One of only two functions held outside of London by former Guardsmen.
- 15 The Regiment has many battle honours starting with "Tangier, 1680" to the latest addition "Gulf, 1991" The Queen's and Regimental colours of the 2nd Battalion have been placed in St Georges Minster Doncaster for safe keeping. An honour which is only given by permission of Her Majesty the Queen.
16. The Regiment nationally has five permanent recruiting sergeants one of which when manning allows is always from and posted to the Doncaster Army Recruiting office. This is in recognition to the high quality and large numbers of people from the town who have always been eager to serve in the Regiment.
17. Where possible the Regimental band and serving soldiers visit Doncaster in a variety of ways either performing for the public or demonstrating their skills and recruiting.

OPTIONS CONSIDERED AND REASON FOR RECOMMENDED OPTION

18. Option one (**recommended option**) is to recommend that Council supports the application and confer the Freedom of the Entry to the Borough on the Coldstream Guards. This is the recommended to recognise and celebrate the long and proud history that the town shares with the regiment.
19. Option two is to decline the application to confer the Freedom of Entry to the Borough on the Coldstream Guards

RISKS & ASSUMPTIONS

20. If the Coldstream Guards are granted this honour it is likely that there would be an outdoor ceremony that would incorporate a march through Doncaster by the Regiment. This would lead to a closure of parts of the town centre for a short period and would be managed in consultation with, and the support of the Police, highways personnel etc. working to a planned programme. A date for such an event would be subject to the availability of the unit and is likely to take place in 2022 although a smaller, interim ceremony could be arranged when the Guards visit Doncaster in September

LEGAL IMPLICATIONS (Name: SRF Date 24.06.2021)

21. Section 249 of the Local Government Act 1972 deals with the admission to the Freedom of the Borough of "persons of distinction and persons who have, in the opinion of the Council, rendered eminent services to the Borough". The Council is required to consider this application.
22. Associated with the Freedom of the Borough is the 'Freedom of Entry'.

Freedom of Entry allows the unit to march through the streets of the borough with bayonets fixed, drums beating and colours flying.

FINANCIAL IMPLICATIONS

23. Those being honoured are given a civic reception, hosted by the Civic Mayor at the Mansion House, to include a buffet and beverages at an approximate cost of £800. Recipients also receive a framed Freedom Scroll that costs approximately £1000. The total cost of £1800 will be funded from the Civic Mayor's budget.

EQUALITY IMPLICATIONS

24. Doncaster Council aims to be outstanding in all aspects of equality and diversity. The Council seeks to create an environment that promotes, values and celebrates equality and diversity ensuring everyone feels welcome and that individuals are treated fairly, equally and with respect and are not discriminated against on the basis of age, disability, gender reassignment, marriage and civil partnership, race, religion and belief, sex or sexual orientation. We will advance equality of opportunity, intend to eliminate unlawful discrimination and foster good relations. All of these aims will be considered and upheld during the decision making process associated with this report.

CONSULTATION

25. The application has been considered initially by the Civic Mayor along with representatives of the Labour Group, Conservative Group and Putting Mexborough First Group, who have given their unanimous approval for the application to be taken forward to be considered by Council.

BACKGROUND PAPERS

26. Freedom of Entry Application from Peter Dodd plus letters of support from Bobbie Roberts and FireFly

REPORT AUTHOR & CONTRIBUTORS

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Damian Allen
Chief Executive

SCR - MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 22 MARCH 2021 AT 10.00 AM

VIRTUAL MEETING



Present:

Mayor Dan Jarvis MBE (Chair)	SCR Mayoral Combined Authority
Mayor Ros Jones CBE	Doncaster MBC
Councillor Bob Johnson	Sheffield City Council
Councillor Sir Steve Houghton CBE	Barnsley MBC
James Muir	Chair of LEP Board
Councillor Charlotte Cupit (Reserve)	NE Derbyshire District Council

Officers in Attendance:

Dr Dave Smith	Chief Executive	MCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	MCA Executive Team
Steve Davenport	Principal Solicitor & Monitoring Officer	MCA Executive Team / SYPTE
Gareth Sutton	Chief Finance Officer/S73	MCA Executive Team
Mark Lynam	Director of Transport, Housing and Infrastructure	MCA Executive Team
Helen Kemp	Director of Business & Skills	MCA Executive Team
Martin Swales	Interim Director of Transport, Housing, Infrastructure and Planning	MCA Executive Team
Sue Sykes	Assistant Director - Programme and Performance Unit	MCA Executive Team

In Attendance

Melanie McCoole (Minute Taker)

Apologies:

Councillor Chris Read	Rotherham MBC
Councillor Garry Purdy	Derbyshire Dales DC
Councillor Tricia Gilby	Chesterfield BC

1 Welcome and Apologies

The Mayor welcomed everyone to the meeting and he introduced the Members present. Apologies for absence were noted as above.

Announcements

Mayor Jarvis MBE reported with great sadness the death of Councillor Nuala Fennelly, Doncaster Metropolitan Borough Council. Nuala had led from the front. Her passion, talent and drive to improve the life chances of young people in Doncaster through her work on the region's Education, Skills and Employment Board and to serve her community were, and will remain, humbling. Nuala would be very greatly missed.

Mayor Jones CBE added that Councillor Nuala Fennelly was the Cabinet Member for Children, Young People and Schools for Doncaster Metropolitan Borough Council. She had sadly passed away on 8 March 2021 after a short illness. She was a fantastic advocate for children and young people. She would be sadly missed, but not forgotten. She expressed the MCA's sincere condolences to Councillor Nuala Fennelly's husband, family and friends.

Mayor Jarvis MBE stated that tomorrow, 23 March 2021, would mark the one year anniversary since the Prime Minister had told everyone within the country to stay at home, save lives and to protect the NHS. It had been a year like no other. The latest Covid-19 position across South Yorkshire, like other parts of the country, showed that with the return of schools and more testing this had resulted in an increase to the case rates. In better news, to date, approximately 90% of people aged 60 and over in South Yorkshire have received their first vaccination dose, which was a great achievement. The impact of the vaccination programme was such that case rates by age group showed that the elderly now had the lowest case rates. In essence, we were being saved at the top end by the vaccines, and rates were rising at the bottom end with more testing of young people and workplaces.

Members noted that the pressure on the NHS had reduced significantly. Despite all of this, it was important to continue to be vigilant, to observe the social distancing rules and to do everything possible to stop the spread.

Mayor Jarvis MBE referred to the Budget that had been presented by the Chancellor of the Exchequer earlier in the month. Members' attention was drawn to the extension of support to businesses and people to enable them to get through the immense challenges that had arisen from the Covid-19 pandemic. But sadly, as Mayor Jarvis MBE had already made clear publicly, there were some egregious decisions, particularly in relation to how the Government intended to prioritise its £4bn Levelling Up Fund. If South Yorkshire was going to be transformed, then it would need to be done so under its own steam; extraordinary times called for extraordinary measures. The decisions that would be taken by the Board today would put into place an £860m stimulus package for the region that would support the young people through a South Yorkshire Young People's Pledge by investing in our places through £360m of funding projects in the next 12 months alone and the creation of the South Yorkshire Renewal Fund, which was worth up to £500m to help to deliver the major new programmes from 2022 onwards.

Mayor Jarvis MBE was pleased to update Members that by the end of March 2021, all of the £30m of additional funding that had been fought so hard to secure, would have reached the bank accounts of businesses across the

region. This was a testament to the local council economic development teams in Barnsley, Doncaster, Rotherham and Sheffield.

Mayor Jarvis MBE wished to take the opportunity to put on record his thanks to Mark Lynam as he prepared to leave for pastures new. As the Director of Transport, Housing and Infrastructure in the MCA Executive, Mark had made a huge impact on the region's economy and he would leave the MCA in a stronger position than ever before. Mayor Jarvis MBE and the Members would always appreciate Mark's intellect, work ethic, the impact that he had made and his capacity to roll with the punches. On behalf of the MCA, he wished Mark the very best in West Yorkshire.

3 Urgent Items

Members were informed of the means by which the meeting would be conducted, to be compliant with appropriate legislation and pursuant of SCR's own Constitution.

4 Items to be Considered in the Absence of Public and Press

None.

5 Voting Rights for Non-constituent Members

It was noted that Non-Constituent Members were welcome to participate in the discussion of every item on the agenda.

6 Declarations of Interest by individual Members in relation to any item of business on the agenda

Mayor Jarvis MBE declared an interest in the matters to be considered at agenda Item 13 entitled 'Capital Programme' which may relate to the Barnsley central constituency.

Mayor Jones CBE declared an interest in the matters to be considered at agenda Item 13 entitled 'Capital Programme' which may relate to Doncaster, by virtue of being the Mayor of Doncaster Metropolitan Borough Council.

Councillor Johnson declared an interest in the matters to be considered at agenda Item 13 entitled 'Capital Programme' which may relate to Sheffield, by virtue of being the Leader of Sheffield City Council.

Councillor Sir Houghton CBE declared an interest in the matters to be considered at agenda Item 13 entitled 'Capital Programme' or any other items on the agenda which may relate to Barnsley, by virtue of being the Leader of Barnsley Metropolitan Borough Council.

7 Reports from and questions by members

None.

8 **Receipt of Petitions**

None.

9 **Public Questions**

None.

10 **Minutes of the previous meeting**

RESOLVED – That the minutes of the previous meeting held on 25 January 2021 were agreed as an accurate record of the meeting.

11 **South Yorkshire Investment Strategy**

A report was presented which summarised a proposed package of up to £860m of Mayoral Combined Authority (MCA) funding, collectively known as the South Yorkshire Renewal Fund, to create a stronger, greener and fairer region.

Mayor Jarvis MBE commented that this was a hugely significant moment for South Yorkshire. The proposals within the paper provided real firepower to unlock the growth within the economy and the support to the young people of South Yorkshire. He commended the work undertaken by Members and officers to reach this point.

RESOLVED – That Members:-

- i) Endorsed the use of up to £860m of MCA funding to support the recovery and renewal effort in South Yorkshire and to begin delivery immediately.
- ii) Agreed the £32.3m package of Mayoral Combined Authority investment in infrastructure, flooding, bus and active travel in 2021/22, as set out at paragraph 2.3 of the report.
- iii) Agreed a focused package of MCA support for South Yorkshire's young people requiring the:-
 - Introduction of a one year programme to extend the existing 11 – 18 travel concession to 21 year olds so that all South Yorkshire's young people between 11 and 21 can benefit, to run until June 2022 (as set out at 2.4 – 2.6 of the report).
 - Delegation to the MCA Head of Paid Service, in consultation with the S73 Officer, Monitoring Officer and the Executive Director of SYPTE, the authority to take the requisite steps to implement this concession enhancement proposal (paragraph 2.12 of the report).
 - Agreed the wider complementary support being made available by the MCA to create jobs, training and employment opportunities for those impacted by the pandemic, including measures to support young people (paragraph 2.7 of the report).
- iv) Agreed to the MCA S73 Officer entering into discussions with Government to secure borrowing arrangements for up to £500m of investment

(paragraph 2.8 of the report) and to report back once a proposal had been developed in order to seek the consent of the MCA to the functions covered by borrowing and the borrowing cap proposed.

- v) Approved the proposed investment principles at paragraph 2.11 of the report.
- vi) Approved the proposed next steps to implement the South Yorkshire Renewal Fund, as set out at paragraph 2.12 of the report, so that this could be operational from April 2022.

12 **Budget and Business Plan 2021/22 Approvals**

A report was submitted which proposed a budget and accompanying financial strategies for the financial year 2021/22. The proposed budget provided resource totalling c.£358m to enable the activity required to deliver upon the objectives set out in the MCA's Corporate Plan.

Major Jarvis MBE wished to place on record his thanks for the work of the MCA finance team for the development of the 2021/22 Budget that was set in front of Members for approval. At around £357m the resource available to the MCA in the new financial year was at a record level. The significance of the Budget should not be underestimated for us, as a region. It was one that captured a major programme of transport, housing and regeneration works, the first ever locally controlled Adult Education Budget investment, as well as projects funded out of the un-ringfenced devolution resources.

RESOLVED – That the Board:-

- i) Approved the adoption of the revenue and capital budget estimates for the year.
- ii) Approved the local contributions for the year.
- iii) Approved the Reserve Strategy.
- iv) Approved the Treasury Management Strategy.
- v) Delegated authority to the Section 73 Officer to facilitate the creation of a Project Feasibility Revenue Reserve through an intra-group transaction.

13 **Capital Programme**

Mayor Jarvis MBE commented that the items which had been discussed so far during the meeting had all related to the future. It was also critical to ensure that the current programme of investment was delivered.

A report was presented which sought:-

- i) Approval of one scheme with a total value of £9.45m Transforming Cities Fund Tranche 2 (TCF2) and Getting Building Fund (GBF).
- ii) Approval of four Transforming Cities Fund Tranche 2 (TCF2) Outline Business Cases (OBCs) to proceed to Full Business Cases (FBCs) and early release of development cost funding with a total value of £3.31m.
- iii) Approval of early release of business case development cost funding for one Transforming Cities Fund Tranche 2 (TCF2).

- iv) Approval of early release of business case development cost funding for one Active Travel Fund Phase 2 (ATF2) scheme.
- v) Approval of four change requests for existing Local Growth Fund (LGF) projects.
- vi) Approval of four change requests for existing Getting Building Fund (GBF) projects.
- vii) Approval of one change request for an existing Getting Building Fund and Transforming Cities Fund Tranche 2 (TCF2) project.
- viii) Approval to award Adult Education Budget (AEB) Grants to five Further Education Establishments, three Local Authorities and one six form college.
- ix) Approval to award Adult Education Budget (AEB) funding to successful applicants through the MCA procurement exercise being currently undertaken.
- x) Approval for delegated authority to be granted to the Head of Paid Service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreement for the schemes.

RESOLVED – That Members considered and approved:-

- i) Progression of “Quality Streets – Active Travel and Digital Infrastructure” project to full approval and award of £9m grant to Doncaster Metropolitan Borough Council subject to the conditions set out in the Assurance Panel Summary at Appendix A to the report.
- ii) Progression of “A635 Active Travel Link OBC” to FBC and delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to agree an appropriate early release of development cost funding of up to £0.41m TCF2 to BMBC subject to the conditions set out in the Appraisal Panel Summary Table at Appendix B to the report.
- iii) Progression of “A61 Active Travel” OBC to FBC and delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to agree an appropriate early release of development cost funding of up to £1.72m TCF2 business case development cost funding to BMBC subject to the conditions set out in the Appraisal Panel Summary Table at Appendix C to the report.
- iv) Progression of “Parkgate” OBC to FBC and early release of development cost funding of up to £1m to South Yorkshire Passenger Transport Executive (‘SYPTe’) subject to the conditions set out in the Assurance Panel Summary at Appendix D to the report.
- v) Progression of “Rail Station Improvements” OBC to FBC and release of development cost funding of up to £0.172m to SYPTe subject to the conditions set out in the Assurance Panel Summary at Appendix E to the report.
- vi) Approval to release scheme development cost funding for one scheme up to £48k, from TCF2 to Barnsley Metropolitan Borough Council (‘BMBC’).
- vii) Release of scheme development cost funding for “Sheaf Valley” ATEF2 scheme, of up to £46k from ATF2 and Gainshare, to Sheffield City Council.
- viii) Project change request from “Doncaster Urban Centre” to agree a reprofile of job outcomes from 2020/21 to 2021/22.
- ix) Project change request from “DSA Car Park Expansion Loan Agreement” to agree an extension to works completion from January 2021 to May 2022

and reprofile of outputs and outcomes in accordance with the revised timescales.

- x) Project change request from “Peak Resort” to agree a reprofile of outputs from March 2023 to March 2024.
- xi) Project change request from “Digital Media Centre 2” to agree a reprofile of outputs from March 2021 to March 2022.
- xii) Project change request from “Rotherham Town Centre” to agree a reprofile of £0.53m grant from 2020/21 to 2021/22.
- xiii) Project change request from “Barnsley Digital Learning Sci Tech Building” to agree an extension to works completion from June 2021 to September 2021 and reprofile of £0.74m from 2020/21 to 2021/22 and reprofile of outputs and outcomes in accordance with the revised timescales.
- xiv) Project change request from “DN College Digital Infrastructure” to agree a reprofile of £0.31m from 2020/21 to 2021/22.
- xv) Project change request from “Goldthorpe Strategic Land Assembly” to agree revision of conditions to enable entry into contract.
- xvi) Project change request from “Heart of the City Breathing Spaces 2” to agree a reprofile of £0.41m GBF funding from 2021/22 into 2020/21 and £0.4m TCF funding from 2020/21 and £1.38m from 2021/22 into 2022/23.
- xvii) Progression of “AEB – Grant Provider Agreements” to full approval and award.
- xviii) Progression of “AEB Procurement Funding Agreements” to full approval and award.
- xix) Delegated Authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to agree an appropriate level of development costs and enter into legal agreements, following receipt of clarity on development cost requests for the schemes listed at recommendation 3 and 4 above and detailed in sections 2.2 and 2.3 of the report.
- xx) Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes covered above.

14

Assurance Framework and Evaluation Framework

A report was presented which summarised the amendments that had been incorporated into the two frameworks which were presented for consideration by Members so that they could be submitted to Government for approval before 31 March 2021.

The MCA and LEP were required each year to update and publish its Assurance Framework to outline the robust, transparent and effective governance arrangements that were in place. There was also a requirement following devolution, for the Assurance Framework to be approved by the four Government departments. The MCA was also required to produce and publish a Monitoring and Evaluation Framework alongside the Assurance Framework to outline how projects and programmes funded with devolved and awarded monies would be robustly monitored and evaluated, which also required Government approval.

Major Jarvis MBE commented that as the levels of investment and resources

flowing through the MCA were increased, it was absolutely critical to continue to be transparent, open and accountable in the decision-making processes. He believed that the MCA was in a very strong position in relation to this.

RESOLVED – That Members:-

- i) Noted at section 2.3 of the report, the key amendments that had been made to the Assurance Framework to ensure compliance with the Government’s requirements on Gainshare and the Gateway Review Process.
- ii) Considered and endorsed the updated Assurance Framework set out in Appendix 1 to the report, pending any amendments required by the MCA, and gave consent for it to be submitted to Government by 31 March 2021 for approval.
- iii) Considered and endorsed the updated Monitoring and Evaluation Framework set out at Appendix 2 to the report, pending any amendments required by the MCA, and gave consent for it to be submitted to the Government by 31 March 2021 for approval.
- iv) Gave delegation to the Head of Paid Service in consultation with the Mayor, to agree any final changes required by the Government for them to approve and sign-off both Frameworks.

15 **Delegated Authority Report**

A report was presented which provided Members with an update on the decisions and delegations made by the MCA, which were in addition to those made under the Scheme of Delegation, and the decisions and delegations made by the Thematic Boards.

RESOLVED – That members noted the decisions and delegations made.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

MCA - MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 7 JUNE 2021 AT 10.00 AM

SHEFFIELD CITY REGION, 11 BROAD STREET WEST,
SHEFFIELD S1 2BQ



Present:

Mayor Dan Jarvis MBE (Chair)	SCR Mayoral Combined Authority
Councillor Chris Read (Vice-Chair)	Rotherham MBC
Mayor Ros Jones CBE	Doncaster MBC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Terry Fox	Sheffield City Council
Councillor Tricia Gilby	Chesterfield BC
Councillor Alex Dale	NE Derbyshire DC
James Muir	Chair of LEP Board

Officers in Attendance:

Dr Dave Smith	Chief Executive	MCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	MCA Executive Team
Martin Swales	Interim Director of Transport, Housing, Infrastructure and Planning	MCA Executive Team
Steve Davenport	Principal Solicitor & Monitoring Officer	MCA Executive Team / SYPTE
Gareth Sutton	Chief Finance Officer/S73 Officer	MCA Executive Team
Stephen Edwards	Director General	SYPTE
Sue Sykes	Assistant Director - Programme and Performance Unit	MCA Executive Team
Claire James	Senior Governance & Compliance Manager	MCA Executive Team

Apologies:

Councillor Garry Purdy	Derbyshire Dales DC
Councillor Simon Greaves	Bassetlaw DC
Councillor Steve Fritchley	Bolsover DC

1 Welcome and Apologies

Mayor Jarvis MBE welcomed everyone to the Annual General Meeting of the Combined Authority. This was the first physical meeting to be held since the start of the COVID-19 pandemic, after over a year of virtual meetings.

Members noted that today's meeting was the first MCA meeting that had been held since the local elections in May 2021. Mayor Jarvis MBE wished to warmly welcome Councillor Terry Fox, the new Leader of Sheffield City Council to his first formal meeting of the MCA. He congratulated Mayor Jones CBE, Councillor Sir Houghton CBE and Councillor Read on their re-elections and he welcomed them to the meeting.

Mayor Jarvis MBE wished to place on record his thanks to Bob Johnson for his time as the Leader of Sheffield City Council. B Johnson had worked incredibly hard for the city and was a good friend to the MCA. On behalf of the MCA, Mayor Jarvis MBE expressed his thanks to B Johnson for his service to the city region, and he wished him the very best for the future.

Apologies for absence were noted as above.

2 **Announcements**

In relation to the COVID-19 pandemic, Mayor Jarvis MBE commented that it was hugely heartening to observe South Yorkshire's economy and places beginning to re-open.

The South Yorkshire vaccination rates were in line with the impressive English average for first and second doses of adults at 75% and 50% respectively. Within South Yorkshire, there was a 97% rate for the over 65's. South Yorkshire was ahead of the national average for the first doses of individuals under the age of 40. The results were a testament to the amazing work at the vaccination centres across South Yorkshire, the GP practices and medical centres which all rested on the back of a herculean volunteer effort.

Whilst the long-term effect of the pandemic was still unknown, the data and intelligence had indicated that the young people and those that were already economically and socially vulnerable would bear the brunt. The public transport network also faced real challenges, with the number of passengers on buses and trams being significantly lower than the pre-pandemic levels, which would have serious implications for everyone.

Mayor Jarvis MBE commented that whilst the MCA would do all that it could to support public transport in the region, it was important for the privately owned bus operators to do the same. He added that this was the reason why both himself and the Members of the MCA had reacted so forcibly to the proposed 5% increase in public transport fares that users were threatened with. He considered that the proposed fare increase was utterly unacceptable, which he believed demonstrated the imperative to change the way we worked with public transport operators in the future. The public transport operators had paid attention to the pressure that had been applied, and on 4 June 2021 a postponement had been made to the fare increases. Mayor Jarvis MBE assured both the Members and the public that he would do everything possible to ensure that Stagecoach Yorkshire, Stagecoach Supertram, First South Yorkshire, TM Travel, Northern and HCT Group to work with, rather than against us in the future.

3 **Urgent Items**

None

4 **Items to be Considered in the Absence of Public and Press**

None

5 **Voting Rights for Non-constituent Members**

It was noted that Non-Constituent Members were welcome to participate in the discussion of every item on the agenda.

6 **Declarations of Interest by individual Members in relation to any item of business on the agenda**

Mayor Jarvis MBE declared an interest in the matters to be considered at agenda Item 18 entitled 'Capital Programme Approvals' which may relate to the Barnsley central constituency.

Councillor Sir Houghton CBE declared an interest in the matters to be considered at agenda Item 18 entitled 'Capital Programme Approvals' which may relate to Barnsley, by virtue of being the Leader of Barnsley Metropolitan Borough Council.

Mayor Jones CBE declared an interest in the matters to be considered at agenda Item 18 entitled 'Capital Programme Approvals' which may relate to Doncaster, by virtue of being the Mayor of Doncaster Metropolitan Borough Council.

Councillor Fox declared an interest in the matters to be considered at agenda Item 18 entitled 'Capital Programme Approvals' which may relate to Sheffield, by virtue of being the Leader of Sheffield City Council.

7 **Reports from and questions by members**

None.

8 **Receipt of Petitions**

None.

9 **Public Questions**

A question was received from Mr Nigel Slack who addressed the MCA as follows:-

"The Mayor has expressed his commitment to Arts, Culture and Heritage with his proposal to appoint an Arts, Culture and Heritage Commissioner for the city region and by appointing a Project Director to kick start this proposal.

The University of Sheffield however, seems not to share the Mayor's

commitment. In May the University decided to close its Archaeology Department. This at a time when there is already a crisis in the availability of these highly skilled jobs. The demand for archaeological expertise to service major infrastructure projects has grown and it has a major role in ensuring our culture and heritage is not lost to uncontrolled development. From iron age sites to Victorian industrial heritage, new infrastructure and developments are threatening historical sites.

The number of graduates entering the profession has been in decline and Brexit will make it unlikely that external candidates can be recruited to fill the roles needed. Archaeologists are one of the 'Skilled Worker Shortage List' professions identified by the Government. Commercial archaeology units cannot recruit fast enough and the University's excuse that the demand for the subject is declining has been described by one commercial archaeology unit as "Absolutely False" & "Total Garbage". (<https://digventures.com/>)

The University is putting a world renowned department in jeopardy for the sake of its big business agenda. The department provides expertise across the country, from Stonehenge to our own Sheffield Castle and its loss would diminish the standing of the University as a seat of learning and damage the reputation of the city of Sheffield and the City Region as a centre of the knowledge economy.

What steps will the Mayor take to challenge this decision, in line with his commitment to the Arts, Culture and Heritage sector?

What will the Mayor do to tackle one of the underlying causes of this issue, the Governments slashing of Humanities Education funding by 50%".

In response, Mayor Jarvis MBE stated that he understood that the review into the department had caused concern, and he had personally sought reassurances from the university in relation to their plans. He had been reassured that the university was committed to retaining areas of strength in their archaeology, training and research, and aimed to build upon them by aligning them better with other parts of the university. The University of Sheffield had a long track record of supporting the arts, culture and heritage in the city and increasingly across the region. They continued to be an exceptionally powerful advocate for our arts and culture offer and made an enormous intellectual and capacity building contribution to large and small arts and culture organisations, and acted as a sponsor to many of the brilliant independent festivals that make the city such a vibrant place to be. However, he would keep a close eye on the issues raised.

A question was also received from Mr Nick Hall as follows:-

"Will you oppose planning application 20/02550/FUL building a road across the TPT/NCN 67?"

The developers commented "a pedestrian/cycle priority crossing would not be suitable in this location due to the proximity of the roundabout junction and the anticipated movements associated with the future development. Any delay associated with the crossing to users of the TPT/NCN would be minimal.

If the crossing will be too busy for pedestrians/cyclists to have priority, the delay and increased hazard to vulnerable road users will not be minimal.

Please demonstrate SCR's commitment to sustainability by prioritising walkers and cyclists and over motorized users”.

In response, Mayor Jarvis MBE stated that this related to a planning matter which was for the determination of a local council. Therefore, he strongly recommended that Mr Hall raised his concerns directly with the local council. In relation to the MCA's commitment to active travel, he believed that its action spoke louder than words, with 50% of the Transforming Cities Fund schemes focused on active travel and a major programme of investment in place to deliver active travel interventions. He believed that South Yorkshire was increasingly at the forefront of the active travel agenda, to which he was proud that the MCA had led on.

10 **Minutes of the Meeting held on 22 March 2021**

RESOLVED – That the minutes of the previous meeting held on 22 March 2021 were agreed as an accurate record of the meeting.

11 **The Integration of SYPTE and the MCA - Update and Proposed Constitutional Changes**

A report was presented which provided a detailed overview of the programme of activity to integrate the MCA and PTE into a single organisation, outlining arrangements for internal governance and overview of progress and risk management.

Mayor Jarvis MBE referred to the large investments that were already being made into the public transport system, with much more planned. He considered that in order to do the best for public transport users, it was only right to ensure all inhouse matters were in order. He believed that the proposal marked a substantive change to working and demonstrated a large shift towards integration which would provide a more transparent model to build better Member accountability.

Members noted that further detailed scrutiny was being undertaken by the SCR Audit and Standards Committee.

Reports had been submitted to the MCA meetings that had been held in July and September 2020 in relation to the integration of the MCA and the PTE. At the MCA meeting held in September 2020, it had been agreed to fully integrate the PTE into the MCA as a single entity encompassing economic development and transport strategic and operational functions, including the creation of a single Executive organisation to support the MCA remit.

RESOLVED – That the Board:-

- i) Noted the programme management plan and internal governance as the means of providing sufficient assurance of the approach being taken

towards implementation.

- ii) Approved the governance changes to:-
- Align Public Transport governance arrangements, currently undertaken by the PTE Executive Board, to those of the MCA and the TEB by:-
 - Dissolving the PTE Transport Officers Board and establishing a Transport Steering Group (paragraphs 3.2 – 3.3 of the report).
 - Amend arrangements for Audit Committees, by integrating the two Audit Committees into a single committee (paragraphs 3.5 – 3.6 of the report).
 - As part of the arrangements to amend the PTE Executive arrangements to align with the MCA and TEB, appoint the three Statutory Officers of the MCA as PTE Members (replacing the existing Directors), for the period up to the formal dissolution of the PTE by statute and align internal operational decisions of the PTE to the current Management Board arrangements for the MCA (paragraph 3.9 of the report).
 - Approved amendments to the scheme of delegation arrangements, to align the officer delegation levels of both the PTE and MCA and enable the operational decisions of the PTE to be made within the MCA agreed framework (paragraph 3.10 of the report).
 - Authorised the Monitoring Officer to make the consequential amendments to the MCA Constitution required to reflect the above approvals.

12 **South Yorkshire Bus Improvement Programme and the National Bus Strategy**

A report was submitted which provided an update on the development of the South Yorkshire Bus Improvement Programme (SYBIP), developed in response to the Bus Review, and considered the implications of the recently published National Bus Strategy. The report provided context to consider pursuing an Enhanced Partnership for the South Yorkshire bus system and provided an opportunity to discuss other future delivery models including Bus Franchising.

Major Jarvis MBE was pleased that the paper had been brought before Members at today's meeting. The Bus Review that had been commissioned early in the mayoral term had laid bare the issues that were faced in transforming the bus system. The work that was being undertaken as a result of the review and the importance of bringing it together with the Government's national Bus Strategy was critically important. He wished to assure Members and the public that the MCA would look very seriously at all options for how the bus network would be managed in the future, including franchising. The bottom line was the requirement for a system that delivered the improvements that were so clearly needed. He stressed that the decisions for consideration at the meeting today did not presume or preclude any option.

The Bus Review that had been published in 2020 had highlighted the challenges within the South Yorkshire bus system, together with a series of wide-ranging and ambitious recommendations for improvement. Following which, a paper had been agreed by the Transport and Environment Board in January 2021 as to how the 7-Point Plan that had been developed in response

to the Bus Review would be reconfigured due to the COVID-19 pandemic, which had significantly impacted upon bus patronage.

Councillor Read reflected upon bus improvement and the incredibly challenging year that had been faced by the bus operators. He considered the need to move to an enhanced partnership in order to continue to access financial support from the Government. This did not preclude moving towards a franchising model in the future.

Mayor Jarvis MBE commented that members of the public should be absolutely clear of the MCA's collective ambition to deliver the best possible public transport network for users within South Yorkshire.

Councillor Sir Houghton CBE considered it appropriate to keep all of the options available, in light of the public being less than happy with the services that they had received. However, he considered it important to know the financial implications of the options. He referred to the comparisons that had been made to the public transport system in London with the rest of the country, although the public transport system in London had received a vastly superior amount of Government funding in comparison to the rest of the country. It was necessary to be fully clear of the financial implications of any option, otherwise this could result in massive implications with the tax payers locally.

Mayor Jarvis MBE commented that the MCA wished to progress the work at pace, whilst being absolutely clear of the resources available to do so.

RESOLVED – That the Board:-

- i) Noted the key decisions required by the National Bus Strategy and the deadlines indicated.
- ii) Noted the update on the development of the programme and the suggested focus of activity in the next 6 – 9 months.
- iii) Confirmed agreement to pursue an Enhanced Partnership for the South Yorkshire Bus Network.
- iv) Confirmed that future alternative delivery models included Bus Franchising also be evaluated..

13 **Corporate Plan**

A report was considered which presented the Corporate Plan which highlighted the priorities for the MCA Executive based upon the MCA policy direction that was set out within the SEP, the RAP, the Transport Strategy, the Climate Emergency Declaration and the Devolution Agreement.

Members noted that this was the first Corporate Plan for the organisation which followed the agreed strategic objectives of Stronger, Greener and Fairer in setting out clear business objectives and priority actions. Focus would be given to establishing the impact that the priorities would make on people, businesses and places, and what was required of the MCA Executive for the delivery. The fourth Corporate Objective was an efficient and collaborative organisation which set out the corporate priorities including the integration of the MCA and

the PTE.

RESOLVED – That the Board:-

- i) Considered the draft Corporate Plan and approved this for adoption in 2021/22.
- ii) Considered how the Thematic Boards, and other forums, should engage with the plan as it was delivered and monitored.

14 **Financial Outturn 2020/21**

A report was presented which detailed the MCA's financial performance over the financial year 2020/21. The report sought approval for the carry forward of resource into the new financial year to fund slipped activity, a number of adjustments to reserves, and sought approval for the formal adoption of a number of new schemes within the South Yorkshire Business Support Scheme.

Members' attention was drawn to the following key issues which would shape the financial activity in the new year:-

- To reflect upon the underspend in line with forecasts on the local transport authority activity, which would be carried to reserves in line with the adopted reserve strategy.
- The proposal to carry forward the marginal underspend on operational MCA/LEP activity, to meet the slipped activity with genuine savings earmarked to the Mayoral Election Reserve.
- The significant increase in revenue expenditure within the programme areas around the adoption of the South Yorkshire Business Support Scheme activity and the £30.09m that had been moved into the local economy to support businesses up to the end of the financial year.
- All of the funding targets had been met, despite the pressures throughout the financial year and the slippages on some of the capital programmes.
- Following delegations in the March 2021 Budget Report, a revenue Project Feasibility Fund had been created. Proposals would be presented to the MCA Board meeting to be held in July 2021 on the implementation and operationalisation of that fund.

RESOLVED – That the Board:-

- i) Noted the financial outturn position.
- ii) Approved the carry forward of resources noted in Appendix 1 to the report.
- iii) Approved the earmarking of reserves detailed in Appendix 1 to the report.
- iv) Approved the adoption of new schemes into the South Yorkshire Business Support Scheme as noted in Appendix 2 to the report.
- v) Approved the delegation of authority to the Section 73 Officer, in consultation with the Monitoring Officer, to enter into arrangements for the award of grant to the South Yorkshire local authorities for reimbursement of costs incurred in delivering those schemes.
- vi) Approved the acceptance of passporting of New Burdens Grant to the four South Yorkshire local authorities to support the administration of these schemes.

15 **Proposals for the Levelling Up Fund**

A report was presented which provided information on the Government's Levelling Up Fund. Appendix A to the report provided a summary of a £50m MCA bid to the first round of funding which focused on improving the passenger journey experience on public transport in South Yorkshire.

Alongside the Budget on 3 March 2021, details of the Government's Levelling Up Fund had been published with a commitment of £4 billion over the next four years to 2024-25. The first round of bids was required to be submitted by 18 June 2021, and the Government would make a decision on the successful submissions by Autumn 2021.

Mayor Jarvis MBE commented that this was a crucial paper which set out the MCA's ambitions to the Government on how it was believed to make South Yorkshire a stronger, greener and fairer place through a much improved public transport network, whilst pursuing the ambition of creating a modal shift towards sustainable transport.

Mayor Jones CBE requested that the areas of deprivation were considered with real time information.

RESOLVED – That the Board:-

- i) Approved the submission of the MCA Levelling Up Fund bid to MHCLG by 18 June 2021.
- ii) Subject to approval to submit, approved delegated authority to the MCA Statutory Officers in consultation with the Mayor and Co-Chairs of the Transport and Environment Board to make final amendments to the bid.

16 **Proposals for the Community Renewal Fund**

A report was submitted which provided an update on the Government's Community Renewal Fund programme and the work underway by the MCA Executive and local authority partners to develop a response for submission to the Government. A total of £220m investment had been announced by the Government in the budget on 3 March 2021.

Major Jarvis MBE was very conscious that local council teams, community based providers, further and higher education partners and many others had been working hard to prepare submissions against extremely difficult, nationally imposed timescales. He was very grateful to them for the work undertaken.

On 21 April 2021 the South Yorkshire call document to invite bids had been published. Following which, a webinar had been held on 26 April 2021 for approximately 90 organisations across South Yorkshire. It was anticipated that a culminative bid proposal would be prepared by 14 June 2021. The full draft bid would be circulated onto Members for consideration prior to submission by 18 June 2021.

RESOLVED – That the Board:-

- i) Noted and approved the process underway to develop and appraise CRF bids.
- ii) Given the submission dates, the Board delegated to Statutory Officers the authority to submit bids on its behalf on 18 June 2021, noting that the Board would receive the shortlist in the week commencing 14 June 2021 and would have an opportunity to then agree the final submission.
- iii) The Board delegated to Statutory Officers the authority to accept any eventual grant offers.

17 **Made Smarter Grant Acceptance**

A report was considered which requested approval to accept a Department of Business, Energy and Industrial Strategy (BEIS) grant of £1.5m for the Yorkshire and Humber Made Smarter Programme. This would facilitate and proactively support growth amongst the existing firms in the SCR, whilst supporting the region's recovery and renewal from the pandemic.

Mayor Jones CBE expressed her disappointment in the sum of money that had been offered to the SCR of £1.5m, given the sum offered elsewhere. She wished to place on record that this again did not show true levelling up.

RESOLVED – That the Board:-

- i) Approved acceptance of the BEIS Made Smarter programme grant for £1.5m.
- ii) Delegated Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grant subject to their acceptance of the terms of the agreement and enter into subsequent legal agreements.

18 **Capital Programme Approvals**

A report was submitted which requested approval of one combined Getting Britain Building Fund (GBF)/Transforming Cities Fund (TCF2) funded scheme subject to any conditions to be set out in the Assurance Summary, progression of three TCF2 schemes to Full Business Case (FBC) and early release of up to £2.76m development costs subject to any conditions to be set out in the Assurance Summary and approval of 19 project change requests.

Mayor Jarvis MBE commented that the items that had been discussed so far this morning had related to plans for the future and to secure new investment. However, the MCA had its largest ever capital programme to deliver this year. He was pleased that the paper demonstrated the real progress in continuing to invest in the towns and cities across the region.

RESOLVED – That the Board considered and approved:-

- i) Progression of "Better Barnsley Market Gate Bridge" project to full approval and award of £4.8m grant to Barnsley Metropolitan Borough Council subject to the conditions set out in the Assurance Summary at Appendix A to the report.
- ii) Progression of "Doncaster Station Access OBC" to FBC and the release of

development cost funding of £0.06m to Doncaster Borough Council subject to the conditions set out in the Assurance Summary at Appendix B to the report.

- iii) Progression of “Sheffield City Centre OBC” to FBC and the release of development cost funding of up to £1.4m to Sheffield City Council subject to the conditions set out in the Assurance Summary at Appendix C to the report.
- iv) Progression of “Sheffield Kelham OBC” to FBC and the release of development cost funding of up to £1.3m to Sheffield City Council subject to the conditions set out in the Assurance Summary at Appendix D to the report.
- v) 19 Project change requests as detailed in Appendix E to the report.
- vi) Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes covered above.

19 **Capability Fund Grant Acceptance**

A report was presented which requested approval to accept a £1.09m Department of Transport (DfT) Capability Fund Grant, which would help to create the culture which would encourage more cycling/walking trips, reduce traffic flows and enable modal shift from private vehicles.

Members noted the importance that Mayor Jarvis MBE attached to putting active travel at the heart of the investment plans.

On 26 March 2021, the SCR Transport and Environment Board had been consulted on the matter and had provided input to the bid submission. The grant acceptance had been presented to the MCA in advance of an offer, due to the likelihood of a short timescale from grant acceptance to the delivery period. Delegated authority would enable the programme to continue develop at pace and business cases to enter the MCA assurance framework for approval at future SCR Transport and Environment Board meetings. The programme would focus on infrastructure pipeline capacity, community based behaviour change and region wide active travel initiatives. The revenue allocation was due in July 2021.

RESOLVED – That the Board:-

- i) Approved acceptance of the DfT Capability Grant for £1.09m.
- ii) Delegated authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grants subject to their acceptance of the terms of the agreement and enter into subsequent legal agreements.

20 **Nominations and Appointments**

Mayor Jarvis MBE stated that the report ensured that the MCA continued to be robust, transparent and accountable in the decisions that were taken, as well as having appropriate scrutiny and auditing function mechanisms in place.

The report presented sought to:-

- i) Inform the MCA Board of the second rotational Member appointments, required to ensure the Authority had a majority of constituent Members.
- ii) Sought approval of the elected member nominations for the Audit and Standards Committee.
- iii) Sought approval of the appointments of independent members for the Audit and Standards Committee.
- iv) Sought approval of the elected member nominations to the Overview and Scrutiny Committee.
- v) Requested confirmation of the preference for either an “independent” or “appropriate” chair for the Overview and Scrutiny Committee.
- vi) Sought approval of the appointment of Mayor Dan Jarvis MBE to the Transport for the North Board and subsequently the Rail North Committee.
- vii) Sought approval of Councillor Read as substitute member for the Transport for the North Board.
- viii) Sought endorsement of the nomination of two members from Sheffield, Barnsley or Doncaster to the Transport for the North Scrutiny Committee.
- ix) Sought approval of Mayor Ros Jones CBE as the Combined Authority representative on the Welcome to Yorkshire Board.

In relation to the internal appointments made by the local authorities to serve on the Scrutiny and Audit and Standards Committee, it was noted that the Barnsley MBC nomination had been received at the time of publishing the report and the Doncaster MBC nomination had subsequently been received. The nominations from Rotherham MBC and Sheffield CC were still outstanding. Members would be provided with the details once the full appointments had been made.

Councillor Read commented that the second nomination from Rotherham MBC was missing from the Transport and Environment Board. Dr Adams confirmed that this would be included.

RESOLVED – That the Board:-

- i) Noted the appointment of second rotational Member appointments, required to ensure the Authority had a majority of constituent Members.
- ii) Approved the elected member nominations for the Audit and Standards Committee.
- iii) Approved of the continuing appointment of the existing two independent members for the Audit and Standards Committee pending a new recruitment process.
- iv) Approved the elected member nominations to the Overview and Scrutiny Committee.
- v) Confirmed the preference of an “appropriate” chair for the Overview and Scrutiny Committee and appointed accordingly from the options set out in the appendix to the report.
- vi) Approved the appointment of Mayor Dan Jarvis MBE to the Transport for the North Board.
- vii) Approved Councillor Read as substitute member for the Transport for the North Board.
- viii) Endorsed seeking two Transport for the North Scrutiny Committee members from Sheffield, Barnsley or Doncaster.

- ix) Approved the nomination of Mayor Ros Jones CBE as the Combined Authority representative on the Welcome to Yorkshire Board.

21 **Delegated Authority Report**

A report was presented which provided Members with an update on the decisions and delegations made by the MCA, and the decisions and delegations made by the Thematic Boards.

RESOLVED – That Members noted the decisions and delegations made.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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SCR - LOCAL ENTERPRISE PARTNERSHIP

MINUTES OF THE MEETING HELD ON:

THURSDAY, 11 MARCH 2021 AT 11.00 AM

11 BROAD STREET WEST, SHEFFIELD S1 2BQ

**Sheffield
City Region**

**LOCAL ENTERPRISE
PARTNERSHIP**

Present:

James Muir (Chair)	Private Sector LEP Board Member
Nigel Brewster (Vice-Chair)	Private Sector LEP Board Member
Lucy Nickson (Vice-Chair)	Private Sector LEP Board Member
Alexa Greaves	Private Sector LEP Board Member
Professor Chris Husbands	Representative for Higher Education
Gemma Smith	Private Sector LEP Board Member
Neil MacDonald	Private Sector LEP Board Member
Peter Kennan	Private Sector LEP Board Member
Richard Stubbs	Private Sector LEP Board Member
Joe Chetcuti	Private Sector LEP Board Member
Bill Adams	TUC Representative
Professor Dave Petley	University of Sheffield
Michael Faulks	Co-opted Private Sector LEP Board Member
Paul Leedham	Co-Opted LEP Board Member
Dan Fell	Doncaster Chamber
Councillor Chris Read	Rotherham MBC
Mayor Dan Jarvis MBE	SCR Mayoral Combined Authority
Mayor Ros Jones CBE	Doncaster MBC

Officers in Attendance:

Dr Dave Smith	Chief Executive	MCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	MCA Executive Team
Helen Kemp	Director of Business & Skills	MCA Executive Team
Gareth Sutton	Chief Finance Officer/S73 Officer	MCA Executive Team
Mark Lynam	Director of Transport, Housing and Infrastructure	MCA Executive Team
Mel McCoole (Minute Taker)		

Apologies:

Karen Beardsley	Private Sector LEP Board Member
Cathy Travers	Private Sector LEP Board Member

1 Welcome and Apologies

The Chair welcomed everyone to the meeting.

An apology for absence was noted as above.

2 **Declarations of Interest**

None.

3 **Notes of Last Meeting**

The notes of the previous meeting were agreed to be an accurate record.

4 **Business Pipeline**

A report was presented which recommended a selection of 13 identified schemes onto the pipeline in order that Business Cases may be developed.

A report had been presented to the last Board meeting to request entry onto the pipeline for 13 projects in relation to new inward investment enquiries and growth plans of existing indigenous businesses across a range of sectors. Work continued through the Business Growth Board and the Co-Chairs of the Business Growth Board who were kept updated on the progress made.

J Muir commended the manner in which the report had been produced and the rational put forward for a 'business as usual' approach to the more proactive approach to combine the aspects of creating a much stronger eco pipeline. He expressed his gratitude to Mayor Jones CBE and N MacDonald for the time that they had allocated as Co-Chairs of the Business Growth Board to be provided with briefings on the aspects of each of the pipeline projects.

Work was underway to develop an improved system to brief the Co-Chairs moving forward, to enable them to become part of the non-disclosure agreement and to provide them with a more detailed briefing prior to discussion and evaluation of the Business Cases at their respective thematic boards.

P Kennan referred to a number of the projects which were business related and also related to other thematic boards i.e. SCR Transport and the Environment Board. He queried whether there was a mechanism to enable the briefings to be provided to members of those boards without breaching any confidentiality.

J Muir appreciated the comment raised by P Kennan. Work was underway in an attempt to merge the pipeline projects that were both infrastructural and business growth in nature, to enable an oversight with an ultimate goal to create a pipeline on all projects overtime that all Members could review, without compromising the non-disclosure and confidentiality agreements.

In response to a question received from D Fell regarding how the Board members could help to deliver further, J Muir urged D Fell to contact him if he had a particular area of interest and expertise that he was interested in engaging in further.

RESOLVED – That the Board:-

- i) Noted the update on the on-going development of the business pipeline.
- ii) Accepted the schemes detailed in section 2.1 – 2.6 and Appendix A of the report to the programme pipeline, noting that projects would only be supported if future funding was received and assurance requirements were met.

5 LGF Mid-term Evaluation

A report was submitted which presented the findings from the Mid-Term Evaluation. There was a requirement of the Department for Business, Energy and Industrial Strategy for LEPs to undertake an impact evaluation of the 2015-21 LGF Programme. The impact evaluation of the SCR LGF programme would be delivered in two parts i.e. a Mid-Term Evaluation and an Ex-Post Evaluation. It was not intended to commence the Ex-Post Evaluation until 2022, to enable a significant amount of time to be spent with the Board Members to understand some of the issues raised by the Mid-Term Evaluation and analysis. This would enable the development of what was required within the Ex-Post Evaluation and how to test the benefits that the region had accrued as a result of the £367m investment.

Following today's meeting, work would commence to drill down into the messages within the report by theme for the thematic boards as the new investment priorities were developed.

The following key findings were identified from the report:-

- Approximately 6 years ago, the Local Growth Fund had invited all LEPs to competitively bid for a share of £12bn, which had followed the work across the country for the development of the Strategic Economic Plans. The 2014-2020 Strategic Economic Plan had been the basis for the submission of the SCR bid.
- A total of £363.7m had been awarded to the LEP for three Growth Deals, which included £42m for a retained major transport scheme in Rotherham.
- It was anticipated that £48.8m of match funding would be generated for Housing Intervention Fund Projects by 2025.
- Members noted the economic benefits achieved to date as a result of the investment, together with the economic benefits forecast to be achieved by 2025.
- Members were referred to the suite of outputs that would be delivered, which would be monitored and reported to the Government.

J Muir commented that whilst he applauded the way in which the matters were reviewed on a custom job basis, he considered that this raised issues where matters were reviewed one dimensionally. He encouraged the impact on lost productivity to be considered, as this was a key argument that could be supported from a business perspective.

Dr Adams stated that such issues would be built into the greater analysis as the data was reviewed within the report, and as the final evaluation and benefits were scoped out.

P Kennan referred to the context of the report in relation to the lessons learnt and what could be taken forwards into the future projects. He referred to the summary conclusions section of the report, in particular the capacity, financial ability of the private sector to develop business cases, the need for regular workshops to educate people in terms of the new funding programmes, and the ability to celebrate and raise awareness of what had been achieved. He queried whether these issues could be captured by the LEP.

In response, J Muir commented that this was an evolving model which required a great deal of emphasis in order to understand how it should be measured in the future. He suggested that there was a distillation of the learning within the relevant areas of the thematic boards to consult with the Co-Chairs to determine how they wished to evaluate within their thematic area in the future. He expressed his thanks to Dr Adams for summarising the report.

RESOLVED – That the Board:-

- i) Noted the findings of the Mid-Term Evaluation report.
- ii) Considered the costed methodology for the Ex-Post Evaluation.

6 Assurance Framework

A report was submitted which summarised the amendments that had been incorporated into the Assurance Framework, which was presented for consideration by the Board. The MCA and LEP were required each year to update and publish an Assurance Framework to outline the robust, transparent and effective governance arrangements that were in place. Following devolution, there was a requirement for the Assurance Framework to be approved by the four Government departments.

As agreed at the last Board meeting, N McDonald, Chair of the Assurance Panel, had undertaken a full review of the Assurance Framework. Members were referred to the amendments that had been made to the document, as highlighted within the report. The Assurance Framework now included the structure of the new thematic boards.

Members were made aware of one change to the published version of the Assurance Framework in relation to the equality/gender balance. The current version of the Assurance Framework stated that it was an aspiration that the private sector membership would be equally split 50/50 on a gender basis by 2023. The Government had since stated that this would apply to all LEP membership and not just private sector membership.

J Muir expressed his appreciation and thanks to N MacDonald for the work undertaken in supporting the process with Dr Adams.

RESOLVED – That the Board:-

- i) Noted at Section 2.3 of the report, the key amendments that had been made to the Assurance Framework to ensure compliance with the Government's requirements.

- ii) Considered and endorsed the updated Assurance Framework as set out in Appendix 1 to the report.

7 Mayoral Update

A report was submitted which provided Members with an update on key Mayoral activity which related to the economic agenda.

Updates were provided on:-

- The Covid-19 pandemic.
- Integrated Rail Plan for the North and Midlands.
- Improving local public transport.
- Protecting people from flooding.

On behalf of Mayor Jarvis MBE, D Smith informed Members of the following additional items:-

- The Government had today announced the £137m contract to upgrade the Hope Valley rail line between Manchester and Sheffield. Mayor Jarvis MBE had keenly pressed the issue with members of the Transport Board and others over a sustained period of time.
- Mayor Jarvis MBE had wished to express his disappointment in the outcome of the Chancellor's budget, particularly in relation to the levelling up fund prioritisation, which had left South Yorkshire under-funded. The budget had not recognised South Yorkshire at the level that it was considered it should have been, in terms of the levels of need within the power communities and communities of interest.
- Members recalled that the MCA papers that would be published on 12 March 2021 would include the investment strategy to gainshare. Once published, Mayor Jarvis MBE would provide the Board Members with a briefing on the investment strategy. Following which, D Smith would provide the Board Members with further detailed briefings.

RESOLVED – That Members noted the update.

8 Chief Executive's Update

A report was submitted which provided Members with a general update on the activity being undertaken by the LEP outside of the agenda items under discussion.

Updates were provided on:-

- South Yorkshire Freeport bid.
- Chambers of Commerce Skills Roundtables.
- India Roundtable events.
- Covid-19 Business Input Group.
- LEP Peer Review.

Dr Smith provided Members with the advance notice that the LEP Board AGM

which was scheduled to be held in June/July 2021, would be held physically within the public domain. Consideration would be given to the items for discussion at the meeting and to address holding the physical meeting.

A Gates provided Members with a briefing on the outcome of the Chancellor's budget. Members noted the following key points:-

- The macro economic outlook for the OBR had offered a much more benign outlook for the UK economy in comparison to previous modelling. The pre-pandemic level for the economic output was expected to be reached in approximately 18 months' time.
- The budget had confirmed continued financial support for individuals and businesses during the pandemic.
- Investment in places had included a total of £1bn for 45 new Towns Deals, which included Goldthorpe (Barnsley) and Stocksbridge (Sheffield).
- Confirmation had been given to the devolution of major capital transport funding from 2022 onwards, to be allocated over a 5 year period which would be a significant proportion of transport investment funding.
- Both the Job Support Scheme and the Self-Employed Income Scheme had been extended.
- A total of £126m additional funding would be made available for 40,000 further traineeships in England for 16 - 24 year olds.
- The UK Infrastructure Bank had been capitalised with £12bn to finance green infra.
- From 2022 - 23, investment of £4.2bn would be made for the 5 year intra-city transport settlements for eight city regions which included the SCR.
- The medium-longer term would be set within the Spending Review which would be undertaken later on during the year.

Members would be provided with a copy of the presentation slides.

L Nickson queried whether there were any plans for the Board meetings to return to physical meetings, and the format of the meetings over the next 6 month period.

J Muir stated that the format of the Board meetings would continue to be held digitally.

Dr Smith added that the only caveat to holding the Board meetings digitally was the requirement to hold the AGM within the public domain. The Covid-19 legislation, which allowed the MCA meetings to be held virtually, would shortly conclude and the Government had expressed the intention for this not to continue. Clarity would be sought on the matter.

RESOLVED – That Members noted the update.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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LOCAL ENTERPRISE PARTNERSHIP
MINUTES OF THE MEETING HELD ON:
THURSDAY, 13 MAY 2021 AT 11.00 AM
HELD VIRTUALLY



Present:

James Muir (Chair)	Private Sector LEP Board Member
Lucy Nickson (Vice-Chair)	Private Sector LEP Board Member
Alexa Greaves	Private Sector LEP Board Member
Gemma Smith	Private Sector LEP Board Member
Karen Beardsley	Private Sector LEP Board Member
Peter Kennan	Private Sector LEP Board Member
Cathy Travers	Private Sector LEP Board Member
Richard Stubbs	Private Sector LEP Board Member
Joe Chetcuti	Private Sector LEP Board Member
Tanwer Khan	Private Sector LEP Board Member
Michael Faulks	Co-opted Private Sector LEP Board Member
Paul Leedham	Co-opted LEP Board Member
Dan Fell	Doncaster Chamber
Councillor Chris Read	Rotherham MBC
Mayor Dan Jarvis MBE	Mayoral Combined Authority
Mayor Ros Jones CBE	Doncaster MBC
Councillor Sir Steve Houghton CBE	Barnsley MBC

Officers in Attendance:

Dr Dave Smith	Chief Executive	MCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	MCA Executive Team
Helen Kemp	Director of Business & Skills	MCA Executive Team
Martin Swales	Interim Director of Transport, Housing, Infrastructure and Planning	MCA Executive Team
Gareth Sutton	Chief Finance Officer/S73 Officer	MCA Executive Team
Kate Josephs	Chief Executive of Sheffield CC	Sheffield CC
Felix Kumi-Ampofo	Assistant Director Policy and Assurance	MCA Executive Team
Sue Sykes	Assistant Director - Programme and Performance Unit	MCA Executive Team
Pete Zanzottera	Active Travel Project Director	MCA Executive Team

Guests in Attendance

Dame Sarah Storey

Active Travel Commissioner

Apologies:

Nigel Brewster

Private Sector LEP Board Member

Professor Chris Husbands

Representative for Higher Education

Neil MacDonald

Private Sector LEP Board Member

Angela Foulkes

Private Sector LEP Board Member

Bill Adams

TUC Representative

Councillor Bob Johnson

Sheffield City Council

1 **Welcome and Apologies**

The Chair welcomed everyone to the meeting. He congratulated Mayor Jones CBE, Councillor Sir Houghton CBE and Councillor Read on their re-appointment following the recent local elections.

2 **Declarations of Interest**

None.

3 **Notes of Last Meeting**

The notes of the previous meeting were agreed to be an accurate record.

4 **Active Travel Plan - Progress Report**

A report was submitted which provided Members with an update on the progress in the first two years of the Active Travel programme and outlined the priorities for the coming year.

In April 2019, Dame Sarah Storey had been appointed as the Active Travel Commissioner. Following which the work area had developed apace, and the Active Travel Implementation Plan (ATIP) had been adopted by the MCA in June 2020.

The following pledges had been made by Dame Storey:-

- To be led by our communities.
- To enable Active Travel, not just encourage it.
- All our infrastructure will meet or exceed minimum standards.
- All our infrastructure will be fully accessible.

Members noted the need to improve public transport across the region and the country. It was hoped that active travel would be seen as a crucial part of building the public transport system i.e. walking to a bus stop, cycling to a train station or undertaking the whole journey by foot or bike.

The active travel role within the MCA was to help guide and support local

authorities with the strategic plan of active travel and how this linked with other parts of the transport system. This included ascertaining the funding, strategy, advising on best practice, how to implement the key changes from the Government and to build active travel back into the daily life of everyone.

During the first COVID-19 lockdown period in March and April 2020, the traffic levels had significantly reduced to levels which had last been observed in the 1950's. This had enabled individuals to feel safer to go out on their bikes. The number of cyclists that had been observed during that period had been very similar to the level of individuals that would otherwise have travelled by vehicle. During the early part of the pandemic, Dame Storey and P Zanzottera had continued to engage with the communities and had maximised the opportunity for the online platforms. In April 2020, Dame Storey, P Zanzottera and Mayor Jarvis MBE had written to the Prime Minister to lobby for the Active Travel Fund and to prioritise for active travel beyond the pandemic.

In 2020, the interactive map had been created which added to the support of local people and local authorities to provide a comprehensive network. Individuals had registered onto the interactive map which had generated a total of 4,729 comments from 1,637 users. All of those comments together with the comments received from the local authorities, had enabled mapping work to be undertaken on the region to identify where it was hoped to deliver a comprehensive network, which would be delivered over the next 20 year period. It was envisaged that by the time children had left full time education and entered into the workplace, that they would have the experience of all different modes of travel. Significant standard changes and raising of standards had been adopted within the Active Travel Plan when the Government had produced the Year 2 document and when the LTN120 had been released in July 2020.

Research had indicated a downward trend in car ownership. A total of 15% of individuals had sighted the COVID-19 pandemic as a reason to reduce their number of vehicles i.e. due to home working/agile working etc. Case studies had indicated that individuals had replaced their second/third vehicle with an e-bike, cargo bike or had ceased to use a vehicle altogether and would instead make their journeys by foot or by public transport. One third of the households within South Yorkshire did not have access to a vehicle. A key talking point from an active travel perspective was the importance of leisure travel, which could increase the volume of traffic. A total of 66% of short journeys which were 5 miles or less were undertaken by vehicles which could otherwise have been undertaken on foot. Nationally, a key issue of concern for active travel was safety. Research from cities and countries across Europe and other parts of the world had indicated that those cities with the least car parking outperformed others. The high density, mixed use developments performed better in towns and cities.

Members noted that the most attractive companies to work were those which enabled individuals to live a more active lifestyle, with a better work life balance and provided a variety of benefits including health and wellbeing i.e. to promote walking, running and cycling.

Within the Active Travel Implementation Plan, work would be undertaken to

revise the network to include active travel lanes for individuals on mobility scooters, cargo bikes, e-bikes, standard cycles and non-standard cycles to access a safe segregated space from vehicular traffic. A key part of the active travel lanes was the active neighbourhoods, with filtered streets to enable individuals to feel safe on a short journey. Change would be embraced whilst recognising the improvement of air quality, life expectancy of the population and productivity of workforces, and to ensure that children had a safe place to grow up where they could be fitter and healthier.

J Muir was surprised to observe that in the overall travel, cycling on a 0 – 500 metre scale only equated to 2%. In relation to the 20 year plan, he queried whether any targets had been set for cycling within the proportion of active travel in the future.

P Zanzottera referred to the targets that had been set within various plans with a 350% increase in cycling and 10% increase in walking. The Monitoring and Evaluation Plan would be published shortly.

R Stubbs queried how the LEP could assist to make active travel available for everyone and to inject active travel lanes for an all policy approach. He considered that thought should be given as to what could be undertaken to influence active travel.

Dame Storey considered that all strands of economy and lives had an opportunity to design active travel back in through a variety of means i.e. creating active travel friendly workplaces and to enable individuals to park their bikes safely and securely. The vast majority of individuals were supportive of active travel.

Professor Husbands was keenly aware of the cycling safety issues arising from the infrastructure. He had observed that the volume of road traffic had recently returned to pre-pandemic levels, and he queried how much change was required to make a difference.

Dame Storey commented that support was required to those individuals that made the decisions as to when and where the infrastructure was situated. She was a huge advocate of behaviour change. Engagement had been made with South Yorkshire Police who was rolling out Operation Close Pass, which would tackle the issues which prevented individuals from feeling safe whilst on their bikes. Challenges would be made to the way in which the roads were designed, to ensure that pedestrian islands were not situated in the middle of busy roads or off of roundabouts. Members noted that to turn all vehicles into electric vehicles from 2030 would not be a solution to the overall problem to reduce the number of vehicles on the road network.

C Travers suggested the development of an app to engage with the community and enable them to plan safely their active travel route.

K Josephs commented that SCC strongly supported all of the ongoing active travel work. She reiterated and endorsed that whilst infrastructure was very important, the continued and secure revenue support for wrap around was also very important as it related to behaviour changes and the significant changes to

the expectations and aspirations which would differ between different parts of the communities. In relation to the idea of an app, she made a plea that consideration should be given to learning from other areas i.e. TfL which used City Mapper, which utilised open data.

Councillor Sir Houghton CBE commented that infrastructure was required to be in place. However, in order to achieve behavioural change, there was a requirement to consider the matters through the perspective of some of the poorest communities within the country.

Members endorsed the comments made by Councillor Sir Houghton CBE.

J Muir highlighted the need to bring jobs into the closer proximities of communities. This would promote active travel and alleviate the need to travel by vehicles to work.

Dame Storey agreed with the comments made by Councillor Sir Houghton CBE. There was a need to engage with all of the communities in order to emphasise the benefits that active travel could make to their lives.

L Nickson referred to the communication that was required to be made with communities in relation to active travel. She suggested that a campaign could be formulated around the health agenda, commuter and environmental issues.

In relation to behaviour change, J Chetcuti suggested that there should be clear rewards for individuals i.e. free cinema tickets and discount offers for restaurants etc. Focus should be given to the small issues which helped individuals to decide whether to walk to work rather than drive.

Members noted a bike to study initiative which was regularly undertaken at a Manchester based university, which provided breakfast on arrival as an incentive to travel to the university by bike. Such initiatives could be utilised within the workplace.

P Kennan considered that there were two aspects to active travel i.e. the delivery of the capital infrastructure and how to attract cyclists through behaviour change etc. From the LEP Board perspective, he required a list to be compiled which could be conveyed onto employers to enable their whole workforce to become active; he was keen to compile a list for all of the groups. He considered that cycle to work schemes and tax incentives were very important. Stronger, greener and fairer inclusive growth was extremely important to assist those individuals that could not afford a bike to be able to purchase one i.e. through credit unions, finance providers and employers, together with bikes for schools to assist children.

A Greaves referred to the large businesses which were situated on industrial sites that did not provide a facility to store bikes or were not on a bus route, which resulted in individuals having no option other than to drive work. She wished to actively encourage her staff to travel to work by bike, although this would be challenging as there was only a very small proportion of employees that lived close to the premises. She would liaise with Dame Storey on the matter.

Mayor Jones CBE referred to several large depots that were situated in Doncaster. A footbridge and cycle ways would be developed to enable employees to travel from Rossington to the depots.

J Muir queried where active travel would fit within an integrated public transport strategy for South Yorkshire.

M Swales stated that the discussion had begun, which had recently included conversations on the wider integrated transport plan. He welcomed the invitation for further engagement and how this could be achieved with the LEP.

In relation to the transport system, Dame Storey highlighted the desire for people to have the opportunity to walk or cycle on short journeys or as part of longer journeys on public transport.

J Muir expressed his thanks for the presentation. He invited Dame Storey and P Zanzottera to attend a future LEP Board meeting.

RESOLVED – That Members:-

- i) Noted the contents of the presentation.
- ii) Discussed the issues.

5 **Supporting the Development of Employee Ownership - SCR Ownership Hub**

A report was presented which outlined the successful bid that was made to the Cooperatives UK and Employee Ownership Association to become a partner in the pilot Ownership Hub.

The Ownership Hub would provide an additional element of business support that could ensure new businesses received the required support to help them flourish, facilitate and proactively support growth amongst existing firms, to develop the SCR skills base, labour mobility and education performance.

Members noted that the biggest challenge in driving the Ownership Hub forward would involve mapping it into all of the other benefits and business support. There would be no real value in undertaking the Ownership Hub in isolation.

The employee ownership within the programme related to a large set of businesses that it could be applied to. It was an inclusive and supportive business model, which focused on the welfare and integration of the business within its local area. The Ownership Hub was seen as a pilot which was hoped to be rolled out nationally, with a view to be taken onto international partnerships.

Dr Smith commented that employee ownership was a generic term. The means by which employees owned and controlled the business varied according to the model that was adopted. The principle that had been applied by the Employee Ownership Association related to those businesses where the

employees of an organisation had a significant direct and relevant say in the strategic direction, together with the deployment of the organisation's resources.

J Muir and Dr Smith were engaged in discussions to identify a private sector Board Member for the development of a business reference group. Details of which would be published in due course.

RESOLVED – That Members:-

- i) Were invited to discuss the content and approach to the proposals for the Sheffield City Region Ownership Hub.
- ii) Were asked to consider the appointment of a private sector Board Member to lead the development of a business reference group.

6 Inclusion and Social Value in South Yorkshire

A report was provided which outlined the importance of inclusivity and achieving greater societal value as an integral element of the growth programme. Inclusion was one of the three pillars of the economic plan, seeking to grow the economy of South Yorkshire, but in a more inclusive and sustainable way. Work was commencing on the inclusivity pillar following the publication of the Strategic Economic Plan and the Renewal Action Plan. The report sought the engagement of LEP Board Members to discuss and consider elements of the Inclusion Plan and social value outcomes which could be the focus for this work.

Members noted the comments received from N Brewster. Whilst he welcomed the paper, he considered that the report appeared to be centred around improving social value for private businesses when receiving public funding. He highlighted the need to progress the work on social value to provide the same challenge to improve social value and thinking across public sector organisations within South Yorkshire. He welcomed the work being extended across all of the local authorities in South Yorkshire.

F Kumi-Ampofo agreed with the comments received from N Brewster, and he referred to the steer required from the Board. He suggested that focus could be given to the actions that could be taken by the constitutions and partners both in tandem and together for consistency.

K Josephs referred to the work undertaken within SCC and Sheffield institutions which included the Ethical Procurement Policy and the approach taken over recent years to the foundation wage employer. She considered that SCC could work more openly with the MCA around the planned work and the work that had been undertaken. She considered that this was a good opportunity to make a connection with the work on safer value businesses.

J Muir welcomed the points raised by K Josephs. He considered that South Yorkshire had a high level of incidents from an employer perspective i.e. zero hours contracts from both the private and public sector. There was a need to consider the matter from a cross sectoral approach.

C Travers was encouraged to observe the direction of travel outlined within the report. She considered that focus should be given to the social outcomes rather than the social values, which had very defined legislative depths and issues. She considered that accessibility was a key driver behind disadvantages i.e. accessibility to amenities, jobs, education, health care and recreation etc. In relation to charters and contracts with employers, she considered that focus should be given to the legacy.

Professor Husbands was very supportive of the report. He highlighted the importance to measure together the inclusion and growth.

J Muir endorsed Professor Husbands' comments. He considered that it was necessary to end up with a set of metrics which delivered on inclusive growth rather than individual pieces whilst being pragmatic and implementable. He made an appeal to Members to pay attention to the consultative process across the Board, to ensure that there was input in the shaping of the document.

RESOLVED – That Members reviewed the content of the report and shared their priorities for the scope of the Inclusion Plan and Social Value outcomes, to aid the next phase of detailed development.

7 Government National Review of LEPs

A report was submitted which set out the key elements of the Government's review of Local Enterprise Partnerships. The report also highlighted the key elements which were likely to impact on the work of the LEP and updated the Board on how the LEP actively engaged in informing the review.

At the March 2021 Budget, the Government had set out a commitment to work with the local businesses and LEPs on the evolution of LEPs. This would ensure that local businesses had clear representation and support within their area, in order to drive the recovery.

Members were referred to the following key issues in driving the Review:-

- Governance and geography.
- Renewed focus on levelling up.
- Ability to operate.
- Ability for LEPs to influence (rather than directly invest).
- Government Department sponsorship.

D Fell commented that the LEP Board would provide input into a LEP review. He queried how matters could be mobilised to become a regional response rather than just a LEP response.

J Muir referred to his role on the NP11, which was co-ordinated across the 11 LEP Chairs, and working through the LEP network which reviewed the terms of reference that both Dr Smith and himself had reviewed. The LEP network had not voiced any differing opinions. He queried the Government's position on the matter.

Dr Smith commented that the Government had determined the framework but,

it had not determined how this would be implemented. There was a clear desire of the sponsoring department that they wished to retain the business led advice which informed and advised on the development of the local economic policy, in particularly around growth. The Government did not consider LEPs as a vehicle for the distribution for the use of resources.

It was noted that Transport for the North was also an important body with LEP representation in the North, which was Chaired by John Cridland who was an advocate for the LEP. A Gates would liaise with J Cridland and report back to P Kennan.

RESOLVED – That the Board:-

- i) Considered the approach set out to engage with the Review.
- ii) Undertook to consult the business community to inform its response to the Review.

8 **Build Back Better - Plan for Growth**

A report was submitted which provided a summary of the Government's strategy for growth Build Back Better. The report also assessed how the document fit with the MCA and LEP priorities and considered the implications.

The Government's publication of Build Back Better: Our plan for growth, replaced the Industrial Strategy publication and highlighted the Government's plan for the post-Brexit, post-pandemic world with technology, net zero and innovation.

Members were referred to the following six thematic chapters of the Build Back Better publication:-

- Infrastructure.
- Skills.
- Innovation.
- Levelling Up.
- Net Zero.
- Global Britain.

F Kumi-Ampofo commented that the plan did not refer to health and wellbeing. It was anticipated that this would be rectified within the levelling up White Paper which would replace the Devolution White Paper.

J Muir queried which elements of the plan had been covered by the Build Back Better grants and various other grants, together with the remaining gaps. He also queried whether this was a precursor to the next stage of considering the devolved power that was required by the MCA, and whether the LEP Board had a role to feed into this evaluation of the priority asks for those additional powers.

Dr Smith commented that this would be addressed through the pivot. The MCA and the LEP Board would collectively seek to model an approach that planned over the medium-long term whilst attending to the shorter-term immediate

territories. The challenge related to the Government's policy initiatives which were very ad hoc and short term for various initiatives, and to not miss the opportunity to access the funding from the Government however short term and non-strategic it may be, and to lock the funding into the investment strategy over the next 12 month period.

J Muir referred to the second recommendation within the report which requested Members to consider what representations and other engagement may be needed with Government to persuade and influence policy and secure funding, powers and other resources required to achieve the agreed objectives. It was important to ensure that the planning process was correct in order to achieve consistency.

In relation to whether the LEP Board could influence the policy, J Muir suggested that Dr Smith and himself should discuss the matter outside of the meeting, with a view to providing a direction to how the LEP Board could provide help and support to the medium-long term agenda. J Muir, Dr Smith and F Kumi-Ampofo would discuss outside of the meeting whether any shape and direction could be provided to support the agenda.

RESOLVED – That Members:-

- i) Reviewed how the Government's approach linked to the Strategic Economic Plan and Renewal Action Plan.
- ii) Considered what representations and other engagement may be needed with Government to persuade and influence policy and secure funding, powers and other resources required to achieve agreed objectives.

9 **Improving Business Productivity - Regional Made Smarter programme**

A report was presented which outlined the proposed approach to the delivery of the Yorkshire and Humber Made Smarter programme which was being led by the Sheffield City Region Mayoral Combined Authority (SCR MCA). The programme would facilitate and proactively support growth amongst the existing firms within the Sheffield City Region.

In relation to the regional Yorkshire and Humber programme, the SCR MCA would act as the lead organisation and accountable body with formal governance oversight.

K Josephs highlighted the importance not to lose sight of the delivery of the wrap digital adoption priorities, which had stalled.

H Kemp referred to the work underway to prevent matters from being undertaken in isolation. In relation to the wrap digital adoption priorities, delays had been encountered with the some of the procurement elements, however matters were being progressed.

RESOLVED – That Members discussed the content and approach to the proposals for the Yorkshire and Humber Made Smarter Programme.

10 **Action for Bids to the Community Renewal Fund**

A report was submitted which provided an update on the Government's Community Renewal Fund programme and the work underway by the MCA Executive and local council partners to develop a response for submission to the Government.

A total of £220m investment had been announced by the UK Government in the UK Community Renewal Fund (UKCRF) in its budget on 3 March 2021. A maximum of £3m of UKCRF was available per local authority area. The UK Government had designated the Sheffield City Region Mayoral Combined Authority as a lead authority, and it was expected to make a submission of a programme of schemes to the Government on 18 June 2021.

In relation to a process item, J Muir requested A Gates to seek a pragmatic and practical way to respond. In order to fully utilise the expertise of the Board, he considered that it would be necessary that the ideas which were generated within the suite of options should emanate from the relevant Members of the Board.

RESOLVED – That the Board noted the objectives of the Government's Community Renewal Fund, the timescales associated with the Fund and the approach taken by the MCA to deliver a successful set of bids.

11 **Local Growth Fund Update (Year end 2020/21 and 2021/22 Programme Activity)**

A report was provided which informed Members of the Local Growth Fund (LGF) year end 2020/21 position and the wind down of activity in 2021/22. The financial year 2020/21 was the final funded year of the LGF programme, which was a 6-year Government funded investment programme.

Members' attention was drawn to the following points:-

- LGF Final Position 2020/21 - £43.2m had been set for the total LGF spend target. The region had met the annual target through the close working with delivery partners.
- LGF programme position 2021/22 – Some funding had been recycled into further investment following the repayment of investment loans that had been made in previous years. As a result, the MCA had been able to run to an over-programming position and the residual activity accounts would wind down during the current year.
- LGF programme position 2021/22 – There was the prospect of funded activity falling outside of the funding window throughout the year. Appendix A to the report contained a list of the projects with spend in 2021/22.

Members would continue to be provided with any risks to the programme via the MCA Executive.

RESOLVED – That Members:-

- i) Noted the 2020/21 Year End position.
- ii) Noted the forecast 2021/22 activity.

12 **Mayoral Update**

A report was submitted which provided Members with an update on key Mayoral activity relating to the economic agenda.

Updates were provided on:-

- The COVID-19 pandemic and our recovery efforts.
- The National Bus Strategy.
- Net Zero.

On behalf of Mayor Jarvis MBE, Dr Smith informed Members that he was acutely conscious of the impact that the pandemic had on both the economy and young people. Focus had been given to developing an investment strategy which in the short term would provide investment into stimulating the opportunity for young people and for the overall recovery. This would enable South Yorkshire to be in the best possible position to impact upon the recovery of the economy during 2021/22, whilst leading onto a much larger investment programme known as the South Yorkshire Renewal Fund from 2022 onwards. This would utilise the deployed funds that had been awarded to the MCA as part of the devolution deal.

Dr Smith highlighted the approach to the National Bus Strategy. In 2020, an investment had been made by the MCA to review the bus services within South Yorkshire. The outcome of the review had formed the basis of the plan which had now been implemented, in order to address the shortfalls in the services and the ambition to modernise bus services and the quality of those services for the benefit of the people in South Yorkshire. The National Bus Strategy had since been published, which added to the direction of travel that the MCA wished to pursue. The MCA sought to take that opportunity to further provide an ability to meet the significant ambitions.

RESOLVED – That Members noted the update.

13 **Chief Executive's Update**

A report was presented which provided Members with a general update on the activity being undertaken by the LEP outside of the agenda items under discussion.

Updates were provided on:-

- Quarterly Economic Survey and The Skills for Recovery in South Yorkshire Report.
- Chambers of Commerce Policy Director.
- DfE Flexi-apprenticeships Consultation.
- Response to the Northern Culture APPG.
- Business Advisory Group.

Members were informed that the next LEP Board meeting that was scheduled to be held on 1 July 2021 would be the Annual Meeting, which was required to take place within the public domain. Further information and guidance would be provided to Members in due course.

RESOLVED – That Members noted the update.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

22 FEBRUARY 2021

PRESENT: Councillor R Taylor (Chair)
Councillor T Damms (Vice-Chair)
Councillors: S Ayris, A Buckley, T Cave, R Frost, P Haith, C Hogarth,
P Price, C Ransome, S M Richards, C Ross and Dr A Billings

CFO A Johnson, DCFO C Kirby, ACO T Carlin, S Booth, L Murray,
S Kelsey and AM S Nicholson
(South Yorkshire Fire & Rescue Service)

M McCarthy, G Kirk, N Copley, M McCoolle, M Potter and L Noble
(Barnsley MBC)

M Buttery
(Office of the South Yorkshire Police and Crime Commissioner)

An apology for absence was received from S Norman

1 APOLOGIES

An apology for absence was noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 22 entitled ‘Independent Member – Audit & Governance Committee – Term of Office’ to be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Haith expressed her thanks to S Wilson, Acting Strategic Finance Manager, BMBC for the Treasury Management training session that had recently

been provided, and which she considered would be very useful at Item 13 – Budget and Precept Setting.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

Members were informed of the following questions received from Mr Neil Carbutt, Secretary of the South Yorkshire Fire Brigade's Union.

Question 1

"I would like to ask a question in relation to the inclusion of the HMICFRS COVID-19 report written by Mr Matt Parr and included in the Authority agenda pack. The question is did the service provide a response in isolation?"

The FBU asked directly to be interviewed to be able give input and context into the report. Unfortunately, HMICFRS chose to not to facilitate that request and as such we would like to point out some inaccuracies.

In particular to the category of Response. Point 19. The service didn't change its crewing models or shift patterns during this period.

This is inaccurate and misleading. The FBU on a temporary basis signed a collective agreement to modify working hours for those undertaking Nightingale work away from normal working hours which was outside of national arrangements which stated that members working outside of role but under a collective local agreement will maintain their terms and conditions and in effect be detached to YAS under firefighter T&C's.

The FBU are nationally painted as a source of frustration with regard to terms and conditions, however, locally FBU faced the same frustrations with the service. Our reps have been frustrated by the frequency of 'late requests', lack of detail and unwillingness to share workplace risk assessments from partner agencies for the proposed new work streams.

This has meant that our union structures had often to meet at very short notice to be able to consult. Often without brigade committee quoracy due to operational staffing shortfalls and the unavailability of trade union leave.

On many occasions requests were able to be facilitated, but going forward we would like to see these requests and detail of ask sooner in the planning cycle which would undoubtedly result in better outcomes."

Question 2

“Following the decision handed down from the Employment Appeals Tribunal Friday 12th February 2021 regarding Age Discrimination 1992 FPS and 2006NFPS. South Yorkshire Fire and Rescue Authority have previously refused to deal with cases where members have already retired (or should have been allowed to retire) under the terms of the pre-2015 scheme rules.

Frankly, for SYFR to continue to delay on remedy our members believe is wrong and needs addressing urgently. Further legal costs to the Authority (not government) would be borne by the South Yorkshire tax payers if further inaction and delay is experienced. Unfortunately that means that perversely our members will end up paying the price twice to obtain what they are legally entitled to.

We welcome previous efforts by the Authority to write to government, but the costs of this discrimination sit squarely with this Authority, and this Authority has within its gift the ability to enact remedy even it acts alone.

So my question is how does the Authority intend to process these members following the court’s ruling?”

SYFR provided the following responses to the questions raised:-

SYFR Response to Question 1

SYFR has no influence in who the HMI-CFRS requests to interview. If we can make suggestions to allow them to speak to the right personnel in relation to their areas of inquiry then we will but, ultimately, the HMI team decide who they wish to speak to in relation to their inspection interviews and fieldwork.

The temporary agreement to facilitate support for the potential for Nightingale transportation was something that was supported by SYFR. This was covered under the (then) Tripartite agreement and a local agreement pack was put together to facilitate local agreement on this activity. The fact is that although our volunteers were provided with training to undertake Nightingale transportation work, it was never actually required. Our staff did spend some time deployed into Yorkshire Ambulance Service premises for training and on standby in case it was needed.

Many services made decisions to change crewing models due to COVID-19 and SYFR considered amending crewing models to riding with 4 on each pumping appliance. This was considered due to the increased concern of transmission when staff were riding together on fire appliances. The SY FBU were strongly against this proposal and so the Service listened to their concerns and made the decision to increase PPE and control measures for staff to allow the crewing models to remain the same.

We did not alter shift patterns for our wholetime workforce. We did, however, offer a number of wholetime contracts to some of our on call (retained) staff to offer additional resilience and this was beneficial to the Service and to those individuals who took up these contracts as some were furloughed from their primary employer.

The question from the HMICFRS was in relation to the Service fulfilling its statutory function only.

The fact also remains that throughout the pandemic there have been very few occasions where workplace transmission has occurred and this is testament to the control measures and infection prevention control in place throughout the pandemic.

In regards to the 'late requests', lack of detail and unwillingness to share workplace risk assessments from partner agencies, this is something that the service would have to challenge. The Service itself faced many situations where the requests for support were generated at the Local Resilience Forum and these requests had to be quickly acted upon. This is the reality of dealing with a major incident, and is a way of working that the Fire sector excel in, hence our significant contribution to the command and control of the COVID-19 response in LRFs across the country.

The position that Services found themselves in has been well documented in the HMICFRS report. A nationally agreed position on specific additional activities had to then be replicated through local agreements. Risk assessments were developed with as much speed as possible to facilitate these requests, there was a dedicated 'additional activities pack' put together for all the additional support that SYFR considered and these were shared and agreed (where possible) with all rep bodies prior to this work commencing. Indeed many packs were put together and the work was then never actually required.

To date, there have been 30 formal additional activity meetings with rep bodies to discuss the details around these requests. There is usually an informal notification process to all rep bodies immediately following any formal request into the Service, and then the formal additional activity meetings progress these discussions and show how the Service has consulted with its rep bodies on all areas that are considered outside of role.

The Service appreciates that once local requests for our support are generated, this does place demands on the local rep bodies to consider these requests. If they fell within the tripartite agreement areas, then we either adopted or slightly adapted the then nationally agreed risk assessments so they were already well documented and shared widely, but they would also be included as part of the additional activities pack for consultation and agreement.

Trade Union facilities time allows officials to request time away from normal working activity to undertake TU duties and activities and this would include attending FBU brigade committee meetings. However, these requests have to be considered against the operational demands of delivering the service and not all of them can be accommodated. SYFR has 2 full time funded FBU officials in place at present and this is very generous compared to many other similar Services who have 0-1 funded post. There also exists the opportunity for staff to still participate in TU meetings from their normal place of work now that many meetings are taking place online (virtually). We have also offered the option for a staff member to dial into the meeting from their place of work and have offered a suitable rest period prior to and after the meeting in these circumstances.

SYFR Response to Question 2

We are awaiting advice on the outcomes of the EAT on 12 February. Until this advice is received, the FRA will retain the current position. The FRA recognises this is a very complex situation and that the uncertainty for current and previous pension scheme members is very difficult. However, to take action without full and detailed advice could be equally as costly to the FRA.

The outcome of the HM Treasury consultation is now known and we are moving towards the implementation stage of remedy. We have clarity that the choice to be offered to members for the remedied period will be on the Deferred Choice Underpin (DCU) basis, to be implemented by October 2023.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 11 JANUARY 2021

Councillor Ayris requested that the minutes of the last Authority meeting be amended to incorporate within the Service Improvement Update section that he had asked about the progress and the terms of reference of the retained duty system review for on-call firefighters, to which GM Rowland had stated that it was hoped to report the tangible outcomes at the end of the financial year. In relation to the Sargeant Immediate Detriment, he had requested that the Audit and Governance Committee Members had sight of the job description and person specification for the additional post to deal with the potential volume of work that would be required due to the Sargeant ruling, which was due go from the Service's HR Finance Working Group as a recruitment business case.

RESOLVED – That subject to the above amendments, that the minutes of the Authority meeting held on 11 January 2021 be signed by the Chair as a correct record.

10 SYFR COVID-19 UPDATE

Members were provided with an update on SYFR's response and recovery to the COVID-19 pandemic.

Following the introduction of the new national lockdown, which commenced in January 2021, the Service had been well prepared with a number of arrangements that were already in place that were designed to maintain the service delivery throughout the winter period whilst ensuring the safety of staff. The Service had undertaken a review of the Operational Parameters and had republished the document which set out how the core activities around prevention, protection and response would be delivered in relation to any local or national restrictions that may be in place at any given time. It was considered that this would be an important reference document in light of the imminent announcement expected from the Prime Minister, as the restrictions would gradually begin to be relaxed moving towards the summer period.

The Service's staff sickness absence levels continued to remain low in relation to COVID-19, which was considered to be attributable to the introduction of auditing of the infection, together with prevention and control measures. This guidance

continued to be followed strictly across all fire stations, and in the Control Room. At the end of w/c 15 February 2021, the Service had no confirmed cases of COVID-19, with only 7 members of staff that were self-isolating for various reasons.

As a result of the different strains of COVID-19 that had begun to impact different parts of country, and on advice of Public Health England, the Service had introduced an additional control measure for face coverings to be worn in all areas of the workplace, especially when in immediate contact with other individuals. The control measure would continue to be reviewed.

It was noted that those members of staff that could work remotely from home had been asked to continue to do so. Regular welfare contact continued to be maintained with those individuals.

Members noted the debate around the national agreements between the National Fire Service Employers through the National Joint Council in relation to the additional activities that the fire and rescue services could support at a local level, which were deemed to be wider than the normal role of fire and rescue services, specifically in relation to providing support during the pandemic. The Service considered that it should be prepared and willing to provide support to local partners through requests at the Local Resilience Forum (LRF). In comparison to other fire and rescue services, the Service had, to date, received minimal requests in terms of the Service being asked to undertake additional activities. This was a testament to the organisation across the LRF and the partner agencies' capabilities to deliver the vast majority of work that was required within South Yorkshire. The Service had recently received a request to consider whether its organisation, command and control could be utilised to support the potential surge testing that could be required across the communities of South Yorkshire. This had now been implemented within specific areas across Leeds. One of the Service's officers had commenced work with the local authorities on the issue to begin planning for the organisation of surge testing across South Yorkshire should it be required. This may require consideration to ascertain whether the Service's 200+ volunteers would be willing to undertake support to deliver and collect testing kits from members of the community. Discussions would continue with the trade unions at the regular additional activities meetings, where the document packs were developed which contained all relevant information and any required training for the volunteers.

In early March 2021, the Service would host a workshop to seek and capture the views across the workforce as to how it would operate post COVID-19. Members would be invited to attend the workshop.

Councillor Richards queried the number of the Service's firefighters that had been eligible and able to have the COVID-19 vaccinations, and whether there had been any discussions to progress further the vaccinations for the blue light services at this time.

DCFO Kirby referred to the national requests to determine whether frontline workers within fire and rescue services could be eligible for the vaccinations. To date, the Service had not received confirmation. As a result of inclement weather,

a local vaccination centre had recently informed the Service and other agencies of a number of spare, last minute vaccinations which could be administered 30 – 40 minutes before the vaccination centre closed. A number of staff from a local fire station had attended this session. A log book had been created to capture those members of staff that had received the vaccinations. The Service wished to prioritise its more vulnerable members of staff for any available vaccinations.

Councillor Hogarth queried whether there had been any incidents where the Fire Brigades' Union had blocked requests for the Service to provide assistance to other services.

DCFO Kirby stated that all requests follow a process to determine whether it was covered under the existing local agreement through the LRF. Consultation would be carried out with the respective trade unions in terms of what the request entailed and to agree an additional activities pack across the representative bodies before requesting the Service's staff to undertake the activity. In the event that a specific trade union did not agree with a particular request, the members of staff from that trade union may be precluded from participating in the activity. The majority of conversations regarding requests were either ongoing with the trades unions, or had been delivered at a local level.

Councillor Taylor expressed his thanks to DCFO Kirby for inviting Members to attend the workshop to be held in March 2021, and for the Service's ongoing efforts and the work undertaken during the pandemic.

RESOLVED – That Members noted the update.

11 HMICFRS COVID-19 INSPECTION UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted to provide an update on both HMICFRS Responding to the Pandemic national report and the Service's HMICFRS COVID-19 inspection outcome letter, together with the key findings and identified areas for improvement.

CFO Johnson was pleased and proud to report the overall positive feedback that had been received following the Service's HMICFRS COVID-19 inspection which was undertaken between 14 and 25 September 2020. The Service had been complemented on the positive and constructive manner in which it had supported the inspection process.

The key findings indicated that the Service had adapted and responded effectively to the pandemic, it had activated its pandemic flu plan immediately, and it had maintained its statutory function to respond to incidents together with the prevention and protection activities whilst providing additional support to fire communities and following the National Fire Chiefs' Council Guidance. It had also been acknowledged that the Service had managed its resources well and had dealt with a number of serious incidents throughout the pandemic. It had been recognised that the Service had not been seriously affected financially during the pandemic and that the reserves had not been utilised. The COVID-19 grant had been utilised to cover the cost of additional activities. The key findings had also indicated that the Service had managed its staff absence well, and that the Service's sickness

absence had reduced by almost 25% during the period of the inspection. The Service's client availability had remained at the same level as 2020. On-call staff had been utilised to supplement the wholetime staffing to provide resilience for sickness absence during the pandemic. Training had been provided to support staff to provide resilience to the Command and Control Centre.

The Service had also been complemented in the manner in which it had supported staff's health and wellbeing, home working and had provided personal protective equipment (PPE) in a timely manner. Staff had indicated that the Service had engaged with them well via various methods of communication.

The HMICFRS had recognised that the Authority had allowed the Senior Leadership Team to progress matters, particularly in the early stages of the pandemic, whilst continuing to provide support and governance through virtual meetings. It had also recognised the great deal of work undertaken with partners and that, whilst the tri-partite agreement had caused some delays in delivery, the Service had continued to deliver its main statutory functions. The Service had delivered PPE and essential items to the communities, and had provided assistance with the Nightingale Hospital.

The inspection had identified two areas for improvement in relation to future planning and how the Service would adapt post COVID-19. A working group had been established to progress these issues. The HMICFRS had included a statement within every fire and rescue service's report to ensure that wholetime firefighters were fully productive whilst minimising their risk to contracting the virus.

Councillor Ayris congratulated the Service on the overall positive assessment as outlined within the HMICFRS COVID-19 inspection outcome letter. He queried whether the outcome letter had suggested that the Service should review the pandemic flu plan, and if so, what plans were in place.

CFO Johnson commented that the Service's pandemic flu plan was in date, it had been activated and would be reviewed. The date of the review had been shortly after the start of the pandemic, and it would be reviewed on an ongoing basis.

Dr Billings sought clarity in relation to paragraph 27 of the HMICFRS COVID-19 inspection outcome letter, which referred to the review undertaken by the Service as to how it defined premises as high risk during the pandemic, and that as a result it had added schools, GP surgeries, shopping centres and supermarkets to its list of premises that were at increased risk from fire.

CFO Johnson referred to the fact that supermarkets had changed the flow of people in and out of the buildings. Some supermarkets had blocked a number of the exits, which had potentially increased the risk of individuals not being able to escape the buildings in a safe manner in the event of a fire. The Service had reviewed those premises that had changed the way in which they had operated due to the pandemic, and had offered advice to ensure that measures were in place to ensure that individuals would still be able to safely escape the premises in the event of a fire.

Councillor Ross congratulated the fire officers for the work involved and he suggested that the Authority should endorse the positive way in which the Service had responded to the HMICFRS inspection.

Councillor Frost congratulated everyone concerned on the very good HMICFRS COVID-19 inspection outcome letter. In particular, he was pleased to observe that the people within South Yorkshire were well supported throughout the pandemic, that the resources had been well managed, that the Service had responded to several critical fires during the pandemic, and that staff wellbeing had been a clear priority for the Service, which had been recognised by the senior leaders who had actively promoted wellbeing services and had encouraged staff to discuss any worries that they may have.

Councillor Taylor commented that this was yet another positive report for the Service which clearly showed the direction of travel, and he hoped this would long continue and be reflected within the next report.

RESOLVED – That Members noted the contents of the report.

12 FINANCIAL PERFORMANCE REPORT QUARTER 3 2020/21

A report of the Chief Fire Officer/Chief Executive and Clerk and Treasurer was submitted as the third in a series of reports that Members would receive throughout the financial year to inform them of the likely financial performance for the year ended 31 March 2021. The report included an estimated revenue outturn position, an updated reserves position statement, an update on the capital programme and a narrative commentary to provide an explanation of the key financial changes that were contributing to each of them.

Members were reminded of the 2020/21 approved operating budgeting of £54.850m, with a planned contribution to reserves of £0.471m. There was a net operating spend of £52.799m based upon the latest expenditure and planned contributions to/from earmarked reserves.

S Booth referred to the capital investment and the difficulties faced due to the COVID-19 pandemic to get onto site to progress the works; although good progress had been made. It was anticipated to spend approximately £9m by the end of the year from the original £11m that had been put forward in the approved capital programme. This would enable significant investments to be made in terms of refurbishment of Aston Park Fire Station, completion on the refurbishment of Tankersley Fire Station hopefully by the beginning of March 2021 and completion of the refurbishment of Rivelin Valley Fire Station which was also due to complete around the beginning of March 2021. The development of the new Barnsley Fire Station was continuing. A new fire kit and PPE had been ordered which would be a significant step forwards in terms of firefighter protection and operability, together with a technical rescue jacket. Due to the pandemic, the Service had moved to more agile working which had been achieved through investment into ICT. The Service continued to make investments into the wildfire provision and it was now the pilot for the emergency services network for Systel.

Councillor Haith referred to the inclusion of apprentices within the support staff budget, and she was pleased to note that two of the apprentices had been successfully recruited into permanent posts during the year. In relation to the repairs and maintenance budget, she queried the overspend position and the reasoning for this.

S Booth stated that over the last 2 year period, the Service had consistently reported to the Authority the way in which the Service maintained the estate, and it had always been accepted that there would be a significant number of legacy issues to be dealt with as a result of moving to a more planned preventative approach. It had previously been anticipated that this would be completed within a 2 year period, although it was now envisaged to take 3 years due to fact that the capital investment programme had to be completed. Significant ongoing failure with the boiler, heating and ventilation systems continued to be encountered and this would continue to be reviewed as part of the new capital investment programme, which would equate to approximately £200k. The Service was extremely mindful of this and L Murray was liaising with finance colleagues on the matter.

Councillor Haith hoped that the replacement of the boilers would rectify the increase in the energy costs and that the replacement boilers would not be gas boilers but other sources of energy.

S Booth referred to the work to be undertaken at the Training and Development Centre. Work was underway to commission a company with a view to replacing the whole system in order to adopt a more sustainable strategy. The Service had recently been unsuccessful in their application to the Government's decarbonisation fund, due to it being significantly over subscribed. The Service was determined to introduce a sustainability strategy for the estate over the next 12 - 24 month period.

RESOLVED – That Members noted:-

- i) The emerging underlying estimated revenue performance which is showing a potential operating underspend of £2.878m for the financial year ended 31 March 2021.
- ii) The underlying and significant financial risks likely to be facing the Service and Sector and UK public services during the remainder of this financial year and into 2021/2022.
- iii) The latest estimated change in General and Earmarked Reserves as set out in Section C of this report and the proposed approach for transferring any surplus above the minimum General Reserve balance (£5m) to the Post Covid-19 Earmarked Reserve.
- iv) The adjusted capital programme for the financial year ending 2020/21, which is broadly in line with expectations due to Covid-19 restrictions.

13 2021/22 ANNUAL REVENUE BUDGET AND COUNCIL TAX SETTING

A report of the Clerk and Treasurer and Chief Fire Officer and Chief Executive was presented to approve the 2020/21 revenue budget and to set the Council Tax and Precept by the legislative deadline.

S Booth referred to the progressive plans which endeavoured to take the Service forward and to improve the service provided to the public, with a sensible level of investment in the key priority areas. This included an increase in the number of firefighters to be deployed from 530 to approximately 600 and to strengthen the Service's protection activity, to enhance the contingent resilient firefighter capacity and the continuous investment into health and wellbeing. The budget made a cautious investment and it was optimistic for the future, whilst recognising the significant financial risks and uncertainties.

In relation to the Medium Term Financial Plan and budget reduction measures, Councillor Ayris referred to the robustness of the estimates and adequacy of the reserves that were satisfactory at the point of setting the budget, but would be subject to ongoing review over the coming financial year. He queried when, and by what mechanism, this would be reported to the Authority.

S Booth referred to the financial planning, monitoring and reporting framework which included four quarterly reports to the Authority, together with a number of Corporate Advisory Group meetings to discuss financial performance.

Dr Billings referred to the transport related costs, and he queried the plans to replace the Service's ageing vehicle fleet.

S Booth commented that work had been undertaken with S Gilding, the Joint Head of Vehicle Fleet and through the Strategic Vehicle Fleet Board the business need for future vehicles and the Service's wildfire provision. This had identified that some of the vehicles did not need replacing as often as in the past. A full review of the business need for vehicles would be undertaken and the extent to which current assets currently in use should be replaced. ACO Carlin and AM Strelczenie had highlighted the need for a more resilient vehicle fleet, to enable more spare vehicles to be available. Work would be undertaken with suppliers to ascertain the extent to which the Service could refit or refurbish the more older appliances. A contract was currently out for tender to appoint a supplier to undertake a full review of the appliances, with a view to enabling the vehicles to be kept within Service to provide greater resilience, together with a further contract to obtain eight fire appliance rescue pumps, to be run over a 6 week period.

Councillor Ayris commented that he would be supportive of the recommendations within the report. He expressed concern around the general financial uncertainty in the longer term, not least in relation to the impact post COVID-19 when the support funding would come to an end. He considered that the Service was making better use of its reserves, and he remained of the view that the Council tax increases were a temporary fix rather than a long term solution to the uncertainty.

RESOLVED – That Members:-

- i) Approved the Authority's 2021/22 Revenue Budget at Appendix A.
- ii) Noted the Treasurer's Section 25 Statement (Section H – paragraphs 76-88) in support of the budget.
- iii) Approved the Capital Investment Strategy (Appendix B) including the updated Capital Programme and new approvals as set out in Section E of this report.
- iv) Endorsed the proposed approach for managing reserves as set out in Section D to this Report in particular, the proposal to increase the Generally Available Reserve by any in year (2020/21) operating underspend until such time as there is greater clarity on the funding position in relation to the Covid-19 pandemic and/or the longer term Comprehensive Spending Review (CSR) and to note the likely use of those useable earmarked reserves over the term of this Plan.
- v) Approved the Treasury Management and Investment Strategy at Appendix C.
- vi) Approved the fees and charges schedule for 2021/22 at Appendix D.
- vii) Approved a Council Tax Increase of 1.99% for 2021/22.

14 REVIEW OF PERFORMANCE MANAGEMENT FRAMEWORK

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented regarding the Service's Performance Management Framework, which was reviewed annually to ensure that it reflected the Service's key priorities and to enable the related outcomes to the priorities to be monitored.

At the Authority meeting held on 10 February 2020, Members had approved the recommendation to undertake an in-depth review of the Performance Management Framework and to retain the existing framework for 2020/21, with minor amendments. A Task and Finish Group had been established to undertake the review. AM Nicholson expressed his thanks to Councillors Cave and Buckley who had sat on the Task and Finish Group throughout the process.

Members noted the proposed Corporate Level performance measures which would be introduced with effect from 1 April 2021.

Dr Billings referred to the corporate level strategic measures which would be reported to the Authority annually, and he queried whether these could also be reported to the Authority on a quarterly basis by exception. He queried whether the HMICFRS priorities could impact on the Authority's priorities. He also queried what the proposed new measure for call handling would entail.

AM Nicholson commented that consideration would be given to reporting the corporate level strategic measures to the Authority on a quarterly basis by exception. Members on the Performance and Scrutiny Board received performance reports on a quarterly basis, and this would continue even with the

introduction of the new Power-Bi reporting tool, albeit with a much shorter report Effectiveness, efficiency and people had been discussed within the Task and Finish Group. It was considered that whilst there was a potential risk for the Authority's priorities to be impacted, it was an opportunity for the Authority to align with what the HMICFRS would be likely to request to be reported upon, and it would also be beneficial to align both for the Performance and Data Team. The proposed new measure for call handling would enable the Service to performance manage in a positive and effective way in terms of the response to the public for the initial call handling phase and to the mobilisation phase to alert crews at the fire stations and the travel times.

Councillor Taylor requested that AM Nicholson determine the exceptions and the benefit of the corporate level strategy measures to be reported to the Authority on a quarterly basis, whilst being mindful of any duplication, and the availability to all Members of the Power-Bi system for 'real time' data.

Councillor Cave welcomed the report which contained both useful and innovative ideas. The Task and Finish Group had discussed in length the criteria and inspection by the HMICFRS, and aligning the performance measures.

RESOLVED – That Members:-

- i) Reviewed and approved the proposed Corporate Level performance measures for the 2021/22 - Performance Management Framework.
- ii) Agreed that the review should be undertaken in two phases.
- iii) Agreed the proposed changes to the reporting levels.
- iv) Agreed the proposal to use the HMICFRS inspection areas as categories for the performance measures.
- v) Agreed to continue using tolerance levels where appropriate.

15 PAY POLICY STATEMENT

A report of the Chief Fire Officer and Chief Executive was submitted to provide the revised Pay Policy Statement for the Authority for 2021/22 for consideration as required under the Localism Act 2011.

Councillor Ross wished to register his disquiet to the recent decision that had been taken by the Appointments Committee to re-employ CFO Johnson for a maximum 12 month period, as a result of the absurdities of the pensions system, which had provided a financial disincentive for continuous employment that would have been the most appropriate route for the Authority. He had expressed his concern to similar decisions that had previously been taken by the Authority.

S Kelsey commented that the pension situation, as a whole, was very unsatisfactory and unsettling, which had made it difficult for both individuals and the Service to plan.

RESOLVED – That Members approved the Pay Policy Statement.

16 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 21 JANUARY 2021

RESOLVED – That Members noted the draft minutes of the Yorkshire and Humber Employers' Association held on 21 January 2021.

17 LOCAL PENSION BOARD KEY ISSUES AND MINUTES OF THE LAST MEETING HELD ON 21 JANUARY 2021

Members were presented with the key issues paper and the draft minutes arising from the Local Pension Board meeting held on 21 January 2021.

RESOLVED – That Members noted the key issues paper and the draft minutes of the Local Pension Board meeting held on 21 January 2021.

18 DRAFT MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON 11 JANUARY 2021

At the Appointments Committee meeting held on 11 January 2021 succession planning had been discussed, in accordance with the terms of reference of the Fire and Rescue Authority's Constitution Part 2 Articles of Association Part 7.

Members were provided with assurance of the Service's temporary arrangements to cover CFO Johnson's service break for the period 7 April 2021 to 9 May 2021. During the period, the arrangements would be as follows:

T/CFO – C Kirby
T/DCFO – T Carlin

Following discussions with the three Area Managers, it had been agreed that AM Nicholson would become the T/Assistant Chief Fire Officer. Preparatory work for the professional discussions for the interim Area and Group Manager appointments was underway. It was envisaged that there would be a Station Manager vacancy due this being a short service break period.

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 11 January 2021.

19 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 11 JANUARY 2021

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 11 January 2021.

20 DRAFT MINUTES OF THE APPEALS AND STANDARDS COMMITTEE HELD ON 1 DECEMBER 2020

RESOLVED – That Members noted the draft minutes of the Appeals and Standards Committee held on 1 December 2020.

21 PROGRESS REPORT ON ESTATES AND FACILITIES SERVICE IMPROVEMENTS

A report of the Chief Fire Officer and Chief Executive was presented which provided the details on progress to improve the Estates and Facilities Service.

At the Authority meeting held on 11 January 2021, Members had been informed of the intention to cease the existing management team arrangements with SYP by 31 March 2021, albeit with ongoing arrangements in specific areas. The interim structure of the Estates and Facilities Team continued to work well and it would be reviewed as part of the baseline exercise that was underway within the Service for the short, medium and long term.

In relation to projects, the steelwork had now been erected at the new Barnsley Fire Station site. Discussions were ongoing with the contractor regarding the extensions of time to the programme due to the delays in obtaining the steelwork, and Members would be provided with an update in due course. Positive negotiations continued on the cost variation to the construction contract for the requirement for more expensive retaining walls etc. Work was underway to establish the proposed onsite multi-use community building and the new training facility.

The Stations Improvement Programmes for Edlington, Lowedges and Aston Park Fire Stations were now complete. Tankersley Fire Station was on programme for completion by the middle of March 2021.

Plans were in place for a wider station improvement programme to be drawn up over the next 12 to 24 month period as part of the Estates Strategy Renewal programme, which would provide a Masterplan 'blueprint' for each station/asset. It was envisaged that the minor works contract at Rivelin Valley Fire Station would be completed by early March 2021. The heating, ventilation and cooling systems at the Central Station and Dearne Fire Station were now complete with final commissioning required to reflect the differing levels of occupation within the buildings.

The final tranche of Estate improvement works was expected to be completed by the end of February 2021. The relocation of the SYP body and paint shop facilities into the Fleet Workshop at Eastwood, Rotherham was now complete.

Work continued to ensure that all of the Service's buildings were COVID-19 secure.

The Service had been unsuccessful in their application to the Government's decarbonisation bid. However feedback had indicated that the Service had submitted a good application which would be kept on file.

Councillor Ross sought reassurance that the Service would not miss any future collaboration opportunities following the cessation of the existing management team arrangements, and that a mechanism would be in place for joint working with SYP and other agencies.

CFO Johnson provided reassurance that the Service would continue to consider and actively seek out any future potential collaborative opportunities with SYP and other agencies.

Councillor Cave requested confirmation of the anticipated completion date for the new Barnsley Fire Station, and he queried how confident the Service was that this would be achieved.

L Murray stated that the original date for the completion of the new Barnsley Fire Station was May 2021, and this currently stood at mid-May 2021. This date was being considered as part of the delay in the delivery of the steelwork, and she would provide Members with a new anticipated completion date as soon as the discussions had concluded.

In relation to the investment for boiler replacements, Councillor Frost queried whether carbon neutral and other heat sources would be considered in place of gas heated boilers.

L Murray anticipated that newer technologies for boiler replacements would be considered as part of the baseline and plans for the future, with a view to moving away from gas heated boilers.

S Booth referred to the Training and Development Centre, a building where the Service was very keen to install the latest technology. A company had been commissioned to undertake a survey of the premises to consider the available technologies.

Members noted that L Murray would shortly be leaving the Service. Councillor Taylor expressed his thanks, on behalf of the Members to L Murray for all the work she had undertaken for the Service and for the comprehensive report to the Authority, and he wished her the very best for the future.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Endorsed the ongoing, positive progress and improvements made so far in Estates and Facilities as part of the Service's improvement journey and its continuation towards being an effective and efficient support service of SYFR.
- iii) Noted the arrangements made to facilitate the cessation of the existing joint management team from SYP and the approach being taken to determine a new service delivery model for SYFR Estates and Facilities.

22 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

23 INDEPENDENT MEMBER - AUDIT & GOVERNANCE COMMITTEE - TERM OF OFFICE

A report of the Clerk to the Fire and Rescue Authority was submitted to provide the outcome of the appraisal that had been carried out by Councillor Haith, Chair of the Audit and Governance Committee on 21 January 2021.

RESOLVED – That Members agreed to appoint the individual to a second four year term as an Independent Member of the Audit and Governance Committee with immediate effect. The term would cease on 16 January 2025.

Actions Table

No.	Action	Timescale	Officer(s)	Status/ Update
1	To present information to Members over the next 12 months to enable the Performance Management Framework to be shaped, prior to Authority approval.	CAG	ACO Carlin	Update 01-03-21 Cllrs Buckley and Cave continue to be consulted as part of the Task and Finish Group.
2	To provide sufficient detail on apprentices within the Financial Performance Reports.	FRA 22-02-21	S Booth	ACTION DISCHARGED
3	Workforce Development Strategy Report.	FRA 26-04-21	S Kelsey	ACTION DISCHARGED
4	To provide a final report on the SSCR Round 3 funding.	FRA 21-06-21 (Ordinary Meeting)	M McCarthy	
5	To provide further transparency to the figures in future Procurement Service reports to	To be reported annually	S Booth and D Nichols	

No.	Action	Timescale	Officer(s)	Status/ Update
	enable Members to identify whether real budgetary revenue savings had been made, savings on the capital investment programme, cost avoidance or artificial savings.			
6	To report progress and the terms of reference for the Retained Duty Staff review which was due to be completed by the end of March 2021.	FRA 26-04-21	GM Rowland	<p><u>Update 14-04-21</u> A verbal update to be provided as part of the Service Improvement Update report.</p> <p>ACTION DISCHARGED</p>
7	To provide the A&G Committee Members with the job description and person specification for the postholder to be recruited to deal with the additional workload in relation to the Sargeant Immediate Detriment.	ASAP	S Kelsey	<p><u>Update 02-03-21</u> The job description/ person specification has been drafted, and was currently being reviewed by the SYFR HR/Finance Group. Once agreed, it would be job evaluated for the grade and presented to SLT for agreement to recruit.</p>
8	To invite Members to the COVID recovery workshop scheduled to be held in March 2021.	ASAP	DCFO Kirby	
9	To determine the exceptions and benefits of the corporate level strategy measures to be reported to	ASAP	AM Nicholson	<p><u>Update 01-03-21</u> Members to be reminded that 'real-time' performance can be accessed via the Power-Bi system.</p>

No.	Action	Timescale	Officer(s)	Status/ Update
	the Authority on a quarterly basis, whilst being mindful of any duplications.			<p>Written reports will continue to be received (quarterly) by P&S Board with a more detailed annual report to the FRA.</p> <p>A road map will be developed by the Business Intelligence Team which will include the embedding process of Power-BI, the corporate reporting framework and reporting frequency. This will be delivered to the task and finish group which includes Councillor Cave and Councillor Buckley for approval.</p>
10	To provide Members with the new anticipated completion date of the Barnsley Fire Station.	ASAP	L Murray	

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

26 APRIL 2021

PRESENT: Councillor R Taylor (Chair)
Councillor T Damms (Vice-Chair)
Councillors: S Ayris, A Buckley, T Cave, R Frost, P Haith,
C Hogarth, P Price, S M Richards, C Ross and Dr A Billings

DCFO C Kirby, ACO T Carlin, S Booth, AMB S Dunker,
T/ACO S Nicholson and GM S Rowland
(South Yorkshire Fire & Rescue Service)

M McCarthy, G Kirk, S Loach, M McCoole, L Noble and
I Rooth
(Barnsley MBC)

M Buttery
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from
Councillor C Ransome, N Copley, M Potter, S Norman and
S Kelsey

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Damms commented that today would be the last Fire Authority meeting to be chaired by Councillor Taylor. Councillor Taylor had joined the Authority in 2018 and was appointed as Chair in 2019. He had brought with him a wealth of over 30 years' experience from working as a firefighter within SYFR, which had enabled him to be both operationally knowledgeable and a capable Chair, whilst being very fair to all Members. Members conveyed their thanks to Councillor Taylor for his chairmanship of the Authority.

Councillor Ayris echoed Councillor Damms' sentiments, and he wished Councillor Taylor well in his future endeavours.

In response, Councillor Taylor commented that he had enjoyed his role as Chair of the Authority, together with the interaction with the Members, Senior Management and officers within the Service. He referred to a number of challenges that the Authority had dealt with over the past 2 years, and he expressed his thanks to the Members for their assistance during his time as Chair, in particular during the past year whilst utilising the virtual meeting platforms. He also thanked the Members for the exemplary manner in which they had conducted themselves, and the intelligent scrutiny that had been developed through those meetings which had been invaluable.

On behalf of the Service, T/CFO Kirby expressed his thanks to Councillor Taylor for his stewardship and leadership as Chair of the Authority. He added that Councillor Taylor had steered the Service through a remarkable 12 month period due to the COVID-19 pandemic, whilst offering the Service the required level of support and scrutiny.

Dr Billings, on behalf of the Office of the Police and Crime Commissioner (OPCC), expressed his thanks to Councillor Taylor for his chairmanship of the Authority and for the very positive manner in which he had conducted the relationship with the OPCC.

It was noted that the membership of the Authority would change following the upcoming local elections scheduled on 6 May 2021. Councillor Haith would be standing down from her role as Elected Member at the local elections. Councillor Taylor expressed his thanks to Councillor Haith, who had been a dedicated and committed Member of the Authority over the past 5 years, and for her exemplary work as Chair of the Audit and Governance Committee. On behalf of the Authority and the Service, Councillor Taylor expressed his sincere gratitude to Councillor Haith, and he wished her the very best for the future.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Haith expressed her thanks to GM Tottie for taking Members through the Doncaster priorities for the District Plan.

Councillors Frost and Cave had met with GM Fletcher on 23 March 2021 to discuss the Barnsley Station and District Plan, together with the work undertaken within the rural areas, anti-social behaviour fires, and the partnership working with BMBC and SYP in an attempt to alleviate the problems.

On 15 April 2021, Councillor Frost had attended the LGA Pension Board Awareness Session, where the main topic for discussion had been the McCloud and Sergeant Case, and the implications for South Yorkshire.

Councillor Taylor expressed his thanks to GM Adams for the update provided on the Rotherham District Plan and for the opportunity to visit the refurbished Aston Park Fire Station, which he felt was another positive example of the Service's staff being involved in the decision making process. He considered that the

workforce development that had taken place over the last few years was extremely encouraging and he hoped this would continue.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT.

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 22 FEBRUARY 2021

In relation to the discussion held at the last Authority meeting regarding the Service Improvement Update and the terms of reference of the retained duty system review for on-call firefighters, T/ACO Nicholson clarified that the tangible outcomes would be delivered at the end of the financial year 2022.

Councillor Ayris queried whether Members would be provided with periodic reports on the review of the retained duty system.

T/ACO Nicholson commented that the programme of works for the retained duty system would be undertaken over the next 12 month period. He suggested that updates, together with a deep dive analysis, could be undertaken at the Performance and Scrutiny Board.

Councillor Taylor agreed to the suggestion.

Councillor Haith queried whether the COVID-19 recovery workshop, which had been scheduled to be held in March 2021 had been delayed.

T/CFO Kirby commented that following a number of staff surveys, it had been deemed appropriate for this to be held as an internal staff workshop. Members had been provided with an update at the last Authority meeting held on 22 February 2021 and at the most recent Corporate Advisory Group (CAG) held on 19 April 2021. The Service would endeavour to involve Members in future sessions.

RESOLVED – That the minutes of the Authority meeting held on 22 February 2021 be signed by the Chair as a correct record.

10 COVID-19 UPDATE

Members were provided with an update on SYFR's response and recovery to the COVID-19 pandemic.

At the recent CAG meeting held on 19 April 2021, Members had received a presentation on the roadmap to recovery and the internal staff workshop, which had

highlighted a number of areas within the workforce including the staff's keenness to get back to face-to-face delivery of services, in particular for those most vulnerable within society. In recognising the benefits of the daily engagement from the Senior Leadership Team (SLT) which had commenced from the start of the pandemic, staff had highlighted the need for continual engagement from the SLT going forward. Consideration had been given to the technological innovations and the benefits that could be achieved, together with a commitment from the SLT to consider how this could be utilised to deliver the Service in the future.

The Service had aligned their recover and response to the Government roadmap with the milestone dates of 12 April 2021, 17 May 2021 and 21 June 2021. Safety critical training had been delivered from the Service's Training and Development Centre throughout the pandemic.

The current rate of infection for Operational staff remained very low. The Head of Human Resources continued to report to SLT three times per week on the Service's rates of infection. The most recent report had indicated that there were no positive COVID-19 cases/individuals in self-isolation within the Service. This had been attributable to the willingness and discipline of staff, the control measures and the compliance framework that had been implemented. Emergency Response Managers worked closely with the Health and Safety Department, which included a number of inspections and quality assurance mechanisms to ensure COVID-19 compliance.

From 12 April 2021, Community Safety within Emergency Response had resumed, and the Community Safety Department had started to undertake more face-to-face home visits with the necessary risk assessments and safeguards in place. SYFR managers and representative bodies had been fully engaged and meetings had been held on a weekly basis regarding the roadmap to recovery. The feedback from the representative bodies had been very productive and pragmatic.

Members noted the current firefighter recruits course, which was COVID-19 compliant. The Service had maintained a positive staffing picture within Emergency Response, all appliances had been made available throughout the pandemic and the Control Room had not been impacted upon.

Over the last 12 month period, the Service had undertaken a range of activities which had included the wholetime recruitment and selection process, three firefighter recruits courses, gateway development sessions, processes for Station Managers, Crew Managers and Watch Manager, safety critical training and St John Ambulance training sessions to provide the COVID-19 vaccinations.

Councillor Taylor commented that it was very encouraging to observe the take up and the continued interest of the volunteers for the COVID-19 vaccination programme. He expressed his thanks to the Service for everything that had been undertaken during the pandemic.

RESOLVED – That Members noted the update.

11 INTERIM PERFORMANCE MANAGEMENT FRAMEWORK AND TARGETS FOR 2021/22

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented which set out the interim Performance Management Framework for 2021/22 and provided details of the tolerances or targets that had been set. The first phase of an in-depth review had been undertaken during 2020/21, with the second phase to take place during 2021/22 which would concentrate on the Supporting/Diagnostic Level Performance Measures that sat below the Corporate Level Measures.

T/ACO Nicholson gave thanks to the Members for their input provided at the previous CAG and Performance and Scrutiny Board meetings, which had enabled the refinement of the Corporate Level indicators. In particular, he gave thanks on behalf of the Business Intelligence Team and himself to Councillors Cave and Buckley who continued to form part of the Task and Finish Group and provided a helpful interrogation and scrutiny.

Councillor Ayris said he had encountered problems in viewing reports within the Power-Bi reporting tool.

T/ACO Nicholson would ensure that J Patrick liaised with Councillor Ayris on the matter.

Councillor Taylor requested that all Members received communication regarding how the Power-Bi issues had been resolved.

In relation to staff satisfaction that was measured through the Pulse Survey, Councillor Haith queried the measures that were being taken to encourage staff participation. In relation to LPI 4.6 'Firefighter cost per person per year', she queried whether there was formula which was adhered to throughout the country.

T/ACO Nicholson reported that staff participation in the Pulse Survey was improving. Further engagement and encouragement for staff to complete the survey had been issued by the Corporate Communications Team. The level of staff engagement would be considered by the HMICFRS. In relation to LPI 4.6, it was noted that there was no standard approach for the cost formula. Whilst the Home Office was interested in that metric, conversations were ongoing to provide a standard formula.

The Director of Support Services referred to the discussions held some 18 months ago, regarding the involvement of the Chartered Institute of Public Finance and Accountancy (CIPFA) to ascertain how they could work more closely with the HMICFRS to define metrics and ensure the consistency of definition. He suggested that GM Rowland clarified the position with the HMICFRS lead, with a view to providing Members with an update at a future Authority meeting.

T/CFO Kirby referred to the evidence received from the staff which had indicated that participation in long surveys had reduced. Therefore the Pulse Surveys had been introduced, which required the completion of 2/3 questions and was issued on a more frequent basis. The position would continue to be reviewed. In relation to

LPI 4.6, HMICFRS had reviewed the benchmarking around the average cost of Council Tax Band D payer for their respective fire and rescue service. Across the fire and rescue services, SYFR was generally recognised as being one of the lower cost fire and rescue services.

Dr Billings queried whether a date had been scheduled for the second phase of the review. In relation to LPI 1.5 'Home Safety Checks (HSCs) Completed', he queried whether any information was available regarding the impact of the HSC, in particular to prevention. He also queried in relation to LPI 1.14 'Percentage of High Risk Premises audited out of the number scheduled for inspection' and the formula that had been applied to reach the target of 90 High Risk Premises to be inspected.

Members noted that a date had not yet been scheduled for the second phase of the review. The sub-diagnostic levels were being led by the Business Intelligence Team around the formulation of the new measures and how this could be measured through Power-Bi. It was anticipated that an actual date for completion would be known during the first quarter of 2021/22.

AM Dunker commented that the indirect measure of HSCs was the number of accidental dwelling fires. Firefighters would record whether any smoke detection mechanisms had been activated and whether this had alerted the occupant to the incident. Performance work would also be undertaken to contact the occupant after the HSC, to ascertain their satisfaction of the visit and their retention of the education information that had been provided during the HSC. This was linked in with the work of the National Fire Chiefs' Council (NFCC) which was closely linked with the new fire standards regarding the quality assurance of HSCs. In relation to LPI 1.14 'Percentage of High Risk Premises audited out of the number scheduled for inspection', it was noted that this was an ever changing position due to the development within SYFR and nationally. It was a sector wide problem to establish accurate data for high risk buildings. SYFR frequently reviewed the position and worked with local authority partners. Members noted that the LPI 1.4 demonstrated the percentage of time that the team gave to high risk buildings.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Scrutinised and commented on the information presented within the report.
- iii) Noted that the future format and delivery of the reports would be considered in consultation with Members.

12 SERVICE IMPROVEMENT UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted which provided an update on progress against the actions on the Service Improvement Plan and Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) inspection activity. Actions relating to SYFR's HMICFRS Inspection Report, Grenfell Tower Inquiry, State of Fire and Rescue Report, areas for improvement in relation to COVID-19 response and recovery, and the four recently

published Fire Standards were all included within the Service Improvement Plan. The Service Improvement Board continued to meeting on a monthly basis, to drive continuous and sustainable improvement across the Service.

In relation to the State of Fire and Rescue Report, Councillor Haith queried whether the Service was behind schedule on the recruitment/attracting women and BAME. She queried, through the HMICFRS reports, whether there were other fire and rescue services that had performed better in this area than SYFR.

GM Rowland referred to the high volume of work undertaken to increase the recruitment within the BAME community and females, together with the retention of female firefighters. Contact had been made with other fire and rescue services to establish best practice. SYFR was slightly behind schedule due to recruitment issues that had been encountered during the pandemic. It had not yet been possible to monitor the measures that had been implemented, and the success of those measures would not be known until the next round of recruitment.

Councillor Frost sought further information regarding the reference from the State of the Fire and Rescue Report that 'crews should be doing checks to make sure the Service has current information on the buildings in the area that present heightened risks' for the Point Block inspections and Operational Risk Inspections (ORI's).

Members noted that crews currently undertook Point Block inspections, which reviewed the installations and were generally found within high rise buildings, and ORI's which focused on the layout, hazards and risks within the buildings. A process was in place, and training had been provided to the crews. As a result of the pandemic, it had not been possible to undertake such inspections, although it was anticipated the Service would re-commence these inspections imminently.

Councillor Ayris queried whether it was still the intention to undertake one inspection per premise.

GM Rowland confirmed that one inspection per premise would be undertaken, rather than visiting the same premise twice.

In relation to Automatic Fire Alarms (AFI): The Service should ensure it has effective arrangements for providing specialist protection advice out of hours, Councillor Richards queried the duration of the pilot, and how it would be evaluated. She queried whether the LGA or NFCC had undertaken work to ascertain best practice for the recruitment of the BAME community and females, and if not, whether the Service could request them to do so.

T/CFO Kirby commented that there was one female firefighter on the current trainee course, with a total of 11 firefighters expected to complete; one male trainee had dropped out of the course due to the physical aspects of the role. SYFR was heavily involved in the national campaigning of work regarding recruitment and retention of females within the fire and rescue service, in conjunction with the HMICFRS and NFCC, to establish better ways to engage with under-represented communities. The Service also engaged with the Asian Fire Services Association regarding other under-represented groups. The Service would continue to strive to

improve the diversity of its staff network to become more representative of the communities that it served.

Members noted that the out of hours policy was currently out for consultation, and the Prevention and Protection Team had been consulted in relation to volunteering for the out of hours project. There were over 10 volunteers for the out of hours project, and the trial was due to commence on 10 May 2021. The full term of the pilot would be run over a 12 month period. The team would collate feedback on a monthly basis, with a view to capturing any learning to be fed into ongoing training for the Emergency Response staff. Feedback would initially be provided to the Stakeholder Planning Board after a 3 month period, with a final report to be presented to the Authority in 12 months' time.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable continual service improvement.

13 IMPLEMENTATION OF THE WORKFORCE INVESTMENT PLAN

A report of the Chief Fire Officer/Chief Executive was presented regarding the implementation of the Workforce Investment Plan.

In 2020, a new Workforce Planning policy and process had been introduced into the Service, which included an annual planning cycle and a three to five year projection of resourcing requirements. All function heads were invited to present a business case for additional resources to the workforce planning event which was held in June/July each year. At the Authority meeting held in November 2020, the Authority had approved all of the business cases.

Members were provided with an update on the progress in implementing the plans and on the further investment through the Service Improvement budget. The Service Improvement Board had approved the funding for a Training Co-ordinator role on a part-time, fixed term (2 year) contract, and an appointment had been made. Within the Operational Support Team, which had been rebranded as the Firefighter Safety Team, recruitment had now been completed for all of the vacant posts and staff induction was underway.

Dr Billings had to leave the meeting, but he had provided a series of questions that would be submitted to the Service for a written response.

RESOLVED – That Members noted the progress in the implementation of the Service's Workforce Investment Plan to support the Service's strategic objectives and Service Improvement Plan.

14 BUILDING RISK REVIEW UPDATE

A report of the Chief Fire Officer/Chief Executive was submitted which provided an update on the building risk review. Following the Grenfell tragedy, all fire and rescue services had been tasked with undertaking fire safety inspections of all high-rise residential buildings, with support from the Ministry of Housing, Communities and Local Government, and the NFCC. The Service had established

a specific project group to undertake the inspections in all high rise residential buildings, within the scope of the project.

Councillor Price referred to a report that had been presented to the recent Stakeholder Planning Board meeting regarding the Wicker Riverside development. He expressed concern that the developers were able to select an inspector from a national list, rather than from their respective local authorities.

AM Dunker confirmed that a building contractor could select an inspector from an approved list of registered building inspectors; this would be addressed through legislative changes in due course. The Service continued to work with the local authority regarding the Wicker Riverside development and looked forward to working with the Building Safety Regulator later in the year.

Councillor Richards expressed her thanks for the continuing work. Within her Ward of Manor Castle, there was a high rise block of student accommodation, together with other high rise buildings. She considered that all Elected Members were very mindful of the risk of high rise buildings.

RESOLVED – That Members received the report as an update of the ongoing work associated with the Building Risk Review Project.

15 FIRE STANDARDS REPORT

A report of the Chief Fire Officer and Chief Executive was presented which provided an update on Fire Standards Board activity, the recently published standards and further standards that were due to be published later this year. The report also detailed the impact that the published standards would have on the Service. The first meeting of the Fire Standards Board had been held in February 2019, and their first standards had been published on 17 February 2021. The Service had been involved in the Fire Standards for Fire Protection and Prevention consultations, which had closed on 9 April 2021. It was hoped that the results of the consultation would be published in Autumn 2021.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable service improvement.

16 STATE OF FIRE AND RESCUE REPORT 2020

A report of the Chief Fire Officer and Chief Executive was submitted which provided an overview of the annual, national report following the publication of the State of Fire and Rescue Report 2020 by Her Majesty's Chief Inspector of Fire and Rescue Services, Sir Thomas Winsor on 17 March 2021. The State of Fire and Rescue report had included a summary of the inspection findings for the 45 fire and rescue services in England that had been inspected during 2020.

T/CFO Kirby commented that in terms of moving forward, the Service anticipated that there would be specific focus around risk and diversity, together with an element of critical feedback in terms of the workforce profile around diversity, and they would need to demonstrate the hard work undertaken internally to make improvements. He would ensure that improvements were made in that area, whilst

continuing to develop awareness both internally to become more inclusive and accepting of the different cultures and backgrounds to improve the services provided to the communities served, and also promote the Service as an employer of choice.

Councillor Richards requested further information on the new HMI Chief Inspector, Andrew Cooke.

T/CFO Kirby would provide Members with information on the new HMI Chief Inspector, following the general introduction meeting that was scheduled to be held later today.

Councillor Hogarth queried the Service's position in relation to the driver and incident commander training. He also queried whether there was a refresher course that would be undertaken every 3 years, and whether training would be undertaken prior to becoming an incident commander.

T/CFO Kirby made reference to the Fire Standards report which had highlighted that one of the first issues of national fire standards related to emergency response driver training. The Service was currently undertaking a gap analysis, but was of the view that the current driver training programme was suitable and sufficient for its needs. The Service would give consideration to resources, following the national changes in terms of demands for fire and rescue services. It took very seriously its responsibility to ensure the training of drivers for both fire appliances and other vehicles, and complied with the national arrangements for incident command training. An assessment would be undertaken prior to promotion to become an incident commander. In relation to the driver training, there would be re-validation period.

T/ACO Nicholson commented that at the start of the pandemic, there had been concern that it would not be possible to maintain the safety critical training. However this had not been the case. The Training and Development Centre had continued to operate, all safety critical training had been undertaken and everyone had been kept 'in ticket' for both incident command and driving.

Councillor Taylor commented that the State of Fire and Rescue Report 2020 was overwhelmingly positive and constructive, with the exception of the governance issue. He hoped that future reports would be positive moving forwards.

RESOLVED – That Members noted the contents of the report and approved further actions to enable Service improvement.

17 SERVICE DISTRICT AND STATION PLANS - PRESENTATION

T/ACO Nicholson provided Members with a presentation on the Service District and Station Plans. T/CFO Kirby was keen to ensure links between the strategic documents throughout the organisation to the districts and stations, and also with the IRMP and Annual Plan. The District Plans would be monitored and linked to the new governance and meeting structure. Some of the metrics within the performance framework would be monitored by Power-Bi. T/ACO Nicholson was pleased to observe that the District Commanders had met with Members to discuss

the District Plans, and the offer remained in place if Members required clarity on their specific District Plan.

Councillor Richards considered that it would be very useful, post the local elections scheduled on 6 May 2021, for every Elected Member within the four district councils to be provided with the District Plans in order to provide an explanation of the duties undertaken by the Service, together with the details of the local District Commanders to make individuals aware of who to contact in the event of any fire related issues.

T/ACO Nicholson confirmed that the information would be provided to every Elected Member within the four district councils. It was critical that the links were enhanced between the District Commanders and the Elected Members; he gave the commitment to build on those relationships.

RESOLVED – That Members noted the update.

18 POLICE AND FIRE COLLABORATION BOARD MINUTES OF
23 FEBRUARY 2021

RESOLVED – That Members noted the minutes of the Police and Fire Collaboration Board held on 23 February 2021.

19 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD
HELD ON 25 MARCH 2021

Members were presented with the key issues arising from the Performance and Scrutiny Board Meeting held on 25 March 2021.

RESOLVED – That Members noted the key issues arising from the Performance and Scrutiny Board Meeting held on 25 March 2021.

20 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON
15 MARCH 2021

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 15 March 2021.

21 DRAFT MINUTES OF THE APPEALS AND STANDARDS COMMITTEE HELD ON
12 MARCH 2021

RESOLVED – That Members noted the draft minutes of the Appeals and Standards Committee held on 12 March 2021.

Actions Table

No.	Action	Timescale	Officer(s)	Status/ Update
1	To present information to Members over the next 12 months to enable the Performance Management Framework to be shaped, prior to Authority approval.	CAG	ACO Carlin	<p><u>Update 01-03-21</u></p> <p>Cllrs Buckley and Cave continue to be consulted as part of the Task and Finish Group.</p> <p><u>Update 28-04-21</u></p> <p>Over the last twelve months information and progress had been provided to Members through CAG, the Performance and Scrutiny Board and to the full Fire Authority meetings for example in February and April 2021.</p> <p>Over the next twelve months regular task and finish meetings were planned which would include Members. The last twelve months had seen Cllrs Buckley and Cave attend and subject to the local elections, they had both indicated a willingness to assist in the future. The Service guided by the Authority, suggested further deep dives of the performance management framework could take place at future Performance and Scrutiny Board meetings.</p>

2	To provide a final report on the SSCR Round 3 funding.	FRA 26-07-21	M McCarthy	
3	To provide further transparency to the figures in future Procurement Service reports to enable Members to identify whether real budgetary revenue savings had been made, savings on the capital investment programme, cost avoidance or artificial savings.	To be reported annually	S Booth and D Nichols	<p><u>Update 27-04-21</u></p> <p>The Service will review the reporting arrangements at the next opportunity when Procurement reports into the FRA to clarify how savings are being reported.</p> <p>ACTION DISCHARGED</p>
4	To provide the A&G Committee Members with the job description and person specification for the postholder to be recruited to deal with the additional workload in relation to the Sargeant Immediate Detriment.	ASAP	S Slater	<p><u>Update 02-03-21</u></p> <p>The job description/ person specification has been drafted, and was currently being reviewed by the SYFR HR/Finance Group. Once agreed, it would be job evaluated for the grade and presented to SLT for agreement to recruit.</p> <p><u>Update 26-05-21</u></p> <p>Information provided to the A&G Committee Members via email.</p> <p>ACTION DISCHARGED</p>
5	To invite Members to the COVID recovery workshop scheduled to be held in March 2021.	ASAP	DCFO Kirby	<p><u>Update 26-04-21</u></p> <p>Noted the update that the Workshop was held in March 2021, but it was deemed appropriate for it to be an officer workshop.</p> <p>Members were provided with an update at the last FRA</p>

				<p>(22-02-21) and at the most recent CAG (19-04-21).</p> <p>ACTION DISCHARGED</p>
6	To determine the exceptions and benefits of the corporate level strategy measures to be reported to the Authority on a quarterly basis, whilst being mindful of any duplications.	ASAP	AM Nicholson	<p><u>Update 01-03-21</u> Members to be reminded that ‘real-time’ performance can be accessed via the Power-Bi system.</p> <p>Written reports will continue to be received (quarterly) by P&S Board with a more detailed annual report to the FRA.</p> <p>A road map will be developed by the Business Intelligence Team which will include the embedding process of Power-BI, the corporate reporting framework and reporting frequency. This will be delivered to the task and finish group which includes Councillor Cave and Councillor Buckley for approval.</p> <p><u>Update 26-04-21</u></p> <p>Report presented to the FRA on 26-04-21. Quarterly Corporate Reports would be presented to the Performance and Scrutiny Board, with an annual report to the full Fire Authority.</p> <p>ACTION DISCHARGED</p>

7	To provide Members with the new anticipated completion date of the Barnsley Fire Station.	Progress Report on Estates and Facilities Service Improvements to the FRA 13-09-21	N Luhrs	<p><u>Update 27-04-21</u></p> <p>27-07-21 was the latest date for completion of the operational fire station (phase1). Phase 2 the Multi use building and phase 3 Adaptations to the Drill Tower would be undertaken once the fire station works were complete. These proposed works were included in the latest capital programme approved by Members in Feb 2021.</p>
8	The programme of works for the retained duty system would be undertaken over the next 12 month period. Updates and deep dive analysis would be undertaken at the Performance and Scrutiny Board.	Future P&S Board meeting	T/ACO S Nicholson L Noble	<p><u>Update 30-04-21</u></p> <p>The timescales for consideration of this issue will be discussed at the P&S Board pre-agenda meeting to be held on 22nd June 2021.</p>
9	To liaise with Cllr Ayris regarding the problems encountered with Power-Bi. All Members to receive communication regarding how the issues had been resolved.	ASAP	J Patrick	<p><u>Update 07-05-21</u></p> <p>All FRA Members were provided with the communication.</p> <p>ACTION DISCHARGED</p>
10	In relation to LPI 4.6 'Firefighter cost per person per year', to ascertain with the HMI lead regarding the metrics to ensure the consistency of definition. To provide Members with an update at a	Future FRA	GM Rowland	

	future FRA.			
11	Feedback on the out of hours trial to be provided to the Stakeholder Planning Board after a 3 month period, with a final report to be presented to the Authority in 12 months' time.	Stakeholder Planning Board on 21-07-21 FRA on 11-04-22	AM Dunker	
12	A response to be provided to Dr Billings on his series of written questions in relation to the Workforce Investment Plan.	ASAP	T/CFO Kirby	<u>Update 06-05-21</u> Dr Billings was provided with a response to his questions. All FRA Members were provided with the response. ACTION DISCHARGED
13	To provide Members with information on the new HMI Chief Inspector Andrew Cooke	ASAP	T/CFO Kirby	<u>Update 26-04-21</u> Members were provided with the information. ACTION DISCHARGED
14	To provide every Elected Member within the four district councils, (post the local elections) with the SYFR District Plans and details of their respective District Commander.	Post 06-05-21	T/ACO Nicholson	

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>

SOUTH YORKSHIRE PENSIONS AUTHORITY

LOCAL PENSION BOARD

28 JANUARY 2021

PRESENT:

N Doolan-Hamer (Unison), R Fennessy (South Yorkshire Police), D Gawthorpe (Unite), A Gregory (Scheme Member Representative), N Gregory (Academy Representative), S Loach (Barnsley MBC), G Warwick (GMB) and D Webster (Scheme Member Representative)

Officers: J Bailey (Head of Pensions Administration), G Graham (Director), G Kirk (Monitoring Officer) and G Richards (Senior Democratic Services Officer)

C Scott (Independent Advisor to the Board)

Apologies for absence were received from Councillor M Chaplin, Councillor T McDonald and M McCarthy

1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 DECLARATIONS OF INTEREST

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 MINUTES OF THE MEETING HELD ON 15 OCTOBER 2020 AND ACTIONS AND MATTERS ARISING

RESOLVED – That the minutes of the meeting held on 15th October 2020 be agreed as a true record.

7 REGULATORY AND POLICY UPDATE

A report was submitted which provided an update on regulatory and policy developments.

The report detailed updates on:

- The £95k Cap.
- Employer Flexibilities.
- McCloud.
- Reporting the Impact of Climate Change.
- Statutory Guidance on Pooling.
- Changes to Local Authority Audit Arrangements.

With regard to the £95k cap, G Graham confirmed that no challenges on the Authority's policy position had been received so far. It appeared that employers were holding off on early retirement and severance programmes until the position became more clear. However, with the judicial review not scheduled until the end of March, it appeared there would be no resolution until the new financial year which could cause employers problems. It was expected that there would be challenges before the end of the financial year. The line the Authority had taken was that it was least likely to have to recover money from a scheme member.

In response to a question from the Chair, J Bailey confirmed that the Authority was theoretically sufficiently resourced to deal with the extra work arising from the McCloud judgement but this would be dependent on how effective the pensions administration system was in terms of automating the recalculation of benefits and avoiding the need for manual calculations. LGPS funds were working with the systems provider on this issue.

RESOLVED – That the report be noted.

8 QUARTERLY PENSIONS ADMINISTRATION UPDATE

The Board considered a report which provided an update on administration performance issues for the period 1st October 2020 to 31st December 2020.

The report sought to make Board members aware of the main areas of administration performance and any topical issues relevant to the reporting period.

Staffing

The report contained a table of joiners and leavers for the administration service during the period. As expected, now that the majority of vacant posts had been filled, there were very few movements during Quarter 3.

In terms of sickness absence, levels had increased significantly compared with the first two Quarters, much of it was directly related to increases in long-term absence of three members of staff. Two had since returned but one was likely to remain absent for the longer term.

With regard to staff wellbeing, J Bailey gave details of measures the Authority had introduced to ease pressures during the current lockdown including reduced hours for the Customer Centre and generally more flexible working hours.

Case Work Performance

Members were informed that the reporting of performance had been updated so that like-for-like periods could be compared. A table within the report showed the casework volumes for the last two quarters compared with the previous quarter and also compared with the corresponding quarter for the prior year.

Overall volumes of casework processed had been pretty consistent with Quarter 2 as staff had adapted to working from home again.

Performance within the service standards had dipped slightly when compared to Quarter 2 but remained comparable with the same period the previous year despite an increase in case volumes processed.

Statutory Disclosure Reporting

The Board had previously requested additional information about reporting performance against statutory disclosure requirements. It was noted that Appendix A showed the Quarter 3 report for most of the areas covered under the various disclosure regulations. In general the data showed 100% compliance in terms of areas that SYPA could control. Officers would continue to develop the reporting to cover all areas.

Employer Performance

Members were reminded that there had been some concern that Covid-19 would impact the ability of some employers to deliver the monthly data submissions. However, this had not been the case and submissions had continued to be provided. A table within the report showed the current position of monthly returns received in respect of the last three months.

Individual Query Employer Reporting

At the last Board meeting members requested that the reporting be updated to reflect the actual performance of key employers for each quarter so that trends could be more effectively monitored. Appendix B to the report broadly showed the performance in recent quarters for the employers or payroll providers with the highest volume of queries. It was noted that further development work was needed with the employer query system to provide more accurate reporting.

Customer Satisfaction

A table within the report showed overall satisfaction levels from respondents to the survey issued to members who had retired in August, September and October 2020.

The percentage of members who were in the green category remained above 90% as per previous surveys. Analysis of the 6% of respondents who were dissatisfied had highlighted that better communication was expected when delays occur obtaining information from employers.

With regard to the Customer Centre, an electronic survey had been issued to 2,986 members who had phoned the Customer Centre during September and October 2020. Over 90% of respondents had been 'very satisfied' or 'satisfied'.

A separate survey carried out on members who had used the Live Chat facility during August, September and October 2020 showed that, again, over 90% of respondents had been 'very satisfied' or 'satisfied'.

Of the 7% that were dissatisfied, members who left comments reported logging in issues with the online portal. As well as improving instructions a training session was also offered but this had not generated any interest.

In answer to a question from N Gregory, J Bailey confirmed that the training had been publicised through the newsletter and in future also by email.

N Gregory queried whether there was anything employers could do to assist. At a recent meeting it had been apparent that financial security was important for staff wellbeing but that people didn't think about pensions until they were close to retirement.

J Bailey commented that the Authority was always open to speak to members to raise awareness of the Scheme subject to there being sufficient interest. On the issue of employers supporting online registration, a flyer was being produced for employers to put on their intranet and circulate to staff on the importance of registering for the portal. This was due to go out in the next employer newsletter which would be sent out in the next few days.

Efforts were ongoing to encourage all scheme members to sign up to use the online portal. Appendix C to the report showed the number of members who had registered for the portal since January 2019.

In answer to a question from C Scott, J Bailey confirmed that employers were surveyed annually; this was due in Q4 and the results would be reported to the Board in due course.

Annual Benefit Statements

At the last meeting, officers had agreed to update members on the 'lessons learnt' review of the 2020 Annual Benefit Statement exercise. The summary report of the review was attached at Appendix D to the report. The Board would be updated at

the next meeting in April on the progress made against the actions completed ahead of the 2021 exercise to provide assurance.

J Bailey confirmed that the employer newsletter would be circulated to the Board.

RESOLVED – That the report be noted.

9 REVIEW OF BREACHES, COMPLAINTS AND APPEALS

A report was submitted which updated members on reported breaches and provided details of complaints and appeals for the period 1st October to 31st December 2020.

It was noted that there had been one individual data breach during the period. The Breaches Log now had an additional area showing instances of potential cyber security incidents, it was noted that there had been one 'near miss' incident during the period. Full details of these were in the Breaches Log attached at Appendix A to the report.

Appendix B provided a summary of complaints for the period. As requested by members of the Board, the summary report now included commentary as to whether complaints received were indicative of a wider process issue which may need review/improvement; a trend analysis had also been included.

It was noted that three complaints had been received during the period, full details were contained in Appendix B.

During the period six Internal Dispute Resolution Procedure appeals were determined none of which were upheld.

RESOLVED – That the Board:

- i) Note the breaches summary.
- ii) Note the outcome of complaints received.

10 DATA QUALITY IMPROVEMENT PLAN UPDATE

A report was considered which provided an update on the latest iteration of the Data Quality Improvement Plan and the data scoring provided to the Pensions Regulator.

Members were reminded that since 2018 LGPS funds had been required to report on the quality of common and conditional data (scheme specific) in the submission of the annual Scheme Return to the Pensions Regulator (TPR).

The data scores reported to TPR for the current year and previous two years were shown within the report. It was noted that, although there had been progress in improving the data scores, there had been a limit to the amount of resource dedicated to data improvement measures over the last twelve to eighteen months.

The Data Quality Improvement Plan would address this challenge over the next six months.

Members were informed that the Plan was maintained by the Pensions Technical Advisor and Appendix A (common data) and Appendix B (conditional data) were provided as a summary extract of the current plan which highlighted where individual teams had ownership of specific areas.

The key areas of focus for the next few months had been highlighted on the summary plan and progress against the priorities would be reported to future meetings of the Board.

RESOLVED – That the Board note the updated Data Quality Improvement Plan summary which would be presented to the Board every six months.

11 LOCAL PENSION BOARD BUDGET

A report was submitted which set out the proposed Local Pension Board budget for 2021/22.

It was noted that proposed budget was unchanged from the current year at £14,000. A table within the report set out the current forecast budget outturn for 2020/21 and the proposed budget for 2021/22.

Members were informed that the budget for member training had been historically underspent and were encouraged to take up training opportunities; resources had been reallocated for “bite size” sessions alongside Board meetings delivered initially by the Independent Advisor and officers.

The budget for the Board was included within the Authority’s overall budget for the year; this was presented to the Authority on 21st January 2021 for approval. The budget would normally be presented to the Board prior to the Authority but was affected by a change to the Board’s meeting cycle. In future, the Board’s draft budget would be presented to the Board at its October meeting prior to consideration by the Authority.

Members recognised the importance of training and acknowledged that they had a responsibility to accept what was offered as far as possible. It was also thought that the reduction of costs for printing and postage was a positive in environmental terms.

G Graham informed the Board that it was the intention to implement a version of the current agenda management system which would enable members to download an ‘app’ to their device to download meeting papers enabling paperless meetings.

With regard to training, the Chair recognised the importance of this and felt that, in particular as discussed in the pre-meet, some Responsible Investment training would be useful.

G Graham agreed and commented that it was the intention to devote a future Seminar to the subject. In addition, an update to be circulated tomorrow, contained details of a free CIPFA webinar on responsible investment in the LGPS which members may find useful.

C Scott agreed that an understanding of Responsible Investment was important but for the Board the key issues were the process and the governance around the decision making process.

C Scott would add a section on training to the upcoming Effectiveness survey.

RESOLVED – That the Board:

- i) Note the draft budget, totalling £14,000, for the Board for 2021/22.
- ii) Note that the budget had been presented to the Authority for approval.

12 FEEDBACK ON TRAINING

Members' individual training records had been circulated to check for accuracy as these would be included in the Annual Report. Any members who had been missed would be rectified immediately.

In response to a query from N Gregory, it was confirmed that relevant training from other sources (e.g. employers) could be included in training records.

S Loach recognised the importance of training but also highlighted the difficulty some members who were involved in Covid-19 response positions had in finding time to attend training events in the current circumstances.

G Graham acknowledged this and confirmed that the situation would be reflected in the Annual Report.

13 REVIEW OF EFFECTIVENESS

C Scott commented that it was important for the Board to periodically reflect on how they were working both as a Board and individually, whether the structure was right and what, if anything, could be improved.

To this end an effectiveness survey had been developed and would be circulated to Board members in mid-February with an informal meeting to be arranged in March to discuss the findings and prepare a report for the April meeting of the Board.

14 ANY OTHER BUSINESS

D Webster commented that there were two items on the Work Programme that had not been include in the agenda, namely the Risk Register and feedback from Authority meetings.

G Graham responded that the Risk Register would be on the agenda for the next meeting of the Board which would be after the next scheduled detailed review.

The feedback from Authority meetings would be added as a standing item on each agenda.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

18 MARCH 2021

PRESENT: Councillor M Stowe (Chair)
Councillor J Mounsey (Vice-Chair)
Councillors: A Atkin, S Cox, J Gilliver, A Murphy, C Rosling-Josephs,
A Sangar, A Teal, N Wright and T Yasseen

Trade Unions: N Doolan-Hamer (Unison) and G Warwick (GMB)

Investment Advisors: A Devitt and L Robb

Officers: J Bailey (Head of Pensions Administration), N Copley (Treasurer), G Graham (Director), G Kirk (Monitoring Officer), M McCarthy (Deputy Clerk), G Richards (Senior Democratic Services Officer), S Smith (Head of Investments) and G Taberner (Head of Finance and Corporate Services)

Apologies for absence were received from D Patterson

1 APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED – That Item 14 ‘Procurement of Pensions Administration Software’ and Item 15 ‘Property Debt Write-Offs’ be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST.

None.

6 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

7 MINUTES OF THE AUTHORITY MEETING HELD ON 21 JANUARY 2021

RESOLVED – That the minutes of the meeting held on 21st January 2021 be agreed as a true record.

8 MEMBERS' SELF-ASSESSMENT

M McCarthy informed Members that the annual self-assessment exercise was about to be undertaken.

This was an important exercise for Members to determine the extent to which they felt that the support, guidance and information was in place to allow them to make informed decisions.

The questionnaire would be sent out for completion in the next few days and the results reported in due course.

9 CORPORATE PERFORMANCE REPORT Q3 2020/21

G Taberner presented the Corporate Performance Report for Quarter 3 2020/21.

It was noted that sickness absence showed a slight increase from the previous quarter but still remained low compared to the same quarter last year. There had been one positive Covid-19 related absence of six days during the quarter.

With regard to investments, at the end of the quarter, 63.1% of the Fund's assets were being managed in pooled structures provided by Border to Coast which was an increase on the previous quarter. The estimated funding level at the end of Quarter 3 was 108%.

Pensions administration performance remained stable and was likely to do so whilst remote working continued.

Three new employers were admitted during the quarter.

A table within the report detailed significant variances against the budget.

Members noted that the forecast underspend for the year before transfer to reserves was £489k at the end of Quarter 3, compared to a forecast underspend of £409k at the end of the previous quarter. As reported previously, the impact of the Covid-19 pandemic had affected progress in relation to the Corporate Objectives.

The Fund's cash balances at the end of the third quarter stood at £187m. A chart within the report showed how the balances had been invested with different counterparties, in line with the approved treasury management strategy, during the year.

Members noted that during December 2020, the limit on the HSBC Capital Account had been breached overnight as a result of recovering a deposit on 21st December in order to ensure sufficient cash would be held for the completion of two property purchases taking place on 22-23 December. The balance was reduced on 22nd December bringing it back within the limit.

Three complaints had been received during the period. One was due to delays in receiving information from an employer and the other two were due to individual system errors which had since been resolved.

The report also detailed Stage 1 and Stage 2 appeals that had been determined during the period.

Customer satisfaction levels remained high. A survey of members retiring during August to October showed that 94% of respondents were satisfied with the service received.

The Corporate Risk Register had been reviewed in January and the resulting changes were detailed within the report.

Members again discussed the risk of failing to ensure that elected Members knowledge and understanding met statutory requirements and the problem that membership changes after each local election posed.

RESOLVED – That the report be noted.

10A ADVISORS COMMENTARY

A Devitt provided a market commentary on recent events.

Highlights included:

- The divergence in vaccine roll-out between the UK and the EU may result in a divergence in economic re-openings and growth.
- The dominant mood in equity markets was one of enduring ebullience.
- Market chatter turned to rising interest rates and gilt yields as well as hints of pending inflation.
- The existential threat of Covid-19 had pushed environmental and sustainability concerns to the forefront.
- As recovery commenced, it was expected to see ongoing political agitation, dissatisfaction with incumbent governments and a desire to shift to alternative solutions for post-crisis management.
- The US economy shrank by 2.5% in 2020 while in the UK GDP dropped by 9.9%.
- Corporate earnings looked set to stage a recovery globally and market performance had been robust to date.

In answer to a question from Cllr Wright, A Devitt confirmed that she would include a section on the impact of Brexit in future reports.

The Chair thanked A Devitt for the update.

10B QUARTERLY REPORT TO 31 DECEMBER 2020

Members considered the Quarterly Report to 31st December 2020.

Members were informed that over the quarter to the end of December 2020 equity markets had been strong although had fallen back during January and February. The UK had outperformed other developed markets partly due to the resolution of Brexit. Property returns had been positive mainly due to the fact that that agricultural holdings had an uplift when the valuation was completed at the end of December.

The Fund valuation at the end of December was £9.6bn and was currently just over £9.4bn partly due to the strengthening of sterling.

The report contained an asset allocation summary. It was noted that the most significant transaction during the quarter had been the transition of index-linked gilts to the newly launched Border to Coast fund.

Overall performance of the Fund rose by 6.4% during the period which was ahead of the expected benchmark return of 5.8%; the funding level remained above 100%.

With regard to the Border to Coast funds, not including the newly launched Index-Linked Bond fund, three of the other four funds had outperformed the benchmark and matched the target return.

RESOLVED – That the report be noted.

11 RESPONSIBLE INVESTMENT Q3 UPDATE

A report was submitted which provided an update on the responsible investment activities undertaken by and on behalf of the Authority.

Charts within the report illustrated how the Authority's holdings in listed equities were voted in the period to the end of December 2020 and graphs showed the scale and nature of engagement activity undertaken.

With regard to the new rules in the US regarding investment decisions and ESG factors as detailed in paragraph 5.6 of the report, the Director informed Members that these had now been paused by the Biden administration. It was hoped that there would now be positive movements in terms of the ability of managers in the US to take ESG factors into consideration.

Members' attention was drawn to paragraph 5.10 which gave details of Border to Coast's development of their approach to identifying engagement themes in order to focus on the most financially material issues which they would be discussing with Partner Funds in the coming months. The proposed process was set out on the report.

The Director informed Members of the intention of the Authority to support the Paris Aligned Investment Initiative and the intention to adopt the Impact Investing Principles details of which were contained within the report.

Approval was also being sought for the proposed submission to the inquiry into a Just Transition being undertaken by the All Party Parliamentary Group on Local Government Pensions as detailed at Appendix A to the report.

RESOLVED – That Members:

- i) Note the Responsible Investment activity undertaken by and on behalf of the Authority.
- ii) Approve the proposed submission to the inquiry into a Just Transition being undertaken by the All Party Parliamentary Group on Local Government Pensions at Appendix A to the report.
- iii) Approve the Authority's commitment to support the Paris Aligned Investment Initiative.
- iv) Approve the Authority adopting the Impact investing Principles.

12 INVESTMENT BELIEFS

A report was submitted which sought to secure approval for an updated Statement of Investment Beliefs providing greater clarity and focus in relation to responsible investment, following the evolution of the Authority's policy position in that area.

The Statement of Investment Beliefs, which was set out in paragraph 5.1 of the report, contained a number of highlighted phrases which were supported by an explanatory statement.

Following the Authority workshop in December 2020, an explanatory statement had been created which explained what the Authority meant by responsible investment and how it would be approached, as set out in paragraph 5.4.

The Director confirmed that Border to Coast were confident that they could deliver against the statement. Feedback from Pensions for Purpose, who had facilitated the December workshop, was that it was a good statement which "showed considerable leadership in this area".

Cllr Sangar welcomed the clear statement of Investment Beliefs and added that leadership was important in the way the Authority interacted with Border to Coast as net zero by 2030 could not be delivered without them.

RESOLVED – That Members approve the Statement of Investment Beliefs as set out in the body of the report.

13 ACTION PLAN FOR NET ZERO

A report was considered which sought to gain approval for the Authority's action plan for the achievement of its Net Zero Goal.

Members were informed that the Action Plan had been developed using the Institutional Investors' Group on Climate Change Net Zero Investment Framework. This recognised that there could be no "one size fits all" route to net zero, investors like SYPA would need to focus on maximising efforts that achieved decarbonisation in the real economy. This would require a comprehensive investment strategy led approach which must not just deliver emissions reductions but also increase investment in the climate solutions needed to achieve net zero.

This needed to be seen in the context of SYPA's participation as one of 11 Partner Funds in the Border to Coast Pensions Partnership and the Authority would need to work with and gain the co-operation of the other partners and the operating company in order to achieve its goal.

The Director commented that the first step had highlighted a number of significant gaps in knowledge. The plan was to fill in those gaps as far as possible and take specific actions in parallel to make full use of the relatively short time available for the Authority to achieve net zero.

The plan would need to be developed further as the current position was better understood and this would be done as soon as information became available.

Cllr Mounsey commented that the action plan provided a comprehensive, structured and balanced way forward. Aspirations were roads to change and improve an issue but decisive actions by all concerned would lead to real impact and sustainable improvements across the world.

Members discussed engagement at length and how and when to escalate the process including the possibility of divestment, bearing in mind the possibility of unintended consequences.

RESOLVED – That Members approve the Net Zero Action plan as set out in Appendix A to the report.

Exclusion of the Public and Press

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

14 PROCUREMENT OF PENSIONS ADMINISTRATION SOFTWARE

A report was submitted which set out the result of a procurement exercise for a new pensions administration software system using the new National LGPS Framework.

RESOLVED: - That Members:

- i) Approve the award of a five-year PAS licence to the incumbent provider to take effect from February 2022.
- ii) Note the proposed actions in terms of engagement with the incumbent provider prior to the new licence coming into force as set out in section 5.14 of the report.

15 PROPERTY DEBT WRITE-OFFS

A report was considered which requested the Authority's approval to write off irrecoverable debts relating to the Pension Fund's commercial property portfolio.

RESOLVED – That Members approve the writing off of debts amounting to £239,438.40 including VAT.

The Director, on behalf of all officers, thanked Cllr Stowe for all his work over the last two years as Chair of the Authority. He had been engaged, helpful and supportive and it was very much appreciated.

The sentiments were echoed by all Members.

CHAIR

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SOUTH YORKSHIRE PENSIONS AUTHORITY

10 JUNE 2021

PRESENT: Councillor J Mounsey (Chair)

Councillors: S Clement-Jones, S Cox, M Havard, D Nevett,
C Rosling-Josephs, A Sangar, M Stowe and N Wright

Trade Unions: N Doolan-Hamer (Unison) and G Warwick (GMB)

Investment Advisors: A Devitt and L Robb

Officers: J Bailey (Head of Pensions Administration), G Graham
(Director), M McCarthy (Deputy Clerk), G Richards (Senior Democratic
Services Officer), S Smith (Head of Investments) and G Taberner
(Head of Finance and Corporate Services)

Apologies for absence were received from Councillor D Fisher,
Councillor A Law and D Patterson

1 **APPOINTMENT OF CHAIR FOR THE ENSUING YEAR**

RESOLVED – That Councillor John Mounsey be appointed as Chair of the Authority for the ensuing year.

2 **APPOINTMENT OF VICE-CHAIR FOR THE ENSUING YEAR**

RESOLVED – That Councillor Alan Law be appointed as Vice-Chair of the Authority for the ensuing year.

3 **MEMBERSHIP, POLITICAL BALANCE AND APPOINTMENT TO COMMITTEES**

A report was submitted to approve appointments to the Authority's Committees for the 2021/22 Municipal Year in line with the political balance rules applying to the Authority.

It was noted that the following Councillors had been appointed to the Authority by each of the District Councils for the 2021/22 Municipal Year.

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC	Non-Voting Co-opted Members
M Stowe	S Cox	D Fisher	S Clement-Jones	N Doolan (Unison)
N Wright	J Mounsey	M Havard	F Johnson	D Patterson (Unite)
	D Nevett		A Law	G Warwick (GMB)
			C Rosling-Josephs	
			A Sangar	

The following members had been designated by the District Councils as the s41 members whose role was to answer questions about the work of the Authority.

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC
M Stowe	D Nevett	M Havard	A Law

Members were reminded that the Audit Committee and the Staffing, Appointments and Appeals Committee were both made up of the s41 members plus one non-Labour Councillor to reflect the political balance of the Authority.

To address the shift in the political balance of the Authority it was suggested to increase the membership of each committee to six as detailed within the report.

It was recommended that it was written into the Constitution that the Chair should not be a member of the Audit Committee to mirror arrangements in companies where those in specific roles did not sit on Audit Committees.

It was agreed that the Staffing, Appointments and Appeals Committee should consist of the s41 members but that this did not need to be the case for the Audit Committee.

Cllr A Sangar was nominated to the Staffing Appointments Committee and Cllr S Clement-Jones to the Audit Committee.

It was agreed that all other nominations would be made in writing within a week of the meeting.

RESOLVED – That Members:

- i) Note the members appointed to the Authority by the District Councils.
- ii) Note the members appointed to answer questions in the meetings of the District Councils' Full Council.
- iii) Authorise an increase in the number of seats on each of the Authority's Committees to six and agree to amend the Constitution accordingly.
- iv) Agree that the Constitution should be amended to provide that the Chair may not be a member of the Audit Committee.
- v) Agree that Cllr Sangar be appointed to the Staffing, Appointments and Appeals Committee and Cllr Clement-Jones to the Audit Committee. All other nominations to the Committees to be provided in writing within a week of the meeting.

The Chair, Cllr Mounsey, thanked Cllr Stowe, the outgoing Chair, for all the hard work he had done on behalf of the Authority commenting that he would be a hard act to follow.

He also welcomed all the new members and thanked the members who were not continuing on the Authority for their contributions; Cllr J Gilliver from Doncaster MBC, Cllrs A Atkin and T Yasseen from Rotherham MBC and Cllrs A Murphy and A Teal from Sheffield CC. He requested that the Clerk formally write to them thanking them for their service.

4 ANNUAL REVIEW OF THE CONSTITUTION

A report was considered which formally reported on the Annual Review of the Constitution which had been undertaken by officers.

Members were reminded that the Constitution had undergone significant updating in the last two years. Officers had conducted a further annual review and, with the exception of the issues set out within the report and which had been discussed at item 3, it was not considered that further amendments were required.

RESOLVED – That Members:

- i) Note that officers had undertaken the Annual Review of the Authority's Constitution.
- ii) Approve the amendments to the Constitution as set out in the report.

5 MEMBER LEARNING AND DEVELOPMENT STRATEGY

A report was submitted which sought approval of the Learning and Development Strategy covering members of the Authority and Local Pension Board for 2021/22.

Members were reminded that they and members of the Local Pension Board had obligations to maintain an appropriate level of knowledge and understanding to allow them to effectively participate in decision making. This meant that the Authority as an organisation needed to put in place arrangements to ensure that members were supported to meet them.

At Appendix A was a Learning and Development Strategy for the coming year which, in response to the review of governance carried out by Hymans Robertson, specifically addressed the need for both members of the Authority and the Local Pension Board. It was noted that there were several changes from previous strategies; these were set out in the report.

It was noted that the Local Pension Board had considered the Strategy at their April meeting and endorsed the proposed approach.

RESOLVED – That Members:

- i) Note the obligation on Members of the Authority to ensure they maintain a sufficient level of knowledge and understanding of pension matters to enable them to effectively participate in decision making.
- ii) Approve the Learning and Development Strategy as set out at Appendix A to the report.

6 AUDIT COMMITTEE ANNUAL REPORT

Members considered the Annual Report of the Authority's Audit Committee for 2020/21.

The report set out the work undertaken by the Committee and indicated how the Committee had addressed the various different aspects of the role of an audit committee set out in professional standards.

It was noted that the Audit Committee's Annual report provided a part of the evidence base used in constructing the Annual Governance Statement as it provided a view on the overall control environment.

RESOLVED – That Members receive and note the Annual Report of the Audit Committee for 2020/21.

7 LOCAL PENSION BOARD ANNUAL REPORT

G Warwick, Chair of the Local Pension Board, introduced the Local Pension Board's Annual Report for 2020/21 which was at Appendix A.

The Board's work during the year had covered a wide range of activity with particular focus on the performance and development of the Pensions Administration service and the monitoring of regulatory compliance.

G Warwick informed the Board that it had been the first full year during which the Board had operated with an independent advisor and C Scott had had a clear impact on improving the Board's operations.

The Board had conducted an effectiveness survey to understand its strengths and weaknesses which had been facilitated by the Independent Advisor the results of which were set out in the Annual Report.

Future plans included working with the Authority to develop the Board's approach to training and member's knowledge and understanding and monitoring the Pensions Regulator's changes to its Codes of Practice and review the Authority's compliance.

RESOLVED – That Members:

- i) Receive the Annual Report of the South Yorkshire Local Pension Board.
- ii) Note the Board's plans for future work.

8 UPDATES TO THE LOCAL PENSION BOARD CONSTITUTION

A report was submitted to secure the Authority's approval for amendments to the Constitution of the South Yorkshire Local Pension Board.

The Board had recently conducted an effectiveness survey and, as a result of this, had agreed a number of areas for further development. Some of these could be addressed by the independent advisor and officers but there were areas where the Authority's permission was required as implementation would require changes to the Board's Constitution. These were:

- An increase in Terms of Office for Non-Councillor Members.
- An increase in Terms of Office for Councillor Members.
- The facility for virtual and hybrid meetings within the Board's arrangements going forward.

It was noted that the term of office for Councillor Members would need to be discussed with the District Council leaders.

RESOLVED – That Members:

- i) Approve the proposals made by the Local Pensions Board in relation to the terms of office for non-councillor members and the nature of meetings.
- ii) Note the request to consider the terms of office of councillor members and agree to seek the views of the South Yorkshire Leaders Group.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

MEETING HELD VIRTUALLY

3 FEBRUARY 2021

PRESENT: Councillor D Nevett (Doncaster MBC) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: A Cherryholme (Barnsley MBC), J Grocutt (Sheffield City Council), P Garbutt (Sheffield City Council), J Otten (Sheffield City Council), C Pickering (Barnsley MBC), P Short (Rotherham MBC), J Steinke (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Professor A James

Dr A Billings (South Yorkshire Police and Crime Commissioner)

M Buttery, S Abbott, S Baldwin, E Eruero, S Parkin and F Topliss
(Office of the South Yorkshire Police and Crime Commissioner)

M McCarthy, J Field, L Noble, A Shirt and M McCoolle
(Barnsley MBC)

1 **WELCOME BY CHAIR**

Councillor Nevett welcomed everyone to the virtual meeting of the Police and Crime Panel.

2 **APOLOGIES FOR ABSENCE**

None.

3 **ANNOUNCEMENTS**

None.

4 **URGENT ITEMS**

None.

5 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 PUBLIC QUESTIONS:-

7A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Panel.

7B TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

8 MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 14TH DECEMBER 2020

L Noble provided Members with a verbal update on the 'live' actions contained within the Panel's Action Log.

The following updates were noted:-

Action 10 - Domestic Abuse

Members noted that the update from the OPCC had suggested that it would be an onerous task to provide additional data.

The Panel agreed that the action be marked as 'discharged' on the Panel's Action Log and referred to the Performance Lead Member meetings for further discussion around the bespoke report referred to.

Action 10 - 101 Calls

Members noted that the update from the OPCC stated that all the information around 101 calls is being provided.

The Panel agreed that the action be marked as 'discharged' from the Panel's Action Log and referred to the Performance Lead Member meetings for further discussion.

Action 14 - Lead Member / Independent Ethics Panel (IEP) issues

A detailed in the Action Log, some Members of the Panel had a meeting with the interim Chair of the Independent Ethics Panel on 2nd February.

The Panel agreed that the action be marked as 'discharged' from the Panel's Action Log.

Action 8 - Hate Crime

Members noted that the Quarter 3 performance report would be submitted to the April Police and Crime Panel meeting.

Councillor Sansome asked if information could be provided to Councillor Short and himself in relation to the number of hate crimes reported in the Rotherham locality.

Councillor Sansome also asked if the District Commander reports to the Public Accountability Board (PAB) could include issues around hate crime.

The Panel agreed that the action be retained and re-worded on the Panel's Action Log.

Action 13 - Probation Services

Members noted that information was included in the PCC's Update report.

Councillor Sansome asked if update reports presenting information on current Court delays and Government proposals to reduce numbers on a Jury to address backlogs could be presented at future Panel meetings.

The Panel agreed that the action be retained and re-worded on the Panel's Action Log.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 14th December 2020 be agreed and signed by the Chair as a correct record.
- ii) That information be provided by the OPCC to Councillors Short and Sansome in relation to the number of hate crimes reported in the Rotherham locality.
- iii) That future District Commander reports to the Public Accountability Board (PAB) include issues around hate crime.
- iv) That actions contained on the Panel's Action Log in relation to Hate Crime and Probation Services be retained and re-worded.

9 PROPOSED COUNCIL TAX PRECEPT AND REVENUE BUDGET FOR 2021/22

For the benefit of individuals viewing the live webcast, J Field provided an explanation of the Panel's role in the budget / Council Tax precept setting process.

A report of the Chief Finance Officer, OPCC was presented to notify the Police and Crime Panel of the South Yorkshire Police and Crime Commissioner's proposed Council Tax precept for 2021/22.

The Commissioner thanked S Abbott, D Carrington and their respective Finance Teams for the work undertaken in producing the budget for 2021/22.

The Commissioner provided context to his proposal. He stated that, when his office could, they had undertaken face-to-face public consultation, however public consultation had been very limited this year due to the Coronavirus pandemic.

An online survey had been undertaken with the public in relation to the precept, with 67% of the public being supportive of the maximum £15 (Band D property increase).

The Commissioner referred the Panel to the proposal in the report at paragraph 2.1, for policing services and victim services for the financial year 2021/22.

He proposed that the Panel approved the budget and proposed annual increase in Council Tax precept for 2021/22 of £15.00 for a Band D property. This equated to an annual increase of £10.00 for a Band A property (19 pence per week) and £11.66 for a Band B property (22 pence per week). Most properties in South Yorkshire are in Band A (58%) and Band B (17%).

The Commissioner highlighted that, in South Yorkshire 75% of properties are in Bands A or B (58% and 17% respectively), 34% of Band A households, and 17% of Band B properties claim a reduction in Council Tax through the Council Tax reduction schemes.

The Commissioner said that, whilst he recognises that residents face a difficult time due to the current pandemic which was presenting financial hardship for many families, there was also extra demand on policing. If the Force was to get on top of crime, be more visible and tackle anti-social behaviour, it would need more officers.

The proposed budget would deliver an additional 228 police officers. 149 of the new officers were part of the Government's national Uplift programme (of which, 7 must go to the Regional Organised Crime Unit) and 79 were funded from local resources.

The Commissioner explained that, over the next three years, South Yorkshire Police would have recruited a total of 487 additional officers as part of its share of the 20,000 the Government wishes to see recruited nationally, plus a further 220 from local resources.

The Commissioner said that the increase in officer numbers (South Yorkshire's share of the national uplift, plus the local uplift) would restore numbers of officers cut since 2010 and then go beyond that.

By March 2023, a grand total of 1,486 extra officers would have been recruited in South Yorkshire to replace leavers and accommodate national and local uplift in the budget.

The Commissioner highlighted that, if the precept was increased by £15 (Band D property) for the year, the proposed budget would show a £5.8m deficit, which could be wholly attributed to legacy costs, but would need to be funded from reserves.

He explained that reserves were a finite resource and could only be used once. The reserves position would be monitored very closely.

The Commissioner said that the Force had made savings of £2.6m in 2021/22, but would have to find recurrent savings of £10.7m to balance the Medium Term Resource Strategy (MTRS).

In summing up his introduction, the Commissioner asked the Panel to look back over the last 6 years during his time as the South Yorkshire Police and Crime Commissioner. When Dr Billings commenced in post, it was in the aftermath of the Professor Jay report into Child Sexual Exploitation (CSE) in Rotherham and the Hillsborough Inquest. South Yorkshire Police was in a poor place, morale and public confidence was low. The HMI Inspector had stated that the Force required improvement across all areas.

Six years on, the Force was not in the same place; the Force had made significant progress. In terms of performance, the Force was now rated within the top four Forces in the UK.

The Commissioner said that he wished to maintain this momentum moving forwards, and this was the reason for his budget proposals.

The Commissioner commended the budget and precept to the Panel.

S Abbott provided the Panel with the key highlights contained within the report.

The Panel was made aware that the Police and Crime Plan had been refreshed in January 2021, and a plan addendum determined which would be in force until the PCC elections in May 2021. The PCC's priorities had remained the same. A copy of the Police and Crime Plan addendum was attached at Appendix A to the report.

Paragraph 3.2 of the report provided details on the additional areas where the PCC had been focusing his attention on during the period of the Covid-19 restrictions.

The Panel noted that South Yorkshire Police had managed well during the Covid-19 restrictions. Officer and staff attendance had remained high and the Force had worked successfully with partners in the Local Resilience Forum to manage the emergency situation in all four districts.

The Panel was made aware that the Home Office national funding settlement for 2021/22 was still provisional, with the final settlement expected shortly.

The provisional settlement had announced additional funding of £720m, for local policing, with 45% of this expected to come from increased local taxation (£320m). The provisional settlement gave Police and Crime Commissioners in England flexibility to increase funding in 2021/22 of up to £15 Council Tax limit on a Band D property.

Although South Yorkshire had received a 4.9% cash increase, based on current inflation projections this represented a 1.85% real terms reduction in funding after officer Uplift is excluded, based on current inflation figures built into the budget.

Uplift funding of £67k per officer had been granted, which was in line with national assumptions. 24% of the grant continued to be ring-fenced and would be released quarterly in line with the achievement of officer numbers. It was highlighted that, although officers are fully funded for the first year of service, a gap appears after this.

The Medium Term Resources Strategy (MTRS) was presented at Appendix B to the report. The overall budget proposal was £295.6m, including investment to support a further increase in police officer posts. Also included was investment into growth areas relating to essential core and uplift delivery, enhancement of the operating model and Force priorities. This included the Digital Forensics Unit review (£1.6m), officer uplift (£1.1m), improved IT structure (£778k), the technology enabled team (£420k) and communications data review (£405k).

Legacy issues were currently forecast to be £133m to 2025/26, requiring £20m of the Force's own resources to fund the expected shortfall in Special Grant receivable under current Home Office rules. Active discussions were taking place regularly with the Home Office in relation to Special Grants.

£5.8m would be required from reserves to balance the budget in 2021/22, and a combination of savings and use of reserves amounting to £19.6m throughout the MTRS period. It was highlighted that this was not a sustainable approach, as the prudent minimum reserve balance could only be sustained until 2025/26. Further details were presented in the chart at Appendix C to the report.

Balancing the medium term financial position to ensure recurrent financial balance would require some, or all, of the following:

- Achieving clarity through the Spending Review regarding the level of grant funding to increase 'Uplift' police officer numbers beyond 2021/22;
- The Force's future integrated planning to balance demand and growth pressures and the need for efficiency savings,
- An improved deal on Legacy cost funding from the Home Office; and
- Precept flexibility.

The report set out a number of key risks and uncertainties, which were noted by Members.

S Abbott concluded her overview and said that, as the OPCC's Chief Finance Officer, she recommended that the increase in precept of £15.00 on a Band D property, is levied to support the increase in police officer numbers in 2021/22 and to allow the Force to make improvements to their existing service.

On behalf of the Panel, Councillor Nevett thanked the Commissioner and S Abbott for presenting all the information to enable the Panel to scrutinise and make an informed decision today.

Councillor Steinke asked what the consequences would be if the Panel did not agree to the precept increase for the year. Furthermore, he asked how secure the

Chief Finance Officer felt about making assumptions with regards to the receipt of future Government funding.

The Commissioner replied that the consequence of lowering the precept proposal would have a significant impact on the police budget. The Commissioner and Chief Constable had discussed where savings could be achieved during 2021/22 and areas to be considered in future years.

Currently, 80% of the budget related to staff; if the Commissioner asked the Chief Constable to make further savings during the 2021/22 financial year, then he would need to consider reducing staff and PCSO numbers.

S Abbott said that assumptions had been made that the level of cash from Government would continue without inflation throughout the MTRS period. In relation to the officer uplift, in the 2020/21 budget, it did not include the ring-fenced grant. On the basis that South Yorkshire had received the ring-fenced grant funding over the last few years, this had now been included the MTRS, as the Force had achieved its recruitment target.

Councillor Otten noted that some of the officer uplift would need to be funded from reserves. He asked if there was likely to be another increase in the Council Tax precept for 2022/23, and what assumptions had been built into the MTRS.

The Commissioner said that, based on calculations, there would be a budget deficit and reserves would have to be used. Furthermore, it was difficult for the Commissioner to say if there would be an increase in Council Tax for future years until the Home Office had announced its funding settlement for local policing.

S Abbott said that assumptions had been made on a maximum £15 precept increase in the MTRS for 2021/22. In future years, a 2% increase had been included in the MTRS, based on previous referendum limits.

Councillor Otten asked if there would be the correct number of officers employed at the end of the five year officer uplift programme. He also asked again if this would be the end to large precept increases to fund increases in police officer numbers.

In response, the Commissioner said that it was difficult to foresee the future. The Chief Constable was satisfied the Force would have the correct number of officers entering the Force for the next four years to meet demands and make a significant difference by utilising the precept to sustain staff and PCSO numbers in the future.

Councillor Sansome said that, under the current Government, there had been an overspend of £3.1 billion, through the Emergency Services Network (ESN) Airwaves project which would not be delivered until 2029. He was disappointed to note that the South Yorkshire Police and Crime Commissioner had been forced into a situation like this, when the Government had top-sliced money across the UK of £3.1 billion on just one project alone.

Councillor Sansome added that he was also concerned around the use of the company BlueLight Commercial which was funded by Central Government.

Councillor Sansome commended the Commissioner for the savings achieved in his Office of £1.3m.

Councillor Sansome asked the Commissioner for assurances that the Panel's Budget Working Group would continue to receive information about the precept, savings created (if any) by BlueLight Commercial and how much they are to South Yorkshire. Furthermore, he asked if the Budget Working Group could also monitor the overspend of the ESN Airwaves project.

The Commissioner acknowledged the request and agreed to provide updates to the Budget Working Group. The Commissioner added that, national projects did consume large costs; the Commissioner would continue to make representations to the Home Office and the Policing and Fire Minister.

Councillor Sansome asked if South Yorkshire's share of the 20,000 increase in police officer numbers of 487 took the Force back to the officer numbers in 2010.

The Commissioner said that 487 was slightly below what the Force should have, if they were restoring the numbers which they had lost. However, he was pleased that there was a commitment to increase police officer numbers.

The Chair, Councillor Nevett referred to the recommendation in the report which asked the Police and Crime Panel to consider a proposed annual increase in Council Tax precept for 2021/22 of £15.00 for a Band D property. This would take the Council Tax to £213.04 for the year for a Band D property. This equates to an annual increase of £10.00 for a Band A property (19 pence per week) and £11.66 for a Band B property (22 pence per week). Most properties in South Yorkshire are in Band A (58%) and Band B (17%).

A recorded vote was taken and recorded as follows:-

For accepting the proposed increase in Council Tax precept for 2021/22 – (12) Councillors Nevett, Sansome, Cherryholme, Garbutt, Grocutt, Otten, Pickering, Short, Steinke, Wilkinson, Mr A Carter and Professor A James.

Against the proposed increase (0) and abstained (0).

The proposal was approved.

RESOLVED – That Members of the Police and Crime:-

- i) Voted unanimously to accept the proposed annual increase in Council Tax precept for 2021/22 of £15.00 for a Band D property. This would take the Council Tax to £213.04 for the year for a Band D property. For Band A properties this equated to an annual increase of £10.00 (19 pence per week) and £11.66 for a Band B property (22 pence per week) be approved.
- ii) Noted that most properties in South Yorkshire are in Band A (58%) and Band B (17%).

10 NEIGHBOURHOOD POLICING: GATHERING THE VIEWS OF THE PUBLIC ON THE EFFECTIVENESS OF NEIGHBOURHOOD POLICING

The Commissioner introduced a report which provided Members with an overview of the work undertaken by his Office (OPCC) in gathering the views of the public on the effectiveness of neighbourhood policing.

The Commissioner said that the key headlines from the most recent Priorities Survey undertaken from 25th October to mid-November 2020, showed that the public wished to see a more visible police presence within their local communities. The public would also like to see the Force focus on priority areas of tackling serious violence and gang activity and tackling neighbourhood crimes, including anti-social behaviour, burglary and road safety, including speeding.

In 2019/20 the OPCC had undertaken a survey of 509 residents to examine, from the perspective of the public, how well the current neighbourhood policing model in South Yorkshire addressed the points identified in the public consultation which showed the public wanted a local neighbourhood policing model that would:

- Provide a greater visible policing presence
- Provide increased accessibility
- Provide increased interactions and
- Help tackle crime and anti-social behaviour

The key findings of the survey were presented at paragraph 7 of the report and noted by Members.

The OPCC had planned to carry out a follow-up face-to-face survey around Neighbourhood Policing this year, but due to the Covid-19 pandemic this had not been possible.

Members were made aware that the Force's Trust and Confidence Group now obtained feedback around the force's Seven Strands of Neighbourhood Policing.

Through attendance at the Force's Trust and Confidence Group, the OPCC was able to get obtain an understanding and assurance of the work that is being undertaken across the Neighbourhood Policing Teams. The OPCC was then able to seek further assurance with local residents through engagement events and activities that improvement are being felt.

Professor James asked if the OPCC had any future plans to obtain opinions on neighbourhood policing from the public living in South Yorkshire's rural communities.

In response, F Topliss said that officers were trained in rural crime and the Force now had a lead and strategy for dealing with rural crimes. She added that, during the summer of 2020, a survey was undertaken specifically around rural crime. It was agreed that the results and key issues of the Rural Crime Survey be circulated to Members after today's meeting.

Members were informed that new issues in relation to rural crime were now emerging as a result of the Covid-19 pandemic.

The Commissioner said that he wished to pursue rural crime issues with both the Force and communities in the year ahead.

Professor James said that there needed to be careful consideration about making the police more visible in rural communities.

The Commissioner acknowledged Professor James' comment. He said that discussions were taking place with the Chief Constable to address how the Force could be more visible in rural communities.

Councillor Garbutt asked if the public was aware of the current low detection rates for burglary when surveys were undertaken. Furthermore, did this affect responses. He also asked if engagement was being undertaken with the Somali and Pakistani communities in Sheffield.

F Topliss said that, most often, the public were unaware of detection rates, unless they had been published in the local media. Survey results did show how the public felt if they had been a victim of burglary, or if a third party had experienced burglary and how their response had been dealt with by the Force.

It was confirmed that the OPCC had undertaken engagement with other communities via the Priorities Survey and the Neighbourhood Policing Survey. Certain demographics within the communities had been targeted. On a daily and weekly basis the OPCC did engage with numerous groups and links in communities. In addition, the Commissioner continued to meet remotely with groups within communities.

The feedback received from communities was fed back by the OPCC to the Force's Trust and Confidence Group and then circulated to the Neighbourhood Teams for the results to be actioned.

Councillor Otten commented that, when face-to-face surveys are undertaken, the public may not recognise the distinction between the Force and OPCC. He was of the opinion that, statistical conclusions should not be drawn from the results. He asked if the OPCC had considered the use of an external market research company to undertake surveys on behalf of the OPCC.

F Topliss replied that she was confident that the public did know the distinction between the Force and OPCC. A range of responses were received; some of which were not always positive. The OPCC did undertake further work to follow-up any issues obtained from the surveys via Focus Groups etc. to tease out and obtain further information. The Neighbourhood Policing market research survey undertaken in October 2019 to March 2020 was undertaken independently.

Councillor Grocutt asked if there were any plans in future to expand the number of officers in the Neighbourhood Teams as a result of the Neighbourhood Policing Survey.

The Commissioner replied that this would be an operational decision of the Chief Constable, in conversation with himself. He added that details could be provided to the Panel about the re-deployment of officers in due course.

A Carter asked if the Commissioner's Weekly Blog could be circulated to the local press and TV to highlight topics, for example, how the Force was tackling low level crime.

F Topliss confirmed that the Commissioner's Weekly Blog was circulated to the local media and did contain issues that were emerging.

On behalf of the Panel, Councillor Nevett thanked F Topliss for her report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that F Topliss had agreed to provide the Panel with the results and key issues within the Rural Crime Survey undertaken during the Summer of 2020.

11 SERVICES FOR VICTIMS OF CRIME: PROGRESS UPDATE

The Commissioner introduced a report to provide Members with an update following the commissioning and assurance work carried out by his Office (OPCC) in 2019 in support of victims of crime.

Members were informed that, from October 2014, PCCs had the responsibility for commissioning local victims' services. PCCs receive grant funding from the Ministry of Justice (MoJ) to facilitate this.

In South Yorkshire the Commissioner consolidated the funding received from the MoJ Victims Fund, Home Office Early Intervention Youth Fund and additional funding from the Partnership and Commissioning Budget to create a 'Victims of Crime Fund'. The total of this fund for (2019/20 was £2.8m).

The Commissioner uses this funding to commission a number of services to support victims including the Adult Sexual Assault Referral Centre Service and the Victim Support Service.

The Commissioner highlighted that the Victims Code of Practice was currently being revised and was not expected to come into force until April 2021. The revised Victims Code of Practice document simplified 12 rights of victims.

From April 2021, the Commissioner would have to ensure that the Force was complying with the revised Victims Code and how it was being embedded within the Force.

The Commissioner said that, like all PCCs, he had been concerned about the effects of the Coronavirus pandemic on victims of crime and if the services who support victims were able to continue.

In an effort to ensure victims were able to access support, the PCC's Commissioning Team had secured additional external funding of £1.7m. Much of this had been secured to provide extra resource for Domestic Abuse and Sexual Violence support services across South Yorkshire.

Professor James asked when the findings of South Yorkshire Local Criminal Justice Board's (SY LCJB) victim assurance work would be made available and how it would be reported.

S Baldwin replied that the findings would be presented in a draft report to the April meeting of the South Yorkshire Local Criminal Justice Board for discussion and any recommendations to be agreed.

The Commissioner said that early findings would also be shared with the Panel.

Professor James asked if the introduction of dedicated Domestic Abuse Teams had been introduced in all four districts. Furthermore, he asked if the Teams would retain direct responsibility for supporting victims of domestic abuse, or if this service was contracted out to other organisations.

The Commissioner replied that all districts had specialist Domestic Abuse Teams. In addition, Domestic Abuse services were funded largely by his Office.

Councillor Steinke asked if there was any evidence of domestic abuse victims not reporting incidents, or withdrawing them due to the ongoing pandemic and current demands on the Force. Furthermore, he asked if there had been any perceived delays via the criminal justice system as a way for people to access mental health services.

The Commissioner replied that there were some crimes where people were reluctant to report, for example, hate crime. However, there was no evidence to suggest that people were not reporting crimes due to the pandemic. Domestic abuse rates had increased by 7%.

Furthermore, the Force had recognised very early in the pandemic that there was the potential for victims of domestic abuse not to report crimes due to lockdown. The Force had worked hard to implement a range of alternative services for victims to make contact with the Force.

M Buttery added that, in relation to confidence in the criminal justice process, it was important that criminal justice partners continued to communicate Court results. It was also important that trust and confidence in the system was maintained.

The Commissioner and partners were publicising how the Courts were progressing backlogs. South Yorkshire, as part of Yorkshire and Humber area, was doing very well in progressing the backlogs. Currently there were issues with Jury trials due to social distancing measures. Routine matters were being progressing through the Magistrates Courts with very little delays.

Members were informed that the OPCC had offered a presentation to the Panel from the new Head of the Violence Reduction Unit (VRU).

The VRU was undertaking pioneering work in relation to tackling domestic abuse and other violent crimes working with neighbourhoods and South Yorkshire Police and other partners, through a problem-solving approach and a trauma informed approach.

In relation to mental health services, the Force was working with partners to understand the causes of under reporting. Communication was important to ensure repeat victims – and repeat offenders - were on their radar; through their joint approach with Probation Services and other partners. Assurance was provided that the Commissioner was monitoring the situation very closely.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the findings of the South Yorkshire Local Criminal Justice Board's (SY LCJB) victim assurance work would be presented to the Panel in due course.
- iii) Noted that the Head of the Violence Reduction Unit would give a presentation to a future Panel meeting.

12 POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report of the Police and Crime Commissioner was presented to provide Members with an update on key PCC and OPCC activities since the Panel's last meeting on 14th December 2020.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

M Buttery reported that Lord Farmer had recently undertaken two independent reviews in relation to Strengthening Family Ties and Female Offenders.

On behalf of the Commissioner, L Mayhew had produced a submission to a request for progress from LCJBs from across the country examining how the Local Criminal Justice Board had made progress on Lord Farmer's 33 recommendations.

M Buttery said that she would provide Professor James and Panel Members with a copy of the South Yorkshire's submission which provided information on the progress being made in the local area against the themes.

A Carter said he welcomed the suggestion for the Panel to receive a detailed report or presentation from the Head of the Violence Reduction Unit (VRU) at a future meeting. He asked if elected representatives from the four districts Community Safety Partnerships (CSPs) could also be invited to observe the presentation.

M Buttery replied that the Head of the VRU would be delivering a presentation at the March meeting of the Public Accountability Board (PAB), which Members were welcome to attend.

In addition, the four district Community Safety Partnerships were represented at the VRU Executive Board, which governs the VRU work as a partnership approach and therefore, CSP Members should be aware of South Yorkshire's approach to violence reduction. It was suggested that Panel Members observe the PAB presentation and then consider if there are any further issues which need to be discussed with the Head of the VRU.

Members were informed that Graham Jones would commence employment on 1st March 2021, as the permanent, full-time, Head of the VRU.

Councillor Wilkinson asked if the Commissioner was confident that the wiping of data from the Police National computer would not compromise the investigation and prosecution of criminals in South Yorkshire, particularly with regard to long complex investigations into organised crime, fraud etc.

The Commissioner said that he had discussed this matter with the Chief Constable and with the Policing and Fire Minister.

Locally, the Chief Constable had stated that, currently, he had no reason to believe that any cases in South Yorkshire would be compromised by the loss of data. Nationally, the Policing and Fire Minister had echoed the same point as the Chief Constable, and said that officers were working hard to restore the data which had been lost.

The latest update from the Policing and Fire Minister had said that data which had been accidentally wiped, should be substantially restored. The Commissioner would be meeting again shortly with the Minister where he expected a further update would be provided.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that M Buttery would provide Professor James and Panel Members with a copy of the South Yorkshire Local Criminal Justice Board's submission which set out the progress being made in the local area against Lord Farmer's 33 recommendations.

13 COMPLAINTS UPDATE

A report of the Panel's Legal Adviser was presented to provide the Panel with a regular update on complaints made against the Police and Crime Commissioner (PCC) during the period June 2020 to end December 2020.

During the period (June 2020 to end December 2020) 2 complaints were received against the PCC and considered by the PCP's Legal Adviser.

The Complaints Panel was not convened but kept informed by the Panel's Legal Adviser and Support Officer where appropriate.

Members were asked to consider receiving future complaints update reports on an annual basis. Following discussion, the Panel agreed to retain its current 6 monthly update report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Noted the synopsis of complaints received.

14 POLICE & CRIME PANEL MEETING DATES 2021-22

A report was submitted to set out a schedule of meeting dates for the Police and Crime Panel in 2021/22.

Following discussion with the Chair, Vice-Chair and Clerk to the Panel, it was agreed that the Panel meeting scheduled for 19th April 2021 would remain as originally agreed.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Considered and approved the 2021/22 meeting dates set out below:-

- Monday 19th April 2021
 - Monday 7th June 2021 – Annual Meeting
 - Monday 19th July 2021
 - Monday 20th September 2021
 - Monday 13th December 2021
 - Wednesday 2nd February 2022
 - Monday 25th April 2022

- All meetings will take place at 1:00 pm with a pre-meeting for Members at 12:15 pm, unless stated otherwise.

- ii) Agreed to hold additional / extraordinary meetings / training events as and when appropriate / necessary.

15 LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

A summary of the events which had taken place since the last meeting were set out within the report for Members' information.

L Noble said that if there were any virtual, national or regional events that Members had received details of and felt would be helpful, then the Panel's Grant could be considered to cover any costs.

It was noted that Councillor Grocutt had also observed the PAB meeting held on 10th December 2020.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

16 WORK PROGRAMME / PAB DATES

Members considered the 2021/22 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Councillor Nevett said that he would attend the PAB meeting scheduled for 9th February 2021.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2021/22 Work Programme.

17 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 19th April 2021 at 1:00 pm and Members will be notified of the arrangements for this meeting nearer the time.

CHAIR



SOUTH YORKSHIRE POLICE AND CRIME PANEL

MEETING HELD VIRTUALLY

19 APRIL 2021

PRESENT: Councillor D Nevett (Doncaster MBC) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: A Cherryholme (Barnsley MBC), J Grocutt (Sheffield City Council), P Garbutt (Sheffield City Council), J Otten (Sheffield City Council), P Short (Rotherham MBC), J Steinke (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Professor A James

Dr A Billings (South Yorkshire Police and Crime Commissioner)

M Buttery, S Abbott, S Parkin, K Wright and F Topliss (Office of the South Yorkshire Police and Crime Commissioner)

M McCarthy, J Field, L Noble, A Shirt and M McCoolle (Barnsley MBC)

Apologies for absence were received from Councillor C Pickering (Barnsley MBC) and G Jones (Violence Reduction Unit (VRU))

1 **WELCOME BY CHAIR**

Councillor Nevett welcomed everyone to the virtual meeting of the Police and Crime Panel.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

3 **ANNOUNCEMENTS**

The Chair, Councillor Nevett informed the Panel that, sadly, today would be the last meeting for three Members, namely, Councillor Sue Wilkinson, Councillor Jim Steinke and Mr Alan Carter, who would all shortly be leaving the Panel.

Members noted that Councillor Sue Wilkinson had been a Member of the Panel since 2017. On behalf of the Panel and Sub-Committees, the Chair thanked Councillor Wilkinson for all of her work.

Members were informed that Councillor Jim Steinke had been a Member of the Panel since 2020. On behalf of the Panel, the Chair thanked Councillor Steinke for all his contributions at both Panel meetings and at the Budget Working Group.

Members were also informed that Mr Alan Carter would have been leaving the Panel at the end of September 2021, following two Terms of Office. For personal reasons, Mr Carter would be stepping down from his position as Independent (co-opted) Member of the Panel at the end of April 2021.

The Chair said that Mr Carter had been the longest standing Member of the Panel having joined in 2013. On behalf of all Members, the Chair thanked Mr Carter for giving his support to the Panel for the last 8 years as an Independent (co-opted) Member and for sitting on the Panel's Budget Working Group and other Panel Sub-Committees. The Chair hoped that Mr Carter would enjoy viewing future webcasts of Panel meetings.

Panel Members joined the Chair in wishing Councillor Wilkinson, Councillor Steinke and Mr Carter all the very best for the future.

The Commissioner echoed the Chair's comments and thanked Councillors Wilkinson and Steinke for all the work they had undertaken.

The Commissioner added that he would very much miss Mr Carter, who had been an Independent (co-opted) Member of the Panel when he had been first elected as the South Yorkshire Police and Crime Commissioner. He thanked Mr Carter for probing him on Artificial Intelligence and for keeping him on his toes. The Commissioner also hoped that Mr Carter would view future meetings of the Panel.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 PUBLIC QUESTIONS:-

7A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

7B TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

8 MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2021

In response to a query from Councillor Garbutt, K Wright said that the arrest rates for burglaries and other crimes would hopefully be presented in future Quarterly Performance reports under 'Outcomes'.

Professor James referred to the Action Log - Action 8 (14-12-20) – Stop and Search data. He asked if the OPCC would be able to provide district level Stop and Search data broken down by ethnicity and by success rates which could then be presented in future reports to the Panel.

K Wright replied that work was currently taking place to include the performance data into the Performance Framework. At the recent Performance Sub-Group meeting, Stop and Search data had been presented with regards to visibility at a District level, which was based on ethnicity and positive outcomes.

Following feedback at the Performance Sub-Group meeting, K Wright would look to incorporate the data in future Quarterly Performance reports.

Councillor Otten said that it would be helpful if Stop and Search data could present details of the powers used by the Police (for example, Section 60 or if another power had been used), together with the ethnicity of the individuals and the success rate.

K Wright acknowledged the request and agreed to undertake further analysis of the data. The use of Section 60 in South Yorkshire was very low in comparison to other Forces.

Councillor Nevett requested that Action 11 (03-02-21) – Services for Victims of Crime: Progress Update be retained on the Action Log, rather than the Action being discharged.

L Noble referred to Action 11 (20-07-20) – South Yorkshire Criminal Justice Board – Probation Reform. Members were made aware that updates were being presented to the Panel within the Commissioner's update report.

The Panel agreed that the action be marked as 'discharged' from the Panel's Action Log.

Councillor Garbutt referred to Appendix B 'Rural Crime Survey 2020'. He asked how the survey had been undertaken and if details of the questions asked could be provided to Members. Additionally, he asked why there were no figures within the results on wildlife crime. He also asked if there were any figures on how much wildlife crime is reported to the Police and how many individuals are successfully prosecuted.

F Topliss replied that the Rural Crime Survey for 2020 had been undertaken online between July and August 2020. The Survey had been promoted via the OPCC's social media channels and by the Force in liaison with Superintendent Mark James (Wildlife Crime and Neighbourhoods Lead). It was agreed that a copy of the

questions contained within the Rural Crime Survey for 2020 would be circulated to Panel Members after today's meeting.

In relation to wildlife crime, F Topliss said that she would analyse the survey questions to ascertain if a specific question had been asked on wildlife crime.

With regards to the number of wildlife crimes reported and individuals prosecuted, F Topliss said she would obtain information from Superintendent Mark James and provide answers to Panel Members after today's meeting.

Councillor Grocutt asked if details could be provided on the work South Yorkshire Police would be undertaking as a result of the concerns raised within the Rural Crime Survey.

F Topliss replied that the results of the Survey had been reported back to the Force in 2020. It was agreed that an update would be obtained from the Force and circulated to Panel Members after today's meeting.

Professor James asked if the Survey had obtained any opinions from the farming community.

F Topliss said that the OPCC did have links with the farming community and with the National Farmers' Union (NFU). Furthermore, the Rural Crime Survey had been circulated via the farming community and the NFU to provide their input.

Professor James added that the views of the farming community were important as he felt their perspectives on rural crimes had not been addressed within the report.

F Topliss replied that she would examine the Survey results to ascertain if any responses had been received from the farming community.

The Commissioner added that the farming community had not been separated out in the Survey from other residents in rural areas.

Councillor Wilkinson said that Doncaster Eastern Drainage Board had links with farmers in the Doncaster area and as such, could be contacted to help circulate future Surveys to obtain views from farmers in the Doncaster area.

The Commissioner acknowledged the suggestion.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 3rd February 2021 be agreed and signed by the Chair as a correct record.
- ii) Agreed that Action 11 (03-02-21) – Services for Victims of Crime: Progress Update be retained on the Action Log.
- iii) Agreed that Action 11 (20-07-20) – South Yorkshire Criminal Justice Board – Probation Reform be discharged from the Action Log.

- iv) Noted that K Wright had agreed to examine the Stop and Search data to ascertain if details of the powers used, the ethnicity of the individuals and the success rates could be presented in future Quarterly Performance reports.
- v) Noted that a copy of the questions contained in the Rural Crime Survey for 2020 would be circulated to Panel Members.
- vi) Noted that F Topliss would analyse the Rural Crime Survey questions to ascertain if a specific question had been asked on wildlife crime.
- vii) Noted that F Topliss would obtain information from Superintendent Mark James on the number of wildlife crimes reported to the Force and individuals prosecuted, with an update provided to Panel Members.
- viii) Noted that F Topliss would obtain an update from the Force in relation to its implementation of the results from the Rural Crime Survey and circulate to Panel Members.
- ix) Noted that F Topliss had agreed to examine the Rural Crime Survey results to ascertain if responses had been received from the farming community.

9 SOUTH YORKSHIRE VIOLENCE REDUCTION UNIT UPDATE

The Commissioner introduced a report which provided Members with an update on the progress of the South Yorkshire Violence Reduction Unit (SYVRU).

Members noted that South Yorkshire had been allocated further Home Office funding for the SYVRU for 2021-2022. The funding had been allocated to support the delivery of the VRU function, which the Home Office defines as being: 'to offer leadership and, working with all relevant agencies operating locally, to strategically coordinate the local response to serious violence'.

The VRU activity must support a multi-agency, public health approach to preventing and tackling violence.

Members were informed that the SYVRU was overseen by the Violence Reduction Executive Board chaired by the Commissioner.

An update on the VRU's mandatory products was presented within the report and noted by the Panel.

The report provided details of VRU interventions. It was noted that it was a Home Office requirement for at least 20% of the £1.6m funding grant to be spent on early intervention and prevention. The SYVRU was proud to report that over 50% of the grant was spent on this.

The report also provided details on the funding rounds supported by the SYVRU.

Councillor Garbutt asked if any research had been undertaken to ascertain which socio-economic sectors of society violent people came from. Furthermore, he asked if the SYVRU was addressing this.

The Commissioner replied that projects funded by the SYVRU were evaluated; some of the programmes were undertaken over a long period of time and thus, it would be some time before he could understand the effectiveness of some of the programmes.

The Commissioner said that he was also dependent upon research which had been undertaken in other parts of the country, or across the World, to understand which interventions are likely to be successful. Data was available in relation to the success of the Hospital Navigators project, which could be provided to Panel Members, if required.

M Buttery added that interventions were aimed at those assessed within the Area Profile. It was explained that, the first mandatory product which the SYVRU had to deliver on behalf of VRU partners was an Area Profile to understand problems in South Yorkshire.

Rather than gangs, guns and knife crime, the Area Profile had revealed that South Yorkshire's issues were routed to Domestic Abuse being the reason for the serious violence seen most prominently in the figures. The Response Strategy had been prepared on the basis of the Area Profile and targeted towards Perpetrator Programmes, interventions and education activities in schools to tackle the causes of crime.

In relation to performance, M Buttery added that, the SYVRU was still in its infancy and therefore, it was difficult to disaggregate which element of the joint response South Yorkshire Police had been responsible for in terms of reductions.

This year would be concentrated upon undertaking evaluation in; which Sheffield Hallam University would be engaged, together with learning from elsewhere within the country who had tried different approaches to understand which interventions were working.

Councillor Steinke commented that the work being undertaken by the SYVRU was excellent. He was of the opinion that, from a community perspective the SYVRU needed to market itself better with regards to its longer-term approach, but also demonstrate the value of the VRU's public health approach by highlighting its recent successes and individual anecdotal stories.

The Commissioner agreed that the SYVRU did need to show that it was having short term effects. The use of anecdotal stories could be very powerful. For the SYVRU to be successful during the longer term, there needed to be Government funding secured and guaranteed for the longer term.

Professor James said that he was somewhat disappointed to note that there was no specific SYVRU measures to deal with violence against women on the street, which, in his opinion should feature more explicitly.

The Commissioner said that he felt this statement was incorrect; funding had been used or via the SYVRU / OPCC on domestic abuse, and many of the victims were

women. The Force's response to domestic abuse was something which he was proud of. Furthermore, all officers were trained in recognising domestic abuse.

The Commissioner added that he would like to develop a Countywide Strategy with regard to violence against women and girls.

Professor James thanked the Commissioner and said that he would welcome the development of a Countywide Strategy.

Councillor Nevett asked how the operation of the SYVRU service would change in the next year when the country returned to normality following Covid-19.

The Commissioner commended all of the voluntary charitable bodies concerned with the work of the SYVRU, who had quickly re-thought how they delivered services remotely. Hopefully, all the projects funded by the SYVRU would return to face to face delivery, which he looked forward to.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

10 QUARTER 3 BUDGET MONITORING REPORT 2020/21

A report of the Chief Finance Officer, OPCC was presented setting out the forecast financial position based on the period 1 April 2020 to 31 December 2020. A verbal update as at 31 January 2021 was also provided.

The report provided Members with a consolidated position on the current budget and expenditure managed by the Chief Constable of South Yorkshire Police force and budgets managed by the Office of the Police and Crime Commissioner.

Members noted that, based on current assumptions, the forecast outturn position for the revenue budget was an underspend of £1.228m as at 31 December 2020.

As at 31 December 2020, the projected year end outturn position was a £0.340m underspend on the Chief Constable's budget, net of external funding. As at 31 January 2021, the year-end outturn position was £1.56m, which was an increase on the December position. Further details were presented in the Chief Constable's budget monitoring paper, attached at Appendix A to the report.

Based on information as at 31 December 2020, the PCC and OPCC budget forecast year end position was an underspend of £527k. The main reasons for the underspend and variances from the budget were presented within the report for Members' information.

As previously reported, the PCC had approved the revised capital programme on 5th August 2020. The approved programme was now standing at £14.34m in 2020/21, with the caveat that funding would be available should some ongoing approved schemes be delivered in 2020/21 ahead of anticipated completion dates.

Expenditure to 31 December 2020 amounted to £6.3m, the current projection being £15.9m, generating a projected overspend £1.8m. As at 31 January 2021, there had been expenditure of £7.5m.

Paragraph 5 of the report provided a detailed update on Covid 19 expenditure. In summary, expenditure of £2.14m had been incurred to 31 December 2020, with expenditure of £0.91m being forecast to the end of the year.

Paragraph 7 of the report set out a number of risks and uncertainties in the reported financial position in addition to Covid 19 expenditure.

In response to a question from Councillor Nevett, S Abbott provided assurances that there would not be an overspend position as at 31 March 2021. Outturn figures were currently being calculated and final figures would be presented at the June Panel meeting.

A Carter commented that the benefits to the Panel in establishing the Budget Working Group had been immense. He paid tribute to S Abbott and the OPCC / Force Finance Teams for the detailed information presented to Members at the Budget Working Group.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

11 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (OCTOBER TO DECEMBER 2020)

A report of the Police and Crime Commissioner was submitted to present the Quarterly Report for the period October – December 2020 (Quarter 3, 2020/21), produced from the Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire.

K Wright provided Members with a summary of the key headlines contained in the Quarterly Police and Crime Plan Performance Report attached at Appendix A to the report.

Councillor Garbutt asked how many arrests and prosecutions there had been in relation to the different categories of crime.

K Wright said that the Force did have internal reporting to state the outcomes for each different categories of crime. In addition, the Office for National Statistics (ONS) published public data around outcomes. K Wright said that he intended to update the Performance Framework with outcomes data for a range of crimes, including burglary and all crime at a top level, which he could provide to Panel Members.

Councillor Otten queried why the Force had not concentrated their efforts on educating elderly people about Cyber Crime, who were often the most vulnerable to Cyber Scams.

K Wright replied that, during the quarter, the Force had concentrated its efforts towards educating younger people on Cyber Scams. During previous quarters, the Force would have targeted those individuals deemed vulnerable.

K Wright said that he would examine previous Quarterly reports and extract information on the Force's programme of activity to educate elderly and vulnerable people about Cyber Scams.

In addition, HMICFRS had recently undertaken a Fraud Inspection of the Force. When the final HMICFRS report was available, this would feed into the Quarterly report to the Panel.

Professor James referred to the 'Inspire to Change' – Domestic Abuse Perpetrator Programme. He said he was slightly disturbed to read that, when the services were put out to tender, no potential bidders had come forward, despite eleven parties showing interest. He asked why no potential bidders had come forward and was there any action the Commissioner could take to address this.

The Commissioner replied that he too shared Professor James' disappointment. However, this would be addressed and he was hopeful that there would be a much better response following the decision to go back out to tender. He hoped that the service would be back in place relatively quickly. It was noted that there was currently a gap in the service provided with individuals placed on a waiting list. Those individuals on the waiting list would be dealt with when the service was back in operation.

Councillor Garbutt asked if there had been any further meetings of the Independent Advisory Panel for Policing Protests, since December 2020.

M Buttery replied that, Panel meetings were arranged 'as and when required', rather than a frequent meeting cycle. The Force would often invite the Panel to examine current issues in relation to a forthcoming planned protest.

In addition, HMICFRS had recently produced a national report on Policing Protests. It was confirmed that South Yorkshire Police had not been inspected as part of the report.

HMICFRS had noted the use of the Commissioner's Independent Advisory Panel for Policing Protests as good practice and had urged other Force areas to consider establishing an Advisory Panel.

Assurances were provided that the Force had welcomed and embraced the Advisory Panel. Work was currently taking place to refresh the Panel's Terms of Reference. Further assurances were provided that, even though the Panel had not met this year, they were actively engaged and consulted in protest planning very recently.

Councillor Nevett referred to the 'Summary Dashboard'. He asked if an explanation could be provided in relation to the statistical significance of the percentage of vulnerable victims satisfied with initial contact with the Force and the measure in relation to the percentage of people saying that police do a good/excellent job.

K Wright replied that the statistical significance was very much dependent on the size of the cohort of the sample and the responses received to decide if this was significant or otherwise.

In relation to victim satisfaction, the results were obtained from the Force's internal Victim Satisfaction Survey, whereas the second measure in relation to treating people fairly was obtained from the Office for National Statistics Crime Survey for England and Wales.

Councillor Steinke said that the Summary Dashboard was excellent, but, due to it being a public document there needed to be a point of clarification added to the document in relation to statistical significance.

K Wright agreed to add a footnote to the Summary Dashboard to explain how the formulas are calculated.

Professor James asked if all the measures contained within the Summary Dashboard were routinely checked for statistical significance, or only some. He also asked if there was a particular rationale for which datasets were tested for statistical significance and which were not.

K Wright replied that the statistical significant datasets often related to survey type questions, where there was only a percentage of people out of the total cohort replying. Other trends were a basic trend to state whether the figures had increased or decreased.

Councillor Cherryholme referred to the 'Summary Dashboard'. She noted that there had been 13,360 Stop and Searches conducted in the 12 months to December 2019, whereas, in the 12 months to December 2020, there had been 19,859 Stop and Searches conducted. Councillor Cherryholme said this was a 30% rise during a lockdown period and queried why there had been such a big rise.

K Wright said there had been a focus across all forces to increase Stop and Searches around different operations, in particular VRU's had received funding to increase the use of Stop and Search.

Councillor Garbutt referred to Section 3 of the report entitled 'Treating People Fairly'. He suggested that an additional column be added to the table of 'Stop and Searches broken down by ethnicity' to include the number of positive outcomes.

K Wright acknowledged the request and agreed to add the number of positive outcomes in future reports.

Councillor Nevett thanked K Wright for his comprehensive report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that K Wright had agreed to examine previous Quarterly reports and extract information on the Force's programme of activity to educate elderly and vulnerable people about Cyber Scams.
- iii) Noted that K Wright had agreed to include details in a future Quarterly report on the HMICFRS Fraud Inspection of South Yorkshire Police.
- iv) Noted that K Wright had agreed to add a footnote to the Summary Dashboard to explain how formulas are calculated.
- v) Noted that K Wright had agreed to add an additional column to the table of 'Stop and Searches broken down by ethnicity' to include the number of positive outcomes.

12 POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report of the Police and Crime Commissioner was presented to provide Members with an update on key PCC and OPCC activities since the Panel's last meeting held on 3rd February 2021.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting, together with key headlines of activities undertaken during the period.

In addition to the updates provided within the report, M Buttery reported verbally that, the OPCC had commenced the recruitment process for a new Chief Constable, following the announcement that Chief Constable Stephen Watson had secured the appointment as Greater Manchester Police Force's Chief Constable with effect from 17 May 2021.

It was reported that Deputy Chief Constable Mark Roberts would also be leaving the Force on 23 April 2021 to take up the position as Chief Constable of Cheshire Constabulary.

Following interviews, current Assistant Chief Constable Lauren Poultney had been appointed as the Force's new Deputy Chief Constable and interim Chief Constable with effect from 24 April 2021.

The Chief Constable was currently considering whether the vacant Assistant Chief Constable post left by Lauren Poultney should be filled, or whether the remaining two Assistant Chief Constables could divide the portfolio between them temporarily until a new Chief Constable was appointed around July 2021, when the new Chief Constable would make a decision about the make-up of the Senior Command Team.

In relation to the Chief Constable recruitment process, the Panel was informed that the application pack had gone live on 16 April 2021.

A familiarisation event for perspective candidates would be held on 23 April 2021, hosted by the OPCC, participated in by South Yorkshire Police. A two day assessment process would be held on 20-21 May 2021.

A Panel Confirmation Hearing with the preferred candidate for the role of Chief Constable was scheduled for 11 June 2021.

Professor James asked if details of the timescales for the delivery of the IEP's work around disproportionality and inclusion could be provided. He also asked where the results of the review would be reported.

M Buttery said that she would ascertain the timescale for delivery of the work with E Redfearn and provide Members with an update after today's meeting.

It was confirmed that the results of the review would be discussed at the Independent Ethics Panel initially. The results would also be reported by exception at the Public Accountability Board.

The Commissioner agreed to provide a standalone report to a future Panel meeting.

Councillor Steinke asked for clarification around the Covid Victim Assurance work commissioned by the Local Criminal Justice Board (LCJB), and whether this had been undertaken nationally or locally.

M Buttery confirmed that the Covid Victim Assurance work had been commissioned locally by Commissioner who chairs the LCJB on behalf of partners to understand the victims journey in the criminal justice system during the Covid pandemic and what they had experienced.

During the work, compliance with the Victims Code of Practice had also been examined. There was recognition within the report that, shortly, the LCJB would be asked to undertake a self-assessment against the Victims Code of Practice, which would inform the new Victims Law being championed by the Victims Commissioner, Dame Vera Baird. Further updates would be provided within future reports.

Councillor Grocutt said she was of the opinion that, there remained a number of unanswered questions in relation to the update on Her Majesty's Prisons and Probation Service's new Community Accommodation Service.

Councillor Grocutt asked how the service would work to reduce reoffending and how long individuals would be accommodated for. Furthermore, she asked what links were in place with local authorities for moving individuals into other accommodation and providing the necessary support. She also asked how the public would be reassured around accommodation provided to reoffenders.

M Buttery replied that it was very early in the process to answer Councillor Grocutt's specific questions. However, this was a regional approach via the Yorkshire and Humberside partnership which the Commissioner attends along with the LCJB Business Manager. As and when the Commissioner understands what

'day one' services will look like, a specification would be developed for the commissioning of the services in each area of the force's area involved in the Yorkshire and Humber region to meet their needs.

Three local delivery units as part of the Probation Reform were in the process of appointing leads who would need to work closely with OPCC and the partnership to develop the needs of the Community Rehabilitation Company and the National Probation Service. Assurances were provided that this work was not being undertaken in isolation, partners were being involved.

The Commissioner added that these questions were being raised at the LCJB.

Councillor Nevett said that the one-year funding settlement expected for 2021/22 was something which was being experienced on a regular basis. He asked if the Commissioner could write to the Minister to express concerns about a one-year settlement.

The Commissioner replied that year-on-year funding was not the most helpful. In relation to the Police Grant Settlement, it was reported that this had been interrupted by the announcement of a Comprehensive Spending Review which did not occur. It was anticipated that a three-year Comprehensive Spending Review settlement would take place.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that M Buttery would ascertain the timescale for delivery of the IEP's work with E Redfearn in relation to priorities surrounding disproportionality and inclusion and provide Members with an update after today's meeting.
- iii) Noted that the Commissioner had agreed to provide a standalone report to a future Panel meeting on the IEP's work in relation to priorities surrounding disproportionality and inclusion.

13 LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

A summary of the events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members' information.

The Panel was requested to approve payment of £400 from the Home Office Grant for an annual subscription to Frontline Consulting Associates Limited to continue to access their services.

L Noble said that if there were any virtual, national or regional events that Members had received details of and felt would be helpful in their role, then the Panel's Grant could be considered to cover any costs.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.
- iii) Approved payment of £400 from the Home Office Grant for an annual subscription to Frontline Consulting Associates Limited.

14 RECRUITMENT OF INDEPENDENT (CO-OPTED) MEMBER

A report of the Panel's Support Officer was submitted to inform Members that, one of the Panel's two current Independent (co-opted) Members, Mr Alan Carter, had been a valued Independent Member of the Police and Crime Panel since 2013. His term of office would come to an end on 30th September 2021.

However, for health-related reasons, Mr Carter had given notice of his intention to step down from the role at the end of April 2021.

Members were informed that, for continuity, a recruitment process would need to commence as soon as possible, and the Panel was asked to delegate responsibility to the Chair and Vice-Chair for the entire recruitment and evaluation process – including appointment of a suitable candidate – to allow the successful applicant to attend Panel as soon as possible, even in an observer capacity before the end of July 2021.

Members would be kept informed by email and a verbal update to the Panel on 7th June 2021. It was hoped that, subject to a successful recruitment and interview process, the appointment could be formally ratified at the 19th July Panel meeting.

RESOLVED – That Members of the Police and Crime Panel delegate responsibility to the Evaluation and Recruitment Panel (as set out in the report at paragraph 4) for the recruitment of an Independent (co-opted) Member to replace Mr Carter.

15 WORK PROGRAMME / PAB DATES

Members considered the 2021/22 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge. These were currently being held virtually and Members could obtain details to 'dial in' to the meeting from L Noble or A Shirt.

Professor James noted that the Work Programme stated the Panel would receive 6-monthly update reports on Digital Policing / Use of Technology in Policing. He queried when the next report would be presented to the Panel.

In response, K Wright said that there was a slight delay in providing a report to the Panel, due to a new National Strategy which had recently been developed. Work was currently on-going and an update report would be provided to the Panel shortly.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2021/22 Work Programme.

16 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the Annual Meeting of the Police and Crime Panel be held on Monday 7th June 2021 2021 at 1:00 pm and Members will be notified of the arrangements for this meeting nearer the time.

On behalf of the Panel, Councillor Grocutt thanked Councillor Nevett for chairing Panel meetings over the last 2 years, which he had done with good grace and extremely well during the last 12 months where meetings had been held remotely, which had not been an easy task to undertake.

On behalf of the Panel, Councillor Grocutt thanked Councillor Nevett for his knowledge and for the support he had given to all Panel Members. Councillor Grocutt hoped that the Panel would continue to benefit from Councillor Nevett's skills and experience at future meetings.

Councillor Nevett thanked Councillor Grocutt for her kind words.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

ANNUAL MEETING

HELD IN THE ASSEMBLY ROOM, THE CIVIC, HANSON STREET, BARNSELY, S70 2HZ

7 JUNE 2021

PRESENT: Councillor R Haleem (Rotherham MBC) (Chair)

Councillor A Cherryholme (Barnsley MBC) (Vice-Chair)

Councillors: T Baum-Dixon (Rotherham MBC), R Davison (Sheffield City Council), P Garbutt (Sheffield City Council), S Knowles (Doncaster MBC), C Pickering (Barnsley MBC), G Weatherall (Sheffield City Council), T Damms (Sheffield City Council) and D Nevett (Doncaster MBC)

Independent Co-opted Members: Professor A James

Dr A Billings (South Yorkshire Police and Crime Commissioner)

M Buttery, S Abbott and K Wright
(Office of the South Yorkshire Police and Crime Commissioner)

M McCarthy, J Field, L Noble and A Shirt
(Barnsley MBC)

Apologies for absence were received from
Councillor C Ransome (Doncaster MBC), S Parkin and F Topliss (Office
of the South Yorkshire Police and Crime Commissioner)

1 **APPOINTMENT OF CHAIR AND VICE-CHAIR**

RESOLVED – That Members of the Police and Crime Panel agreed:-

- i) That Councillor Haleem be appointed as Chair to the Police and Crime Panel for the ensuing municipal year.
- ii) That Councillor Cherryholme be appointed as Vice-Chair to the Police and Crime Panel for the ensuing municipal year.

Professor James commented that the Panel's Rules of Procedure did not allow for an Independent Member of the Panel to be elected as either the Chair or Vice-Chair of the Police and Crime Panel.

Given that other Police and Crime Panels in the country did allow for Independent Members to take up either of these positions, he queried if the Panel's Rules of Procedure should be updated to permit this.

Following advice from the Deputy Clerk and Panel's Legal Adviser, the Panel requested that a report be presented at a future meeting to allow Members to consider amending its Rules of Procedure to permit an Independent Member of the Panel to be elected as either the Chair or Vice-Chair of the Panel.

2 WELCOME AND INTRODUCTIONS

The Chair, Councillor Haleem welcomed new Members to the Panel, stating that there had been quite a change in Panel membership this year.

Councillor Haleem welcomed Councillors Sue Knowles and Cynthia Ransome from Doncaster MBC, Councillor Tim Baum-Dixon from Rotherham MBC, Councillors Garry Weatherall, Tony Damms, Peter Garbutt and Roger Davison from Sheffield City Council. In addition, Councillor Haleem said that she was a new Member herself from Rotherham MBC.

Councillor Haleem said that, along with all Panel Members she was looking forward to serving on the Police and Crime Panel, and supporting the Commissioner in delivering the Police and Crime Plan.

Councillor Haleem expressed the Panel's gratitude to the Members who had left the Panel this year, in what had been a challenging period.

Thanks went to Councillor David Nevett who had been the Panel's Chair from 2019, Councillor Stuart Sansome, who had been the Panel's Vice-Chair from 2017 and also to other Panel Members, Councillors Sue Wilkinson, Julie Grocutt, Joe Otten, Jim Steinke, Peter Short and to the Independent Member, Alan Carter.

Introductions were made by Members, the Police and Crime Commissioner, officers from the Office of the Police and Crime Commissioner and from officers at Barnsley MBC.

The Commissioner said that he welcomed the support of Councillor Haleem and new Panel Members during 2021/22. He thanked outgoing Panel Members for their hard work and hoped that he would build a good relationship with new Members on the Panel.

3 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

4 ANNOUNCEMENTS

None.

5 URGENT ITEMS

None.

6 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

7 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Weatherall declared that his son was a serving officer within South Yorkshire Police.

8 PUBLIC QUESTIONS:-

8A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

8B TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

9 MEMBERSHIP OF THE POLICE AND CRIME PANEL

A report was presented setting out the membership of the Police and Crime Panel for the municipal year 2021-22.

Members were reminded that, due to the pandemic, membership of the Panel for 2020-21 remained the same as in 2019-20, with the exception of a mid-year replacement from Barnsley in October 2020.

The membership of the Panel for 2021-22 was noted as follows:-

Barnsley Councillors Anita Cherryholme and Clive Pickering
Substitute Member: Cllr Sarah Tattersall

Doncaster Councillors Sue Knowles and Cynthia Ransome

Rotherham Councillors Rukhsana Haleem and Tim Baum-Dixon

Sheffield Councillors Garry Weatherall, Tony Damms,
Roger Davison and Peter Garbutt
Substitute Member (for Cllr Davison): Cllr Joe Otten

Independent Members Professor Adrian James
(appointment of second Independent member pending)

RESOLVED – That Members of the Police and Crime Panel noted the membership of the Police and Crime Panel 2021-22.

10 MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 19TH APRIL 2021

Professor James noted that the Commissioner had said at the April Panel meeting that he would like to develop a Countywide Strategy with regard to Violence towards Women and Girls. He asked if there had been any progress with developing the Strategy and if there was a timeline for its development.

The Commissioner replied that development of the Strategy would take place towards the end of the summer, with a draft available in the autumn of 2021.

Councillor Garbutt reported that an article had recently been published by Family Law stating that, the Home Office had issued a request for all UK Forces to start recording crimes motivated by sex or gender on an experimental basis, which would effectively make misogyny a hate crime. He added that this followed the example of Nottinghamshire Police in 2016, which had now been followed by another ten Forces since.

The Commissioner thanked Councillor Garbutt for his observations. He said this may be part of a new Outcomes Framework which had been developed. The Commissioner agreed to explore further.

L Noble provided Members with an update on the Action Log.

It was agreed that Action 8 (14-12-20) – Minutes of the Police and Crime Panel meeting held on 7th September 2020 – Action Log – Stop and Search be marked as ‘discharged’ on the Panel’s Action Log and referred to the Performance Member Sub-Group and added to their Action Log.

In relation to Action 13 (14-12-20) – Police and Crime Commissioner’s Update (including decisions made since the meeting), it was agreed that the action be marked as ‘discharged’ on the Panel’s Action Log following a conversation between Professor James and M Buttery outside of the meeting.

M Buttery reported that Action 11 (03-02-21) – Services for Victims of Crime: Progress Update was still ‘live’. A report to the Panel was imminent. It was agreed that this be added to the Panel’s Work Programme.

The Panel noted that updates had been provided against all actions contained within Action 8 (19-04-21) – Minutes of the meeting held on 3rd February 2021 – Matters Arising. The Panel agreed that the actions be marked as ‘discharged’ from the Panel’s Action Log, apart from action vii which was still a ‘live’ action.

The Panel noted that Action 12 (19-04-21) – Police and Crime Commissioner’s Update contained ‘live’ actions and requested that these be retained on the Panel’s Action Log for further updates.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 19th April 2021 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Commissioner would be developing a Countywide Strategy on Violence towards Women and Girls, with a draft available in the autumn of 2021.
- iii) Noted that the Commissioner had agreed to explore in further detail the request which had been made by the Home Office in relation to recording crimes motivated by sex or gender on an experimental basis.
- iv) Agreed that Action 8 (14-12-20) – Minutes of the Police and Crime Panel meeting held on 7th September 2020 – Action Log – Stop and Search be marked as ‘discharged’ on the Panel’s Action Log and referred to the Performance Sub-Group and added to their Action Log.
- v) Agreed that Action 13 (14-12-20) – Police and Crime Commissioner’s Update (including decisions made since the meeting), be marked as ‘discharged’ on the Panel’s Action Log following a conversation between Professor James and M Buttery outside of the meeting.
- vi) Noted that Action 11 (03-02-21) – Services for Victims of Crime: Progress Update was still ‘live’ and that a report to the Panel was imminent. The Panel requested that this be added to the Panel’s Work Programme.
- vii) Noted that updates had been provided against all actions contained with Action 8 (19-04-21) – Minutes of the meeting held on 3rd February 2021 – Matters Arising and agreed that the actions be marked as ‘discharged’ from the Panel’s Action Log, apart from action vii which was still a ‘live’ action.
- viii) Agreed that Action 12 (19-04-21) – Police and Crime Commissioner’s Update contained ‘live’ actions and requested that these be retained on the Panel’s Action Log for further updates.

11 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JANUARY TO MARCH 2021)

For the benefit of new Panel Members, the Commissioner provided the Panel with an overview of his Police and Crime Plan. He informed Members that the Plan outlined his priorities for South Yorkshire and that he worked with the Force and partners to achieve them.

Members were informed that the Police and Crime Plan 2017-2021 was renewed in 2019. The overall aims remains: For South Yorkshire to be a safe place in which to live, learn and work.

The priorities in support of the aim for 2020/21 remained as:

- Protecting Vulnerable People
- Tackling Crime and Anti-Social Behaviour

- Treating People Fairly

Whilst providing value for money for policing and crime service when working to deliver these priorities.

The Commissioner introduced his report which set out the Quarterly Report for the period January – March (Quarter 4 2020/21), produced from the Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire.

K Wright provided Members with a summary of the key headlines contained in the Quarterly Police and Crime Plan Performance Report attached at Appendix A to the report.

Councillor Garbutt queried if the Force's assessment of how victims are assessed as vulnerable had changed within the last 2 years. Furthermore, he asked, in terms of satisfaction, did the Force undertake work with victims once initial contact had taken place.

K Wright confirmed that the Force's assessment of how victims are assessed as vulnerable had not changed within the last 2 years. All victims deemed as vulnerable were assessed in line with the Force's Vulnerability Assessment Framework.

In relation to victim satisfaction, K Wright confirmed that the Force did measure against the initial contact they had with a victim, which was relatively high. The Force also measured performance in relation to the way they treat people.

Councillor Garbutt referred to the number of domestic abuse recorded crimes. He asked if repeat victims were reporting offenders. Furthermore, he asked if the Force were carrying out work to address repeat offenders.

K Wright replied that there was an element of repeat victims reporting domestic abuse crimes. The Force did have a range of initiatives and support programmes in place to protect victims. For example, a risk assessment was undertaken when a victim had previously interacted with the Force.

In response to a query from Councillor Garbutt, K Wright explained the process undertaken by the Force when an offender was arrested for a domestic abuse crime.

Councillor Garbutt referred to the "Inspire to Change" – Domestic Abuse Perpetrator Programme. He commented that, in his opinion, "talking therapies" were playing into the hands of domestic abusers and feared that misogyny would reoccur. He asked how the Force could do better to improve performance with regards to protecting vulnerable people.

The Commissioner replied that the Inspire to Change Programme was currently suspended due to the Coronavirus pandemic. A new contract was being negotiated and the service should resume at the end of the year. He highlighted that there was still an important need for a programme such as 'Inspire to Change'.

M Buttery added that the South Yorkshire Violence Reduction Unit (VRU) had taken a partnership and health approach to develop early interventions and preventative actions to help address domestic abuse.

Councillor Garbutt referred to the recorded levels of sexual offences in Quarter 4 2020/21. He asked how many of the offenders were repeat sexual offenders.

K Wright acknowledged the question and agreed to obtain information after today's meeting.

The Commissioner added that partners and the Force were well aware of repeat sexual offenders. It was confirmed that the Force were undertaking work in this area.

Councillor Knowles highlighted that 101 call waiting times had increased during February and March 2021. She asked if there was a reason for the increase in 101 call waiting times during this period and if 101 call waiting times had now reduced.

K Wright replied that 101 call waiting times had now reduced to around 2-3 minutes. He explained that there had been an increase in both 999 and 101 calls during March 2021. There was no one particular reason why call waiting times had increased during March 2021, other than sheer demand for police assistance.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that K Wright had agreed to provide the Panel with information on the number of offenders who were repeat sexual offenders in Quarter 4 2020/21.

12 QUARTER 4 - FINANCIAL OUTTURN REPORT 2020/21

A report of the Chief Finance Officer, OPCC was presented setting out the financial outturn position for the period 1st April 2020 to 31st March 2021.

The report covered the budget managed by the Chief Constable of South Yorkshire Police and budgets managed by the Office of the Police and Crime Commissioner, including partnerships and commissioning, capital financing charges and the office of the PCC. The report also presented a consolidated position of the current budget and expenditure.

Members noted that, based on current assumptions, the forecast outturn position for the revenue budget was an underspend of £8.929m as at 31st March 2021. Further details were presented in paragraph 3 of the report and noted by Members.

As at 31st March 2021, the projected year end outturn position was a £3.28m underspend on the Chief Constable's budget, net of external funding. Full details were outlined in the Chief Constable's Budget Monitoring paper, attached at Appendix A to the report.

Members were asked to note that, since the last report presented as at the end of December 2020, an additional £4.2m conditional uplift grant had been recognised as income, along with other grants totalling £1.6m for COVID re-imburement, the airport and the Emergency Services Network. These grants were not anticipated, and had contributed significantly towards the underspend.

The prudent treatment of the conditional uplift grant had enabled the Force to contain the cost of the excess police officer strength, to bring forward / increase police officer recruitment ahead of target and contain the cost of COVID-19.

Based on information as at 31st March 2021, the PCC and OPCC budget position was an underspend of £0.263m, excluding legacy. Details of the variances from the budget were presented within the report for Members' information.

As previously reported, the PCC had approved the revised capital programme on 5th August 2020, and supported the recommendations made to him from the review. The approved programme was now standing at £14.11m in 2020/21.

Expenditure for the year amounted to £11.78m, generating an underspend of £2.33m. Work was continuing through the Strategic Resourcing Board to improve capital programme delivery and financial forecasting.

Paragraph 5 of the report provided a detailed update on COVID-19 expenditure. In summary, net expenditure of £2.6m had been incurred to 31st March 2021.

As at 31st March 2021, the overall level of revenue reserves available was £55.8m. This included general reserves of £24.6m and earmarked reserves of £20.1m. The movement in year, based on actuals at the end of March 2021, was presented in a table within paragraph 6 of the report.

Legacy claims and costs showed a combined underspend which would be transferred to the legacy reserve at the end of the financial year towards the provision for future years.

Councillor Garbutt referred to recent news that South Yorkshire Police had agreed to a settlement earlier this year following a civil claim to compensate the families affected by the Hillsborough disaster. He asked if the Panel could be updated on the financial position.

S Abbott and the Commissioner provided a response. It was stated that compensation claims were still in the process of being negotiated in a very sensitive and respectful manner with the families involved. Monies had been set aside in the budget to cover compensation claims, however, the Commissioner was hopeful that a Home Office grant would become available to cover most costs this year.

The year-end reserves had been re-visited in line with the Reserves Strategy approved in February 2021, with some long standing unutilised earmarked reserves being transferred to the Police General Fund.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

13 POLICING AND CUSTODY IN COVID-19: HER MAJESTY'S INSPECTORATE OF CONSTABULARY, FIRE AND RESCUE SERVICES (HMICFRS) UPDATE

A report of the Police and Crime Commissioner was presented to provide Members with an update on the latest HMICFRS inspection reports.

Members were informed that the HMICFRS's annual inspection programmes were subject to the approval of the Home Secretary.

Members noted that the Commissioner looks for assurance from HMICFRS that the Force is delivering efficient and effective policing services. Where recommendations and other service improvements are identified the Commissioner expects the Force to address these in accordance with agreed timescales.

M Buttery highlighted that, Section 55(5) of the 1996 Police Act required PCCs to prepare comments on any of HMICFRS's published reports that relate to their force, and then publish these in the manner they see fit.

Section 55(6) also required PCCs to send a copy of these comments to the Home Secretary.

On 20th April 2021 HMICFRS published two reports, namely 'Policing in the Pandemic – The Police Response to the Coronavirus Pandemic during 2020' and 'Custody Services in a COVID-19 Environment'.

Members were informed that both reports presented a snapshot of policing in the pandemic between March and November 2020. The inspections were carried out across all 43 forces, primarily using online video technology but complemented by some local fieldwork activity.

South Yorkshire Police was one of the 19 forces inspected for preparedness. Overall, HMICFRS found that the police service had responded well to the challenge of policing the COVID-19 pandemic.

Although there were some inconsistencies, in general police forces took immediate and decisive action to respond to the extreme circumstances of the pandemic. Further details were presented in paragraphs 10-12 of the report and noted by Members.

Members were made aware that the second report 'Custody Services in a COVID-19 Environment', supplemented the Policing in the pandemic report with more detailed findings on how Custody Services operated in a COVID-19 environment. A summary of HMICFRS's findings and actions arising from the report were presented in the report and noted by Members.

Members noted that the Commissioner was currently preparing a response to the report in line with his statutory responsibilities.

Assurances were provided that the Joint Independent Audit Committee (JIAC) provided assurance to the PCC that his statutory responsibilities in relation to HMICFRS inspections had been adhered to.

The JIAC also provide assurance to the PCC and Chief Constable that recommendations are being progressed.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

14 POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

The Commissioner introduced a report to provide Members with an update on key PCC and OPCC activities since the Panel's last meeting held on 19th April 2021.

New Members had been provided with the more detailed, contextual, report submitted to Panel in December 2020 to provide background information of the headings.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting, together with key headlines of activities undertaken during the period.

The key activities reported for the period were:

- Activity relating to the PCC elections held on 6 May 2021;
- Activity relating to the recruitment and selection process to appoint a new Chief Constable; and
- Activity to pursue external funding opportunities for the benefit of South Yorkshire's communities.

Further details were presented in the report and noted by Members.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

15 POLICE AND CRIME PANEL ANNUAL REPORT 2020-21

A report was submitted to present the draft Police and Crime Panel's Annual Report 2020-21 for Members' consideration and approval.

Members noted that, whilst it was not a requirement of the legislation for Police and Crime Panels to produce an Annual Report, it was recognised best practice that Panels will report on its activities and other key information.

In 2020 the Panel had made a decision to only provide printed copies of the Annual Report to libraries across South Yorkshire, and those Town and Parish Councils without an email address. South Yorkshire Councillors, South Yorkshire MPs and Town and Parish Councils with an email address would receive an electronic copy of the Annual Report.

A copy of the Annual Report would also be published on the Panel's website.

The indicative costs for the production of the 2020-21 Annual Report were set out in paragraph 2 of the report and would be met from the Home Office Grant funding provided to administer the Panel. Final costs would be presented to the Panel as soon as this information was available.

Members were requested to provide comments on the contents of the Annual Report to L Noble by Friday 25th June 2021, following which design work would be undertaken in-house to produce the report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to consider and provide comments on the draft 2020-21 Police and Crime Panel Annual Report by Friday 25th June 2021.
- ii) Agreed to allocate funding to print the required number of copies for distribution as detailed within the Executive Summary of the report.
- iii) Noted that the costs of producing the Annual Report for 2020-21 would be provided at a future Panel meeting.

16 LEAD / LINK MEMBERS - REVIEW

A report of the Service Director, Legal and Governance was submitted to inform Members that the Lead / Link Member arrangement has been cited as best practice for Police and Crime Panels across the country as an alternative model of delivering effective support and scrutiny for the Police and Crime Commissioner.

The arrangement provides for additional capacity for Members to explore, in more detail, key elements of the Police and Crime Plan priorities. As outlined in the report to the Panel on 1st July 2019, the Lead / Link model varies from region to region dependent on the number of members on the Panel, and the capacity to support extra meetings / activity. What is important is that the model works for both the Panel and the Office of the Police and Crime Commissioner (OPCC).

At the Panel meeting held on 8th June 2020, Members agreed to continue with the Budget Working Group and Performance Sub-Group with the following Lead Members, but to review on an annual basis:

- Budget Working Group – Cllr Stuart Sansome
- Performance Sub-group – Cllr Julie Grocutt (Lead member), Professor Adrian James (Deputy Lead Member)

However, following the elections on 6th May 2021 there had been some changes in the membership of the Panel which had resulted in vacancies as set out in paragraphs 6- 8 of the report.

The report highlighted that, both the Budget Working Group and Performance Sub-Group were working very well, and provided an invaluable opportunity for Members to discuss the budget and performance issues in greater detail than was possible during a public Panel meeting.

The Panel said that they were grateful for the support of the OPCC for both Groups.

Following discussion, the Panel agreed the following Members be appointed to the Budget Working Group:-

Barnsley – Councillor Pickering
Doncaster – Councillor Ransome (nominated by Councillor Knowles)
Rotherham – Councillor Haleem

The Panel requested that L Noble email Sheffield Panel Members outside of today's meeting to obtain a nomination to sit on the Budget Working Group.

The Panel agreed that Councillor Haleem would Chair the Complaints Panel. In the event that Councillor Haleem was unavailable, the Vice-Chair, Councillor Cherryholme would Chair the Complaints Panel.

The Panel agreed that Professor James be appointed as Lead Member for Performance, with Councillor Garbutt appointed as Deputy Lead Member for Performance.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed that the current arrangements for the Budget Working Group and Performance Sub-Group continue.
- ii) Agreed to appoint Professor James as Lead Member for Performance.
- iii) Agreed to appoint Councillor Garbutt as Deputy Lead Member for Performance.
- iv) Requested that L Noble email Sheffield Panel Members to obtain a nomination to sit on the Budget Working Group.

17 LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

A summary of the events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members'

information. Generic learning and development, for example Chaining skills etc., would usually be provided by a Member's host Authority.

An Induction Session for new Members joining the Panel had taken place on 28th May 2021. The session had been attended by all new Panel Members, for which L Noble was very grateful.

L Noble thanked the Commissioner, M Buttery and S Parkin for providing an overview of the work of the Commissioner and the Office of the Police and Crime Commissioner at the Induction Session.

L Noble said that if there were any virtual, national or regional events that Members had received details of and felt would be helpful in their role, then the Panel's Grant could be considered to cover the costs.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

18 WORK PROGRAMME / PAB DATES

Members considered the 2021/22 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge. These were currently being held virtually and Members could obtain details to 'dial in' to the meeting from L Noble or A Shirt. For the benefit of new Members, the agenda packs would be sent to them direct from the OPCC.

Members were reminded that they could submit questions for the PAB through the OPCC with 5 clear working days' notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2021/22 Work Programme.

19 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 19th July 2021, at 1:00 pm in The Assembly Room, The Civic, Hanson Street, Barnsley, S70 2HZ.

CHAIR

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